



**Brazos Valley Regional Advisory Council
General Assembly Meeting
August 1, 2019**

Agenda	1
Approval of April 4, 2019 Minutes	2-8
Financial Report	9-27
Contract Amendment	28
EMS County Distribution Plan	29
Perinatal Minutes	30-32
EMS County Reimbursement Policy	33
BVRAC 2019 Participation Tracker	34

Agenda
Brazos Valley Regional Advisory Council
General Assembly Meeting
1300-1600 August 1, 2019
CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX 77802

- I. Call to Order**
- II. Introductions**
- III. Approval of June 6, 2019 Minutes**
- IV. Financial Report**
- V. Executive Directors Report**
 - A. Contract Amendments**
- VI. Committee Reports**
 - A. Disaster/Emergency Preparedness Committee (Cory Matthews)
 - B. Education (Ashley Kopech)
 - C. Pre-Hospital (Kevin Deramus)
 - 1. LPG Projected-Phase II (Rescue Pumps)
 - D. Hospital Care and Management/ Acute Care (Erin Gaas)
 - E. Stroke (Rebecca Hickman)
 - 1. Stroke Symposium Update
 - F. System QI/Physician's Advisory (Dr. Ohaju)
 - 1. Case Study
 - G. Injury Prevention (Ashley Johse)
 - H. Perinatal (Dr. Reddy & Dr. Dawson)
- VII. Discussion and/or Action Items**
 - A. Consider for Approval the EMS County Policy**
 - B. Consider for Approval the Trauma Systems Plan**
 - C. Consider for Approval appointments to the BVRAC Vice Chair and Treasurer positions**
- VIII. Open Forum**
- IX. Important Dates**
 - A. Board of Directors September 13, 2019
 - B. General Assembly October 3, 2019
- X. Adjourn**

Minutes
Brazos Valley Regional Advisory Council
General Assembly Meeting
June 6, 2019 1:00 P.M.
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Members Present

	<u>Agency/Organization</u>	<u>Member</u>	<u>Absent or Present</u>
HOSPITALS			
1	Baylor Scott & White - Brenham	Patti Parks	Present
		Kaci Davis	Absent
2	Baylor Scott & White – College Station	Ashley Kopech	Present
		Chelsea Bischoff	Present
		Laura Gerhart	Absent
3	Caprock Emergency	Lon Young	Absent
		Jon Venuti	Absent
		Amanda Lugar	Present
4	CHI St. Joseph Health - Burleson	Erin Gaas	Present
		Heather Page	Absent
		Matthew Brice	Absent
5	CHI St. Joseph Health - Grimes	Emily Wheelless	Present
		Cesar Lopez	Absent
		George Gibson	Absent
6	CHI St. Joseph Health – Madison	Deborah Burkhardt	Present
		Roxanne Hass	Absent
		Erin Marletta	Absent
7	CHI St. Joseph Health – Regional	Brandy LaPaglia	Present
		Kristen Christian	Absent
		Billy Rice	Present
8	College Station Medical Center	Ashley Johse	Present
		Lori Brooks	Present
		Caryn Thomas	Present
9	Encompass Health	Beth Freeman	Absent
		Amy Gray	Present
		Kris Smith	Absent
10	The Physicians Centre	Suzy Hoyle	Absent
		Shireen Billete	Present
		Courtney Coats	Absent
EMS AGENCIES			
1	Bryan Fire Department	Cory Matthews	Present
		Chris Lamb	Absent
2	CHI St. Joseph EMS	Patrick Braly	Absent
		Lori Lagrone	Absent
		Levi Hronek	Absent
3	College Station Fire Department	Billy Bradshaw	Present
		Tradd Mills	Absent
		Chris Poole	Absent

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4	Hilltop Lakes VFD	Traci Ratcliff-Smith	Present
		Dennis Smith	Absent
		Steve Smith	Absent
5	Jewett EMS	Weslie Collins	Absent
		Micah White	Present
		Colby Legalley	Absent
6	PHI, Inc	Don Wade	Absent
		Nash Vega	Present
		Jay Sillyman	Absent
7	Robertson County EMS	Calvin Bo Deal	Absent
		Rene Ferrell	Present
		Adam Gallagher	Present
8	Texas A&M University EMS	Mike Middleton	Present
		Kimberly Duran	Absent
		Dr. Gary Gore	Absent
9	Washington County EMS	Kevin Deramus	Present
		Justin Knuppel	Absent
		Amy Klussman	Absent
FRO'S/COLLEGES/OTHER INSTITUTIONS			
1	Blinn College	Sandy Medina	Absent
		Zack Varner	Absent
2	Brazos County Public Health District	Santos Navarette	Present
		Heather Matthews	Present
3	Washington County 1 st Responders	John McKee	Absent
4	Washington County OEM	Bryan Ruemke	Present
GUEST			
	CHI St. Joseph	Wanda Diaz	Present
	MCHD	Jordan Anderson	Present
	College Station Medical Center	Tim Thomas	Present
	HCA – GCD	Connie Bryant	Present
	Encompass Health	Josh Vaughn	Present
	Encompass Health	Ivi Villanueva	Present
	College Station Medical Center	Nancy Smith	Present
OFFICERS/BOARD MEMBERS/STAFF			
	Perinatal – Chair	Daniel Dawson	Present
	Stroke – Chair	Rebecca Hickman	Present
	BVCOG	Roger Sheridan	Absent
	BVCOG	Rebecca Hill	Present

I. Call to Order: The meeting was called to order at 1:02 P.M. by Mr. Rice.

II. Introductions: General Assembly conducted self-introductions.

Minutes
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III. Approval of April 4, 2019 Minutes: Mr. Middleton motioned to approve the April 4, 2019 minutes. Mr. Ruemke seconded; motion carried.

