



**Brazos Valley Regional Advisory Council
Board of Directors Meeting
December 3, 2020**

| | |
|--|--------------|
| Agenda | 1 |
| November 13, 2020 BOD Meeting Minutes | 2-5 |
| Financials | 6-18 |
| EMS County Distribution Plan | 19 |
| Agency Dues & Forms Tracker | 20 |
| BVRAC Dues | 21 |
| BVRAC Representation Forms | 22-24 |
| Board of Directors Participation Tracker 2020 | 25 |

AGENDA

**Brazos Valley Regional Advisory Council
Board of Directors Meeting
0900 December 03, 2020
CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX**

- I. Call to Order**
- II. Introductions**
- III. Approval of Board of Director's November 13, 2020 Meeting Minutes**
- IV. Financial Report**
- V. Executive Director Report**
 - A. EMS County Update
 - B. Purchase Update
 - C. Membership Dues and Representation form update
 - D. COVID-19 Response Discussion
- VI. Discussion and/or Action Items**
 - A. Consider for approval appointment of Stroke Committee Chair
- VII. Committee Significant Items**
- VIII. Open Forum**
- IX. Important Dates**
 - A. BVRAC Board of Directors Meeting January 08, 2021
- X. Adjourn**

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Minutes
 Brazos Valley Regional Advisory Council
Board of Directors Meeting – WebConference Call
 1000 November 13, 2020
 Brazos Valley Council of Governments Building
 3991 E. 29th Street, Bryan, Texas 77802

Members Present

| <u>Position</u> | <u>Board Member</u> | <u>Agency</u> | <u>Absent/ Present</u> |
|--------------------------------------|---------------------|--------------------------------|----------------------------|
| Chair | Billy Rice | CHI St. Joseph Health EMS | Present |
| Vice Chair | Amanda Lugar | CAPROCK | Present |
| Secretary | Lori Brooks | CHI St. Joseph Health – CS | Present |
| Treasurer | Patti Parks | Baylor Scott & White-Brenham | Present |
| Injury Prevention | Ashley Johse | CHI St Joseph Health – CS | Present |
| Stroke | Rebecca Hickman | CHI St. Joseph Health Regional | Absent |
| Education | Ashley Kopech | Baylor Scott & White-CS | Present |
| Hospital & Acute Care | Deborah Burkhardt | CHI St. Joseph Health -Madison | Present |
| Systems QI / Physician’s Advisory | Dr. Vincent Ohaju | CHI St. Joseph Health Regional | Present |
| DEPC/BVHCC | Cory Matthews | Bryan Fire Department | Present |
| Pre-Hospital | Kevin Deramus | Washington County EMS | Absent |
| Perinatal | Dr. Daniel Dawson | CHI St. Joseph Health Regional | Absent |
| EMC at Large | Bryan Ruemke | Washington County OEM | Present |

Staff Present

| <u>Position</u> | <u>Name</u> | <u>Agency</u> | <u>Absent/ Present</u> |
|-----------------|----------------|---------------|----------------------------|
| Program Manager | Roger Sheridan | BVCOG | Present |
| Planner | Rebecca Hill | BVCOG | Present |

- I. Call to Order** – The meeting was called to order at 10:02 A.M. by Mr. Sheridan.
- II. Introductions** – All members introduced themselves.
- III. Approval of October 1, 2020 Meeting Minutes** –Ms. Parks motioned to approve the October 1, 2020 meeting minutes. Ms. Burkhardt seconded; motion carried.
- IV. Financial Report** – Mr. Sheridan directed the board’s attention to pages 4 – 16 of the packet to review the financial report. The report shows that there have been no significant changes since the last Board meeting. The only charges include salaries and benefits for Mr. Sheridan and Ms. Hill. At the General Assembly meeting, the budget amendment to move funds to Education and Injury Prevention was approved and the current chart reflects that amendment. The current budget supports the purchase of more decontamination units, decon solution, a small Stop the Bleed Kit for Brenham Scott & White and keeping \$10,000 available in education for reimbursement of training expenses.

EMS County I funds have been fully expended and notices have gone out about the availability of EMS County II funds. Requests must be submitted by June 1st for EMS County II funds.

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The budget modification approved at the last meeting to increase the budget amount for BVWACS radio invoices from \$7,000 to \$9,500. The invoice from Washington County has been paid and 3 out of 4 agencies have reimbursed their costs.

Mr. Rice signed the taxes for BVRAC and they will be filed.

Mr. Matthews motioned to approve the financial report as presented. Ms. Brooks seconded; motion carried.

V. Executive Directors Report

- A. EMS County Update** – EMS County update was covered in the Financial Report.
- B. RAC Chair Meeting October 05, 2020** – Mr. Sheridan encouraged all members to review the minutes from the RAC Chair Meeting included in the meeting packet.
- C. Membership Dues and Representation Form Update** – Please review attached chart and submit forms and dues.
- D. COVID-19 Response Discussion** – COVID-19 numbers are increasing across the state and here in long term care and hospitals over the last couple of weeks. Mr. Rice said that it will be interesting to see what happens with staff numbers as positive cases are popping up in staff. Mr. Kopech said that Baylor Scott & White College Station has seen an uptick in cases overall and in vented and ICU cases. They have seen an uptick in number of cases in staff as well. Ms. Parks shared that the COVID unit is open again in Brenham. Ms. Johse is seeing an increase in cases in patients and staff at CHI College Station. Ms. Burkhardt said that they had a short lived wave of positive cases in CHI Madison.

