



**Brazos Valley Regional Advisory Council  
Board of Directors Meeting  
July 12, 2019**

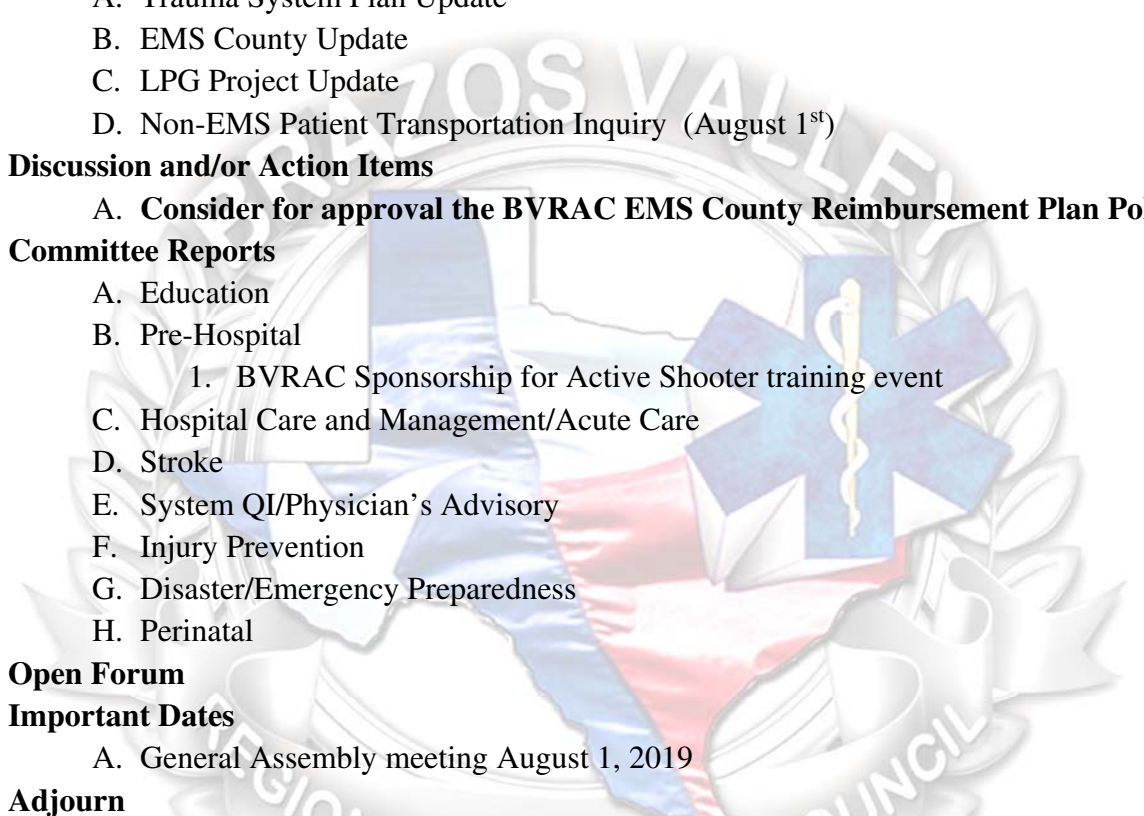
<b>Agenda</b>	<b>1</b>
<b>June 6, 2019 BOD Meeting Minutes</b>	<b>2-4</b>
<b>Financials</b>	<b>5-21</b>
<b>EMS County Fund Policy</b>	<b>23</b>
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# **AGENDA**

## **Brazos Valley Regional Advisory Council Board of Directors Meeting**

1000 July 12, 2019

CENTER FOR REGIONAL SERVICES BUILDING  
3991 E. 29<sup>TH</sup> ST. BRYAN TX

- 
- I. Call to Order**
  - II. Introductions**
  - III. Approval of Board of Director's June 6, 2019 Meeting Minutes**
  - IV. Financial Report**
  - V. Executive Director Report**
    - A. Trauma System Plan Update
    - B. EMS County Update
    - C. LPG Project Update
    - D. Non-EMS Patient Transportation Inquiry (August 1<sup>st</sup>)
  - VI. Discussion and/or Action Items**
    - A. **Consider for approval the BVRAC EMS County Reimbursement Plan Policy**
  - VII. Committee Reports**
    - A. Education
    - B. Pre-Hospital
      - 1. BVRAC Sponsorship for Active Shooter training event
    - C. Hospital Care and Management/Acute Care
    - D. Stroke
    - E. System QI/Physician's Advisory
    - F. Injury Prevention
    - G. Disaster/Emergency Preparedness
    - H. Perinatal
  - VIII. Open Forum**
  - IX. Important Dates**
    - A. General Assembly meeting August 1, 2019
  - X. Adjourn**