IV. Financial Report: Ms. Parks provided the financial report as summarized on page 8-23 of the BVRAC General Assembly packet. The end of the current financial year is approaching and the board is working to make all final purchases and finalize the budget. Mr. Sheridan sent emails to the last couple of EMS agencies who have not submitted their requests for the EMS County funds. There is approximately \$10,000 remaining in the budget. The proposed expenditures include sending EMS management personnel to the Pinnacle Conference, on line CEN training for nurses, SIM baby for perinatal committee and stop the bleed kits.

The budget for the next fiscal year has been developed and the amounts for each committee have remained the same as well as the cost for administrative support from BVCOG. Yearly expenses including BVWACs, TETAF dues, and insurance are expected to remain the same.

Ms. Hickman motioned to approve the financial report. Mr. Deramus seconded: motion carried.

V. Presentation: Emergency Management (Bryan Ruemke): Mr. Ruemke shared a high level view on emergency management with the committee. The five mission areas of emergency management are prevention, protection, mitigation, response and recovery. The National Incident Management System (NIMS) is used by emergency management personnel to organize the response to incidents. NIMS is scalable to the size and scope of an incident. Emergency managers are responsible for planning and preparation before an emergency and managing the response during an incidents. An after action report is written after the response is complete to compile what went well and what lessons can be learned from the incident.

VI. Presentation: EMS Protocols – Mental Health Patients (Jordan Anderson, MCHD): Mr. Anderson shared the processes that Montgomery County uses for psychiatric transports. There is a criteria for inclusion and exclusion for patients of this type of transport that include being an adult, able to care for themselves, having suicidal/harmful thoughts/crisis, not intoxicated, not confused, cannot need medical care, and other criteria. The psychiatric locations want someone in emotional distress and not with medical issues. The advantages of this process include patients getting the care they need at the appropriate facility, lower financial burden for patient, decreased ER load and turnaround times are shorter for EMS providers. The disadvantages are EMS providers do not get reimbursed for these trips, medical liability, inclusion and exclusion criteria are not perfect, may have

Minutes
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June 6, 2019 1:00 P.M.

CENTER FOR REGIONAL SERVICES BUILDING
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to transfer patient back out of facility, and a low percentage (10-15%) of emotional crisis patients are actually taken to the psychiatric facilities by EMS personnel.

Ms. Johse shared that there is a meeting on June 18th that involves the District Attorney, CIT officers, Brazos County Sheriff's Office, MHMR, and hospitals to discuss many of these issues. Mr. Dorsett with College Station PD is organizing the meetings.

Ms. Lugar shared that two years ago, a sergeant from the sheriff's office approached the RAC about the issues they are facing with patients needing these services. Data was collected on patients entering the ER, being transported by EMS or interacting with law enforcement. The end goal for the data was to show the need for an additional psych treatment facility in the region. Mr. Rice shared that the data was underwhelming in the first round and did not show a great need in the region. There are several different groups having the same discussion and is starting back up again. There are many misconceptions on what the role is for doctors, MHMR, law enforcement and others with this issue. The data that has been collected already can be shared with the group.

VII. Chair Report

- A. **FY18 County Reimbursement Status Update:** There are two agencies that have not submitted their requests for reimbursement and they have been contacted. Amounts will be reallocated if requests are not received in a timely manner.
- B. **Trauma Systems Plan Update:** Ms. LaPaglia stated her appreciation for all the feedback she has received on the plan. There are a few clarification items that remain so please do not ignore any emails sent about the trauma systems plan.

VIII. Committee Reports

- A. **Disaster/Emergency Preparedness Committee (Cory Matthews):** There is approximately \$20,000 remaining in the emergency preparedness budget for the region with CATRAC. Emergency evacuation for nicu babies, training and stop the bleed kits were all discussed as possible means to utilize the funding.

Texas A&M is in the beginning stages of planning for a full scale exercise on campus next May/June. Everyone's participation in the exercise is encouraged. Real patients will not be moved but if hospitals want to participate virtual patients can be sent to the hospitals. It is possible that a decon piece may be included so that requirement can be met for some facilities.

- B. **Education (Ashley Kopech):** There is a flyer on the sign in table regarding a TEEX course that is open in Belton on July 11th and 12th. It is a pediatric

Minutes
Brazos Valley Regional Advisory Council
General Assembly Meeting

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emergency preparedness course that is sponsored by CATRAC. They are short on the required number of attendees and hope to get some more so the class can be held.

TEEX has many courses available that could be offered in the region for free. The only requirements are a place to have the course and lunch for participants. There are courses on active shooter management and other topics of interest for the medical community and others in the region.

The stroke committee met at lunch time and discussed the two day symposium for next year that will be called the acute care symposium to include more topics. The committee wants participation from everyone for this symposium and needs ideas for topics and speakers. The topics that have been submitted so far include: disaster management, stroke, pedi-stroke, sepsis, cardiovascular, trauma, pre-hospital, organ donation, perinatal, behavior health and caregiver burnout. Contact Ms. Hickman or Ms. Kopech with topic or speaker ideas.

- C. **Pre-Hospital (Kevin Deramus):** The LPG funds for this year were used to continue work on the rescue pumps project. College Station Fire will receive some of the pumps and the other pumps will be available for the rural hospitals. Please contact Mr. Deramus or Ms. Parks if you are interested in receiving the pumps or need more information.

Funds have been allocated to send EMS management personnel to the Pinnacle Conference in Florida. Three individuals have expressed interest in attending and there are two spots remaining. The RAC can reimburse up to \$1,000 in eligible expenses for those who attend the conference. Mr. Deramus needs a name by the end of today.

- D. **Hospital Care and Management/ Acute Care (Erin Gaas):** The symposium will be in April this year. The dates that the group is considering are the 22nd and 23rd. Ms. Hickman has a spreadsheet that breaks down the different roles and responsibilities for the symposium so please contact her to sign up. The committee had discussed charging for attendance to the symposium. The committee discussed the costs associated with hosting the symposium and the benefits and drawbacks to charging for attendance. The committee supported the idea to not charge for the next symposium due to an audience change for this new concept for the symposium.

