



**Brazos Valley Regional Advisory Council
Board of Directors Meeting
November 13, 2020**

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AGENDA

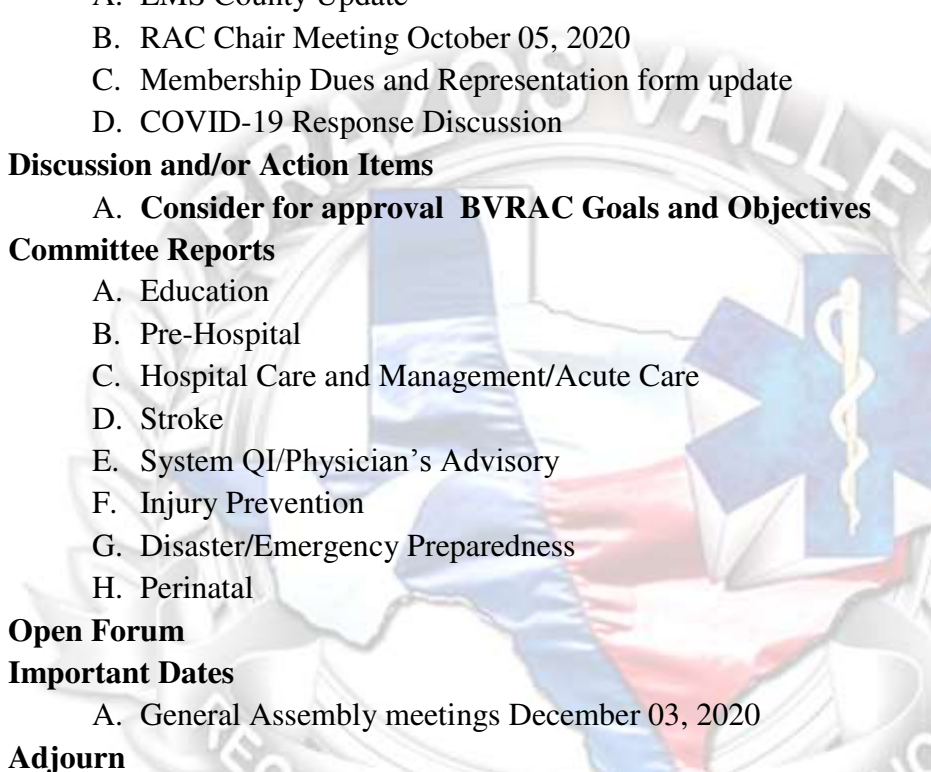
Brazos Valley Regional Advisory Council

Board of Directors Meeting

1000 November 13, 2020

CENTER FOR REGIONAL SERVICES BUILDING

3991 E. 29TH ST. BRYAN TX

- 
- I. Call to Order**
 - II. Introductions**
 - III. Approval of Board of Director's October 01, 2020 Meeting Minutes**
 - IV. Financial Report**
 - V. Executive Director Report**
 - A. EMS County Update
 - B. RAC Chair Meeting October 05, 2020
 - C. Membership Dues and Representation form update
 - D. COVID-19 Response Discussion
 - VI. Discussion and/or Action Items**
 - A. **Consider for approval BVRAC Goals and Objectives**
 - VII. Committee Reports**
 - A. Education
 - B. Pre-Hospital
 - C. Hospital Care and Management/Acute Care
 - D. Stroke
 - E. System QI/Physician's Advisory
 - F. Injury Prevention
 - G. Disaster/Emergency Preparedness
 - H. Perinatal
 - VIII. Open Forum**
 - IX. Important Dates**
 - A. General Assembly meetings December 03, 2020
 - X. Adjourn**

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Meeting – WebConference Call
930 October 1, 2020
Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

Members Present

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Chair	Billy Rice	CHI St. Joseph Health EMS	Present
Vice Chair	Amanda Lugar	CAPROCK	Absent
Secretary	Lori Brooks	CHI St. Joseph Health – CS	Present
Treasurer	Patti Parks	Baylor Scott & White-Brenham	Present
Injury Prevention	Ashley Johse	CHI St Joseph Health – CS	Present
Stroke	Rebecca Hickman	CHI St. Joseph Health Regional	Present
Education	Ashley Kopech	Baylor Scott & White-CS	Present
Hospital & Acute Care	Deborah Burkhardt	CHI St. Joseph Health -Madison	Present
Systems QI / Physician's Advisory	Dr. Vincent Ohaju	CHI St. Joseph Health Regional	Present
DEPC/BVHCC	Cory Matthews	Bryan Fire Department	Present
Pre-Hospital	Kevin Deramus	Washington County EMS	Present
Perinatal	Dr. Daniel Dawson	CHI St. Joseph Health Regional	Absent
EMC at Large	Bryan Ruemke	Washington County OEM	Present

Staff Present

<u>Position</u>	<u>Name</u>	<u>Agency</u>	<u>Absent/ Present</u>
Program Manager	Roger Sheridan	BVCOG	Present
Planner	Rebecca Hill	BVCOG	Present

- I. **Call to Order** – The meeting was called to order at 9:31 A.M. by Mr. Rice.
- II. **Introductions** – All members introduced themselves.
- III. **Approval of September 11, 2020 Meeting Minutes** –Mr. Deramus motioned to approve the September 11, 2020 meeting minutes. Ms. Parks seconded; motion carried.
- IV. **Financial Report** – Mr. Sheridan directed the board's attention to pages 5 – 15 of the packet to review the financial report. BVRAC achieved a zero balance on all contracts for the last fiscal year. The report shows that there have been no significant changes since the last Board meeting. The only charges include salaries and benefits for Mr. Sheridan and Ms. Hill. At the last board meeting, members present discussed moving all committee funding to education or injury prevention to support the purchase of more decontamination units, decon solution, a small Stop the Bleed Kit for Brenham Scott & White and keeping \$10,000 available in education for reimbursement of training expenses.

