



**Brazos Valley Regional Advisory Council  
General Assembly Meeting  
February 7, 2019**

<b>Agenda</b>	<b>1</b>
<b>Approval of October 4, 2018 Minutes</b>	<b>2-8</b>
<b>Financial Report</b>	<b>9-14</b>
<b>Agency Membership Dues and Forms</b>	<b>15</b>
<b>Proposal Car Seat</b>	<b>16</b>
<b>Perinatal Meeting Minutes</b>	<b>17-19</b>
<b>EMS County Allocation Plan</b>	<b>20</b>
<b>BVRAC 2018 Participation Tracker - Total</b>	<b>21</b>

**Agenda**  
**Brazos Valley Regional Advisory Council**  
**General Assembly Meeting**  
1300-1600 February 7, 2018  
CENTER FOR REGIONAL SERVICES BUILDING  
3991 E. 29<sup>TH</sup> ST. BRYAN TX 77802

- I. Call to Order**
- II. Introductions**
- III. Approval of October 4, 2018 Minutes**
- IV. Financial Report**
- V. Executive Directors Report**
  - A. BVRAC 2019 Dues & Registration Forms
  - B. BVRAC's BVWACs radio update
  - C. Strategic Planning Outcomes
- VI. Committee Reports**
  - A. Disaster/Emergency Preparedness Committee (Cory Matthews)
  - B. Education
    - 1. Stroke Certification Review Class January 17-18, 2019
  - C. Pre-Hospital (Kevin Deramus)
  - D. Hospital Care and Management/ Acute Care (Brandy LaPaglia)
  - E. Stroke (Rebecca Hickman)
  - F. System QI/Physician's Advisory (Dr. Ohaju)
  - G. Injury Prevention (Ashley Johse)
    - 1. Infant car seat purchases
  - H. Perinatal (Dr. Reddy & Dr. Dawson)
- VII. Discussion and/or Action Items**
  - A. Consider for approval purchase of infant car seats
  - B. Consider for approval appointment of Patti Parks as BVRAC Treasurer
  - C. Consider for approval appointment of a new BVRAC Education Chair
  - D. Consider for approval amendments to the EMS County Allocation Plan
- VIII. Open Forum**
- IX. Important Dates**
  - A. Board of Directors March 8, 2019
  - B. General Assembly April 4, 2019
- X. Adjourn**

**Minutes**  
**Brazos Valley Regional Advisory Council**  
**General Assembly Meeting**  
 October 4, 2018 1:00 P.M.  
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**Members Present**

	<b><u>Agency/Organization</u></b>	<b><u>Member</u></b>	<b><u>Absent or Present</u></b>
<b>HOSPITALS</b>			
1	CHI St. Joseph Health Regional	Sherry Jennings	Present
		Billy Rice	Present
		Brandy LaPaglia	Present
2	College Station Medical Center	Ashley Johse	Present
		Anna Marie Dickey	Absent
		Barbara Reed	Absent
3	Baylor S&W Brenham	Patti Parks	Present
		Kaci Davis	Absent
		Jennifer Mertz	Absent
4	Burleson CHI St. Joseph	Erin Gaas	Present
		Heather Page	Absent
		Katie Karl	Absent
5	Madison CHI St. Joseph	Deborah Burkhardt	Present
		Roxanne Hass	Absent
6	Grimes CHI St. Joseph	Debbie Griffith	Absent
		Cesar Lopez	Absent
		George Gibson	Absent
7	Baylor Scott & White CS	Ashley Kopech	Present
		Chelsea Bischoff	Present
		Laura Gerhart	Present
		Debby York	Present
8	The Physicians Centre	Suzy Hoyle	Absent
		Shireen Billete	Present
		Courtney Coats	Absent
9	CAPRock Emergency	Amanda Lugar	Absent
		Lon Young	Absent
10	Encompass Health	Lionel Baldwin	Absent
		Beth Freeman	Present
<b>EMS AGENCIES</b>			
1	Bryan Fire Department	Cory Matthews	Present
		Chris Lamb	Absent
2	College Station Fire Department	Billy Bradshaw	Present
		Tradd Mills	Absent
		Chris Poole	Absent
3	CHI St. Joseph EMS	Patrick Braly	Absent
		Josh Varner	Absent
		Carlos Garcia	Present
4	Washington County EMS	Kevin Deramus	Present
		Justin Knuppel	Absent