Minutes
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- E. **Stroke (Rebecca Hickman):** A spreadsheet of expenses for this year's symposium is available for anyone who wants to review it. Just over \$13,100 was raised through sponsorships. The committee got a lot of good feedback from attendees on improving the symposium that will be incorporated into the next symposium.

The Stroke/Cardiovascular group usually meets before the general assembly meeting. The name of this group will change to Acute Care to incorporate all aspects of care. In addition to planning for the symposium, the group will discuss issues that are happening in the community and how we can make ourselves and the community better.

Target Stroke 2020 will involve EMS agencies as well as hospitals. The goal of the program is to reduce the time from when a potential stroke patient comes in the door to them receiving needed treatment.

At a previous meeting we discussed selling t-shirts for Brazos Valley Heart Heroes to encourage the Brazos Valley go red out on February 20th for National Heart Day. It would be a fundraising opportunity for the RAC as well as public awareness of the RAC.

Mr. Rice asked that a workgroup for regional guidelines for stroke be set up. An email will be sent around with potential dates.

- F. **System QI/Physician's Advisory (Wanda Dias):** Totals have been updated for System QI through April. There are a few in March and April that Ms. Dias will be contacting agencies for more information. It is helpful when descriptions are included with all submissions and especially with transfers.
- G. **Injury Prevention (Ashley Johse):** A group from BVRAC attended a GETAC workgroup meeting in College Station that discussed a bill on the governor's desk to mandate stop the bleed training for students in 7th through 12th grades. This is a good opportunity to get into some schools that have not let trainers in before. The injury prevention and education committee will be combining efforts to get the education out to the schools and will be looking for instructors from each facility. Baylor Scott & White has purchased a stop the bleed kit for each class in the four public high schools in Bryan and College Station.
- H. **Perinatal (Ms. Phelps for Dr. Dawson):** Perinatal committee discussed purchase of Newborn Annie SIM baby to expand training options in the region.

Minutes
Brazos Valley Regional Advisory Council
General Assembly Meeting
June 6, 2019 1:00 P.M.
CENTER FOR REGIONAL SERVICES BUILDING
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IX. Discussion and/or Action Items

- A. **Consider for Approval the EMS County Plan** – Mr. Gallagher motioned to approve the EMS County Plan. Mr. Matthews seconded: motion carried.
- B. **Consider for Approval the FY18 Budget Amendment** – Mr. Rice shared that \$5,000 has been allocated for Pinnacle training, \$2,300 for the Newborn Annie for Perinatal Committee, \$1,000 for online CEN training for nurses and the remaining money will be used to purchase stop the bleed kits. Ms. Johse made a motion to approve the FY18 budget amendment. Ms. LaPaglia seconded: motion carried.
- C. **Consider for Approval the FY19 Budget Approval** – Mr. Rice showed the proposed budget for next year. The amounts for each committee has remained the same as well as the administrative fee. Mr. Middleton made a motion to approve the FY19 Budget Approval. Mr. Gallagher seconded: motion carried.

X. Open Forum

- A. Mr. Wessner is out in the hallway, visit his table if you are interested in learning about his products.

XI. Important Dates

- A. Board of Directors July 12, 2019
- B. General Assembly August 1, 2019

XII. Adjourn: The meeting was adjourned at 2:44 P.M.

BVRAC FY 19 EXPENDITURES 9-1-18 to 07-29-19

REVENUES	TOBACCO (FUND 8072 - \$60,316)										EMS RAC (FUND 8073 - \$22,629)	COUNTY (FUND 8074) \$61,889	UNRESTRICTED FUNDS (FUND 8001)					
	8072	8072	8072	8072	8072	8072	8072	8072	8072	TOTAL 8072	Total 8073	Total 8074	8001	8001	8001	8001	8001	TOTAL UNRES. 8001
	NOT APPLICABLE	EDUCATION	INJURY PREVENTION	STROKE SYMPOSIUM	BOARD TRAVEL	GETAC TRAVEL	STAFF TRAVEL	PRE HOSPITAL COMMITTEE			NOT APPLICABLE	COUNTY FUNDS	NOT APPLICABLE	MANAGEMENT COMMITTEE	EDUCATION	STROKE SYMPOSIUM	PALS / ACLS	
	9999	8001	8004	8016	8017	8018	8019	8022		TOTAL	9999	8005-8011	9999	8023	8001	8016	8014	TOTAL
State Grant Revenue (4211)	45,237.00												7,650.00	-	-	-	-	
Other Revenue (4251)		-	-	-	-	-	-	-	-				9,147.12	-	-	13,600.00	-	
TOTAL REVENUES	\$ 45,237.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,237.00			\$ 16,797.12	\$ -	\$ -	\$ 13,600.00	\$ -	\$ 30,397.12
EXPENDITURES	Salaries (5110)	23,080.16											-	-	-	-	-	
	Fringes (5151-5152, 5180, 5182-5183, 5192, 5194)	4,736.88											-	-	-	-	-	
	3rd Party ISF (5645-5647, 5918, 6150, 6153)										7,932.58		-	-	-	-	-	
	Fixed ISF (5411,5643,5644)										3,307.29		-	-	-	-	-	
	Travel (5310)	106.75	3,325.31				338.38	490.43					-	-	-	450.00	-	
	Training (5798)		450.00									7,602.00	-	-	399.10	2,713.50	-	
	Prof Fees (5215)												-	-	-	1,525.00	-	
	Supplies (5510)		4,999.35	996.64							4,755.15	18,220.50	-	-	-	3,153.57	-	
	Phone (5648)										1,367.64		-	-	-	-	-	
	Insurance (5771)												-	2,065.00	-	-	-	
	Membership Dues (5790)												-	900.00	-	-	-	
	Other (5791, 5762, 5950)												-	8,517.19	-	1,040.13	-	
	Pass Thru (6178)											11,363.05	-	-	-	-	-	
	Outreach (5722)												-	-	-	-	-	
	TOTAL EXPENDITURES	\$ 27,923.79	\$ 8,774.66	\$ 996.64	\$ -	\$ -	\$ 338.38	\$ 490.43	\$ -	\$ 38,523.90	\$ 17,362.66	\$ 37,185.55	\$ -	\$ 11,482.19	\$ 399.10	\$ 8,882.20	\$ -	\$ 20,763.49
	NET INCOME (LOSS)	17,313.21	(8,774.66)	(996.64)	-	-	(338.38)	-	-	6,713.10	(17,362.66)	(37,185.55)	16,797.12	(11,482.19)	(399.10)	4,717.80	-	9,633.63
	BUDGET	33,316	10,000	8,000	2,000	510	4,500	490	1,500	38,524	22,629	61,889	\$ -	\$ -	\$ -	\$ -	\$ -	
	TOTAL EXPENSES FROM ABOVE	\$ (27,924)	\$ (8,775)	\$ (997)	\$ -		\$ (338)	\$ (490)	\$ -	\$ (38,524)	\$ (17,363)	\$ (37,186)	\$ -	\$ (11,482)	\$ (399)	\$ (8,882)	\$ -	
	TOTAL NET REMAINING	\$ 5,392	\$ 1,225	\$ 7,003	\$ 2,000	\$ 510	\$ 4,162	\$ -	\$ 1,500	\$ 21,793	\$ 5,266	\$ 24,703	\$ -	\$ (11,482)	\$ (399)	\$ (8,882)	\$ -	
	PENDING CHECK REQUESTS																\$ -	
	TOTAL REMAINING AFTER PENDING REQUESTS									\$ 21,793	\$ 5,266	\$ 24,703					\$ -	