VI. Action Items

- A. Consider for approval BVRAC Goals & Objectives** – In 2020, a lot of BVRAC goals and objectives got pushed aside due to COVID restrictions and to address regional needs in response to COVID. BVRAC overall goals are still the same with mainly sustaining operations. Each committee has specific objectives to address and determine if they are supportable:
 - i. Injury Prevention – Objectives include purchasing additional decon units and solution and a small Stop the Bleed Training kit as well as providing updates to General Assembly on the five regional and state initiatives on injury prevention. Ms. Parks asked if others have seen an increase in family assault and child abuse cases. Mr. Rice agreed and shared that another concern is transporting mental health or psych transports. Ms. Parks agreed and said it is not unusual to have 2 or 3 psych patients in the ER. Mr. Rice pointed out that doing voluntary psych transports from Madisonville to Belton has taken a truck out for 8 hours at a time. The group present recommended reconvening the Mental Health Workgroup by the February General Assembly meeting. Ms. Lugar agreed to look for

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her previous work and work with Injury Prevention to get the workgroup going.

- ii. Education – Objectives include support of regional training courses, training opportunities during General Assembly and continuing the Stop the Bleed training to the Brazos Valley. Several expressed concern over having a number of people to be trained due to ongoing concerns with COVID and the inability to get into schools to do training.
- iii. Pre-Hospital – Objectives include conducting a needs assessment and providing a capability brief to General Assembly. Mr. Matthews shared that the region knows where the needs are and what capabilities there are and the major concern is over staffing more than equipment or trucks.
- iv. DEPC – Objectives include providing an equipment/supplies capability brief and conducting a COVID AAR.
- v. Stroke – Objectives include providing a two day symposium and updating the stroke protocol.
- vi. PA/SQI – Objectives include providing three case studies to the General Assembly. The only concern Dr. Ohaju shared was that cases have to be submitted for case studies to be done and no one is submitting cases.
- vii. Perinatal – Objectives include conducting two regional trainings and present the Perinatal Response plan to the General Assembly. Mr. Sheridan shared that only one person signed up for the course that was supposed to be held today so it was cancelled.
- viii. EMC at Large – Objective is to present emergency regional capabilities to the DEPC.

Dr. Ohaju made a motion to accept the BVRAC goals and objectives as presented. Ms. Johse seconded; motion carried.

VII. Committee Reports

- A. Education (Ashley Kopech):** Ms. Kopech talked with Ms. Dias and would like to look into supporting 3-6 people to attend the Fundamentals of Critical Care Support Training. This is ideal for ICU nurses as well as PAs and NPs, basically anyone who touches critical care patients. Course is not required by most facilities and the cost often comes out of the nurses pocket to gain this necessary knowledge. Course cost is about \$300 per person. The message can be sent out to General Assembly and those interested need to fill out a request form. Ms. Parks also shared that Mr. Deramus shared with her the main need right now in the EMS committee is training.
- B. Pre-Hospital (Patti Parks for Kevin Deramus):** Ms. Parks shared that Mr. Deramus wants to have education opportunities available that are required for agencies to have for surveys and site visits.

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- C. Hospital Care and Management/ Acute Care (Deborah Burkhardt):** Ms. Burkhardt shared that there will be a virtual Symposium this year and she participated in a virtual symposium and has lots of ideas and will get the committee together soon to start planning.
- D. Stroke (Rebecca Hickman):** No Report
- E. System QI/Physician’s Advisory (Dr. Ohaju):** No Report
- F. Injury Prevention (Ashley Johse):** No Report
- G. Disaster/Emergency Preparedness Committee (Cory Matthews):** No Report
- H. Perinatal (Dr. Dawson):** No Report

VIII. Open Forum –

Ms. Lugar asked if there are any topics of interest that Dr. Young should cover at the coming General Assembly.

Ms. Parks expressed continued concern regarding the increase in domestic violence, child abuse and psych issues in the region and stressed that they need to work as a region to address these issues that have increased in frequency since COVID started.

Mr. Rice asked if there are any funds to help with Ms. Kendrick’s travel to participate in the GETAC Air Medical Board.

IX. Important Dates

- A. BVRAC General Assembly Meeting December 3, 2020 –** Mr. Sheridan shared that the plan is for this meeting to be in person and virtual at this time but Mr. Rice will make the call one week prior to the meeting.

- X. Adjourn –** Meeting adjourned at 10:51 am.