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		Amy Klussman	Absent
5	Robertson County EMS	Calvin Bo Deal	Present
		Rene Ferrell	Absent
		Adam Gallagher	Present
6	PHI, Inc	Don Wade	Absent
		Jay Sillyman	Absent
7	Hilltop Lakes VFD	Traci Ratcliff-Smith	Present
		Dennis Smith	Absent
		Steve Smith	Absent
8	Jewett EMS	Weslie Collins	Absent
		Micah White	Present
		Colby Legalley	Absent
9	Texas A&M University EMS	Mike Middleton	Present
		Kim Williams	Absent
		Dr. Gary Gore	Absent
10	Allegiance Mobile Health	Gayle Jernstrom	Present
		Kenneth Hauffman	Absent
11	City Ambulance	Moe Massoud	Absent
		Randy Ream	Absent
		Carlos Campos	Absent
12	Midwest Medical	Tim Hardy	Absent
		Matt Pitre	Absent
<b>FRO'S/COLLEGES/OTHER INSTITUTIONS</b>			
1	Washington County 1 <sup>st</sup> Responders	John McKee	Present
		Alan Pittman	Absent
	Brazos County Health Department	Mike Paulus	Absent
		Kate Jackson	Absent
2	Blinn College	Sandy Medina	Absent
3	Washington County OEM	Bryan Ruemke	Present
<b>GUEST</b>			
	Baylor Scott & White	Charles Jordan	Present
	CHI St. Joseph	Wanda Dias	Present
	College Station Medical Center	Tim Thomas	Present
	College Station Medical Center	Caryn Thomes	Present
	College Station Medical Center	Lori Brooks	Present
	CHI St. Joseph	Kristen Christi	Present
	Baylor Scott & White CS	Debby York	Present
<b>OFFICERS/BOARD MEMBERS/STAFF</b>			
	BVRAC Treasurer	Amy Ponzio	Present
	Stroke	Rebecca Hickman	Present
	System QI / Physician Advisory	Vincent Ohaju	Present
	Perinatal	Gwynn Geddie	Absent
	BVCOG	Roger Sheridan	Present

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- I. **Call to Order:** The meeting was called to order at 1:00 P.M. by Mr. Rice.
- II. **Introductions:** General Assembly conducted self-introductions.
- III. **Approval of June 7, 2018 Minutes:** Mr. McKee motioned to approve the June 7, 2018 minutes. Mr. Middleton seconded; motion carried.
- IV. **Financial Report:** Mr. Sheridan provided the financial report as represented on page 11-19 of the BVRAC General Assembly packet. The Expenditure report illustrates that BVRAC has expended 100% of all available funding for EMS Tobacco, RAC, and EMS County grants. Overall, all invoices have been submitted and reimbursements have been completed. For the Unrestricted Account, all invoices and reimbursements have been completed. Of note, the BVRAC Stroke Symposium will show an additional \$500 in the line item to be used for next year's symposium.

The Check/Voucher Register on page 13 of the packet provides the list of all expenditures for each funding stream. The remaining documents are supporting documents for balancing the budget.

The new grant cycle September 1, 2018. So far no expenses have occurred so it's 100% balanced. There are two expenditures in process: a BVWAC radio payment and a SOS change of address for BVRAC. Those charges will appear next month when the checks have cleared.

Mr. McKee motioned to approve the financial report. Mr. Middleton seconded: motion carried.

V. **Executive Directors Report**

- A. **EMS County:** EMS providers can begin submitting for reimbursements for the period of March 2018 till August 2019. As a reminder, the goal is to have all submission completed prior to June 1, 2019 to ensure there is time for processing. Providers must submit a copy of expenditures, proof of payment, and the expenditure report.

Alliance will no longer have a contract starting October 1<sup>st</sup>. Alliance will have to declare if they will use the funds. If the funds are not used then the funds will be divided up between Leon county EMS providers.

- B. **BVRAC Elections:** Ballots were passed out to a representative of each agency.

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- C. **BVRAC 2019 Dues:** Membership Dues are due for 2019. Ms. Hill will be sending out reminders and invoices.
  
- D. **BVRAC 2019 Registration Forms:** BVRAC agencies and/or facilities need to complete the 2019 Registration Forms by January 1, 2019. This will allow BVRAC to identify voting members and ensure an accurate group list is maintained for starting the New Year.
  
- E. **Annual Report:** The BVRAC Annual Report will be posted on the BVRAC website for further review. There were no significant changes during this reporting period except for the number of training opportunities offered. Most of the funding was used to purchase rescue pumps. This change in direction was caused by BVRAC receiving full funding late in the grant cycle which normally allowed time to plan and conduct training.

**VI. Committee Reports**

- A. **Disaster/Emergency Preparedness Committee (Cory Matthews):** There will be a new budget format coming out with a prior expenditure list to see what BVRAC already spent money on.
  
- B. **Education (Patti Parks):** BVRAC will be sponsoring several training opportunities. The first opportunity will be the NRP class October 9<sup>th</sup> at BVCOG. EMS Providers must also complete the online portion to receive credit for the check-off. Also, the Stroke Review Class is scheduled for January 17-18 at BVCOG. This course will be instructed by Amanda Darrion from UT Dallas. This class is free to BVRAC members. Ms. Parks encouraged EMS to come to the first day. Lunch will be provided and a flyer will come out first part of next week.
  
