



Brazos Valley Regional Advisory Council
General Assembly Meeting
April 4, 2019

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Approval of February 7, 2019 Minutes	2-7
Financial Report	8-23
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Agenda
Brazos Valley Regional Advisory Council
General Assembly Meeting
1300-1600 April 4, 2018
CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX 77802

- I. Call to Order**
- II. Introductions**
- III. Approval of February 7, 2019 Minutes**
- IV. Financial Report**
- V. Chair Report**
 - A. EMS County Reimbursements**
 - B. Trauma Systems Plan Update**
- VI. Committee Reports**
 - A. Disaster/Emergency Preparedness Committee (Cory Matthews)
 - B. Education (Ashley Kopech)
 - C. Pre-Hospital (Kevin Deramus)
 - 1. LPG Projected Funding Allocation
 - D. Hospital Care and Management/ Acute Care (Erin Gaas)
 - 1. Trauma Survey Findings
 - E. Stroke (Rebecca Hickman)
 - 1. Stroke Symposium Update
 - F. System QI/Physician's Advisory (Dr. Ohaju)
 - G. Injury Prevention (Ashley Johse)
 - 1. Stop The Bleed Kits Purchase (85)
 - H. Perinatal (Dr. Reddy & Dr. Dawson)
- VII. Discussion and/or Action Items**
- VIII. Open Forum**
- IX. Important Dates**
 - A. Board of Directors March 8, 2019
 - B. General Assembly April 4, 2019
- X. Adjourn**

Minutes
Brazos Valley Regional Advisory Council
General Assembly Meeting
February 7, 2019 1:00 P.M.
CENTER FOR REGIONAL SERVICES BUILDING
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Members Present

	<u>Agency/Organization</u>	<u>Member</u>	<u>Absent or Present</u>
HOSPITALS			
1	CHI St. Joseph Health Regional	Brandy LaPaglia	Present
		Kristen Christian	Absent
		Billy Rice	Present
2	College Station Medical Center	Ashley Johse	Absent
		Lori Brooks	Present
		Caryn Thomas	Present
3	Baylor S&W Brenham	Patti Parks	Present
		Kaci Davis	Present
4	Burleson CHI St. Joseph	Erin Gaas	Absent
		Heather Page	Absent
		Matthew Brice	Absent
5	Madison CHI St. Joseph	Deborah Burkhardt	Present
		Roxanne Hass	Absent
		Erin Marletta	Absent
6	Grimes CHI St. Joseph	Emily Wheelless	Present
		Cesar Lopez	Absent
		George Gibson	Absent
7	Baylor Scott & White CS	Ashley Kopech	Present
		Chelsea Bischoff	Present
		Laura Gerhart	Absent
8	The Physicians Centre	Suzy Hoyle	Absent
		Shireen Billete	Present
		Courtney Coats	Absent
9	CAPRock Emergency	Lon Young	Absent
		Jon Venuti	Absent
		Amanda Lugar	Present
10	Encompass Health	Beth Freeman	Absent
		Amy Gray	Absent
		Kris Smith	Absent
EMS AGENCIES			
1	Bryan Fire Department	Cory Matthews	Present
		Chris Lamb	Absent
2	College Station Fire Department	Billy Bradshaw	Absent
		Tradd Mills	Absent
		Chris Poole	Present
3	CHI St. Joseph EMS	Patrick Braly	Absent
		Lori Lagrone	Absent
		Levi Hronek	Absent
4	Washington County EMS	Kevin Deramus	Present

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		Justin Knuppel	Absent
		Amy Klussman	Absent
5	Robertson County EMS	Calvin Bo Deal	Absent
		Rene Ferrell	Absent
		Adam Gallagher	Present
6	PHI, Inc	Don Wade	Absent
		Nash Vega	Present
		Jay Sillyman	Absent
7	Hilltop Lakes VFD	Traci Ratcliff-Smith	Present
		Dennis Smith	Absent
		Steve Smith	Absent
8	Jewett EMS	Weslie Collins	Absent
		Micah White	Present
		Colby Legalley	Absent
9	Texas A&M University EMS	Mike Middleton	Present
		Kimberly Duran	Absent
		Dr. Gary Gore	Absent
FRO'S/COLLEGES/OTHER INSTITUTIONS			
1	Washington County 1 st Responders	John McKee	Present
	Brazos County Health Department	Santos Navarette	Absent
		Heather Matthews	Present
2	Blinn College	Sandy Medina	Present
3	Washington County OEM	Bryan Ruemke	Present
GUEST			
	DSHS	Chris Meyer	Present
	Baylor Scott & White	Matt Jordan	Present
	College Station Medical Center	Tim Thomas	Present
	College Station Medical Center	Nori Smith	Present
	CHI St Joseph	Wanda Dias	Present
	CATRAC	Dave Reimer	Present
			Present
OFFICERS/BOARD MEMBERS/STAFF			
	Perinatal	Dr Daniel Dawson	Present
	BVCOG	Roger Sheridan	Present
	BVCOG	Rebecca Hill	Present