BVRAC Budget 01SEP20 to 31AUG21**11/30/2020****Brazos Valley Regional Advisory Council**

| Expense | Category | Budget | Actual | Difference (\$) | Difference (%) |
|-----------------|-----------------|---------------|---------------|------------------------|-----------------------|
| RAC Systems Dev | RAC Sys Dev | \$ 57,662.00 | \$ - | \$ 57,662.00 | 100% |
| EMS RAC | EMS RAC | \$ 67,022.00 | \$ 4,866.18 | \$ 62,155.82 | 93% |
| EMS County I | EMS County I | \$ 76,751.00 | \$ 76,751.00 | \$ - | 0% |
| EMS County II | EMS County II | \$ 76,751.00 | \$ - | \$ 76,751.00 | 100% |
| EMS LPG | EMS LPG | \$ 12,150.00 | \$ 12,150.00 | \$ - | 0% |
| SB500 | SB500 | \$ 27,184.00 | \$ 13,706.00 | \$ 13,478.00 | 50% |
| Unrestricted | Unrestricted | \$ 20,000.00 | \$ 9,200.77 | \$ 10,799.23 | 54% |
| Total Expenses | | \$ 337,520.00 | \$ 116,673.95 | \$ 220,846.05 | 65.43% |

BVRAC EMS RAC Budget 01SEP20 to 31AUG21**11/30/2020****Brazos Valley Regional Advisory Council (EMS RAC \$67,022 + EMS LPG \$12,150 + SB500 \$27,184 = \$106,356)**

| Expense | Category | Budget | | Actual | | Difference (\$) | | Difference (%) |
|----------------|----------|--------|------------|--------|-----------|-----------------|-----------|----------------|
| Management | EMS RAC | \$ | 60,000.00 | \$ | 4,866.18 | \$ | 55,133.82 | 92% |
| Perinatal | EMS RAC | \$ | 1,022.00 | | | \$ | 1,022.00 | 100% |
| GETAC Travel | EMS RAC | \$ | 5,000.00 | | | \$ | 5,000.00 | 100% |
| Staff Travel | EMS RAC | \$ | 1,000.00 | | | \$ | 1,000.00 | 100% |
| SB500 | SB500 | \$ | 27,184.00 | \$ | 13,706.00 | \$ | 13,478.00 | 50% |
| EMS LPG | EMS LPG | \$ | 12,150.00 | \$ | 12,150.00 | \$ | - | 0% |
| Total Expenses | | \$ | 106,356.00 | \$ | 30,722.18 | \$ | 75,633.82 | 71.11% |

BVRAC RAC System Development Budget 01SEP20 to 31AUG21**11/30/2020****Brazos Valley Regional Advisory Council (RAC Sys Dev \$57,662))**

| Expense | Category | Budget | Actual | Difference (\$) | Difference (%) |
|-----------------------|-----------------|---------------|---------------|------------------------|-----------------------|
| Education | RAC Sys Dev | \$ 10,000.00 | | \$ 10,000.00 | 100% |
| Injury Prevention | RAC Sys Dev | \$ 47,622.00 | | \$ 47,622.00 | 100% |
| Acute Care/Hosp. Mgt. | RAC Sys Dev | \$ - | | \$ - | |
| Stroke/Cardiac | RAC Sys Dev | | | \$ - | |
| Perinatal | RAC Sys Dev | | | \$ - | |
| Other | RAC Sys Dev | | | \$ - | |
| Total Expenses | | \$ 57,622.00 | \$ - | \$ 57,622.00 | 100.00% |

BVRAC RAC EMS COUNTY I 05MAR20 to 31AUG20**11/30/2020****Brazos Valley Regional Advisory Council (\$76,751)**

| Expense | Category | Budget | Actual | Difference (\$) | Difference (%) |
|----------------------|-----------------|---------------|---------------|------------------------|-----------------------|
| Bryan Fire Dept EMS | EMS County I | \$ 3,797.25 | \$ 3,797.25 | \$ - | 0% |
| CSFD EMS | EMS County I | \$ 3,797.25 | \$ 3,797.25 | \$ - | 0% |
| CHI ST Joseph EMS | EMS County I | \$ 30,601.25 | \$ 30,601.25 | \$ - | 0% |
| Hilltop Lake VFD EMS | EMS County I | \$ 6,820.50 | \$ 6,820.50 | \$ - | 0% |
| Jewett EMS | EMS County I | \$ 6,820.50 | \$ 6,820.50 | \$ - | 0% |
| RCEMS | EMS County I | \$ 11,918.00 | \$ 11,918.00 | \$ - | 0% |
| TAMU EMS | EMS County I | \$ 3,797.25 | \$ 3,797.25 | \$ - | 0% |
| WCEMS | EMS County I | \$ 9,199.00 | \$ 9,199.00 | \$ - | 0% |
| Other | EMS County I | | | \$ - | |
| Total Expenses | | \$ 76,751.00 | \$ 76,751.00 | \$ - | 0.00% |

BVRAC RAC EMS COUNTY II 09SEP20 to 31JUL21**11/30/2020****Brazos Valley Regional Advisory Council (\$76,751)**

| Expense | Category | Budget | Actual | Difference (\$) | Difference (%) |
|----------------------|-----------------|---------------|---------------|------------------------|-----------------------|
| Bryan Fire Dept EMS | EMS County I | \$ 3,797.25 | \$ - | \$ 3,797.25 | 100% |
| CSFD EMS | EMS County I | \$ 3,797.25 | | \$ 3,797.25 | 100% |
| CHI ST Joseph EMS | EMS County I | \$ 30,601.25 | | \$ 30,601.25 | 100% |
| Hilltop Lake VFD EMS | EMS County I | \$ 6,820.50 | | \$ 6,820.50 | 100% |
| Jewett EMS | EMS County I | \$ 6,820.50 | | \$ 6,820.50 | 100% |
| RCEMS | EMS County I | \$ 11,918.00 | | \$ 11,918.00 | 100% |
| TAMU EMS | EMS County I | \$ 3,797.25 | | \$ 3,797.25 | 100% |
| WCEMS | EMS County I | \$ 9,199.00 | | \$ 9,199.00 | 100% |
| Other | EMS County I | | | \$ - | |
| Total Expenses | | \$ 76,751.00 | \$ - | \$ 76,751.00 | 100.00% |