**Minutes**  
**Brazos Valley Regional Advisory Council**  
**Board of Directors Meeting**  
0900 June 6, 2019  
Brazos Valley Council of Governments Building  
3991 E. 29th Street, Bryan, Texas 77802

**Members Present**

<u><b>Position</b></u>	<u><b>Board Member</b></u>	<u><b>Agency</b></u>	<u><b>Absent/ Present</b></u>
Chair	Billy Rice	CHI St. Joseph Health EMS	Present
Vice Chair	Amanda Lugar	CAPROCK	Present
Secretary	Brandy LaPaglia	CHI St. Joseph Health Regional	Present
Treasurer	Patti Parks	Baylor Scott & White-Brenham	Present
Injury Prevention	Ashley Johse	College Station Medical Center	Present
Stroke	Rebecca Hickman	CHI St. Joseph Health Regional	Present
Education	Ashley Kopech	Baylor Scott & White-Brenham	Present
Hospital & Acute Care	Erin Gaas	CHI St. Joseph Health Regional	Present
Systems QI / Physician's Advisory	Dr. Vincent Ohaju	CHI St. Joseph Health Regional	Absent
DEPC/BVHCC*	Cory Matthews	Bryan Fire Department	Present
Pre-Hospital	Kevin Deramus	Washington County EMS	Present
Perinatal	Dr. Reddy	CHI St. Joseph Health Regional	Absent
Perinatal	Dr. Daniel Dawson	CHI St. Joseph Health Regional	Present
EMC at Large	Bryan Ruemke	Washington County OEM	Present

**Staff Present**

<u><b>Position</b></u>	<u><b>Name</b></u>	<u><b>Agency</b></u>	<u><b>Absent/ Present</b></u>
Program Manager	Roger Sheridan	BVCOG	Absent
Planner	Rebecca Hill	BVCOG	Present

**Guest Present**

<u><b>Position</b></u>	<u><b>Name</b></u>	<u><b>Agency</b></u>	<u><b>Absent/ Present</b></u>
Stroke Vice Chair	Amy Jackson	CHI St. Joseph Health Regional	Present

- I. Call to Order** – The meeting was called to order at 9:07 A.M. by Mr. Rice
- II. Introductions** – All members introduced themselves.
- III. Approval of May 10, 2019 Meeting Minutes** – Ms. Lugar motioned to approve the May 10, 2019 meeting minutes. Ms. Kopech seconded; motion carried.
- IV. Financial Report** – Ms. Hill directed the board's attention to pages 6 – 21 of the packet to review the financial report. The only new expenses are the invoices for speakers and printing costs for the stroke symposium. All expenses for the stroke symposium came out of the unrestricted account. The conference brought in about \$13,000. Ms. Parks shared that the committee would be meeting today to start planning for next year and would be asking for funds to book the expo and other expenses.

**Minutes**  
**Brazos Valley Regional Advisory Council**  
**Board of Directors Meeting**  
900 June 6, 2019  
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Rescue pumps have been ordered and are in the office ready to be tagged and distributed after training has been completed. The stop the bleed kits and booklets have also been ordered and should be shipping soon.

Mr. Deramus shared that there are possibly 4 people interested in attending the Pinnacle Conference. Mr. Rice would like to see support documents are included in the packet that provide details for all payments and expenses.

Mr. Deramus motioned to approve the financial report as presented. Mr. Matthews seconded; motion carried.

