

# AGENDA

**Brazos Valley Regional Advisory Council  
Board of Directors Meeting**  
0900 March 10, 2017  
CENTER FOR REGIONAL SERVICES BUILDING  
3991 E. 29<sup>TH</sup> ST. BRYAN TX

- I. Call to Order**
- II. Introductions**
- III. Approval of Board of Director's February 2, 2017 Meeting Minutes**
- IV. Financial Report**
- V. Executive Director Report**
  - A. BVRAC SAMs update
  - B. Non-Profit update
  - C. HB1148
  - D. Disaster Day Exercise March 30, 2017
  - E. HPP Contract
- VI. Discussion and/or Action Items**
  - A. Consider for approval amendment to the BVRAC travel policy to allow reimbursement for valet parking if no other parking is available.
- VII. Committee Reports**
  - A. Education
    - 1. TNCC
    - 2. Educational Opportunities
  - B. Pre-Hospital
  - C. Hospital Care and Management/Acute Care
  - D. Stroke
    - 1. Stroke Data Collection
    - 2. Stroke Progress Report
    - 3. Stroke Protocols
  - E. System QI/Physician's Advisory
  - F. Injury Prevention
    - 1. Stop the Bleed
    - 2. Shattered Dreams
  - G. Disaster/Emergency Preparedness
    - 1. DPRC Planning Update
  - H. Perinatal
- VIII. Open Forum**
- IX. Important Dates**
  - A. General Assembly meeting April 6, 2017
- X. Adjourn**

**Members Present**

<b><u>Position</u></b>	<b><u>Board Member</u></b>	<b><u>Agency</u></b>	<b><u>Absent/ Present</u></b>
Chair	Billy Rice	CHI St. Joseph Health EMS	Present
Vice Chair	Amanda Lugar	College Station Medical Center	Absent
Secretary	Sherry Jennings	CHI St. Joseph Health Regional	Present
Treasurer	Amy Ponzio	CHI St. Joseph Health EMS	Present
Injury Prevention	Ashley Johse	College Station Medical Center	Present
Stroke	Rebecca Hickman	CHI St. Joseph Health Regional	Present
Education	Jennifer Kraatz	Baylor Scott & White-CS	Absent
Hospital & Acute Care	Brandy LaPaglia	CHI St. Joseph Health Regional	Present
Systems QI	Dr. Vincent Ohaju	CHI St. Joseph Health Regional	Absent
DEPC/BVHCC	Cory Matthews	Bryan Fire Department	Present
Pre-Hospital	Kevin Deramus	Washington County EMS	Present
Perinatal	Dr. Laraway or Dr. Geddie	CHI St. Joseph Health Regional & Baylor Scott & White	Absent
EMC at Large	Bryan Ruemke	Washington County OEM	Present

**Staff Present**

<b><u>Position</u></b>	<b><u>Staff</u></b>	<b><u>Agency</u></b>	<b><u>Absent/ Present</u></b>
Program Manager	Roger Sheridan	BVCOG	Present

**Guest Present**

<b><u>Position</u></b>	<b><u>Staff</u></b>	<b><u>Agency</u></b>	<b><u>Absent/ Present</u></b>

- I. **Call to Order** - The meeting was called to order at 9:00 A.M. by Mr. Rice.
- II. **Introductions** - Self Introductions were made by Board members.
- III. **Approval of December 1, 2016 and December 22, 2016 Meeting Minutes** – Ms. Johse motioned to approve the December 1, 2016 and the December 22, 2016 minutes. Mr. Ruemke seconded the motion; motion carried.
- IV. **Financial Report** – Mr. Sheridan presented the financial report as listed on page 8 through page 13 of the Board Packet. Programmatic allocations did not have any

significant changes since the last reporting period. The Board was also reminded that there have been no changes in EMS County reimbursements to EMS providers. Mr. Sheridan will prompt providers during General Assembly to submit reimbursement receipts. Unrestricted funding highlights include 100% collection of BVRAC dues and pending reimbursements for MMU insurance and BVWAC radios. The reimbursement invoices were mailed out at the end of December. Mr. Sheridan will send reminder notices mid-February if payments remain outstanding.

Mr. Sheridan reminded the Board to allocate and expend funds by June 1, 2017 to allow time to process expenses and ensure no funds are remaining.

Mr. Matthews motioned to approve the financial report. Ms. LaPaglia second the motion; motion carried.