BVRAC Unrestricted Budget**11/30/2020****Brazos Valley Regional Advisory Council**

| Expense | Category | Budget | Actual | Difference (\$) | Difference (%) |
|-------------------|-----------------|---------------|---------------|------------------------|-----------------------|
| BVRAC Radios | Unrestricted | \$ 9,500.00 | \$ 9,200.77 | \$ 299.23 | 3% |
| Taxes | Unrestricted | \$ 1,000.00 | | \$ 1,000.00 | 100% |
| TETAF Dues | Unrestricted | \$ 1,000.00 | | \$ 1,000.00 | 100% |
| Stroke/Acute Care | Unrestricted | \$ 6,000.00 | | \$ 6,000.00 | 100% |
| Insurance | Unrestricted | \$ 2,500.00 | | \$ 2,500.00 | 100% |
| | Unrestricted | \$ - | | \$ - | |
| | Unrestricted | \$ - | | \$ - | |
| | Unrestricted | \$ - | | \$ - | |
| Other | Unrestricted | | | \$ - | |
| Total Expenses | | \$ 20,000.00 | \$ 9,200.77 | \$ 10,799.23 | 54.00% |

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
8001 - Brazos Valley Regional Advisory Committee Unrestricted
From 9/1/2020 Through 8/31/2021

| | | <u>Current Month Expenses</u> |
|---|------|-------------------------------|
| Revenue | | |
| Other Revenue | 4251 | |
| Not Applicable | 9999 | 8,050.56 |
| Annual Membership Dues | 4511 | |
| Not Applicable | 9999 | <u>4,700.08</u> |
| Total Revenue | | <u>12,750.64</u> |
| Expense | | |
| General Expenses | | |
| Other Expense | 5791 | |
| BVRAC Hospital Care and Management Committee (8023) | 8023 | 9,200.77 |
| Total General Expenses | | <u>9,200.77</u> |
| Total Expense | | <u>9,200.77</u> |
| Net Revenue (Expense) | | <u>3,549.87</u> |

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8093 - BVRAC FY21 EMS RAC ALIGNMENT \$67,022

From 5/1/2020 Through 8/31/2021

| | | <u>Current Month Expenses</u> |
|---------------------------------------|------|-------------------------------|
| Revenue | | |
| State Grant Revenue | 4211 | 33,511.00 |
| Total Revenue | | <u>33,511.00</u> |
| Expense | | |
| General Expenses | | |
| Third Party Telephone | 5648 | 37.99 |
| Total General Expenses | | <u>37.99</u> |
| Salaries & Fringe | | |
| Salaries | | |
| Salaries | 5110 | 3,456.92 |
| Total Salaries | | <u>3,456.92</u> |
| Fringe Benefits | | |
| Payroll Taxes FICA | 5151 | 196.08 |
| Payroll Taxes Medicare | 5152 | 45.85 |
| TCDRS Retirement Contribution Expense | 5180 | 183.88 |
| Dental Insurance (JP) | 5182 | 3.34 |
| Vision Insurance (Vision Care) | 5183 | 2.95 |
| Hospitalization | 5192 | 234.29 |
| Term Life Insurance | 5194 | 11.00 |
| Total Fringe Benefits | | <u>677.39</u> |
| Total Salaries & Fringe | | <u>4,134.31</u> |
| Indirect Expenses | | |
| Fixed Rate ISF | | |
| Space Costs | 5411 | 136.59 |
| Third Party R.I.P. | 5643 | 65.56 |
| Third Party System Admin | 5644 | 132.99 |
| Total Fixed Rate ISF | | <u>335.14</u> |
| Variable Rate ISF | | |
| Third Party Copy/Fax | 5645 | 0.16 |
| Third Party Accounting Service | 5646 | 21.60 |
| Third Party Postage | 5647 | 29.60 |
| Third Party Indirect | 5918 | 324.04 |
| Accounting Svc ISF | 6150 | (0.03) |
| Human Resource Management ISF | 6153 | 21.29 |
| Total Variable Rate ISF | | <u>396.66</u> |
| Total Indirect Expenses | | <u>731.80</u> |
| Total Expense | | <u>4,904.10</u> |
| Net Revenue (Expense) | | <u>28,606.90</u> |

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8095 - BVRAC FY20 EMS LOCAL PROJ GRANT \$12,150

From 5/1/2020 Through 8/31/2020

| | | <u>Current Month Expenses</u> |
|--------------------------------|------|-------------------------------|
| Revenue | | |
| State Grant Revenue | 4211 | |
| Not Applicable | 9999 | <u>12,150.00</u> |
| Total Revenue | | <u>12,150.00</u> |
| Expense | | |
| General Expenses | | |
| Equipment > \$5000 | 5639 | |
| BVRAC Injury Prevention (8004) | 8004 | <u>12,150.00</u> |
| Total General Expenses | | <u>12,150.00</u> |
| Total Expense | | <u>12,150.00</u> |
| Net Revenue (Expense) | | <u>0.00</u> |

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8096 - BVRAC SB500 FY20 EMS-RAC - CPS/EMS