Request form and payment information from one agency is needed to finalize the EMS County I funds and open the EMS County II funds. Requests must be submitted by June 1st for EMS County II funds.

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Meeting – WebConference Call
930 October 1, 2020
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The budget shows \$7,000 is allocated to the BVWACS radio invoice. There is an action item to increase this amount to \$9,500 to cover the additional radios added to the system.

The unrestricted budget shows no significant changes. Membership invoices were sent out this week to all agencies.

Ms. Brooks motioned to approve the financial report as presented. Ms. Kopech seconded; motion carried.

V. Executive Directors Report

- A. Reports (Annual, GC-11, Quarterly and Supporting Documents)** – All reports have been submitted to the state as required including the Annual Report, GC-11 and final reports for closing out contracts including financial supporting documents.

VI. Action Items

- A. Consider for approval budget amendment to increase BVWAC payment from \$7,500 to \$9,000** – Ms. Parks made a motion to increase the BVWAC payment from \$7,500 to \$9,000. Mr. Deramus seconded; motion carried.

VII. Open Forum –

Ms. Kopech has set up an education / case study schedule for General Assembly meetings through this fiscal year. The schedule is:

December – CapRock
February – CHI Bryan
April – CHI St. Joseph EMS
June – CHI College Station
August – Washington County EMS

Agencies can do something that would be educational to the members present or a case study.

VIII. Important Dates

- A. BVRAC General Assembly Meeting November 13, 2020**

IX. Adjourn – Meeting adjourned at 9:44 am.

BVRAC Budget 01SEP20 to 31AUG21**11/10/2020****Brazos Valley Regional Advisory Council**

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
RAC Systems Dev	RAC Sys Dev	\$ 57,662.00	\$ -	\$ 57,662.00	100%
EMS RAC	EMS RAC	\$ 67,022.00	\$ 4,866.18	\$ 62,155.82	93%
EMS County I	EMS County I	\$ 76,751.00	\$ 76,751.00	\$ -	0%
EMS County II	EMS County II	\$ 76,751.00	\$ -	\$ 76,751.00	100%
EMS LPG	EMS LPG	\$ 12,150.00	\$ 12,150.00	\$ -	0%
SB500	SB500	\$ 27,184.00	\$ 13,706.00	\$ 13,478.00	50%
Unrestricted	Unrestricted	\$ 20,000.00	\$ 9,200.77	\$ 10,799.23	54%
Total Expenses		\$ 337,520.00	\$ 116,673.95	\$ 220,846.05	65.43%

BVRAC EMS RAC Budget 01SEP20 to 31AUG21**11/10/2020****Brazos Valley Regional Advisory Council (EMS RAC \$67,022 + EMS LPG \$12,150 + SB500 \$27,184 = \$106,356)**

Expense	Category	Budget		Actual		Difference (\$)		Difference (%)
Management	EMS RAC	\$	60,000.00	\$	4,866.18	\$	55,133.82	92%
Perinatal	EMS RAC	\$	1,022.00			\$	1,022.00	100%
GETAC Travel	EMS RAC	\$	5,000.00			\$	5,000.00	100%
Staff Travel	EMS RAC	\$	1,000.00			\$	1,000.00	100%
SB500	SB500	\$	27,184.00	\$	13,706.00	\$	13,478.00	50%
EMS LPG	EMS LPG	\$	12,150.00	\$	12,150.00	\$	-	0%
Total Expenses		\$	106,356.00	\$	30,722.18	\$	75,633.82	71.11%

BVRAC RAC System Development Budget 01SEP20 to 31AUG21**11/10/2020****Brazos Valley Regional Advisory Council (RAC Sys Dev \$57,662))**

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Education	RAC Sys Dev	\$ 10,000.00		\$ 10,000.00	100%
Injury Prevention	RAC Sys Dev	\$ 47,622.00		\$ 47,622.00	100%
Acute Care/Hosp. Mgt.	RAC Sys Dev	\$ -		\$ -	
Stroke/Cardiac	RAC Sys Dev			\$ -	
Perinatal	RAC Sys Dev			\$ -	
Other	RAC Sys Dev			\$ -	
Total Expenses		\$ 57,622.00	\$ -	\$ 57,622.00	100.00%

BVRAC RAC EMS COUNTY I 05MAR20 to 31AUG20

11/10/2020

Brazos Valley Regional Advisory Council (\$76,751)