Remaining\$16,401

Rescue Pumps-\$1,498.15

STB Kits and Booklets-\$3,257

Newborne Annie-\$2,055.06

STP Kits-\$6,137.07

Total\$3,453.72

Pending EMS Conf: ????

STB Kits\$3,523

8001 - Brazos Valley Regional Advisory Committee Unrestricted

ID	Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Cleared Status
AMADIR	6/19/2019	126915	AMANDA DIRICKSON	450.00	BVRAC Stroke symposium:Speaker Travel Expenses	061919PAYMENTS	OS
BRACOUEXP	3/6/2019	126107	BRAZOS COUNTY EXPO	2,487.50	BVRAC Stroke Symposium Venue Rental for May 16, 2019	030619PAYMENTS	CL
BRACOUEXP	6/12/2019	126844	BRAZOS COUNTY EXPO	226.00	BVRAC Stroke Symposium venue final invoice	061219PAYMENT	OS
BUPCAT	5/30/2019	126758	BUPPY'S CATERING	575.49	BVRAC Symposium May 16, 2019	053019PAYMENTS	OS
CCCRE	5/15/2019	126637	CC CREATIONS	375.00	200 Black Non-Woven Totes-For Stroke Symposium	051519PAYMENTS	CL
CCCRE	5/22/2019	126702	CC CREATIONS	2,425.20	396 Printed T-Shirts for BVRAC Stroke Symposium Attendees	052219PAYMENT	CL
CHISTJOSEPH	1/30/2019	125805	CHI ST. JOSEPH HEALTH	500.00	REIMB. FOR DUPLICATE PAYMENT FOR BVRAC DUES	013019PAYMENTS	CL
COPSTO	6/12/2019	126860	COPY STOP	76.00	4 Foam board sign for Symposium	061219PAYMENT	OS
IQSOLINC	5/15/2019	126661	IQ SOLUTIONS INC	277.37	250 NIH Stroke Scale Laminated Booklets	051519PAYMENTS	OS
JASDEL	1/30/2019	125820	JASON'S DELI	212.44	Box Lunches for Stroke Certification Review Class	013019PAYMENTS	CL
JASDEL	1/30/2019	125820	JASON'S DELI	186.66	Box Lunches for Stroke Certification Review Class	013019PAYMENTS	CL
JERJOH	6/26/2019	127000	JEREMIAH JOHNSON,MD	1,525.00	BVRAC Stroke Symposium: Speaker Fees	062619PAYMENT	OS
PATBROHIL	12/19/2018	125525	PATTILLO, BROWN & HILL, L.L.P.	1,000.00	Form 990-Return of Organization Exempt from Income Tax-2017	121918PAYMENTS	CL
SAMCLU	6/12/2019	126899	SAM'S CLUB DIRECT	284.74	BVRAC Stroke Symposium breakfast and snack items	061219PAYMENT	OS
SECOFSTA	10/10/2018	124994	SECRETARY OF STATE	15.00	SOS Directory Address Change	101018PAYMENTS	CL
TETAF	2/21/2019	125990	TEXAS EMS TRAUMA & ACUTE CARE FOUNDATION	900.00	TETAF Subscription Fees-2019	022119PAYMENTS	CL
VFIS	4/3/2019	126369	VFIS OF TEXAS	2,065.00	BVRAC Insurance Policy Renewals ACCOUNT #BRAZC-7	040319PAYMENT	CL
WAL1	5/30/2019	126780	WALMART COMMUNITY/GEMB	179.90	BVRAC Stroke symposium	053019PAYMENTS	OS
WASCOU	10/10/2018	125005	WASHINGTON COUNTY	<u>7,502.19</u>	BVRAC BVWACS Radios for DEPC (15), SJEMS (3), & S&W CS (4)	101018PAYMENTS	CL
Total 1012 - General Oper-BBT10302				21,263.49			