From 1/1/2020 Through 6/30/2021

| | | <u>Current Month Expenses</u> |
|--------------------------------|------|-------------------------------|
| Expense | | |
| General Expenses | | |
| Equipment > \$5000 | 5639 | |
| BVRAC Injury Prevention (8004) | 8004 | |
| Not Applicable | 9999 | <u>13,706.00</u> |
| Total General Expenses | | <u>13,706.00</u> |
| Total Expense | | <u>13,706.00</u> |
| Net Revenue (Expense) | | <u>(13,706.00)</u> |

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8098 - BVRAC FY20 EMS COUNTY ALIGNMENT \$76,751

From 5/1/2020 Through 7/31/2021

| | | Current Period Actual |
|---------------------------------|------|-----------------------|
| Revenue | | |
| State Grant Revenue | 4211 | |
| Not Applicable | 9999 | |
| Not Applicable | 9999 | 76,751.00 |
| Total Revenue | | 76,751.00 |
| Expense | | |
| General Expenses | | |
| Supplies | 5510 | |
| BVRAC Brazos County | 8005 | |
| Bryan Fire Department | 8100 | 3,797.25 |
| Texas A&M EMS | 8101 | 3,797.25 |
| BVRAC Leon County | 8008 | |
| St Joseph Regional EMS | 8103 | 30,601.25 |
| Jewett EMS | 8105 | 6,820.50 |
| BVRAC Robertson County | 8010 | |
| Robertson County EMS | 8108 | 11,918.00 |
| BVRAC Washington County | 8011 | |
| Washington County EMS | 8109 | 9,199.00 |
| Delegate Agency Costs | 6178 | |
| BVRAC Brazos County | 8005 | |
| College Station Fire Department | 8102 | 3,797.25 |
| BVRAC Leon County | 8008 | |
| Leon County | 903 | 6,820.50 |
| Total General Expenses | | 76,751.00 |
| Total Expense | | 76,751.00 |
| Net Revenue (Expense) | | 0.00 |

BRAZOS VALLEY COUNCIL OF GOVERNMENTS
Check/ Voucher Register
From 5/1/2020 - 11/30/2020

| 8001 - Brazos Valley Regional Advisory Committee Unrestricted | | | | | | | |
|---|-----------|--------------|-------------------|-----------------|--|----------------|----------------|
| ID | Effective | | Payee | Check | | Session ID | Cleared Status |
| | Date | Check Number | | Amount | Transaction Description | | |
| WASCOU | 10/7/2020 | 130307 | WASHINGTON COUNTY | <u>9,200.77</u> | BVRAC BVWACS Radios for DEPC, SJEMS & S&W CS | 100720PAYMENTS | OS |
| Total 1012 - General Oper-BBT10302 | | | | <u>9,200.77</u> | | | |

| 8093 - BVRAC FY21 EMS RAC ALIGNMENT \$67,022 | | | | | | | |
|--|------------|--------------|------------------|--------------|--|--------------------|----------------|
| ID | Effective | | Payee | Check | | Session ID | Cleared Status |
| | Date | Check Number | | Amount | Transaction Description | | |
| VERWIR | 11/11/2020 | 131129 | VERIZON WIRELESS | <u>37.99</u> | VERIZON ACCT #320449593-0001 CYCLE 9/26/20 - 10/2/20 | 110920 BVCOG PYMTS | OS |
| Total 1012 - General Oper-BBT10302 | | | | <u>37.99</u> | | | |

| 8095 - BVRAC FY20 EMS LOCAL PROJ GRANT \$12,150 | | | | | | | |
|---|-----------|---------------|----------------|------------------|---------------------------------------|---------------|----------------|
| ID | Effective | | Payee | Check | | Session ID | Cleared Status |
| | Date | Check Number | | Amount | Transaction Description | | |
| AERCLA | 9/3/2020 | EFT-090320-01 | AEROCLAVE, LLC | <u>12,150.00</u> | AeroClave Room Decontamination System | 090320PAYMENT | CL |
| Total 1012 - General Oper-BBT10302 | | | | <u>12,150.00</u> | | | |

| 8096 - BVRAC SB500 FY20 EMS-RAC -CPS/EMS | | | | | | | |
|--|-----------|---------------|----------------|------------------|---------------------------------------|---------------|----------------|
| ID | Effective | | Payee | Check | | Session ID | Cleared Status |
| | Date | Check Number | | Amount | Transaction Description | | |
| AERCLA | 9/3/2020 | EFT-090320-01 | AEROCLAVE, LLC | <u>13,706.00</u> | AeroClave Room Decontamination System | 090320PAYMENT | CL |
| Total 1012 - General Oper-BBT10302 | | | | <u>13,706.00</u> | | | |