- I. Call to Order:** The meeting was called to order at 1:00 P.M. by Mr. Rice.
- II. Introductions:** General Assembly conducted self-introductions.
- III. Approval of October 4, 2018 Minutes:** Mr. Gallagher motioned to approve the October 4, 2018 minutes. Mr. McKee seconded; motion carried.

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- IV. **Financial Report:** Mr. Sheridan provided the financial report as summarized on page 9 of the BVRAC General Assembly packet. The only transactions that have transpired include staff, reimbursement for two people who attended the EMS Conference and food expenses for the Stroke Course held in February. The Board allocated twelve hundred dollars for food expenses for the course and just under four hundred dollars was spent. This money came out of the unrestricted account. The instructor for the course will submit a request for reimbursement of her expenses that will come out of education. The supporting documents on page 10-14 of the packet provide details on all expenses. The check registry on page 14 shows each item that was paid and can be used to balance the budget for each category.

Mr. McKee motioned to approve the financial report. Mr. Gallagher seconded: motion carried.

V. **Executive Directors Report**

- A. **BVRAC 2019 Dues & Registration Forms:** Representation forms and dues have all been collected.
- B. **BVRAC BVWACS Radio Update:** Additional agencies are getting on and adding radios to the BVWACS system, which include Robertson County EMS, CHI St. Joseph EMS and PHI Air Med. There will be more funding related to these radios next year.
- C. **Strategic Planning Outcomes:** Mr. Rice shared that the Board has met twice so far to discuss strategic planning and long term goals and objectives for the RAC for the next 2 to 5 years. The meeting have been some of the most constructive conversations that the RAC leadership has had. The first meeting involved looking at the RAC as a whole and the second meeting involved education, disaster, pre-hospital, and systems QI committees. The next board meeting will cover the rest of the committees. A summary of the discussion and outcomes will be provided after the next meeting. If anyone has any great ideas, now is the time to share them.

VI. **Committee Reports**

- A. **Disaster/Emergency Preparedness Committee (Cory Matthews):** Discussed goals and direction of the agency with the RAC Board and Health Care Coalition. Looking at doing more drills and meeting the deliverables that CATRAC has for the region. Will look at doing hospital to hospital type exercises and work up to a multi-region exercise in the next two years.

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- B. **Education (Patti Parks):** Stroke review class was attended by 27 people. The Strategic goals discussed for the education committee were to bring training to the region that many people can attend and benefit from rather than paying for one or two people to travel out of town for training and use up all the money. Other committees have agreed that they could use education as well. We will also continue to do NRP check-offs if the perinatal group is willing to continue to work with us on it because it is a great program for the region.
- C. **Pre-Hospital (Kevin Deramus):** There are three things that the pre-hospital committee needs to do: needs assessment of local providers; update of regional projects including rescue pumps and how to get mid-managers involved in the RAC. The education committee has been asked to look at some training opportunities that may draw some of the mid-managers to the RAC.
- D. **Hospital Care and Management/ Acute Care (Amanda Lugar for Erin Gaas):** There are revisions that Joint Commission did to National Patient Safety Goals addressing suicide prevention for patients being treated for behavioral health conditions. Rules are effective July 1, 2019. It covers seven elements of performance which includes: environmental risk assessment and action to minimize suicide risk, use of a validated screening tool to assess patients at risk, evidence based process for conducting suicide risk assessments of patients who screen positive for suicidal ideation, documentation of patient's risk and plan to mitigate, written policies and procedures addressing care of at risk patients and evidence that they are followed, policies and procedures for counseling and follow up care for at risk patients at discharge, and monitoring of implementation and effectiveness and what action needs to be taken to improve compliance. The committee is looking at how this will affect the data being collected on mental health and if there is other data that can be included.
- E. **Stroke (Amy Jackson for Rebecca Hickman):** The third annual Stroke Symposium will be May 16th. The flyer will be distributed soon. The committee is meeting to discuss speakers. This will be a stroke and cardiovascular one day event.
- F. **System QI/Physician's Advisory (Wanda Dias for Dr. Ohaju):** Ms. Jennings sent a table of System QI issues that has not been updated in the last month or so. Please send any system QI issues to Ms. Dias at wdias@st-joseph.org. Mr. Rice shared that most RACs are using a single system to collect data and may get them in to make a presentation to the RAC again. The Board also had a big discussion