## **V. Executive Directors Report**

**A. Tobacco RAC Amendment** – Mr. Sheridan announced that BVRAC will receive \$8,926 in additional funding and will require a budget amendment approval during General Assembly. This funding will augment the Tobacco RAC contract with the same contractual requirements except these funds cannot be used for administrative purposes.

The Board deliberated on projects that would best support the region. The board agreed to allocate funding to Injury Prevention for B-Con as a continuing project. BVRAC will purchase “stop the bleed” kits for issuing out to ISDs. Ms. Jennings and Ms. Johse will continue B-Con training and begin researching improved “stop the bleed” kits.

**B.** Mr. Sheridan discussed the need for training for school nurses and the possibility for school nurses to join the RAC. Ms. Jennings identified a School Nurse Association which would then enable that association to be a member. Mr. Sheridan will initiate contacting the association for future correspondence.

## **VI. Discussion/Action Items (No Action Items)**

## **VII. Open Forum**

**A. House Bill (HB) 1148** – Mr. Rice led discussion on HB 1148 providing legislation highlights, TETAF stance, as well as large and smaller RAC opinions. Handouts were provided to members for situational awareness and reference.

**B. BVRAC MMUs:** Mr. Sheridan informed members that College Station Medical Center does not want ownership of the MMU and the asset will require a new hosting agency. Members were informed that should no one take on the responsibility for the

asset, the MMU would then may need to be returned back to HOTRAC. Members will search for a new hosting agency.

**C.** IPAD: Mr. Sheridan announced that BVRAC has an IPAD available for issue to a board member. No members requested the IPAD.

**D.** Ms. Johse announced that only the city of Normangee may be conducting “Shattered Dreams” this year and that project will be researched for BVRAC eligibility and possible sponsorship.

### **VIII. Important Dates**

A. BVRAC Board Meeting March 10, 2017

### **IX. Adjourn**

SECTION 1. Subchapter B, Chapter 773, Health and Safety Code, is amended by adding Section 773.026 to read as follows:

Sec. 773.026. EMERGENCY HEALTHCARE SERVICES COORDINATION PLAN. (a) The administrative cooperatives designated under Section 773.125, in consultation with each trauma service area regional advisory council and the advisory council established by Section 773.012, shall collectively develop a written 25-year plan for coordinating emergency healthcare services throughout this state.

(b) The emergency healthcare services coordination plan must include strategies to provide services for:

- (1) trauma care;
- (2) stroke care;
- (3) cardiac care;
- (4) neonatal care;
- (5) maternal care;
- (6) mental health crisis care;
- (7) emergency medical services coordination; and
- (8) any other area of care provided under the authority

of a trauma service area regional advisory council.

(c) The administrative cooperatives and regional advisory councils shall develop and submit the emergency healthcare services coordination plan to the department not later than September 1, 2021. This subsection expires September 1, 2022.

SECTION 2. Section 773.112, Health and Safety Code, is amended by adding Subsection (d) to read as follows:

(d) The executive commissioner, in consultation with the department, shall conduct a comprehensive review of the rules adopted under this section every seven years.

SECTION 3. Subchapter E, Chapter 773, Health and Safety Code, is amended by adding Sections 773.125, 773.126, 773.127, and 773.128 to read as follows:

Sec. 773.125. ADMINISTRATIVE COOPERATIVES: DESIGNATION. (a) The department shall designate eight or more administrative cooperatives to provide administrative functions for each trauma service area regional advisory council located in the public health region served by the cooperative.

(b) a trauma service area regional advisory council may apply to the department in accordance with department rules to be designated as an administrative cooperative for other trauma service area regional advisory councils in the public health region.

(c) An applicant must demonstrate the applicant has the personnel, knowledge, skills, and resources necessary to provide the administrative functions for each trauma service area regional advisory council in the applicant's public health region.

(c-1) An applicant must submit an initial application under Subsection (b) not later than September 1, 2018. The department shall designate qualified applicants to serve as the administrative

cooperatives not later than September 1, 2019. An applicant designated to serve as an administrative cooperative under this subsection shall carry out the duties imposed by Section 773.126 as soon as practicable after the selection and not later than September 1, 2020. This subsection expires September 1, 2021.

(d) If a trauma service area regional advisory council eligible to serve as an administrative cooperative under this section has not applied for the designation in a public health region, the department shall designate the trauma service area regional advisory council with the most appropriate qualifications in the public health region to serve as the administrative cooperative for that region.