- C. **Pre-Hospital (Kevin Deramus):** There has been several Zoll Rescue pump training opportunities. There is a free Zoll rescue pumps lab scheduled February 7-9, 2019 in Minnesota and Mr. Deramus should be contacted for further information on the event. Additionally, Washington County EMS hosted Rescue Pump training on September 11 & 12 at the Washington County EMS Station 1. Hospitals were also encouraged to send representatives. Mr. Deramus asked everyone to keep track of rescue pumps usage data. All the pumps have been issued out to requesting EMS Providers and some hospitals.
  
- D. **Hospital Care and Management/ Acute Care (Brandy LaPaglia):** Ms. LaPaglia asked the group if hospitals that have the rescue pumps are using the pods that came with them as well. Brenham, Burleson and a few other hospitals

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have both the pumps and the pods, and have been using both. As Ms. LaPaglia's last day as chair she encouraged everyone to find the committee they are interested in and to speak up about the direction they think BVRAC should go in.

- E. **Stroke (Rebecca Hickman):** The Cardiovascular Stroke Symposium 2019 is scheduled for spring 2019. The symposium financial expenses was funded through vendors, sponsors, and donations. Another fund raising method was recommended that BVRAC would sell Go Red Day t-shirts which would also provide some publicity for BVRAC. Members also discussed the possibility of adding one additional day to the symposium.

LPO has gone up 300% since April. This shows a huge improvement for the region. Ms. Hickman encouraged utilizing the System QI forms so they know how many cases are being transferred.

- F. **System QI/Physician's Advisory (Dr. Ohaju):** Ms. Jennings reviewed the SQI forms that the committee has collected so far. The committee can compile the data at the end of the year to share with BVRAC, or they can give out all of the information. Ms. Jennings wants to make sure the data is presented in a way that is useful to the RAC. Dr. Ohaju encouraged the RAC to talk through cases that had issues, not just analyze the numbers. Mr. Rice said Dr. Ohaju has reviewed the cases and suggested he share which cases would benefit the group to review. Dr. Ohaju said most cases were transferred for insurance or family requests. In August there were additional delays in transporting patients between hospitals. It was noted that smaller facilities are tracking transfers but larger ones need to do so as well. Ms. Jennings encouraged agencies to talk to each other during transfers, and to put the name of the agencies on the forms. If members want coordinators to follow up on cases then the coordinators need to know what agencies were involved.

Ms. Jennings also wanted to know when people report the initial contact on the form, are they putting the initial contact from EMS or when EMS leaves the facility. Ms. Gaas said she reports when patients leave the department but Mr. Braley recommended identifying when the initial contact with EMS started. Mr. Deramus said they need both times. Ms. Jennings said they will start reporting from the time EMS is contacted, from time EMS arrives at the facility, and a separate time for how long they are in the facility. Ms. Jennings mentioned that the reports have been for transfers that take over 30 minutes. This time limit is not a rule but what the System QI committee thought would be useful information to report.

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Dr. Ohaju encouraged everyone to report transfers so they can discuss it. No one will get in trouble but they want to look at the entire system. They will not shame an individual but see where they can adjust the system. Anytime a member thinks, “oh I wish we could change this” is a case where the system could be corrected. The whole community can improve if more agencies keep up with reporting. In total there were 31 transfers out of the region in July, 19 in August, and 10 in September. More reports are coming in for September so that number will go up.

- G. **Injury Prevention (Ashley Johse):** Injury Prevention has Stop the Bleed kits for training. If another agency would like to use the kits, please let her know. The committee has upcoming training in City of Anderson and City of Shiro.
- H. **Perinatal (Dr. Geddie):** Dr. Dawson introduced himself to the General Assembly since he will be co-chair of the committee.

**VII. Discussion and/or Action Items**

- A. **Consider for approval the election results as presented:** Mr. Sheridan presented the election results:
  - Chair- Billy Rice
  - BVRAC Secretary- Brandy LaPaglia
  - Hospital Management & Acute Care- Erin Gaas
  - Education- Patti Parks
  - Stroke- Rebecca Hickman
  - Injury Prevention-Ashley Johse
  - Physicians Advisory/SQI- Dr. Ohaju
  - Pre-Hospital- Kevin Deramus
  - Disaster Emergency Preparedness- Cory Matthews
  - Perinatal Chair & Co-Chair- Dr. Dawson & Dr. Reddy
  - EMC at Large- Bryan Ruemke

Mr. McKee motioned to approve the election results. Ms. Ponzio seconded; motion carried.

- B. **Consider for approval the Trauma Systems Plan:** Mr. Matthews motioned to approve the Trauma Systems Plan. Mr. McKee seconded; motion carried.
- C. **Consider for approval BVRAC contract renewal with BVCOG:** Mr. McKee motioned to approve the contract renewal with BVCOG. Mr. Matthews seconded; motion carried.