Expense	Category	Budget		Actual		Difference (\$)		Difference (%)
Bryan Fire Dept EMS	EMS County I	\$	3,797.25	\$	3,797.25	\$	-	0%
CSFD EMS	EMS County I	\$	3,797.25	\$	3,797.25	\$	-	0%
CHI ST Joseph EMS	EMS County I	\$	30,601.25	\$	30,601.25	\$	-	0%
Hilltop Lake VFD EMS	EMS County I	\$	6,820.50	\$	6,820.50	\$	-	0%
Jewett EMS	EMS County I	\$	6,820.50	\$	6,820.50	\$	-	0%
RCEMS	EMS County I	\$	11,918.00	\$	11,918.00	\$	-	0%
TAMU EMS	EMS County I	\$	3,797.25	\$	3,797.25	\$	-	0%
WCEMS	EMS County I	\$	9,199.00	\$	9,199.00	\$	-	0%
Other	EMS County I					\$	-	
Total Expenses		\$	76,751.00	\$	76,751.00	\$	-	0.00%

BVRAC RAC EMS COUNTY II 09SEP20 to 31JUL21**11/10/2020****Brazos Valley Regional Advisory Council (\$76,751)**

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Bryan Fire Dept EMS	EMS County I	\$ 3,797.25	\$ -	\$ 3,797.25	100%
CSFD EMS	EMS County I	\$ 3,797.25		\$ 3,797.25	100%
CHI ST Joseph EMS	EMS County I	\$ 30,601.25		\$ 30,601.25	100%
Hilltop Lake VFD EMS	EMS County I	\$ 6,820.50		\$ 6,820.50	100%
Jewett EMS	EMS County I	\$ 6,820.50		\$ 6,820.50	100%
RCEMS	EMS County I	\$ 11,918.00		\$ 11,918.00	100%
TAMU EMS	EMS County I	\$ 3,797.25		\$ 3,797.25	100%
WCEMS	EMS County I	\$ 9,199.00		\$ 9,199.00	100%
Other	EMS County I			\$ -	
Total Expenses		\$ 76,751.00	\$ -	\$ 76,751.00	100.00%

BVRAC Unrestricted Budget**11/10/2020****Brazos Valley Regional Advisory Council**

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
BVRAC Radios	Unrestricted	\$ 9,500.00	\$ 9,200.77	\$ 299.23	3%
Taxes	Unrestricted	\$ 1,000.00		\$ 1,000.00	100%
TETAF Dues	Unrestricted	\$ 1,000.00		\$ 1,000.00	100%
Stroke/Acute Care	Unrestricted	\$ 6,000.00		\$ 6,000.00	100%
Insurance	Unrestricted	\$ 2,500.00		\$ 2,500.00	100%
	Unrestricted	\$ -		\$ -	
	Unrestricted	\$ -		\$ -	
	Unrestricted	\$ -		\$ -	
Other	Unrestricted			\$ -	
Total Expenses		\$ 20,000.00	\$ 9,200.77	\$ 10,799.23	54.00%

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
8001 - Brazos Valley Regional Advisory Committee Unrestricted
From 9/1/2020 Through 8/31/2021

		<u>Current Month Expenses</u>
Revenue		
Other Revenue	4251	
Not Applicable	9999	5,462.88
Annual Membership Dues	4511	
Not Applicable	9999	<u>3,400.08</u>
Total Revenue		<u>8,862.96</u>
Expense		
General Expenses		
Other Expense	5791	
BVRAC Hospital Care and Management Committee (8023)	8023	9,200.77
Total General Expenses		<u>9,200.77</u>
Total Expense		<u>9,200.77</u>
Net Revenue (Expense)		<u>(337.81)</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8093 - BVRAC FY21 EMS RAC ALIGNMENT \$67,022

From 5/1/2020 Through 8/31/2021

		Current Month Expenses
Revenue		
State Grant Revenue	4211	33,511.00
Total Revenue		33,511.00
Expense		
Salaries & Fringe		
Salaries		
Salaries	5110	3,456.92
Total Salaries		3,456.92
Fringe Benefits		
Payroll Taxes FICA	5151	196.08
Payroll Taxes Medicare	5152	45.85
TCDRS Retirement Contribution Expense	5180	183.88
Dental Insurance (JP)	5182	3.34
Vision Insurance (Vision Care)	5183	2.95
Hospitalization	5192	234.29
Term Life Insurance	5194	11.00
Total Fringe Benefits		677.39
Total Salaries & Fringe		4,134.31
Indirect Expenses		
Fixed Rate ISF		
Space Costs	5411	136.59
Third Party R.I.P.	5643	65.56
Third Party System Admin	5644	132.99
Total Fixed Rate ISF		335.14
Variable Rate ISF		
Third Party Copy/Fax	5645	0.16
Third Party Accounting Service	5646	21.60
Third Party Postage	5647	29.60
Third Party Indirect	5918	324.04
Accounting Svc ISF	6150	(0.03)
Human Resource Management ISF	6153	21.36
Total Variable Rate ISF		396.73
Total Indirect Expenses		731.87
Total Expense		4,866.18
Net Revenue (Expense)		28,644.82

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8095 - BVRAC FY20 EMS LOCAL PROJ GRANT \$12,150