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on physician involvement in the RAC. BVRAC has a lot of involvement for a RAC our size but there is still room to improve.

G. Injury Prevention (Roger Sheridan for Ashley Johse): Two additional Stop the Bleed courses have been scheduled.

H. Perinatal (Dr. Dawson): The perinatal committee had a question on outreach for the EMS providers: What kind of outreach would help pre-hospital care and treatment of our patients? Training? Drill? There are mannequins and dummies over at A&M. Mr. Matthews shared that most paramedics are scared of dealing with kids. Mr. Matthews asked is there a pediatric flow chart that could be put together, like stroke, which would show how you want these events to happen in the region? Mr. Rice shared that the NRP class was helpful by exposing paramedics to people they had not been exposed to before. The information is not ground breaking but the networking is extremely helpful. Mr. Deramus said that his guys are very used to handing off a patient to an ER nurse from the report perspective so there are not a lot of questions, but when handing off the patient to OB/Labor and Delivery, a checklist or chart of what information is needed or expected would be helpful. Mr. Rice says that they have a cheat sheet in the helicopter for patients and a different one for OB patients.

The Texas A&M Agrilife has submitted a request to the committee for car seats for the Prenatal Clinic. The Prenatal Clinic serves an extremely low income population that is very high risk due to many issues. The patients often do not qualify for Medicaid due to immigration status. The Perinatal Committee reviewed a request from the Prenatal Clinic for funds to purchase car seats. Other funding sources have been looked into as well including the March of Dimes. The Perinatal Clinic approved the request and the Injury Prevention Chair also reviewed and approved the request for car seats. The fund would come out of the Injury Prevention budget item.

VII. Discussion and/or Action Items

A. Consider for approval purchase of infant car seats: Mr. Matthews made a motion to approve purchase of infant car seats for the Prenatal Clinic. Mr. McKee seconded; motion carried.

B. Consider for approval appointment of Patti Parks as BVRAC Treasurer: Mr. Deramus made a motion to approve appointment of Patti Parks as the BVRAC Treasurer. Ms. Medina seconded; motion carried.

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C. Consider for approval appointment of new BVRAC Education Chair:

Ashley Kopech has been appointed as the new BVRAC Education Chair. Ms. Lugar made a motion to approve appointment of Ms. Kopech as BVRAC Education Chair. Mr. McKee seconded; motion carried.

D. Consider for approval amendments to the EMS County Allocation Plan: Mr.

Sheridan pointed out that the EMS County Allocation Plan allocates money to each EMS agency in each county. The current issue is that Allegiance EMS is no longer part of the RAC and their allocation is available to be distributed among the other EMS agencies in Leon County. Allegiance did submit a request during the time that they were eligible but did not submit requested supporting documents after several requests. The state and Board of Directors agreed to move the funds allocated to Allegiance to Jewett EMS and Hilltop Lakes VFD. The new distribution plan on page 20 of the packet shows Allegiance getting zero dollars and Jewett EMS and Hilltop Lakes VFD getting additional funding. Mr. McKee made a motion to approve the amendments to the EMS County Allocation Plan as presented. Mr. Middleton seconded; motion carried.

VIII. Open Forum

- A. Mr. Rice shared that HB 1 and SB 1 have reductions in funding to RACs. The Board is following these bills and the general assembly will be updated with any news.
- B. Ms. Lugar shared that the mental health data is being collected again. It will be the same data that was collected in 2017. For the hospitals the data collected includes: number of psych patients, number of intoxicated patients, average length of stay for each of those types of patients, and any patient in any of those categories that has a longer length of stay than 24 hours regardless of disposition. The data collected will be reviewed and a decision made on putting it through systems QI. A spreadsheet will be sent out to report for 2018 data and the data will be requested quarterly after that. Data collected from EMS agencies includes: number of psych patients, number of intoxicated patients, and location they are transported to. Mr. Rice reminded everyone that law enforcement was involved in the first round.