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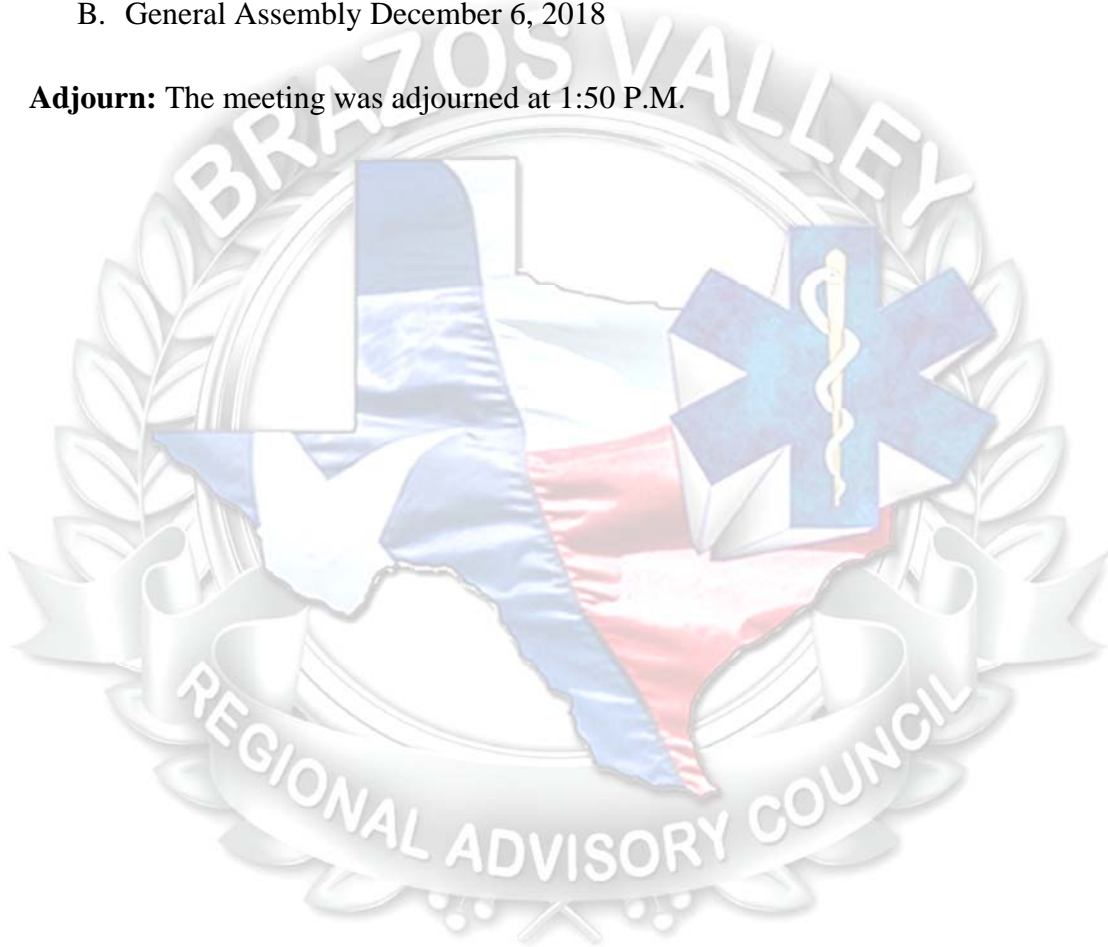
**VIII. Open Forum**

- A. Ms. Hickman discussed the region's TPA increased. The region is at 13% and the national average is about 11%.
- B. Ms. Jennings mentioned the state is doing trauma and stroke revisions so highly encouraged everyone to attend a session.

**IX. Important Dates**

- A. Board of Directors November 9, 2018
- B. General Assembly December 6, 2018

- X. Adjourn:** The meeting was adjourned at 1:50 P.M.



