



**Brazos Valley Regional Advisory Council  
Executive Board Meeting  
Wednesday, October 28th 2009  
Brazos Valley COG, Brazos A/B Room  
10 AM – 12:00 PM**

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1. Call to order

The meeting was called to order at 1030. Those attending were: Rick Moore-CSMC, Billy Rice- PHI, Donna Gomez-SJREMS, Matt Rushing-TAMU, Wanda Wiktorik-Trinity, Anne Verstraete-TDSHS, Doug Chung-HOTRAC-EPR, David Rogers-ED, Dr Lewis-SJR, Kevin Deramus-WCEMS, Tina Taylor-PHI and Eric Wilke-CSMC.

The following bills were paid:

Shawn Carter and KBTX were paid before the meeting. Wayne Morris was reimbursed for the website renewal. David Rogers was paid his salary of \$853.35 from the Tobacco Grant (213.34) and the RAC Grant (640.01). The AT&T bill was paid totaling \$279.35 from the Tobacco Grant. We purchased a camera for pictures for the website. We are still waiting on the last Tobacco Grant deposit. A report needs to be filed.

The LPG Grant will not cover all of the things requested. There is partial payment on items and we may need to return some of the money. Kevin has called TDSHS and talked with them about it. This may affect our Region Wide Hypothermia program.

2. Approval of September Minutes

The minutes from the last meeting were reviewed and approved as written. Motion to approve by Rick Moore with a second by Wanda Wiktorik. The motion carried. Introductions were made around the room.

3. Discussion and or Action of the following items:

❑ Financial Report

We have spent about \$3000.00 of the Tobacco Grant funds and are waiting for our next deposit. There is about \$13,000.00 left in the

RAC Grant Funds. There is about \$8800.00 left in our Special Projects fund. Billy and David met with the auditors and will be meeting with them again. They will be auditing 2007-2008. S&S keep books different than we do. They code everything but do not attribute to each grant. We will need to keep doing this.

❑ Grant Writing Training

There is a grant writing class in Austin hosted by Austin Fire. David wants to attend. The cost is \$425.00 plus his travel. The motion to approve David attending this grant writing class was made by Donna Gomez with a second by Kevin Deramus. The motion carried.

❑ Trauma Coordinators Conference, Sherry Jennings

Sherry Jennings wants to go to Arizona to a trauma Coordinators conference. She can use her \$1000.00 education allotment towards this conference. She just needs to submit her receipts and she will be reimbursed.

❑ Re-Allocation of 4 car seats & 1 vent

Burleson St Joseph does not want to get these seats. We will clarify with Ginger that she does not have to be a child passenger technician to receive these seats. If she still does not want them we will give them to SJREMS or Wash Co EMS. The vent will go to SJR as earlier planned.

❑ Hypothermia Data Collection

David stated that we did not have evidence of improved patient care and that was why we did not receive the full amount requested from the LPG grant. We will need to collect our own data. Dr Wilke says we need to get a multi site trial going

Kevin stated that we should continue to fund this project provider by provider. The motion to continue to fund this project was made by Rick with a second by Kevin. The motion carried. The money needs to be spent in the appropriate time frame. There was much discussion

about outfitting reserve trucks. The services that are ready should be funded first.

#### 4. Chair Reports

- ❑ Acute Care

Amy not present

- ❑ Hospital Care and Management

Bev not present

- ❑ Education

Rick reported on the Red Light Camera Running ad that will be submitted for a full page ad. The motion to approve running this ad was made by Donna with a second by Matt. The motion carried.

The " Save the Date" cards have been mailed for the trauma Conference. Dr Degioanni has said that he would speak if needed. Other speakers lined up are Dudley Wait, Dr Wilke, Dr Williams, Billy Rice and a speaker from Dell Children's Hospital. The work group will meet on Tuesday, 11-3-09 at 1000 at PHI to work on the symposium.

- ❑ Injury Prevention

Tina reported that the Shawn Carter visits were great and that we will try to bring him back next year. She also discussed the PSA's we would do next year.

- ❑ Systems QI

Dr Wilke presented the final drafts of data collection form. They are working on getting it into an excel spreadsheet.

#### Pre-hospital

Kevin reported that the STEMI Alert criteria will be discussed and hopefully finalized. His committee plans to revise their short term goals to be ready by December. He also plans to do another Educational Needs Assessment. He would like to start a region Wide ACLS team to provide ACLS throughout the Region. He also discussed funding EMS providers to attend the EMS Conference. The funding

for this will come from the Tobacco Grant education money. Kevin made the motion with a second from Rick. The motion carried.

❑ Disaster Committee

Doug reported on Web EOC progress. There will be a read only and a read write position at each facility with multiple users. On 11-18-09, STRAC will come to Bryan and do a presentation of their boards. Doug reported that the HPP committee was still deciding if Glide Scopes met criteria for the Surge Grant money. The Pedi Vents were approved. Bed reports are still being done weekly and he discussed our Region receiving the N95 masks to store. SJR will store 20 pallets

5. Open Forum

Dr Lewis reported on the new SJR ER opening in College Station. He stated it would have the same services as the main ER in Bryan but that they do not want to take multi system trauma, laboring mothers or psych patients. They will open on 11-16-09. There will not be a Cath Lab there so those patients needing those services would need to be transferred. They will have an EMS unit on site and transfers to SJR will not be charged to the patient. e

6. Adjourn

The meeting was adjourned at rick/donna 1213.

Respectfully Submitted,

Wanda Wiktorik  
BVRAC Secretary