| 8098 - EMS COUNTY | | | | | | | |
|------------------------------------|------------|---------------|---------------------------------|------------------|---|----------------------|----------------|
| ID | Effective | | Payee | Check | | Session ID | Cleared Status |
| | Date | Check Number | | Amount | Transaction Description | | |
| BRYFIRDEP | 8/27/2020 | 129984 | BRYAN FIRE DEPARTMENT | <u>3,797.25</u> | EMS County Grant HHS000124600006 Reimbursement | 082420GEN PayBryanFD | CL |
| COLSTAFIRDEP | 6/10/2020 | 129458 | COLLEGE STATION FIRE DEPARTMENT | <u>3,797.25</u> | EMS County Grant HHS000124600006 | 061020PAYMENTS | CL |
| HILLAKFIRDEP | 9/9/2020 | EFT-090920-13 | HILLTOP LAKES FIRE DEPARTMENT | <u>6,820.50</u> | EMS County Grant HHS000124600006 | 090920PAYMENTS | CL |
| JEWEWSINC | 8/27/2020 | EFT-082720-08 | JEWETT EMS INC | <u>6,820.50</u> | EMS County Grant HHS000124600006 | 082620PMT Jewett | CL |
| ROBCOUEMS | 9/17/2020 | EFT-091720-16 | ROBERTSON COUNTY EMS | <u>11,918.00</u> | EMS County Grant HHS000124600006 | 091720PAYMENT | CL |
| STJOSEMS | 9/9/2020 | 130120 | ST JOSEPH EMS | <u>30,601.25</u> | EMS County Grant HHS000124600006 | 090920PAYMENTS | OS |
| WASCOUEMS | 11/11/2020 | EFT-091720-18 | WASHINGTON COUNTY EMS | <u>9,199.00</u> | EMS COU 000124600006 Reimb Elig 9,199 of 9,494.92 | 110920 BVCOG PYMTS | OS |
| TEXAMUNI-EMS | 9/17/2020 | EFT-091720-18 | TEXAS A&M UNIVERSITY EMS | <u>3,797.25</u> | EMS County Grant HHS000124600006 | 091720PAYMENT | CL |
| Total 1012 - General Oper-BBT10302 | | | | <u>76,751.00</u> | | | |

REPORT TOTAL

111,845.76

BRAZOS VALLEY COUNCIL OF GOVERNMENTS
Revenue Ledger
From 5/1/2020 - 11/30/2020

| <i>8001 - Brazos Valley Regional Advisory Committee Unrestricted</i> | | | | | | |
|--|-----------------------|------------------|------------------------------------|---|-------------------|---------------|
| Deposit Document | | | | Cleared | | |
| FUNCT CODE | Effective Date | Amount | Number | Deposit Description | Session ID | Status |
| 9999 | 9/29/2020 | 250.00 | 651 | 2021 BVRAC Dues - Kevin Deramus | 21CR10014 | CL |
| 9999 | 10/7/2020 | 1,150.08 | 890063 | Robertson Co EMS Inv#212183 - Annual Maintenance Radios | 21CR10036 | OS |
| 9999 | 10/7/2020 | 500.00 | 890064 | Physicians Centre Hospital membership Dues | 21CR10036 | OS |
| 9999 | 10/16/2020 | 250.00 | CR11001-009 | Blinn College Membership Dues FY21 | 21CR11001 | OS |
| 9999 | 10/16/2020 | 250.00 | CR11001-010 | Hilltop Lakes VFD Membership Dues FY21 | 21CR11001 | OS |
| 9999 | 10/16/2020 | 1,150.08 | CR11001-008 | Scott & White Inv#212183 BVWAC Radio Maintenance | 21CR11001 | OS |
| 9999 | 10/22/2020 | 500.00 | CR11003-004 | Baylor Scott & White Inv#01-21-016 FY21 Dues | 21CR11003 | OS |
| 9999 | 10/22/2020 | 500.00 | CR11002-005 | Baylor Scott & White Inv#01-21-011 FY21 Dues | 21CR11002 | OS |
| 9999 | 10/22/2020 | 4,312.80 | CR11002-001 | CATRAC Inv#112182 BVWAC Radios | 21CR11002 | OS |
| 9999 | 11/12/2020 | 500.00 | CR11042-002 | Encompass Health FY21 Membership Dues Inv#12126 BVRAC | 21CR11042 | OS |
| 9999 | 11/12/2020 | 500.00 | CR11042-001 | Common Spirit BVRAC Inv#09302050000 Debra Burkhardt Due | 21CR11042 | OS |
| 9999 | 11/12/2020 | 50.00 | CR11042-003 | Brazos County BVRAC FY21 Membership Dues Inv#01-21-15 | 21CR11042 | OS |
| 9999 | 11/18/2020 | 2,587.68 | CR11043-005 | Common Spirit BVRAC Inv#212181 9.25.20 | 21CR11043 | OS |
| 9999 | 11/18/2020 | 250.00 | CR11043-006 | Common Spirit BVRAC FY21 Membership Dues - Billy Rice EM! | 21CR11043 | OS |
| | | <u>12,750.64</u> | Total 1012 - General Oper-BBT10302 | | | |

Report Total 12,750.64

DISTRIBUTION PLAN

EMS/COUNTY

| | | | |
|------------------|--|--|------------------------|
| Date Completed: | 4.21.20 | Person Completing Form: | Roger Sheridan |
| Grantee Name: | Brazos Valley Reginal Advisory Council | | |
| Grantee Address: | 3991 East 29th ST | | |
| | Bryan, TX 77802 | | |
| Phone Number: | 979.595.2800 | Contract No. (Number is on your Contract): | HHS00012460006 |
| Contract Year: | FY21 | Contract Term: | 5/01/2020 - 08/31/2021 |