**BVRAC FY 19 EXPENDITURES 9-1-18 to 1-31-19**

	TOBACCO (FUND 8072 - \$60,316)									EMS RAC (FUND 8073 - \$22,629)	COUNTY (FUND 8074)	UNRESTRICTED FUNDS (FUND 8001)							
	8072	8072	8072	8072	8072	8072	8072	8072	TOTAL 8072			Total 8073	Total 8074	8001	8001	8001	8001	8001	TOTAL UNRES. 8001
	NOT APPLICABLE	EDUCATION	INJURY PREVENTION	STROKE SYMPOSIUM	BOARD TRAVEL	GETAC TRAVEL	STAFF TRAVEL	PRE HOSPITAL COMMITTEE				NOT APPLICABLE	COUNTY FUNDS	NOT APPLICABLE	MANAGEMENT COMMITTEE	EDUCATION	STROKE SYMPOSIUM	PALS / ACLS	52,662.52
	9999	8001	8004	8016	8017	8018	8019	8022	TOTAL	9999	8005-8011	9999	8023	8001	8016	8014	TOTAL		
<b>REVENUES</b>																			
State Grant Revenue (4211)	15,079.00												7,150.00	-	-	-	-		
Other Revenue (4251)		-	-	-	-	-	-	-	-				7,502.22	-	-	-	-		
<b>TOTAL REVENUES</b>	<b>\$ 15,079.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,079.00</b>				<b>\$ 14,652.22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,652.22</b>	
<b>EXPENDITURES</b>																			
Salaries (5110)	6,558.15												-	-	-	-	-		
Fringes (5151-5152, 5180, 5182-5183, 5192, 5194)	1,277.56												-	-	-	-	-		
3rd Party ISF (5645-5647, 5918, 6150, 6153)										2,370.05			-	-	-	-	-		
Fixed ISF (5411,5643,5644)										1,005.42			-	-	-	-	-		
Travel (5310)	106.75	2,025.92					370.93						-	-	-	-	-		
Training (5798)		450.00											-	-	399.10	-	-		
Prof Fees (5215)													-	-	-	-	-		
Supplies (5510)												12,478.00	-	-	-	-	-		
Phone (5648)										607.84			-	-	-	-	-		
Insurance (5771)													-	-	-	-	-		
Membership Dues (5790)													-	-	-	-	-		
Other (5791, 5762, 5950)													-	8,517.19	-	-	-		
Pass Thru (6178)													-	-	-	-	-		
Outreach (5722)													-	-	-	-	-		
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,942.46</b>	<b>\$ 2,475.92</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 370.93</b>	<b>\$ -</b>	<b>\$ 10,789.31</b>	<b>\$ 3,983.31</b>	<b>\$ 12,478.00</b>	<b>\$ -</b>	<b>\$ 8,517.19</b>	<b>\$ 399.10</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,916.29</b>	
<b>NET INCOME (LOSS)</b>	<b>7,136.54</b>	<b>(2,475.92)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,289.69</b>	<b>(3,983.31)</b>	<b>(12,478.00)</b>	<b>14,652.22</b>	<b>(8,517.19)</b>	<b>(399.10)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,735.93</b>	
<b>BUDGET</b>	<b>33,316</b>	<b>10,000</b>	<b>8,000</b>	<b>2,000</b>	<b>1,000</b>	<b>4,500</b>	<b>1,500</b>	<b>10,789</b>	<b>22,629</b>	<b>61,889</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
TOTAL EXPENSES FROM ABOVE	\$ (7,942)	\$ (2,476)	\$ -	\$ -	\$ -	\$ -	\$ (371)	\$ -	\$ (10,789)	\$ (3,983)	\$ (12,478)	\$ -	\$ (8,517)	\$ (399)	\$ -	\$ -	\$ -	\$ -	
TOTAL NET REMAINING	\$ 25,374	\$ 7,524	\$ 8,000	\$ 2,000	\$ 1,000	\$ 4,500	\$ (371)	\$ 1,500	\$ 49,527	\$ 18,646	\$ 49,411	\$ -	\$ (8,517)	\$ (399)	\$ -	\$ -	\$ -	\$ -	
PENDING CHECK REQUESTS																			
TOTAL REMAINING AFTER PENDING REQUESTS								\$ 49,527	\$ 18,646	\$ 49,411									

## Brazos Valley Council of Governments

Statement of Revenue & Expenditures - Unposted Transactions Included In Report  
8001 - Brazos Valley Regional Advisory Committee Unrestricted  
From 10/1/2018 Through 2/5/2019

		<u>Current Quarter Expenses</u>
Revenue		
Other Revenue	4251	7,502.22
Annual Membership Dues	4511	7,150.00
Total Revenue		<u>14,652.22</u>
Expense		
Other Expense	5791	1,015.00
Training and Meeting Expense	5798	399.10
Total Expense		<u>1,414.10</u>
Net Revenue (Expense)		<u>13,238.12</u>

## Brazos Valley Council of Governments

Statement of Revenue & Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

From 10/1/2018 Through 2/5/2019

		<u>Current Quarter Expenses</u>
Revenue		
State Grant Revenue	4211	15,079.00
Total Revenue		<u>15,079.00</u>
Expense		
Salaries	5110	6,558.15
Payroll Taxes FICA	5151	386.23
Payroll Taxes Medicare	5152	90.33
TCDRS Retirement Contribution Expense	5180	416.71
Dental Insurance (JP)	5182	1.81
Vision Insurance (Vision Care)	5183	4.96
Hospitalization	5192	352.75
Term Life Insurance	5194	24.77
Travel	5310	2,503.60
Training and Meeting Expense	5798	450.00
Total Expense		<u>10,789.31</u>
Net Revenue (Expense)		<u>4,289.69</u>