IX. Important Dates

- A. Board of Directors March 8, 2019
- B. General Assembly April 4, 2019

X. Adjourn: The meeting was adjourned at 1:50 P.M.

FY 19 BVRAC - UNRESTRICTED ACCOUNT

EXPENDITURES/REVENUE to 03-30-2019

FUND CODE: 8001							TOTAL
NOT APPLICABLE	MANAGEMENT COMMITTEE	EDUCATION	STROKE SYMPOSIUM	PALS / ACLS			
9999	8023	8001	8016	8014			
BEGIN CASH BALANCE.....							\$ 44,595.33
REVENUES							
ANNUAL MEMBERSHIP DUES (4511)	7,650.00						
REGISTRATIONS							
SPONSORS							
PALS/ACLS Reg.							
OTHER (4251)	7,502.22						
TOTAL REVENUE	15,152.22	-	-	-	-	-	\$ 15,152.22
REV BUDGETED	-	-	-	-	-	-	-
NET Rev (Under) Over	\$ 15,152.22	\$ -	\$ -	\$ -	\$ -	\$ -	15,152.22
EXPENDITURES							
Salaries (5110)	-	-	-	-	-	-	
Fringes (5151-5152, 5180, 5182-5183, 5192, 5194)	-	-	-	-	-	-	
3rd Party ISF (5645-5647, 5918, 6150, 6153)	-	-	-	-	-	-	
Fixed ISF (5411,5643,5644)	-	-	-	-	-	-	
Travel (5310)	-	-	-	-	-	-	
Training (5798)	-	-	399.10	2,487.50	-	-	
Prof Fees (5215)	-	-	-	-	-	-	
Supplies (5510)	-	-	-	-	-	-	
Phone (5648)	-	-	-	-	-	-	
Insurance (5771)	-	-	-	-	-	-	
Membership Dues (5790)	-	900.00	-	-	-	-	
Other (5791, 5762, 5950)	-	8,517.19	-	-	-	-	
Pass Thru (6178)	-	-	-	-	-	-	
Outreach (5722)	-	-	-	-	-	-	
TOTAL EXPENDED	\$ -	\$ 9,417.19	\$ 399.10	\$ 2,487.50	\$ -	\$ -	\$ 12,303.79
NET Exp (Over) Under	\$ -	\$ (9,417.19)	\$ (399.10)	\$ (2,487.50)	\$ -	\$ -	(12,303.79)
NET REV/<EXPENSE>	15,152.22	(9,417.19)	(399.10)	(2,487.50)	-	-	2,848.43
							\$ 47,443.76

Brazos Valley Council of Governments
Check/Voucher Register
From 9/1/2018 Through 3/30/2019

8001 - Brazos Valley Regional Advisory Committee Unrestricted

ID	Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Cleared Status
SECOFSTA	10/10/2018	124994	SECRETARY OF STATE	15.00	SOS Directory Address Change	101018PAYMENTS	CL
WASCOU	10/10/2018	125005	WASHINGTON COUNTY	7,502.19	BVRAC BVWACS Radios for DEPC (15), SJEMS (3), & S&W CS (4)	101018PAYMENTS	CL
PATBROHIL	12/19/2018	125525	PATTILLO, BROWN & HILL, L.L.P.	1,000.00	Form 990-Return of Organization Exempt from Income Tax-2017	121918PAYMENTS	CL
CHISTJOSEPH	1/30/2019	125805	CHI ST. JOSEPH HEALTH	500.00	REIMB. FOR DUPLICATE PAYMENT FOR BVRAC DUES	013019PAYMENTS	OS
JASDEL	1/30/2019	125820	JASON'S DELI	212.44	Box Lunches for Stroke Certification Review Class	013019PAYMENTS	OS
JASDEL	1/30/2019	125820	JASON'S DELI	186.66	Box Lunches for Stroke Certification Review Class	013019PAYMENTS	OS
TETAF	2/21/2019	125990	TEXAS EMS TRAUMA & ACUTE CARE FOUNDATIC	900.00	TETAF Subscription Fees-2019	022119PAYMENTS	OS
BRACOUEXP	3/6/2019	126107	BRAZOS COUNTY EXPO	2,487.50	BVRAC Stroke Symposium Venue Rental for May 16, 2019	030619PAYMENTS	OS
Total 1012 - General Oper-BBT10302				12,803.79			