| EMS PROVIDER RECEIVING FUNDS | COUNTY | AMOUNT TO EMS PROVIDER (AMOUNT MUST BE A WHOLE NUMBER) |
|--|------------|---|
| Bryan Fire Department | Brazos | \$3,797 |
| College Statin Fire Department | Brazos | \$3,797 |
| CHI St. Joseph Regional Health Center EMS | Brazos | \$3,797 |
| Texas A&M Univesity EMS | Brazos | \$3,797 |
| CHI St. Joseph Regional Health Center EMS | Burleson | \$9,113 |
| CHI St. Joseph Regional Health Center EMS | Grimes | \$11,136 |
| Hilltop Lakes VFD | Leon | \$6,821 |
| Jewett EMS | Leon | \$6,821 |
| CHI St. Joseph Regional Health Center EMS | Madison | \$6,555 |
| Robertson County EMS | Robertson | \$11,918 |
| Washington County EMS | Washington | \$9,199 |
| | | \$0 |
| EMS Providers project period is from 9.1.20 to 7.31.21 | | \$0 |
| Purpose: Keep funding streams separate | | \$0 |
| Provideers must submit for reimbursement | | \$0 |
| | | \$0 |
| | | \$0 |
| PAGE 1 TOTAL | | \$76,751 |
| PAGE 2 TOTAL | | \$0 |
| PAGE 3 TOTAL | | \$0 |
| PAGE 4 TOTAL | | \$0 |
| GRAND TOTAL (ALL PAGES) | | \$76,751 |
| EMS/COUNTY ALLOCATION - Enter your TOTAL EMS/CO Allocation (ATTACHMENT A-2 FY20 Statement of Work) | | \$76,751 |
| THIS AMOUNT MUST BE ZERO, any other amount requires revising of distribution amounts. | | \$0 |

AGENCY MEMBERSHIP DUES AND FORMS 2021

| <i>Entity</i> | <i>Date Paid</i> | <i>Amount</i> | | <i>Date Rep Form Received</i> |
|---|------------------|---------------|--|-------------------------------|
| Hospitals | | | | |
| Baylor Scott & White Brenham | 10/22/2020 | \$500.00 | | 9/19/2020 |
| Baylor Scott & White College Station | 10/22/2020 | \$500.00 | | 10/1/2020 |
| CAPROCK | | | | |
| CHI St Joseph Health Regional Hospital | 10/5/2020 | \$500.00 | | 10/5/2020 |
| CHI St. Joseph Health Burleson Hospital | | | | |
| CHI St. Joseph Health College Station | | | | 10/1/2020 |
| CHI St. Joseph Health Grimes Hospital | | | | 11/6/2020 |
| CHI St. Joseph Health Madison Hospital | 11/12/2020 | \$500.00 | | |
| Encompass Health | 11/12/2020 | \$500.00 | | |
| SignatureCare | 10/26/2020 | \$500.00 | | 9/30/2020 |
| The Physicians Centre | 10/6/2020 | \$500.00 | | 9/30/2020 |
| EMS Agencies | | | | |
| Bryan Fire Deparment | 10/1/2020 | \$250.00 | | 9/29/2020 |
| College Station Fire Department | 11/19/2020 | \$250.00 | | |
| Hilltop Lakes VFD | 10/16/2020 | \$250.00 | | |
| Jewett EMS | | | | |
| PHI, Inc | | | | |
| Robertson County EMS | | | | |
| CHI St. Joseph EMS | 11/18/2020 | \$250.00 | | |
| Texas A&M University EMS | | | | |
| Reach Air Medical | | | | 9/30/2020 |
| Washington County EMS | 9/29/2020 | \$250.00 | | 9/29/2020 |
| FRO's/ Other Institutions | | | | |
| Brazos County Health District | 11/12/2020 | \$50.00 | | |
| Washington County OEM | 10/1/2020 | \$50.00 | | |
| Colleges | | | | |
| Blinn College EMS Program | 10/16/2020 | \$250.00 | | 9/29/2020 |

BVRAC Dues

Hospitals \$500

EMS Agencies / Programs \$250

Non-EMS/Hospital Agencies \$50



Brazos Valley Regional Advisory Council

January 1, 2021 –December 31, 2021

Agency Representation Form (EMS)

A Primary and Alternate voting member shall be established by the agency director or other administrator with the authority to make decisions regarding system development and funding. Agencies shall abide by the Bylaws set forth by the Brazos Valley Regional Advisory Council (BVRAC) to maintain active membership.

| <i>Primary Voting Member</i> | <i>Alternate Voting Member</i> | <i>Alternate Voting Member</i> |
|-------------------------------------|---------------------------------------|---------------------------------------|
| Name: | Name: | Name: |
| Title: | Title: | Title: |
| Mailing Address: | Mailing Address: | Mailing Address: |
| Phone: | Phone: | Phone: |
| Fax: | Fax: | Fax: |
| E-Mail: | E-Mail: | E-Mail: |
| <i>Agency Information</i> | | |
| Agency Name: | | Director/Chief: |
| Mailing Address: | | E-Mail: |
| | | Operations Director: |
| Phone: | | E-Mail: |
| Fax: | | Emergency Preparedness Contact: |
| Number of Stations: | | E-Mail: |
| <i>Communications</i> | | |
| Communication System Used: | | Secondary Radio Frequency: |
| Primary Radio Frequency: | | Other Frequencies(s): |
| <i>Unit Information</i> | | |
| BLS: | | BLS-MICU Capable: |
| ALS: | | Critical Care/Neonate: |
| MICU: | | Supervisors: |
| <i>Signatures</i> | | |
| Printed Name: | | |
| Title: | | |
| Signature: | | Date: |