**V. Executive Directors Report**

- A. FY19 EMS County Plan** – Ms. Hill directed the committee’s attention to page 22 in the packet to review the EMS County Plan. Ms. Hill shared that the only agencies that have not submitted their paperwork for FY18 EMS County reimbursement are College Station Fire Department and St. Joseph EMS. The deadline to submit the paperwork was June 1<sup>st</sup>. Board members present gave Mr. Sheridan authority to redistribute funds as the state allows to other agencies if requests are not submitted by June 10<sup>th</sup>. Paperwork should not be submitted for FY19 until FY18 has been finalized.
- B. FY18 Budget Amendment** – Mr. Rice shared that there is approximately \$10,000 remaining in the FY 2018 budget that has to be allocated today. Five thousand has been allocated for the Pinnacle conference. Dr. Dawson shared that the perinatal committee discussed the SIM baby. A firm amount for the baby has not been determined but will be discussed at the meeting today. Ms. Lugar suggested purchasing the 10 licenses for \$1,000 to allow nurses to complete the CEN review online. Ms. Kopech spoke with Mr. Reiner with TEEX on courses available through their agency including a Pediatric Response course that is available in Temple for free. They offer other courses for free if you have 30 guaranteed attendees, a space for the training and a meal. The board agreed to support the Pinnacle Conference, SIM Baby for Perinatal Committee, licenses for CEN review and stop the bleed kits with the remaining FY 2018 budget.
- C. FY19 Budget Plan** – Ms. Hill directed the board’s attention to the screen and displayed the new budget. Ms. Parks noted that amounts are the same for all committees and BVCOG staff expenses from last year’s budget. The board approved budget as presented.

**VI. Discussion/Action Items**

**Minutes**  
Brazos Valley Regional Advisory Council  
**Board of Directors Meeting**  
900 June 6, 2019  
Brazos Valley Council of Governments Building  
3991 E. 29th Street, Bryan, Texas 77802

- A. Consider for approval the LPG Project Plan** – Mr. Deramus made a motion to approve the plan and allow the EMS Committee to distribute the pumps according to the plan. Ms. LaPaglia seconded; motion carried.

**VII. Open Forum**

- A. Legislative Updates** – Ms. LaPaglia shared that there is a bill addressing the Driver's Responsibility Program that affects trauma funding. This could provide a more stable source of funding for compensated trauma patients. Ms. LaPaglia shared perinatal legislative update information with Ms. Foster.
- B. Mr. Matthews** shared that Texas A&M is planning a full scale exercise for next May/June and it is an opportunity for everyone to get involved. It will probably be an active shooter type of event. If you are interested in participating there is a meeting June 27<sup>th</sup> at 8:30 at the CEOC.

**VIII. Important Dates**

- A. BVRAC Board Meeting July 12, 2019**
- B. BVRAC General Assembly August 1, 2019**

- IX. Adjourn** – Meeting adjourned at 9:38 am.

BVRAC FY 19 EXPENDITURES 9-1-18 to 5-31-19

REVENUES

TOBACCO (FUND 8072 - \$60,316)										EMS RAC (FUND 8073 - \$22,629)	COUNTY (FUND 8074)	UNRESTRICTED FUNDS (FUND 8001)					
8072	8072	8072	8072	8072	8072	8072	8072	TOTAL 8072				UNRESTRICTED FUNDS (FUND 8001)					
NOT APPLICABLE	EDUCATION	INJURY PREVENTION	STROKE SYMPOSIUM	BOARD TRAVEL	GETAC TRAVEL	STAFF TRAVEL	PRE HOSPITAL COMMITTEE		NOT APPLICABLE			8001	8001	8001	8001	8001	TOTAL UNRES. 8001
9999	8001	8004	8016	8017	8018	8019	8022	TOTAL	9999			8005-8011	8005-8011	8005-8011	8005-8011	8005-8011	8005-8011
State Grant Revenue (4211)	45,237.00												7,650.00	-	-	-	-
Other Revenue (4251)		-	-	-	-	-	-	-					7,502.22	-	-	13,600.00	-
TOTAL REVENUES	\$ 45,237.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,237.00				\$ 15,152.22	\$ -	\$ -	\$ 13,600.00	\$ - \$ 28,752.22