From 5/1/2020 Through 8/31/2020

		<u>Current Month Expenses</u>
Revenue		
State Grant Revenue	4211	
Not Applicable	9999	<u>12,150.00</u>
Total Revenue		<u>12,150.00</u>
Expense		
General Expenses		
Equipment > \$5000	5639	
BVRAC Injury Prevention (8004)	8004	<u>12,150.00</u>
Total General Expenses		<u>12,150.00</u>
Total Expense		<u>12,150.00</u>
Net Revenue (Expense)		<u>0.00</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8096 - BVRAC SB500 FY20 EMS-RAC - CPS/EMS

From 1/1/2020 Through 6/30/2021

		<u>Current Month Expenses</u>
Expense		
General Expenses		
Equipment > \$5000	5639	
BVRAC Injury Prevention (8004)	8004	
Not Applicable	9999	<u>13,706.00</u>
Total General Expenses		<u>13,706.00</u>
Total Expense		<u>13,706.00</u>
Net Revenue (Expense)		<u>(13,706.00)</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8098 - BVRAC FY20 EMS COUNTY ALIGNMENT \$76,751

From 5/1/2020 Through 7/31/2021

		Current Period Actual
Revenue		
State Grant Revenue	4211	
Not Applicable	9999	
Not Applicable	9999	76,751.00
Total Revenue		76,751.00
Expense		
General Expenses		
Supplies	5510	
BVRAC Brazos County	8005	
Bryan Fire Department	8100	3,797.25
Texas A&M EMS	8101	3,797.25
BVRAC Leon County	8008	
St Joseph Regional EMS	8103	30,601.25
Jewett EMS	8105	6,820.50
BVRAC Robertson County	8010	
Robertson County EMS	8108	11,918.00
BVRAC Washington County	8011	
Washington County EMS	8109	9,199.00
Delegate Agency Costs	6178	
BVRAC Brazos County	8005	
College Station Fire Department	8102	3,797.25
BVRAC Leon County	8008	
Leon County	903	6,820.50
Total General Expenses		76,751.00
Total Expense		76,751.00
Net Revenue (Expense)		0.00

BRAZOS VALLEY COUNCIL OF GOVERNMENTS
Check/ Voucher Register
From 5/1/2020 - 10/31/2020

8001 - Brazos Valley Regional Advisory Committee Unrestricted							
ID	Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Cleared Status
WASCOU	10/7/2020	130307	WASHINGTON COUNTY	9,200.77	BVRAC BVWACS Radios for DEPC, SJEMS & S&W CS	100720PAYMENTS	OS
Total 1012 - General Oper-BBT10302				9,200.77			

8095 - BVRAC FY20 EMS LOCAL PROJ GRANT \$12,150							
ID	Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Cleared Status
AERCLA	9/3/2020	EFT-090320-01	AEROCLOVE, LLC	12,150.00	AeroClave Room Decontamination System	090320PAYMENT	CL
Total 1012 - General Oper-BBT10302				12,150.00			

8096 - BVRAC SB500 FY20 EMS-RAC -CPS/EMS							
ID	Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Cleared Status
AERCLA	9/3/2020	EFT-090320-01	AEROCLOVE, LLC	13,706.00	AeroClave Room Decontamination System	090320PAYMENT	CL
Total 1012 - General Oper-BBT10302				13,706.00			

8098 - EMS COUNTY							
ID	Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Cleared Status
BRYFIRDEP	8/27/2020	129984	BRYAN FIRE DEPARTMENT	3,797.25	EMS County Grant HHS000124600006 Reinbursement	082420GEN PayBryanFD	CL
COLSTAFIRDEF	6/10/2020	129458	COLLEGE STATION FIRE DEPARTMEN	3,797.25	EMS County Grant HHS000124600006	061020PAYMENTS	CL
HILLAKFIRDEP	9/9/2020	EFT-090920-13	HILLTOP LAKES FIRE DEPARTMENT	6,820.50	EMS County Grant HHS000124600006	090920PAYMENTS	CL
JEWEEMSINC	8/27/2020	EFT-082720-08	JEWETT EMS INC	6,820.50	EMS County Grant HHS000124600006	082620PMT Jewett	CL
ROBCOUEMS	9/17/2020	EFT-091720-16	ROBERTSON COUNTY EMS	11,918.00	EMS County Grant HHS000124600006	091720PAYMENT	CL
STJOSEMS	9/9/2020	130120	ST JOSEPH EMS	30,601.25	EMS County Grant HHS000124600006	090920PAYMENTS	OS
TEXAMUNI-EMS	9/17/2020	EFT-091720-18	TEXAS A&M UNIVERSITY EMS	3,797.25	EMS County Grant HHS000124600006	091720PAYMENT	CL
Total 1012 - General Oper-BBT10302				67,552.00			