## Brazos Valley Council of Governments

Statement of Revenue & Expenditures - Unposted Transactions Included In Report

8073 - FY19 EMS RAC HHS000124600006 - \$22,629

From 10/1/2018 Through 2/5/2019

### Current Quarter Expenses

Expense		
Space Costs	5411	409.77
Third Party R.I.P.	5643	196.68
Third Party System Admin	5644	398.97
Third Party Copy/Fax	5645	9.25
Third Party Accounting Service	5646	1,995.79
Third Party Postage	5647	30.19
Third Party Telephone	5648	607.84
Third Party Indirect	5918	334.82
Total Expense		<u>3,983.31</u>
Net Revenue (Expense)		<u>(3,983.31)</u>

**Brazos Valley Council of Governments**

Statement of Revenue & Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

From 10/1/2018 Through 2/5/2019

		<u>Current Quarter Expenses</u>
Expense		
Supplies	5510	<u>12,478.00</u>
Total Expense		<u>12,478.00</u>
Net Revenue (Expense)		<u>(12,478.00)</u>

Brazos Valley Council of Governments  
 Check/Voucher Register - BVRAC Unrestricted Ck Reg  
 From 10/1/2018 Through 2/5/2019

Check Number	Document Date	Effective Date	Name	Check Amount	Transaction Description
124994	10/10/2018	10/10/2018	SECRETARY OF STATE	15.00	SOS Directory Address Change
125005	10/10/2018	10/10/2018	WASHINGTON COUNTY	7,502.19	BVRAC BVWACS Radios for DEPC (15), SJEMS (3), & S&W CS (4)
125007	10/10/2018	10/10/2018	WASHINGTON COUNTY EMS	7,602.00	EMS County Grant HHS000124600006 Reimbursement
125401	12/12/2018	12/12/2018	AMY PONZIO	966.56	Attended GETAC/EMS Conference in Fort Worth (11/16-20/18)
125417	12/12/2018	12/12/2018	BOUND TREE MEDICAL LLC	2,811.00	For EMS/County Grant HHS000124600006-Medical Supplies
125461	12/12/2018	12/12/2018	VERIZON WIRELESS	151.96	VERIZON BILLING CYCLE 10/26/18 - 11/25/18
125525	12/19/2018	12/19/2018	PATTILLO, BROWN & HILL, L.L.P.	1,000.00	Form 990-Return of Organization Exempt from Income Tax-2017
125572	1/3/2019	1/3/2019	BRANDY NICOLE LAPAGLIA	370.93	TETAF Annual Meeting & RAC Development-San Antonio-12/13-14
125595	1/3/2019	1/3/2019	KATHERINE FAULK	882.31	Texas EMS Conference-Fort Worth-November 18-21, 2018
125598	1/3/2019	1/3/2019	MARCUS TUREK	627.05	Texas EMS Conference-Fort Worth-November 18-21, 2018
125602	1/3/2019	1/3/2019	ROBERTSON COUNTY EMS	9,667.00	EMS County Grant HHS000124600006
125671	1/9/2019	1/9/2019	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 11/26/18 - 12/25/18
125805	1/30/2019	1/30/2019	CHI ST. JOSEPH HEALTH	500.00	REIMB. FOR DUPLICATE PAYMENT FOR BVRAC DUES
125820	1/30/2019	1/30/2019	JASON'S DELI	399.10	Box Lunches for Stroke Certification Review Class
EFT110...	11/7/2018	11/7/2018	ROGER SHERIDAN	<u>106.75</u>	Attended Preparedness Symposium in Galveston-10/23-26,2018
Report Total				<u>32,753.81</u>	

## AGENCY MEMBERSHIP DUES AND FORMS 2019

1.22.19

<i><b>ENTITY</b></i>	<i><b>Date Paid</b></i>	<i><b>Pymt</b></i>	<i><b>Paid Y/N</b></i>	<i><b>Rep Form Y/N</b></i>	<i><b>Received</b></i>
<i><b>Hospitals</b></i>					
Baylor Scott & White Brenham	11/7/2018	\$500.00	Y	Y	11/14/2018
Baylor Scott & White College Station	12/28/2018	\$500.00	Y	Y	1/3/2019
CAPROCK	10/31/2018	\$500.00	Y	Y	10/23/2018
CHI St Joseph Health Regional Hospital	10/23/2018	\$500.00	Y	Y	1/7/2019
CHI St. Joseph Health Burses Hospital	10/26/2018	\$500.00	Y	Y	10/10/2018
CHI St. Joseph Health Grimes Hospital	10/23/2018	\$500.00	Y	Y	10/9/2018
CHI St. Joseph Health Madison Hospital	10/23/2018	\$500.00	Y	Y	10/5/2018
College Station Medical Center	10/16/2018	\$500.00	Y	Y	11/8/2018
Healthsouth Rehabilitation Hospital	1/15/2019	\$500.00	Y	Y	10/23/2018
The Physicians Centre	10/15/2018	\$500.00	Y	Y	12/4/2018
<i><b>EMS Agencies</b></i>					
Allegiance Mobile Health					
Bryan Fire Department	1/10/2019	\$250.00	Y	Y	12/3/2018
City Ambulance					
College Station Fire Department	12/4/2018	\$250.00	Y	Y	11/21/2018
Hilltop Lakes VFD	11/27/2018	\$250.00	Y	Y	10/29/2018
Jewett EMS				Y	1/8/2019
Midwest Medical					
PHI, Inc				Y	1/4/2019
Robertson County EMS	10/19/2018	\$250.00	Y	Y	12/13/2018
St. Joseph EMS	1/10/2019	\$250.00	Y	Y	1/30/2019
Texas A&M University EMS	1/10/2019	\$250.00	Y	Y	12/13/2018
Washington County EMS	12/20/2018	\$250.00	Y	Y	1/3/2019
<i><b>FRO's/ Other Institutions</b></i>					
Brazos County Health Department	10/23/2018	\$50.00	Y	Y	1/3/2019
Washington County First Responders	10/19/2018	\$50.00	Y	Y	1/8/2019
Washington County OEM	11/27/2018	\$50.00	Y	Y	11/8/2018
<i><b>Colleges</b></i>					
Blinn College EMS Program				y	1/8/2019