Brazos Valley Regional Advisory Council

January 1, 2021 –December 31, 2021

Agency Representation Form (Hospital)

A Primary and Alternate voting member shall be established by the agency director or other administrator with the authority to make decisions regarding system development and funding. Agencies shall abide by the Bylaws set forth by the Brazos Valley Regional Advisory Council (BVRAC) to maintain active membership.

| <i>Primary Voting Member</i> | <i>Alternate Voting Member</i> | <i>Alternate Voting Member</i> |
|-------------------------------------|---------------------------------------|---------------------------------------|
| Name: | Name: | Name: |
| Title: | Title: | Title: |
| Mailing Address: | Mailing Address: | Mailing Address: |
| Phone: | Phone: | Phone: |
| Fax: | Fax: | Fax: |
| E-Mail: | E-Mail: | E-Mail: |
| <i>Agency Information</i> | | |
| Facility Name: | Trauma Director: | |
| Mailing Address: | E-Mail: | |
| | Trauma Coordinator: | |
| Phone: | E-Mail: | |
| Fax: | ED Director: | |
| EMS Phone# or Frequency: | E-Mail: | |
| Trauma Designation Level: | Emergency Preparedness Contact: | |
| Chest Pain/Stroke Center: | E-Mail: | |
| <i>Bed Information</i> | | |
| ER Beds: | Pediatric: | |
| ICU: | Rehabilitation: | |
| Med-Surg: | TOTAL BEDS: | |
| <i>Signatures</i> | | |
| Printed Name: | | |
| Title: | | |
| Signature: | | Date: |



Brazos Valley Regional Advisory Council

January 1, 2021 –December 31, 2021

Non EMS-Hospital Entities Representation Form

A Primary and Alternate voting member shall be established by the agency director or other administrator with the authority to make decisions regarding system development and funding. Agencies shall abide by the Bylaws set forth by the Brazos Valley Regional Advisory Council (BVRAC) to maintain active membership.

| <i>Primary Voting Member</i> | <i>Alternate Voting Member</i> | <i>Alternate Voting Member</i> |
|-------------------------------------|---------------------------------------|---------------------------------------|
| Name: | Name: | Name: |
| Title: | Title: | Title: |
| Mailing Address: | Mailing Address: | Mailing Address: |
| Phone: | Phone: | Phone: |
| Fax: | Fax: | Fax: |
| E-Mail: | E-Mail: | E-Mail: |
| <i>Agency Information</i> | | |
| Agency Name: | | Director/Chief: |
| Mailing Address: | | E-Mail: |
| | | Operations Director: |
| Phone: | | E-Mail: |
| Fax: | | Emergency Preparedness Contact: |
| Number of Stations: | | E-Mail: |
| <i>Communications</i> | | |
| Communication System Used: | | Secondary Radio Frequency: |
| Primary Radio Frequency: | | Other Frequencies(s): |
| <i>Signatures</i> | | |
| Printed Name: | | |
| Title: | | |
| Signature: | | Date: |

Brazos Valley Regional Advisory Council 2020

11.25.20

Board of Directors Participation

| | Board Members | January | February | March | April | May | June | July | August | September | October | November | December | Total Attended |
|----|--|---------|----------|-------------|----------|----------|---------------|----------|----------|-----------|----------|----------|----------|----------------|
| 1 | Billy Rice Chair | ? | X | COVID 19 | X | X | | X | X | X | X | X | | |
| 2 | Amanda Lugar Vice Chair | X | ? | | X | ? | | ? | ? | ? | ? | X | | |
| 3 | Secretary Lori Brooks | | | | | | | | | X | X | X | | |
| 4 | Patti Parks Treasurer | X | X | | X | X | | X | X | X | X | X | | |
| 1 | Cory Matthews DEPC | ? | ? | | X | X | | X | X | X | X | X | | |
| 2 | Ashley Kopech Education | X | X | | X | X | | X | X | X | X | X | | |
| 3 | Dr. Vincent Ohaju Systems/ QI/PA | X | ? | | X | X | | X | ? | X | X | X | | |
| 4 | Ashley Johse Injury Prevention | X | X | | X | X | | X | X | X | X | X | | |
| 5 | Kevin Deramus Pre- Hospital | X | ? | | X | X | | ? | ? | ? | X | ? | | |
| 6 | Deborah Burkhardt Hospital/Acute Care | | | | | | | | | X | X | X | | |
| 7 | Rebecca Hickman Stroke | X** | ? | | X | X | | X | X | X | X | ? | | |
| 8 | Bryan Ruemke EMC at Large | X | X | | X | X | | ? | X | X | X | X | | |
| 10 | Dr. Dawson Perinatal | X | X | | X | ? | | ? | ? | ? | ? | ? | | |
| | | | | | | | | | | | | | | |
| | Roger Sheridan Public Safety Manager | X | X | | X | X | | X | X | X | X | X | | |
| | Rebecca Hill Planner | ? | X | | X | X | | X | X | X | X | X | | |
| | | | | COVID 19 | Web Call | Web Call | No Meeting | Web Call | Web Call | Web Call | Web Call | Web Call | | |

X= Attended meeting.

**= Call In

O= Substitution

?= Absent