REPORT TOTAL

102,608.77

BRAZOS VALLEY COUNCIL OF GOVERNMENTS
Revenue Ledger
From 5/1/2020 - 10/31/2020

<i>8001 - Brazos Valley Regional Advisory Committee Unrestricted</i>						
			Deposit Document		Cleared	
FUNCT CODE	Effective Date	Amount	Number	Deposit Description	Session ID	Status
9999	10/22/2020	500.00	CR11003-004	Baylor Scott & White Inv#01-21-016 FY21 Dues	21CR11003	OS
9999	10/22/2020	500.00	CR11002-005	Baylor Scott & White Inv#01-21-011 FY21 Dues	21CR11002	OS
9999	10/16/2020	250.00	CR11001-009	Blinn College Membership Dues FY21	21CR11001	OS
9999	10/16/2020	250.00	CR11001-010	Hilltop Lakes VFD Membership Dues FY21	21CR11001	OS
9999	10/7/2020	1,150.08	890063	Robertson Co EMS Inv#212183 - Annual Maintenance Radios	21CR10036	OS
9999	10/7/2020	500.00	890064	Physicians Centre Hospital membership Dues	21CR10036	OS
9999	10/22/2020	4,312.80	CR11002-001	CATRAC Inv#112182 BVWAC Radios	21CR11002	OS
9999	10/16/2020	1,150.08	CR11001-008	Scott & White Inv#212183 BVWAC Radio Maintenance	21CR11001	OS
9999	9/29/2020	250.00	651	2021 BVRAC Dues - Kevin Deramus	21CR10014	CL
		<u>8,862.96</u>	Total 1012 - General Oper-BBT10302			

<i>8093 - EMS RAC</i>						
			Deposit Document		Cleared	
FUNCT CODE	Effective Date	Amount	Number	Deposit Description	Session ID	Status
9999	8/18/2020	33,511.00	AR08037	BVRAC Receivable 5.1.20 Funds 8093,8098,8095 \$122,412	20AR08037	OS
		<u>33,511.00</u>	Total 1012 - General Oper-BBT10302			

<i>8095 - LPG</i>						
			Deposit Document		Cleared	
FUNCT CODE	Effective Date	Amount	Number	Deposit Description	Session ID	Status
9999	8/18/2020	12,150.00	AR08037	BVRAC Receivable 5.1.20 Funds 8093,8098,8095 \$122,412	20AR08037	OS
		<u>12,150.00</u>	Total 1012 - General Oper-BBT10302			

<i>8098 - EMS COU</i>						
			Deposit Document		Cleared	
FUNCT CODE	Effective Date	Amount	Number	Deposit Description	Session ID	Status
9999	8/18/2020	76,751.00	AR08037	BVRAC Receivable 5.1.20 Funds 8093,8098,8095 \$122,412	20AR08037	OS
		<u>76,751.00</u>	Total 1012 - General Oper-BBT10302			

Report Total 131,274.96

REGIONAL ADVISORY COUNCIL CHAIR MEETING
Texas Department of State Health Services (DSHS)
Office of EMS/Trauma Systems - Quarterly Contract Meeting
Meeting Recap

Monday, October 5, 2020

1:00 PM

There was no physical location for this meeting

*Due to health precautions related to the COVID-19 pandemic,
this meeting will be conducted virtually using Microsoft Teams only.*

Regional Advisory Council	Attendance		Regional Advisory Council	Attendance
RAC A, Panhandle RAC	Yes		RAC L, Central Texas RAC	Yes
RAC B, B RAC	Yes		RAC M, Heart of Texas RAC	Yes
RAC C, North Texas RAC	Yes		RAC N, Brazos Valley RAC	Yes
RAC D, Big Country RAC	Yes		RAC O, Capital Area Trauma RAC	Yes
RAC E, North Central Texas Trauma	Yes		RAC P, Southwest Texas RAC	Yes
RAC F, Northeast Texas RAC	No		RAC Q, Southeast Texas Trauma RAC	Yes
RAC G, Piney Woods RAC	Yes		RAC R, East Texas Gulf Coast RAC	Yes
RAC H, Deep East Texas RAC	No		RAC S, Golden Crescent RAC	Yes
RAC I, Border RAC	Yes		RAC T, Seven Flags RAC	Yes
RAC J, Texas J RAC	Yes		RAC U, Coastal Bend RAC	Yes
RAC K, Concho Valley RAC	Yes		RAC V, Lower Rio Grande Valley RAC	Yes

Agenda Item	Discussion
Call to Order, Roll Call, Introductions	Meeting Called to order at 1:01 PM, by Robert Friedrich
DSHS Update: EMS	Joseph Schmider, State EMS Director Governor's wavier update

<p>EMS <i>continued</i></p>	<p>The current governors wavier will stay in place until the Governor lifts the disaster declarations. The following waivers are currently in place; Texas Administrative Code (TAC):</p> <ul style="list-style-type: none"> TAC 157.11 (h) (1—6) TAC 157.14 (F) (1 and 2) TAC 157.34 (A) (3) TAC 157.34 (e) (2—3) TAC 157.33 (i) (2) (B) TAC 157.11 (o) (2) (A—E) <p>Mental health of the workforce As we understand the mental health needs of the EMS workforce dealing with COVID 19 response, ongoing meetings are happening with DSHS/HHSC to develop a solution to offer support and education to the workforce. One of the considerations is the expansion of the “EMS Referral” hotline to add a mental health aspect to the line. More information to follow.</p>
<p>DSHS Update: Designation Programs</p>	<p>Elizabeth Stevenson, RN, Designation Program Manager</p> <p>Total Numbers of designated facilities:</p> <ul style="list-style-type: none"> Trauma - 291 Neonatal - 229 Stroke – 172 Maternal – 14 <p>The delay in surveys has allowed the designation staff to focus on application reviews and designation determinations. The maternal designations will be close to 50 in the next 6-8 weeks with more to follow. We have currently received 75 applications, which is approximately 33% of facilities currently offering maternal services. The deadline for designation is August 31, 2021. All facility surveys need to be completed prior to April 1, 2021. All applications need to be submitted prior to May 1, 2021. We would like to avoid mass submission of applications at the last minute if possible.</p>