**Brazos Valley Regional Advisory Council**  
3991 East 29<sup>th</sup> Street  
Bryan, TX 77805

**Proposal for Car Seats for Prenatal Clinic in Bryan**

Income Level of Clients

100% of the patients receiving services at The Prenatal Clinic are considered low income as defined by the Federal Poverty Guidelines with 96% considered at the extremely low income level. Many of our patients have limited education and their current earning potential is somewhat limited, our mission and goal is to provide these moms access to prenatal care so that their babies have better chance to be born healthy.

Importance of Car Seats

Car crashes continue to be one of the leading causes of unintentional injury deaths for children under age 15. Car seats are as effective as 71% in reducing injuries and deaths for infants when they are used properly. All car seats provided to the Prenatal Clinic would be given in conjunction with a certified child passenger safety technician providing a one-on-one education session with the family on the correct use and installation of the seat.

Budget

Infant only seats that fit children from 4 – 35 lbs. are \$77.69 each  
Convertible seats that go from 5 – 40 lbs. rear-facing and from 22-40 lbs. forward-facing are \$46.89 each.  
8 infant only seats = \$621.52  
8 Convertible seats = \$375.12  
Total = \$996.64

While infant only seats are needed for low birth weigh infants, convertible seats are less expensive and can serve the needs of most infants of normal birth weight.

**Minutes**  
 Brazos Valley Regional Advisory Council  
**Perinatal Meeting**  
 October 4, 2018  
 Brazos Valley Council of Governments Building  
 3991 E. 29th Street, Bryan, Texas 77802

**Roll Call**

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Neonatal Co-Chair	Dr. Reddy	BSWH College Station	Absent
Maternity Co-Chair	Dr. Dawson	CHI St. Joseph	Present
Secretary	Cathy Collier		Present
Member	Shannon Walden	BSWH Brenham	Absent
Member	Stacey Stuenkel	CHI St. Joseph	Present
Member	Tami Depenning	BSWH College Station	Present
Member	Staci Phelps	BSWH College Station	Absent
Member	Dr. Hilal	BSWH College Station	Absent
Member	Jennifer Stansbury	BSWH Brenham	Present
Member	Shirley Huddleston	CHI St. Joseph	Present
Member	Lori Abdalla	CHI St. Joseph	Present

**Staff**

<u>Position</u>	<u>Staff</u>	<u>Agency</u>	<u>Absent/ Present</u>
Program Manager	Roger Sheridan	BVCOG	Present
	Amanda Lugar	BVRAC	Absent

**Guest**

<u>Position</u>	<u>Staff</u>	<u>Agency</u>	<u>Absent/ Present</u>
Executive Director	Dave Reimer	CATRAC	Present

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Brazos Valley Regional Advisory Council

- I. Call to Order** - The meeting was called to order at 1205 pm by Cathy Collier
- II. Introductions** – Welcome to Dr. Dawson, obstetrician, Maternity Co-chair from CHI St. Joseph
- III. Approval of Meeting Minutes** – August 2018 Meeting Minutes approved. Motion by S. Huddleston, second by T. DePenning. No discussion. Unanimously approved.
- IV. Discussion/Action Items**
  - A. Review NICU Data** – no new trends or practices to share. BSW-CS attributes success with temperature to implementation of Golden Hour for NICU admissions
  - B. NICU Surveys** – both facilities received Level II designation and intend to appeal. Many facilities throughout the State that applied for Level III were granted Level II.
  - C. Review Maternal Data** – Decision made to start tracking units of blood/products administered per delivery as a metric consistent with outcomes and Texas AIM; will also start to track/share Magnesium Sulfate administration for neuroprotection for deliveries  $\leq 32$  weeks.
  - D. Maternity Designation** – still no news. Cathy shared some of the challenges that a system hospital saw in the BSW system as they were surveyed for Level IV – including scrutiny of policies and desiring their OB providers to have ACLS
  - E. Texas AIM** – both facilities continue to meet and work on implementation of best practices
  - F. EMT NRP** – still planned for October 9. Discussion regarding not bringing snacks this time. Building will be open at 7:20 per Roger Sheridan to allow for set up and first class from 0800-1100 and second class from 1300-1600
  - G. Emergency/Disaster Plan – NICU Babies, Mother/Baby, Pregnant (laboring)**
    - Both facilities have been very busy and were unable to complete assigned tasks related to equipment inventory etc.
    - Roger Sheridan volunteered to search for a format/template online that we could follow to draft an addendum to the current RAC Disaster plan that would be specific to mothers/babies
    - Cathy to email Roger a scope and purpose for said addendum