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

ID	Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Cleared Status
ROGSHE	11/7/2018	EFT110718-27	ROGER SHERIDAN	106.75	Attended Preparedness Symposium in Galveston-10/23-26,2018	EFT110718ROGER	CL
AMYRIC	12/12/2018	125401	AMY PONZIO	966.56	Attended GETAC/EMS Conference in Fort Worth (11/16-20/18)	121218PAYMENTS	CL
BRANICLAP	1/3/2019	125572	BRANDY NICOLE LAPAGLIA	370.93	TETAF Annual Meeting & RAC Development-San Antonio-12/13-14	010318PAYMENTS	CL
KATFAULK	1/3/2019	125595	KATHERINE FAULK	882.31	Texas EMS Conference-Fort Worth-November 18-21, 2018	010318PAYMENTS	CL
MARTUR	1/3/2019	125598	MARCUS TUREK	627.05	Texas EMS Conference-Fort Worth-November 18-21, 2018	010318PAYMENTS	CL
ROGSHE	2/21/2019	EFT-022119-23	ROGER SHERIDAN	119.50	Attended EMTF-7 Meeting in Belton-Feb 12, 2019	022119PAYMENTS	OS
AMADIR	3/6/2019	126087	AMANDA DIRICKSON	678.21	Instructor for SCRIN Course (1/17-18/2019)	030619PAYMENTS	OS
EVECOM	3/6/2019	126119	EVENFLO COMPANY, INC	996.64	Infant Car Seats for The Prenatal Clinic	030619PAYMENTS	OS
PATPAR	3/20/2019	126249	PATTI PARKS	621.18	GETAC / RAC Chairs-Austin-(2/26/19-3/1/19)	032019PAYMENTS	OS
Total 1012 - General Oper-BBT10302				5,369.13			

8073 - FY19 EMS RAC HHS000124600006 - \$22,629

ID	Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Cleared Status
VERWIR	12/12/2018	125461	VERIZON WIRELESS	151.96	VERIZON BILLING CYCLE 10/26/18 - 11/25/18	121218PAYMENTS	CL
VERWIR	1/9/2019	125671	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 11/26/18 - 12/25/18	CKIM010919	CL
VERWIR	2/13/2019	125942	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 12/26/18 - 01/25/19	021319PAYMENTS	OS
VERWIR	3/13/2019	126201	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 01/26/19 - 02/25/19	031319PAYMENTS	OS
Total 1012 - General Oper-BBT10302				607.84			

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

ID	Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Cleared Status
WASCOUEMS	10/10/2018	125007	WASHINGTON COUNTY EMS	7,602.00	EMS County Grant HHS000124600006 Reimbursement	101018PAYMENTS	CL
BOUTREMED	12/12/2018	125417	BOUND TREE MEDICAL LLC	2,811.00	For EMS/County Grant HHS000124600006-Medical Supplies	121218PAYMENTS	CL
ROBCOUEMS	1/3/2019	125602	ROBERTSON COUNTY EMS	9,667.00	EMS County Grant HHS000124600006	010318PAYMENTS	CL
JEWEMSINC	3/13/2019	126178	JEWETT EMS INC	5,742.50	EMS County Grant HHS000124600006	031319PAYMENTS	OS
Total 1012 - General Oper-BBT10302				25,822.50			

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

8001 - BVRAC Education Committee (8001)

From 9/1/2018 Through 3/30/2019

		Current Month Expenses
Expense		
General Expenses		
Travel	5310	3,325.31
Training and Meeting Expense	5798	450.00
Total General Expenses		<u>3,775.31</u>
Total Expense		<u>3,775.31</u>
Net Revenue (Expense)		<u>(3,775.31)</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

8004 - BVRAC Injury Prevention (8004)

From 9/1/2018 Through 3/30/2019

		Current Month Expenses
		<hr/>
Expense		
General Expenses		
Supplies	5510	<hr/> 996.64
Total General Expenses		<hr/> 996.64
Total Expense		<hr/> 996.64
Net Revenue (Expense)		<hr/> (996.64)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