<p>Designation Programs <i>continued</i></p>	<p>The disaster response and health concerns caused many of our facilities to postpone or cancel their on-site surveys, not only in the recent months but through the end of the year:</p> <ul style="list-style-type: none"> Trauma – 32 Stroke – 34 Maternal – 14 Neonatal – 2 <p>Several facilities were able to reschedule their surveys for a later date. One survey organization was able to continue some of their on-site surveys safely during this time.</p> <p>Due to the current situation the survey organizations brought forth the idea of virtual surveys to the program for consideration. The program has worked closely with the survey organizations in the past few months to standardize the virtual survey process. The virtual survey guidelines for survey organizations is included in this meeting’s documents for your review. We will also be distributing these guidelines to THA, TORCH and any other pertinent stakeholders. The perinatal survey organizations have all performed survey functions virtually or full survey virtually. DSHS has observed the virtual surveys and are providing feedback to the organizations to ensure the process is consistent and the integrity of the process is maintained. There have been challenges with every new process, but overall the surveys have been going well. The virtual guidelines will apply to all survey organizations. They were reviewed by multiple survey organizations including the ACS. DSHS wants to ensure that all survey organizations are evaluating facility programs consistently with the requirements.</p> <p>Stroke survey organizations are performing a virtual abbreviated survey process with facilities. If a facility is expiring and receives an abbreviated survey process, this report will be accepted, and the facility provided with a contingency survey until a complete survey can be conducted. So, you will see an increase in contingency designations for stroke facilities on the website.</p> <p>Due to the postponement of surveys, Trauma, Stroke and Neonatal facilities may apply for a designation expiration extension. The facility administration will submit a request for</p>
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<p>Designation Programs <i>continued</i></p>	<p>an extension. The extension is for 90 days and will be approved for an additional 90 days when needed. We only ask that the program manager communicate with our designation coordinators to keep us updated. Trauma and neonatal designations will continue under and extension. DSHS is working with them to ensure eligibility for Medicaid and UCC funding.</p> <p>We will be developing guidance documents for each designation program. The guidelines will assist facilities and surveyors on how to meet compliance with each requirement. They will be straight forward and consistent. The trauma guidance document will be released in approximately two weeks.</p> <p>Designation is adhering to the rules in requiring Trauma and Stroke applications to be submitted 1 year prior to expiration. We have not experienced any difficulty in receiving the RAC participation letters at this time. Currently, there is no change in this process for designation applications.</p>
<p>DSHS Update: Rules</p>	<p>Robert Friedrich, Program Specialist</p> <p>The Stroke Facility Designation Rule, 157.133 and Trauma Service Areas, 157.122 will go to the November GETAC Council Meeting. We plan to send these rules to the Rules Coordination Office (RCO) in December to begin the internal process and have a Proposed Rule Packet by February 2021.</p> <p>The Funding Rules, 157.130, EMS and Trauma Care System Account and 157.131, Designated Trauma Facility and Emergency Medical Services Account, and the Regional Advisory Councils (RACs), 157.122 are in the internal process within EMS Trauma Systems.</p> <p>The Neonatal Designation Rules 133.181 – 133.190 are currently being reviewed by the Perinatal Advisory Council (PAC). Their next scheduled meeting is November 17, 2020, 10:30 AM. If there are any edits, suggestions, concerns, please communicate those to the PAC.</p>

<p>Rules <i>continued</i></p>	<p>Elizabeth Stevenson and Jorie Klein are working on the rule resource document and a companion rule guidance document for 157.125, Trauma Facility Designation.</p> <ul style="list-style-type: none"> • Question on when the companion guidance document for the Trauma rule would be available: <ul style="list-style-type: none"> ○ Jorie Klein, RN, Director, advised that it is near completion and plans to have it available within a couple of weeks. We will also plan to have similar documents for Neonatal, Maternal, and Stroke Designation. <p>Work continues on the review of the current EMS rules. A new EMS attorney started on October 1st, 2020, so internal meetings will begin again. Hopefully there will be some stakeholder meeting (webinars) over the winter to start gathering input on the first draft of the document. Before starting the official rule process there will be many opportunities for stakeholder review and input. The formal process is not expected to start before fall of 2021.</p> <p>Jorie Klein, RN, Director, reported there will be a questionnaire based on the American College of Surgeons (ACS) assessment of the Texas Trauma Systems that will be sent to the RACs.</p> <p>If your RAC General Membership Meetings for the remaining of the year and/or for 2021 are scheduled, please send those dates and/or invites to robert.friedrich@dshs.texas.gov</p>
<p>DSHS Update: Contract Management Section Update SB 500</p>	<p>Ebony White, CTCM</p> <ol style="list-style-type: none"> 1. Reporting Calendar Version 2: <ul style="list-style-type: none"> • The calendar, was sent to all SB500 Grantees on 8/12/2020. • Outlines the quarter periods dates and due dates. • Reports will need to be sent to CMUReg.svcs@dshs.texas.gov. 2. Quarterly Progress Reports: <ul style="list-style-type: none"> • Qtr 1 and Qtr 2 Progress Reports:

- Quarter 1 (reporting period Jan – March) extension granted from April 30, 2020 to September 1, 2020.
- Quarter 2 report (reporting period April – June), extension granted from July 31, 2020 to September 15, 2020.
- Quarterly Progress Reporting Template:
 - The Quarterly Progress Reporting Template, is to be used for the remaining Quarterly Reporting periods listed in the table below in green highlighting. If your RAC has still not submitted the Quarter 1 and Quarter 2 Quarterly Progress Reports, you may either use the Progress Report Template provided or send an email submission (only for Quarters 1 & 2) and please ensure the email submission is clearly identified as SB500 along with the reporting period. The CMS Monitoring Team is reviewing and reporting on all contract reporting. If you have not already, please submit your Quarter 1 and Quarter 2 Progress Reports as soon as possible as the deadlines have already passed.
- 3. Contractor's Property Inventory Report:
 - Additionally, as a reminder, the Contractor's Property Inventory Report, is due on October 14, 2020 by Close of Business and is also reflected in the attached Reporting Calendar. This report should list inventory of equipment, supplies defined as Controlled Assets, and real property and submit an annual cumulative report of equipment and other property on HHS System Agency's Contractor's Property Inventory Report to DSHS Contract Oversight and Support (Email address: COSequip@dshs.texas.gov). The Contractor's Property Inventory Report may be found at: <http://www.dshs.texas.gov/contracts/forms.shtm>.
- 4. Final Expenditures Report
 - The Final Expenditure Report Template was sent to all SB500 Grantees on 10/07/20.
 - The Final Expenditure Report is due July 6, 2021.
 - Please use this Final Expenditures Report template if you have not already submitted your Final Expenditures Report.

	Please contact Ebony if you have any additional questions or concerns
DSHS Update: Contract Management Section Update	<p>Miyha Bailey, CTCM, Contract Administration Manager</p> <p>EMS/CO-RAC We are currently working out issues as they arise</p> <p>Miyah, contract manager, has been in communication with most if not all the RACs in regards to their contracts and any issue they may have</p> <p>FSRs templates went out last month, however there was an error in the reporting periods and due dates. An email will be sent out with the corrected information. Deliverable calendars and support documents will also be updated with the correct information and sent out to each RAC.</p> <p>Please contact Miyah if you have any additional questions or concerns</p>
DSHS Update: Budget/Funding	<p>Indra Hernandez, Trauma Systems Specialist</p> <p>See attached RAC Chairs Funding Program Update</p>
Open Forum	<p>Jorie Klein, MSN, MHA, BSN, RN, Director, EMS / Trauma Systems Section</p> <p>EMS / Trauma System Section is establishing monthly/quarterly communication directly with the RACs via Teams until we can resume the face to face quarterly meetings. Our staff would like to attend your monthly Board and General Membership meetings to answer questions and provide updates when appropriate. In addition, Elizabeth and I would like to provide information to RAC stakeholders regarding the virtual survey guidelines to ensure everyone understands the process. This will require approximately 90 minutes for the presentation and a question / answer session.</p>

	<p>The COVID response has produced uncertainty and change. You are to be commended for your leadership, endurance, and continued commitment to the communities served. Thank you for caring for Texans.</p> <p>Joseph Schmider, State EMS Director, requested a moment of silence honoring Dr. Craig Manifold for his service, dedication and commitment.</p> <p>No questions were raised during the open forum by the RAC Chairs/Executive Directors or stakeholders.</p>
Adjournment	Meeting adjourned at 2:14 PM

AGENCY MEMBERSHIP DUES AND FORMS 2021

<i>Entity</i>	<i>Date Paid</i>	<i>Amount</i>		<i>Date Rep Form Received</i>
Hospitals				
Baylor Scott & White Brenham				9/19/2020
Baylor Scott & White College Station				10/1/2020
CAPROCK				
CHI St Joseph Health Regional Hospital	10/5/2020	\$500.00		10/5/2020
CHI St. Joseph Health Burleson Hospital				
CHI St. Joseph Health College Station				10/1/2020
CHI St. Joseph Health Grimes Hospital				11/6/2020
CHI St. Joseph Health Madison Hospital				
Encompass Health				
SignatureCare	10/26/2020	\$500.00		9/30/2020
The Physicians Centre	10/6/2020	\$500.00		9/30/2020
EMS Agencies				
Bryan Fire Department	10/1/2020	\$250.00		9/29/2020
College Station Fire Department				
Hilltop Lakes VFD				
Jewett EMS				
PHI, Inc				
Robertson County EMS				
CHI St. Joseph EMS	10/2/2020	\$250.00		
Texas A&M University EMS				
Reach Air Medical				9/30/2020
Washington County EMS	9/29/2020	\$250.00		9/29/2020
FRO's/ Other Institutions				
Brazos County Health District				
Washington County OEM	10/1/2020	\$50.00		
Colleges				
Blinn College EMS Program				9/29/2020