Sec. 773.126. ADMINISTRATIVE COOPERATIVES: DUTIES. (a) Except as provided by Section 773.128, an administrative cooperative shall perform all administrative functions, including but not limited to contract management, grant application management, benefit management, human resource management and payroll, for each trauma service area regional advisory council under the cooperative's jurisdiction.

(b) Administrative duties provided under the administrative cooperative shall not be interpreted to include activity coordination or execution of programmatic activities performed by the trauma service area regional advisory council under the administrative cooperative's jurisdiction.

( c) The department shall directly contract with an

administrative cooperative for administrative duties provided by the cooperative as required by this section.

(d) An administrative cooperative shall administer and distribute all applicable funds to each trauma service area regional advisory council under the cooperative's jurisdiction in accordance with department rules. In adopting rules under this subsection, the executive commissioner shall require that an administrative cooperative distribute funds according to a trauma service area regional advisory council's population, annual number of trauma care runs, geographic size, and annual number of deaths.

(e) An administrative cooperative shall enter into a centralized purchasing agreement with the trauma service area regional advisory councils under the cooperative's jurisdiction and with other cooperatives to consolidate purchases for the trauma service area regional advisory councils as appropriate.

(f) An administrative cooperative shall submit to the department in the manner required by the department an annual report on the amount of money spent by the administrative cooperative in providing consolidated administrative services for the trauma service area regional advisory councils under the cooperative's jurisdiction compared to the amount of money that would have been spent if each trauma service area regional advisory council had provided its own administrative services.

Sec. 773.127. ADMINISTRATIVE COOPERATIVES: TRANSFER OF TRAUMA SERVICE AREA REGIONAL ADVISORY COUNCILS. (a) A trauma



service area regional advisory council may apply to the department in accordance with department rules for a transfer from the jurisdiction of the trauma service area regional advisory council's administrative cooperative to the jurisdiction of an administrative cooperative in another public health region that is willing and capable of providing the needed administrative services more cost-effectively.

(b) The executive commissioner shall develop criteria for determining whether an administrative cooperative has the personnel, knowledge, skills, and resources necessary to provide administrative support in a more cost-effective manner for a trauma service area regional advisory council applying for a transfer to that administrative cooperative's jurisdiction under this subsection.

Sec. 773.128. ADMINISTRATIVE COOPERATIVES: REQUEST BY TRAUMA SERVICE AREA REGIONAL ADVISORY COUNCIL TO RETAIN CERTAIN ADMINISTRATIVE FUNCTIONS. (a) A trauma service area regional advisory council may file a written request with the department to retain an administrative function that has been delegated to an administrative cooperative. The request must include evidence that the trauma service area regional advisory council has the personnel, knowledge, skills, and resources necessary to perform the administrative function in a more cost-effective manner than the function is being performed by the administrative cooperative.

(b) The department shall grant the request and notify the

administrative cooperative of the department's decision if the request includes sufficient evidence for the department to determine whether the trauma service area regional advisory council has the personnel, knowledge, skills, and resources required by this section.

SECTION 4. The executive commissioner of the Health and Human Services Commission shall adopt all rules necessary to implement the change in law made by this Act not later than January 1, 2018.

SECTION 5. The change in law made by this Act applies only to a contract executed on or after the effective date of this Act. A contract executed before the effective date of this Act is governed by the law applicable to the contract immediately before the effective date of this Act, and that law is continued in effect for that purpose.

SECTION 6. This Act takes effect September 1, 2017.

# Brazos Valley Regional Advisory Council 2017

3.10.17

Board of Directors Participation													
Board Members	January	February	March	April	May	June	July	August	September	October	November	December	Total Attended
1	Billy Rice Chair		X										
2	Amanda Lugar Vice Chair												
3	Sherry Jennings Secretary		X										
4	Amy Ponzio Treasurer		X										
1	Cory Matthews DEPC		X										
2	Jennifer Kraatz Education												
3	Dr. Vincent Ohaju Systems/ QI/PA												
4	Ashley Johse Injury Prevention		X										
5	Kevin Deramus Pre- Hospital		X										
6	Brandy LaPaglia Hospital/Acute Care		X										
7	Rebecca Hickman Stroke		X										
8	Bryan Ruenke EMC at Large		X										
9	Dr. Laraway or Dr. Geddie Perinatal												
	Roger Sheridan Public Safety Manager		X										
	Stephen Bailey Accountant												

X= Attended meeting.

\*\*= Call In

New Appointments

O= Substitution

?= Absent

— No meeting