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

AMADIR	3/6/2019	126087	AMANDA DIRICKSON	678.21	Instructor for SCRIN Course (1/17-18/2019)	030619PAYMENTS	CL
AMYRIC	12/12/2018	125401	AMY PONZIO	966.56	Attended GETAC/EMS Conference in Fort Worth (11/16-20/18)	121218PAYMENTS	CL
BRANICLAP	1/3/2019	125572	BRANDY NICOLE LAPAGLIA	370.93	TETAF Annual Meeting & RAC Development-San Antonio-12/13-14	010318PAYMENTS	CL
EVECOM	3/6/2019	126119	EVENFLO COMPANY,INC	996.64	Infant Car Seats for The Prenatal Clinic	030619PAYMENTS	CL
KATFAULK	1/3/2019	125595	KATHERINE FAULK	882.31	Texas EMS Conference-Fort Worth-November 18-21, 2018	010318PAYMENTS	CL
MARTUR	1/3/2019	125598	MARCUS TUREK	627.05	Texas EMS Conference-Fort Worth-November 18-21, 2018	010318PAYMENTS	CL
PATPAR	3/20/2019	126249	PATTI PARKS	621.18	GETAC / RAC Chairs-Austin-(2/26/19-3/1/19)	032019PAYMENTS	CL
ROGSHE	11/7/2018	EFT110718-27	ROGER SHERIDAN	106.75	Attended Preparedness Symposium in Galveston-10/23-26,2018	EFT110718ROGER	CL
ROGSHE	2/21/2019	EFT-022119-23	ROGER SHERIDAN	119.50	Attended EMTF-7 Meeting in Belton-Feb 12, 2019	022119PAYMENTS	CL
SCHHEACOR	4/10/2019	126416	SCHOOL HEALTH CORPORATION	<u>4,999.35</u>	85 Basic Bleeding Kits-Vacuum Sealed-Individual-\$57.11/each	041019PAYMENT	CL
Total 1012 - General Oper-BBT10302				10,368.48			

8073 - FY19 EMS RAC HHS000124600006 - \$22,629						
VERWIR	12/12/2018	125461	VERIZON WIRELESS	151.96	VERIZON BILLING CYCLE 10/26/18 - 11/25/18	121218PAYMENTS CL
VERWIR	1/9/2019	125671	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 11/26/18 - 12/25/18	CKIM010919 CL
VERWIR	2/13/2019	125942	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 12/26/18 - 01/25/19	021319PAYMENTS CL
VERWIR	3/13/2019	126201	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 01/26/19 - 02/25/19	031319PAYMENTS CL
VERWIR	4/10/2019	126432	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 02/26/19 - 03/25/19	041019PAYMENT CL
VERWIR	5/15/2019	126687	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 03/26/19 - 04/25/19	051519PAYMENTS CL
VERWIR	6/12/2019	126909	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 04/26/19 - 05/25/19	061219PAYMENT OS
Total 1012 - General Oper-BBT10302				1,063.72		

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889						
BOUTREMED	12/12/2018	125417	BOUND TREE MEDICAL LLC	2,811.00	For EMS/County Grant HHS000124600006-Medical Supplies	121218PAYMENTS CL
COLSTAFIRDEP	6/19/2019	126923	COLLEGE STATION FIRE DEPARTMENT	2,810.50	EMS COUNTY GRANT HHS000124600006	061919PAYMENTS OS
HILLAKFIRDEP	6/12/2019	126879	HILLTOP LAKES FIRE DEPARTMENT	5,741.55	EMS COUNTY GRANT HHS000124600006	061219PAYMENT OS
JEWEMSINC	3/13/2019	126178	JEWETT EMS INC	5,742.50	EMS County Grant HHS000124600006	031319PAYMENTS CL
ROBCOUEMS	1/3/2019	125602	ROBERTSON COUNTY EMS	9,667.00	EMS County Grant HHS000124600006	010318PAYMENTS CL
TEXAMUNI-EMS	4/10/2019	126428	TEXAS A&M UNIVERSITY EMS	2,811.00	EMS County Grant HHS000124600006	041019PAYMENT CL
WASCOUEMS	10/10/2018	125007	WASHINGTON COUNTY EMS	7,602.00	EMS County Grant HHS000124600006 Reimbursement	101018PAYMENTS CL
Total 1012 - General Oper-BBT10302				37,185.55		

Report Total 69,881.24

FY 19 BVRAC - UNRESTRICTED ACCOUNT

EXPENDITURES/REVENUE to 07-29-2019

FUND CODE: 8001					TOTAL
NOT APPLICABLE	MANAGEMENT COMMITTEE	EDUCATION	STROKE SYMPOSIUM	PALS / ACLS	
9999	8023	8001	8016	8014	

BEGIN CASH BALANCE..... \$ 44,595.33

REVENUES

ANNUAL MEMBERSHIP DUES (4511)	7,650.00					
REGISTRATIONS						
SPONSORS						
PALS/ACLS Reg.						
OTHER (4251)	9,147.12			13,600.00		
TOTAL REVENUE	16,797.12	-	-	13,600.00	-	\$ 30,397.12
REV BUDGETED	-	-	-	-	-	-
NET Rev (Under) Over	\$ 16,797.12	\$ -	\$ -	\$ 13,600.00	\$ -	\$ 30,397.12

EXPENDITURES

Salaries (5110)	-	-	-	-	-	-
Fringes (5151-5152, 5180, 5182-5183, 5192, 5194)	-	-	-	-	-	-
3rd Party ISF (5645-5647, 5918, 6150, 6153)	-	-	-	-	-	-
Fixed ISF (5411,5643,5644)	-	-	-	-	-	-
Travel (5310)	-	-	-	450.00	-	-
Training (5798)	-	-	399.10	2,713.50	-	-
Prof Fees (5215)	-	-	-	1,525.00	-	-
Supplies (5510)	-	-	-	3,153.57	-	-
Phone (5648)	-	-	-	-	-	-
Insurance (5771)	-	2,065.00	-	-	-	-
Membership Dues (5790)	-	900.00	-	-	-	-
Other (5791, 5762, 5950)	-	8,517.19	-	1,040.13	-	-
Pass Thru (6178)	-	-	-	-	-	-
Outreach (5722)	-	-	-	-	-	-
TOTAL EXPENDED	\$ -	\$ 11,482.19	\$ 399.10	\$ 8,882.20	\$ -	\$ 20,763.49
NET Exp (Over) Under	\$ -	\$ (11,482.19)	\$ (399.10)	\$ (8,882.20)	\$ -	\$ (20,763.49)
NET REV/<EXPENSE>	16,797.12	(11,482.19)	(399.10)	4,717.80	-	9,633.63
						\$ 54,228.96