FY20
Brazos Valley Regional Advisory Council
EMS RAC Goals and Objectives
 9/1/2020 - 8/31/2021

RAC Name:	Brazos Valley Regional Advisory Council
Address:	3991 East 29 th St. Bryan TX 77802
Name of Person completing the form:	Roger Sheridan
Contract Number:	HHS000124600006
TSA Region:	TSA-N
<i>BVRAC Fiscal Year Objectives to be completed on or before 8.31.21</i>	<p>BVRAC</p> <ul style="list-style-type: none"> • BVRAC's primary objective is to provide educational opportunities for both individual and for the region that cover all medical professions that enhances the delivery of EMS and Trauma patient care. These opportunities include sending designated personnel to specified training and hosting regional training classes. • Continue to support COVID-19 prevention, protection, mitigation, response, and recovery activities through collaboration, coordination, information sharing, and planning initiatives. • Conduct at a minimum (10 out of 12) Board of Director's meetings and (4 out of 6) General Assembly meetings to ensure BVRAC objectives are implemented. • Met all contractual reporting and financial requirements throughout the fiscal year. • General Assembly approves the Trauma Systems plan NLT than the end of the fiscal year. <p>Injury Prevention</p> <ul style="list-style-type: none"> • Purchase (3) Decontamination units with solution by 31DEC20 to issue to regional hospitals and EMS providers in response to COVID-19 • Purchase (1) small Stop The Bleed training kit for a rural hospital by 31DEC20 to conduct STB training in the region • Provide an injury prevention update on the top (5) regional and state initiatives to General Assembly no later than JUN21 <p>Education</p> <ul style="list-style-type: none"> • Support (2) regional training courses in support of the regional medical community n later than 31AUG21

FY20

Brazos Valley Regional Advisory Council

EMS RAC Goals and Objectives

9/1/2020 - 8/31/2021

	<ul style="list-style-type: none">• Provide educational briefings during each General Assembly for FY20• Provide training opportunity updates during each General Assembly meeting till 31AUG21• Provide “Stop The Bleed” training in partnership with Injury Prevention to a total of no less than 1,000 participants in the Brazos Valley no later than 31AUG21 <p>Pre-Hospital</p> <ul style="list-style-type: none">• Conduct an EMS needs assessment no later than MAY21 to identify future projects• Provide a regional EMS Capability brief to General Assembly no later than 31AUG21 <p>DEPC</p> <ul style="list-style-type: none">• Present Equipment/Supplies capabilities brief to General Assembly NLT 31AUG21• Conduct a Medical COVID-19 Response AAR NLT FEB21 <p>Stroke</p> <ul style="list-style-type: none">• Provide a (2) day Stroke/Cardiac Symposium by 31AUG21• Provide a Stroke Protocol update to General Assembly no later than JUN21 <p>PA/SQI</p> <ul style="list-style-type: none">• Conduct no less than 3 case studies based on findings to General Assembly by 31AUG21 <p>Perinatal</p> <ul style="list-style-type: none">• Conduct two regional trainings to improve EMS response capabilities• Present Perinatal response plan to General Assembly NLT 31AUG21 <p>EMC at Large</p> <ul style="list-style-type: none">• Present to DEPC emergency regional capabilities NLT 31AUG21
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Brazos Valley Regional Advisory Council 2020

9.28.20

Board of Directors Participation

	Board Members	January	February	March	April	May	June	July	August	September	October	November	December	Total Attended
1	Billy Rice Chair	?	X	COVID 19	X	X		X	X	X	X			
2	Amanda Lugar Vice Chair	X	?		X	?		?	?	?	?			
3	Secretary Lori Brooks									X	X			
4	Patti Parks Treasurer	X	X		X	X		X	X	X	X			
1	Cory Matthews DEPC	?	?		X	X		X	X	X	X			
2	Ashley Kopech Education	X	X		X	X		X	X	X	X			
3	Dr. Vincent Ohaju Systems/ QI/PA	X	?		X	X		X	?	X	X			
4	Ashley Johse Injury Prevention	X	X		X	X		X	X	X	X			
5	Kevin Deramus Pre- Hospital	X	?		X	X		?	?	?	X			
6	Deborah Burkhardt Hospital/Acute Care									X	X			
7	Rebecca Hickman Stroke	X**	?		X	X		X	X	X	X			
8	Bryan Ruemke EMC at Large	X	X		X	X		?	X	X	X			
10	Dr. Dawson Perinatal	X	X		X	?		?	?	?	?			
	Roger Sheridan Public Safety Manager	X	X		X	X		X	X	X	X			
	Rebecca Hill Planner	?	X		X	X		X	X	X	X			
	Raul Orozco Jr	X		COVID 19	Web Call	Web Call	No Meeting	Web Call	Web Call	Web Call	Web Call			

X= Attended meeting.

**= Call In

O= Substitution

?= Absent