8019 - BVRAC Staff Travel (8019)

From 9/1/2018 Through 3/30/2019

		Current Month Expenses
		<hr/>
Expense		
General Expenses		
Travel	5310	<hr/> 490.43
Total General Expenses		<hr/> 490.43
Total Expense		<hr/> 490.43
Net Revenue (Expense)		<hr/> (490.43)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

9999 - Not Applicable

From 9/1/2018 Through 3/30/2019

		Current Month Expenses
<hr/>		
Revenue		
State Grant Revenue	4211	30,158.00
Total Revenue		<hr/> 30,158.00 <hr/>
 Expense		
Salaries & Fringe Benefits		
Salaries		
Salaries	5110	13,167.36
Total Salaries		<hr/> 13,167.36 <hr/>
Fringe Benefits		
Payroll Taxes FICA	5151	769.03
Payroll Taxes Medicare	5152	179.84
TCDRS Retirement	5180	820.26
Contribution Expense		
Dental Insurance (JP)	5182	3.84
Vision Insurance (Vision	5183	11.39
Care)		
Hospitalization	5192	811.55
Term Life Insurance	5194	56.94
Total Fringe Benefits		<hr/> 2,652.85 <hr/>
Total Salaries & Fringe Benefits		<hr/> 15,820.21 <hr/>
General Expenses		
Travel	5310	106.75
Total General Expenses		<hr/> 106.75 <hr/>
Total Expense		<hr/> 15,926.96 <hr/>
Net Revenue (Expense)		<hr/> 14,231.04 <hr/>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8073 - FY19 EMS RAC HHS000124600006 - \$22,629

9999 - Not Applicable

From 9/1/2018 Through 3/30/2019

		Current Month Expenses
Expense		
General Expenses		
Third Party Telephone	5648	911.76
Total General Expenses		911.76
Indirect Costs		
3rd Party ISF		
Third Party Copy/Fax	5645	16.78
Third Party Accounting Service	5646	3,737.09
Third Party Postage	5647	32.54
THIRD PARTY HUMAN RESOURCE	5650	46.41
Third Party Indirect	5918	853.37
Human Resource Management ISF	6153	0.10
Total 3rd Party ISF		4,686.29
Fixed ISF		
Space Costs	5411	815.19
Third Party R.I.P.	5643	396.59
Third Party System Admin	5644	754.95
Total Fixed ISF		1,966.73
Total Indirect Costs		6,653.02
Total Expense		7,564.78
Net Revenue (Expense)		(7,564.78)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

8005 - BVRAC Brazos County

From 9/1/2018 Through 3/30/2019

		Current Month Expenses
		<hr/>
Expense		
General Expenses		
Supplies	5510	<hr/> 2,811.00
Total General Expenses		<hr/> 2,811.00
Total Expense		<hr/> 2,811.00
Net Revenue (Expense)		<hr/> (2,811.00)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

8008 - BVRAC Leon County

From 9/1/2018 Through 3/30/2019

Current Month Expenses

Expense		
General Expenses		
Supplies	5510	5,742.50
Total General Expenses		5,742.50
Total Expense		5,742.50
Net Revenue (Expense)		(5,742.50)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

8010 - BVRAC Robertson County

From 9/1/2018 Through 3/30/2019

		Current Month Expenses	
Expense			
General Expenses			
Supplies	5510	9,667.00	
Total General Expenses		9,667.00	
Total Expense		9,667.00	
Net Revenue (Expense)		(9,667.00)	

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

8011 - BVRAC Washington County

From 9/1/2018 Through 3/30/2019

		Current Month Expenses
Expense		
General Expenses		
Training and Meeting Expense	5798	7,602.00
Total General Expenses		7,602.00
Total Expense		7,602.00
Net Revenue (Expense)		(7,602.00)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

8001 - BVRAC Education Committee (8001)

From 9/1/2018 Through 3/30/2019

		Current Month Expenses
Expense		
General Expenses		
Training and Meeting Expense	5798	399.10
Total General Expenses		399.10
Total Expense		399.10
Net Revenue (Expense)		(399.10)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

8016 - BVRAC STROKE Funds (8016)