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

8001 - BVRAC Education Committee (8001)

From 9/1/2018 Through 7/29/2019

		Current Month Expenses
Expense		
General Expenses		
Training and Meeting Expense	5798	399.10
Total General Expenses		399.10
Total Expense		399.10
Net Revenue (Expense)		(399.10)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

8016 - BVRAC STROKE Funds (8016)

From 9/1/2018 Through 7/29/2019

		Current Month Expenses
Revenue		
Other Revenue	4251	13,600.00
Total Revenue		13,600.00
Expense		
General Expenses		
Professional Fees	5215	1,525.00
Travel	5310	450.00
Supplies	5510	3,153.57
Training and Meeting Expense	5798	2,713.50
Total General Expenses		7,842.07
Other Expenses		
Other Expense	5791	1,040.13
Total Other Expenses		1,040.13
Total Expense		8,882.20
Net Revenue (Expense)		4,717.80

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

8023 - BVRAC Hospital Care and Management Committee (8023)

From 9/1/2018 Through 7/29/2019

		Current Month Expenses
Expense		
General Expenses		
Insurance	5771	2,065.00
Total General Expenses		2,065.00
Other Expenses		
Membership Dues	5790	900.00
Other Expense	5791	8,517.19
Total Other Expenses		9,417.19
Total Expense		11,482.19
Net Revenue (Expense)		(11,482.19)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

9999 - Not Applicable

From 9/1/2018 Through 7/29/2019

		Current Month Expenses
Revenue		
Other Revenue	4251	9,147.12
Annual Membership Dues	4511	7,650.00
Total Revenue		16,797.12
Net Revenue (Expense)		16,797.12

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

8001 - BVRAC Education Committee (8001)

From 9/1/2018 Through 7/29/2019

		Current Month Expenses
Expense		
General Expenses		
Travel	5310	3,325.31
Supplies	5510	4,999.35
Training and Meeting Expense	5798	450.00
Total General Expenses		8,774.66
Total Expense		8,774.66
Net Revenue (Expense)		(8,774.66)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

8004 - BVRAC Injury Prevention (8004)

From 9/1/2018 Through 7/29/2019

		Current Month Expenses
Expense		
General Expenses		
Supplies	5510	996.64
Total General Expenses		996.64
Total Expense		996.64
Net Revenue (Expense)		(996.64)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

8018 - BVRAC GETAC Travel (8018)

From 9/1/2018 Through 7/29/2019

		Current Month Expenses
Expense		
General Expenses		
Travel	5310	<u>338.38</u>
Total General Expenses		<u>338.38</u>
Total Expense		<u>338.38</u>
Net Revenue (Expense)		<u>(338.38)</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

8019 - BVRAC Staff Travel (8019)

From 9/1/2018 Through 7/29/2019

		Current Month Expenses
Expense		
General Expenses		
Travel	5310	490.43
Total General Expenses		490.43
Total Expense		490.43
Net Revenue (Expense)		(490.43)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

9999 - Not Applicable

From 9/1/2018 Through 7/29/2019

		Current Month Expenses
Revenue		
State Grant Revenue	4211	45,237.00
Total Revenue		45,237.00
Expense		
Salaries & Fringe Benefits		
Salaries		
Salaries	5110	23,080.16
Total Salaries		23,080.16
Fringe Benefits		
Payroll Taxes FICA	5151	1,337.88
Payroll Taxes Medicare	5152	312.87
TCDRS Retirement	5180	1,464.60
Contribution Expense		
Dental Insurance (JP)	5182	10.37
Vision Insurance (Vision	5183	20.53
Care)		
Hospitalization	5192	1,487.96
Term Life Insurance	5194	102.67
Total Fringe Benefits		4,736.88
Total Salaries & Fringe Benefits		27,817.04
General Expenses		
Travel	5310	106.75
Total General Expenses		106.75
Total Expense		27,923.79
Net Revenue (Expense)		17,313.21

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8073 - FY19 EMS RAC HHS000124600006 - \$22,629

8022 - BVRAC Pre Hospital Committee (8022)

From 9/1/2018 Through 7/29/2019

		Current Month Expenses
Expense		
General Expenses		
Supplies	5510	4,755.15
Total General Expenses		4,755.15
Total Expense		4,755.15
Net Revenue (Expense)		(4,755.15)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8073 - FY19 EMS RAC HHS000124600006 - \$22,629

9999 - Not Applicable

From 9/1/2018 Through 7/29/2019

		Current Month Expenses
<hr/>		
Expense		
General Expenses		
Third Party Telephone	5648	1,519.60
Total General Expenses		1,519.60
Indirect Costs		
3rd Party ISF		
Third Party Copy/Fax	5645	27.42
Third Party Accounting Service	5646	6,230.77
Third Party Postage	5647	39.20
THIRD PARTY HUMAN RESOURCE	5650	46.41
Third Party Indirect Accounting Svc ISF	5918	1,588.58
Human Resource Management ISF	6150	0.10
	6153	0.10
Total 3rd Party ISF		7,932.58
Fixed ISF		
Space Costs	5411	1,361.55
Third Party R.I.P.	5643	658.83
Third Party System Admin	5644	1,286.91
Total Fixed ISF		3,307.29
Total Indirect Costs		11,239.87
Total Expense		12,759.47
Net Revenue (Expense)		(12,759.47)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

8005 - BVRAC Brazos County

From 9/1/2018 Through 7/29/2019

Current Month Expenses

Expense		
General Expenses		
Supplies	5510	2,811.00
Delegate Agency Costs	6178	5,621.50
Total General Expenses		8,432.50
Total Expense		8,432.50
Net Revenue (Expense)		(8,432.50)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

8008 - BVRAC Leon County

From 9/1/2018 Through 7/29/2019

Current Month Expenses

Expense		
General Expenses		
Supplies	5510	5,742.50
Delegate Agency Costs	6178	5,741.55
Total General Expenses		11,484.05
Total Expense		11,484.05
Net Revenue (Expense)		(11,484.05)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