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- Plan is to now have Transportation and Equipment plans and inventories in place from each facility for next meeting – then will plug into the document
- Once we have a template a virtual meeting will be set up to start to work on it
- May also utilize other resources from within the RAC to assist – ie. Homeland security representative

**V. Open forum**

- A.** Dave Reimer brought a data collection/survey monkey that had been disseminated to other facilities looking at pre-term deliveries/NICU admission and the rate of head ultrasounds and MRIs. Not sure the purpose for the study or data collection. Roger to look through emails to determine if something was to have been forwarded to the group related to this study.

**VI. Agenda for December Meeting**

**VII. Motion to Adjourn**

- A.** Motion to adjourn by T. DePenning, second by C. Collier.

**DISTRIBUTION PLAN**  
**EMS/COUNTY**

Date Completed:	<b>2.7.19</b>	Person Completing Form:	<b>Roger Sheridan</b>
Grantee Name:	<b>Brazos Valley Reginal Advisory Council</b>		
Grantee Address:	<b>3991 East 29th St</b>		
	<b>Bryan, TX 77802</b>		
Phone Number:	<b>979.595.2800</b>	Contract No.:	<b>HHS000124600006</b>
Contract Year:	<b>FY2018</b>	Contract Term:	<b>5/01/2018 - 08/31/2019</b>

Provider Receiving Funds	County	Amount of Funding to EMS Provider
Bryan Fire Department	Brazos	\$2,811
College Station Fire Department	Brazos	\$2,811
CHI St. Joseph regional Health Center EMS	Brazos	\$2,811
Texas A&M University EMS	Brazos	\$2,811
CHI St. Joseph Regional Health Center EMS	Burleson	\$7,492
CHI St. Joseph Regional Health Center EMS	Grimes	\$9,081
Hilltop Lakes VFD	Leon	\$5,742
Allegiance Ambulance	Leon	\$0
Jewett EMS	Leon	\$5,743
CHI St. Joseph EMS	Madison County	\$5,321
Robertson County EMS	Robertson County	\$9,667
Washington County EMS	Washington County	\$7,602
		\$0
		\$0
		\$0
		\$0
Brazos & Jewett-rounding errors: reduce by .50		\$0
Hilltop Lakes add .50		\$0
		\$0
<b>PAGE TWO TOTAL</b>		<b>\$0</b>
<b>TOTAL</b>		<b>\$61,889</b>

**Brazos Valley Regional Advisory Council  
2018 Member Agency Participation**

	February	April	June	August	October	December	Attendance 2018
<b>Hospitals</b>							
Baylor Scott & White College Station	X	X	X	X	X		5
Baylor Scott & White Brenham	X	X	X	X	X		5
College Station Medical Center	X	X	X	X	X		5
CAPROCK	X	X	X				3
CHI St. Joseph Regional Bryan	X	X	X	X	X		5
CHI St. Joseph Burleson	X	X	X	X	X		5
CHI St. Joseph Grimes	X	X	X	X			4
CHI St. Joseph Madison	X	X		X	X		4
Encompass Health		New	X		X		2
The Physicians Centre	X	X			X		3
<b>EMS Agencies</b>							
Bryan Fire Department	X	X			X		3
College Station Fire Department	X		X		X		3
Hilltop Lakes VFD	X	X	X	X	X		5
Jewett	X	X	X		X		4
PHI		X	X				2
Robertson County EMS	X	X	X	X	X		5
St. Joseph EMS	X		X		X		3
Texas A&M University EMS	X	X	X		X		4
Allegiance Mobile Health	X		X	X	X		4
City Ambulance	New	X					1
Midwest Medical EMS			New	X			1
Washington County EMS	X	X	X		X		4
<b>FRO's/Other Institutions</b>							
Washington County First Responders		X		X	X		3
Washington County OEM	X	X	X	X	X		5
**Brazos County Health Department							
<b>Colleges</b>							
**Blinn College	X	X	X				3

X= Attended Meeting.

?=Absent

Pres. Bush Funeral

\*\*= Non Voting Agencies