From 9/1/2018 Through 3/30/2019

		Current Month Expenses
Expense		
General Expenses		
Training and Meeting Expense	5798	2,487.50
Total General Expenses		2,487.50
Total Expense		2,487.50
Net Revenue (Expense)		(2,487.50)

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

8023 - BVRAC Hospital Care and Management Committee (8023)

From 9/1/2018 Through 3/30/2019

Current Month Expenses

Expense		
Other Expenses		
Membership Dues	5790	900.00
Other Expense	5791	<u>8,517.19</u>
Total Other Expenses		<u>9,417.19</u>
Total Expense		<u>9,417.19</u>
Net Revenue (Expense)		<u>(9,417.19)</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

9999 - Not Applicable

From 9/1/2018 Through 3/30/2019

		Current Month Expenses
Revenue		
Other Revenue	4251	7,502.22
Annual Membership Dues	4511	7,650.00
Total Revenue		<u>15,152.22</u>
Net Revenue (Expense)		<u>15,152.22</u>

DISTRIBUTION PLAN

EMS/COUNTY

Date Completed:	2.7.19	Person Completing Form:	Roger Sheridan
Grantee Name:	Brazos Valley Regional Advisory Council		
Grantee Address:	3991 East 29th St		
	Bryan, TX 77802		
Phone Number:	979.595.2800	Contract No.:	HHS000124600006
Contract Year:	FY2018	Contract Term:	5/01/2018 - 08/31/2019

Provider Receiving Funds	County	Amount of Funding to EMS Provider
Bryan Fire Department	Brazos	\$2,811
College Station Fire Department	Brazos	\$2,811
CHI St. Joseph regional Health Center EMS	Brazos	\$2,811
Texas A&M University EMS	Brazos	\$2,811
CHI St. Joseph Regional Health Center EMS	Burleson	\$7,492
CHI St. Joseph Regional Health Center EMS	Grimes	\$9,081
Hilltop Lakes VFD	Leon	\$5,742
Allegiance Ambulance	Leon	\$0
Jewett EMS	Leon	\$5,743
CHI St. Joseph EMS	Madison County	\$5,321
Robertson County EMS	Robertson County	\$9,667
Washington County EMS	Washington County	\$7,602
		\$0
		\$0
		\$0
		\$0
Brazos & Jewett-rounding errors: reduce by .50		\$0
Hilltop Lakes add .50		\$0
		\$0
PAGE TWO TOTAL		\$0
TOTAL		\$61,889

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Name of EMS Provider:	
Physical Address:	
City, State and Zip Code:	
Phone:	

EMS/County: FY 2018	Contract Period: 05/01/2018 thru 08/31/2019
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Contractor shall submit a list of expenditures with supporting documentation and proof of payment. Examples of acceptable supporting documentation include but are not limited to the following: time records and associated fringe benefits documentation; travel expense reports, mileage logs and travel policies; itemized vendor bills, invoices and receipts; and subcontractor agreements. Examples of acceptable proof of payment include but are not limited to cancelled checks and/or proof of payment by debit/credit card. See Sections 6.02.05 and 6.05.01-6.05.08 of the Contractor's Financial Procedures Manual located online at <http://www.dshs.texas.gov/contracts/cfpm.shtm> for additional guidance on supporting documentation and proof of payment.

RAC/County Authorized Person:	Roger Sheridan
Name/Title:	Program Manager

[illegible]

**Brazos Valley Regional Advisory Council
2019 Member Agency Participation**

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	February	April	June	August	October	December	Attendance 2019
Hospitals							
Baylor Scott & White College Station	X						
Baylor Scott & White Brenham	X						
College Station Medical Center	X						
CAPROCK	X						
CHI St. Joseph Regional Bryan	X						
CHI St. Joseph Burleson							
CHI St. Joseph Grimes	X						
CHI St. Joseph Madison	X						
Encompass Health							
The Physicians Centre	X						
EMS Agencies							
Bryan Fire Department	X						
College Station Fire Department	X						
Hilltop Lakes VFD	X						
Jewett	X						
PHI	X						
Robertson County EMS	X						
St. Joseph EMS							
Texas A&M University EMS	X						
Washington County EMS	X						
FRO's/Other Institutions							
Washington County First Responders	X						
Washington County OEM	X						
**Brazos County Health Department	X						
Colleges							
**Blinn College	X						

X= Attended Meeting.

?=Absent

**= Non Voting Agencies