8010 - BVRAC Robertson County

From 9/1/2018 Through 7/29/2019

		Current Month Expenses
Expense		
General Expenses		
Supplies	5510	9,667.00
Total General Expenses		9,667.00
Total Expense		9,667.00
Net Revenue (Expense)		(9,667.00)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

8011 - BVRAC Washington County

From 9/1/2018 Through 7/29/2019

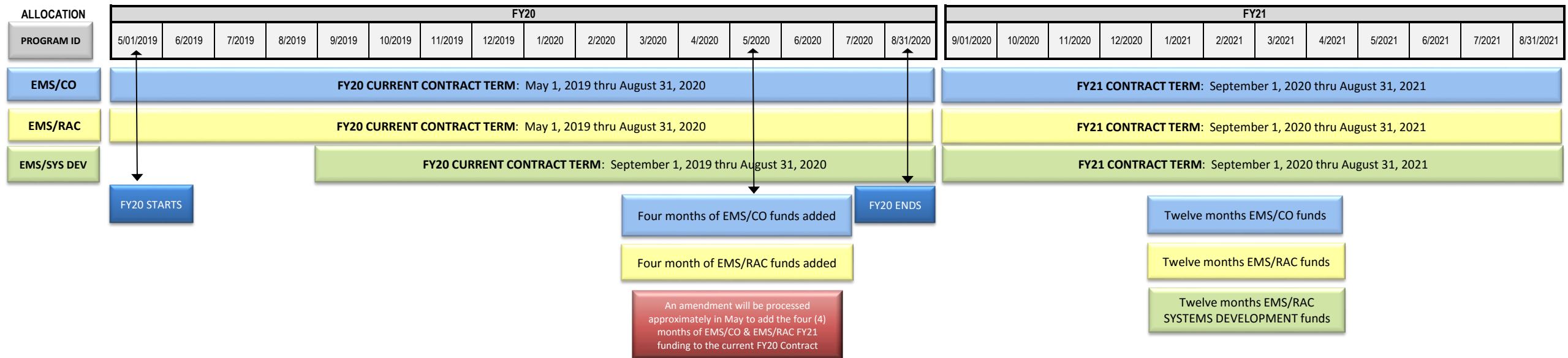
		Current Month Expenses
Expense		
General Expenses		
Training and Meeting Expense	5798	7,602.00
Total General Expenses		7,602.00
Total Expense		7,602.00
Net Revenue (Expense)		(7,602.00)

DRAFT

EMS/CO-RAC

FY20: May 1, 2019 thru August 31, 2020

FY21: September 1, 2020 thru August 31, 2021



DISTRIBUTION PLAN**EMS/COUNTY**

Date Completed:

5.10.19

Person Completing Form:

Roger Sheridan

Grantee Name:

Brazos Valley Reginal Advisory Council

Grantee Address:

3991 East 29th St

Bryan, TX 77802

Phone Number:

979.595.2800

Contract No.:

HHS000124600006

Contract Year:

FY2019

Contract Term:

5/01/2019 - 07/31/2020

Provider Receiving Funds	County	Amount of Funding to EMS Provider
Bryan Fire Department	Brazos	\$2,894.75
College Station Fire Department	Brazos	\$2,894.75
CHI St. Joseph regional Health Center EMS	Brazos	\$2,894.75
Texas A&M University EMS	Brazos	\$2,894.75
CHI St. Joseph Regional Health Center EMS	Burleson	\$7,401
CHI St. Joseph Regional Health Center EMS	Grimes	\$8,969
Hilltop Lakes VFD	Leon	\$5,649.50
Jewett EMS	Leon	\$5,649.50
CHI St. Joseph EMS	Madison	\$5,255
Robertson County EMS	Robertson	\$9,530
Washington County EMS	Washington	\$7,762
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
PAGE TWO TOTAL		\$0
TOTAL		\$61,795

Minutes
Brazos Valley Regional Advisory Council
Perinatal Meeting
1200 June 6, 2019
Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

Members Present

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Neonatal Co-Chair	Dr. Reddy	BSW—College Station	Absent
Maternity Co-Chair	Dr. Dawson	CHI St. Joseph Health Regional	Present
Secretary	Cathy Collier	BSW—College Station	Absent
Member	Jennifer Stansbury	BSWH Brenham	Present
Member	Tami Depenning	BSWH College Station	Present
Member	Staci Phelps	BSWH College Station	Present
Member	Dr. Hilal	BSWH College Station	Absent
Member	Dr. Nandgaonkar	BSWH College Station	Present
Member	Shirley Huddleston	CHI St. Joseph	Absent
Member	Lori Abdalla	CHI St. Joseph	Absent
Member	Mindy Foster	CHI St. Joseph	Present
Member	Jenny Wymore	BSWH Brenham	Present

Staff Present

<u>Position</u>	<u>Staff</u>	<u>Agency</u>	<u>Absent/ Present</u>
Program Manager	Roger Sheridan	BVCOG	Absent
	Amanda Lugar	BVRAC	Present
	Billy Rays		Present

Guest Present

<u>Position</u>	<u>Staff</u>	<u>Agency</u>	<u>Absent/ Present</u>
Executive Director	Dave Reimer	CATRAC	Present
	Ron Weaver	CATRAC	Present

Minutes
Brazos Valley Regional Advisory Council
Perinatal Meeting
1200 June 6, 2019
Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

Minutes

Brazos Valley Regional Advisory Council

Perinatal Meeting

1200 June 6, 2019

- I. Call to Order** - The meeting was called to order at 1200 P.M. by Tami DePenning
- II. Introductions** - Jenny Wymore is here from Brenham as the new manager LD..
- III. Approval of Meeting Minutes** – Meeting minutes from April reviewed and approved by Staci Phelps and Mindy foster.
- IV. Discussion/Action Items**

- A. Reviewed NICU data**

- Discussed Quality Metrics. There was discussion on the drops in EBM at discharge and any EBM in lower birthweight populations. BSW discussed how the use of Donor EBM to capture that population has improved the metric.

- B. NICU Surveys**

- Baylor Scott and White received their appeal decision. The appeal was granted, and they were awarded a Level III designation based on information submitted during the appeal process.

- C Maternal Data**

- CHI St. Joseph asked if the data on the graphs represents per 100 deliveries on units transfused per delivery volume metric. It is per delivery volume. It was discussed that decreased volume skews data, therefore, it would better to track/report per 100 deliveries.

- It was discussed what could we look at as a region to start tracking that would be value added. MgSo4 isn't value added and it can be skewed based on what you are able to do. Hypertension was discussed.

Minutes
Brazos Valley Regional Advisory Council
Perinatal Meeting
1200 June 6, 2019
Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

D Maternity Designation - update

BSW had theirs already. They are in the process of creating their action plan to send off. BSW Brenham is 2/2020.

CHI St. Joseph is in November

BSW CS and SHI St. Joseph is going for level II

E Texas AIM

CHI: working on Postpartum Hemorrhage. They were looking to go Plus. They are creating processes for weighing the pads, etc.

BSW is doing QBL. They have started the Postpartum hemorrhage tool which is on paper at this time. BSW is using colored dots to show where they are on the outside of the door. System is working on a standardized order set.

For Early Warning Triggers: system is working on a more standardized form
Hypertension: 100% chart audits. Community F/U.

F Emergency/Disaster Plan—NICU Babies, Mother/Baby, Pregnant (laboring), Report, and Medical Records

Went over examples on baby movement devices. The hospital has the peri slides for the adults. The Med slides are pricier but had a safer and more durable set up. The sled has a 3 bay and 6 bay option with a foam insert. Those can carry the more stable patients. There are also baskets that strap on to the nurse for the vented/critical patients. Those are more expensive. As a group, we decided that we could get the 2 pack 6 bay slides (\$2470) and 1-2 baskets per unit (6 baskets are \$ 4845). Ron will look into the price for individual baskets.

G. Spending for 2019 from perinatal committee

We were given \$2500 to spend on perinatal outreach. We voted to spend the money on a Laerdol Newborn Anne for NRP training. The cost is \$2317.00. Dr. Dawson made a motion for approval. Tami DePenning seconded the motion. All were in favor. The motion passed.

V. Adjourned at 1249



Brazos Valley Regional Advisory Council EMS County Fund Reimbursement Policy

The Office of EMS/Trauma Systems (OEMS/TS) manages the EMS Allotment/Allocation (also referred as **EMS/County fund**). The funding consists of:

- Emergency Medical Services and Trauma Care System Account (911 fund);
- Emergency Medical Services, Trauma Facilities, and Trauma Care System Fund (1131 fund); and
- Designated Trauma Facility and Emergency Medical Services Fund (3588 fund).

Funding is dependent on the amount of money available in the accounts and calculation of the funding formula. The formula includes a trauma service area's geographic size, its population, and the number of eligible emergency healthcare runs (trauma and medical) submitted to the DSHS State EMS/Trauma Registry. Funds are then disbursed through Regional Advisory Councils (RAC) which determines how much funding an EMS Provider may receive through the RAC distribution plan.

The Brazos Valley Regional Advisory Council (BVRAC) distribution plan reimburses eligible EMS Providers based on total allocations per county divided equally by the number of eligible EMS providers for that county as presented in DSHS's contract with BVRAC.

BVRAC will fulfill the responsibilities and requirements set forth in the contractual Statement of Work (SOW) in addition to inform eligible EMS Providers:

- Allocations as per the BVRAC Distribution Plan
- Quarterly reminders and status updates
- Notification on eligible and non-eligible reimbursement requirements
- Dates when BVRAC will begin and stop accepting reimbursement requests
- Amend the BVRAC Distribution Plan to reallocate EMS Provider allocations should EMS Providers not be able to utilize the full amount, be deemed non-responsive, or non-compliant to deadlines set forth by BVRAC. Unused reimbursements will be offered to an EMS Provider within the same county first then to another county should the same county not be able to use the allocations.

BVRAC eligible EMS Providers will comply with requirements presented in the SOW in addition to:

- Submit reimbursement requests no later than 60 days prior to the stated DSHS end of contract period for EMS County funds.
- Notify BVRAC at earliest opportunity if unable to meet the reimbursement requirements so that funds can be disseminated to other EMS Providers
- Adhere to BVRAC policy

BVRAC is committed to supporting all eligible BVRAC EMS Providers in ensuring the EMS County fund reimbursements are processed in a quick and timely manner. Providers should contact BVRAC staff on any questions or assistance in regards to EMS County. Additional information can be found at

<https://dshs.texas.gov/emstraumasystems/sb102elig.shtm?terms=ems%20county%20fund>

EMS County Funds are 100% pass-through to eligible EMS Providers.

**Brazos Valley Regional Advisory Council
2019 Member Agency Participation**

	February	April	June	August	October	December	Attendance 2019
Hospitals							
Baylor Scott & White College Station	X	X	X				
Baylor Scott & White Brenham	X	X	X				
College Station Medical Center	X	X	X				
CAPROCK	X	X	X				
CHI St. Joseph Regional Bryan	X	X	X				
CHI St. Joseph Burleson		X	X				
CHI St. Joseph Grimes	X	X	X				
CHI St. Joseph Madison	X		X				
Encompass Health		X	X				
The Physicians Centre	X	X	X				
EMS Agencies							
Bryan Fire Department	X	X	X				
College Station Fire Department	X	X	X				
Hilltop Lakes VFD	X	X	X				
Jewett	X	X	X				
PHI	X	X	X				
Robertson County EMS	X	X	X				
St. Joseph EMS		X					
Texas A&M University EMS	X	X	X				
Washington County EMS	X		X				
FRO's/Other Institutions							
Washington County First Responders	X	X					
Washington County OEM	X	X	X				
**Brazos County Health Department	X	X	X				
Colleges							
**Blinn College	X						

X= Attended Meeting.

?=Absent

****= Non Voting Agencies**