EXPENDITURES

Salaries (5110)	19,231.19												-	-	-	-	-
Fringes (5151-5152, 5180, 5182-5183, 5192, 5194)	3,880.77												-	-	-	-	-
3rd Party ISF (5645-5647, 5918, 6150, 6153)										7,135.31			-	-	-	-	-
Fixed ISF (5411,5643,5644)										2,972.15			-	-	-	-	-
Travel (5310)	106.75	3,325.31						490.43					-	-	-	450.00	-
Training (5798)		450.00									7,602.00		-	-	399.10	2,713.50	-
Prof Fees (5215)													-	-	-	1,525.00	-
Supplies (5510)		4,999.35	996.64								18,220.50		-	-	-	3,153.57	-
Phone (5648)										1,367.64			-	-	-	-	-
Insurance (5771)													-	2,065.00	-	-	-
Membership Dues (5790)													-	900.00	-	-	-
Other (5791, 5762, 5950)													-	8,517.19	-	1,040.13	-
Pass Thru (6178)											8,552.55		-	-	-	-	-
Outreach (5722)													-	-	-	-	-
TOTAL EXPENDITURES	\$ 23,218.71	\$ 8,774.66	\$ 996.64	\$ -	\$ -	\$ -	\$ 490.43	\$ -	\$ 33,480.44	\$ 11,475.10	\$ 34,375.05		\$ -	\$ 11,482.19	\$ 399.10	\$ 8,882.20	\$ - \$ 20,763.49
NET INCOME (LOSS)	22,018.29	(8,774.66)	(996.64)	-	-	-	-	-	11,756.56	(11,475.10)	(34,375.05)		15,152.22	(11,482.19)	(399.10)	4,717.80	- 7,988.73

BUDGET	33,316	10,000	8,000	2,000	510	4,500	490	1,500	60,316	22,629	61,889	-	-	-	-	-	-
TOTAL EXPENSES FROM ABOVE	\$ (23,219)	\$ (8,775)	\$ (997)	\$ -		\$ -	\$ (490)	\$ -	\$ (33,480)	\$ (11,475)	\$ (34,375)	\$ -	\$ (11,482)	\$ (399)	\$ (8,882)	\$ -	
TOTAL NET REMAINING	\$ 10,097	\$ 1,225	\$ 7,003	\$ 2,000	\$ 510	\$ 4,500	\$ -	\$ 1,500	\$ 26,836	\$ 11,154	\$ 27,514	\$ -	\$ (11,482)	\$ (399)	\$ (8,882)	\$ -	
PENDING CHECK REQUESTS																\$ -	
TOTAL REMAINING AFTER PENDING REQUESTS	\$10,097.29	\$1,225.34	\$7,003.36	\$2,000.00	\$510.00	\$4,500.00		\$1,500.00	\$ 26,836	\$ 11,154	\$ 27,514					\$ -	

EMS Travel \$3,000  
Rescue Pumps \$1,498.15; FY19 LPG covers the rest  
GETAC \$500  
Stop the Bleed Training Kits and Instructional Books \$3,257  
Baby Annie \$2,508.11

# FY 19 BVRAC - UNRESTRICTED ACCOUNT

## EXPENDITURES/REVENUE to 06-30-2019

FUND CODE: 8001					TOTAL
NOT APPLICABLE	MANAGEMENT COMMITTEE	EDUCATION	STROKE SYMPOSIUM	PALS / ACLS	
9999	8023	8001	8016	8014	

BEGIN CASH BALANCE..... \$ 44,595.33

### REVENUES

ANNUAL MEMBERSHIP DUES (4511)	7,650.00					
REGISTRATIONS						
SPONSORS						
PALS/ACLS Reg.						
OTHER (4251)	7,502.22			13,600.00		
<b>TOTAL REVENUE</b>	<b>15,152.22</b>	<b>-</b>	<b>-</b>	<b>13,600.00</b>	<b>-</b>	<b>\$ 28,752.22</b>
REV BUDGETED	-	-	-	-	-	-
NET Rev (Under) Over	\$ 15,152.22	\$ -	\$ -	\$ 13,600.00	\$ -	\$ 28,752.22

### EXPENDITURES

Salaries (5110)	-	-	-	-	-	-
Fringes (5151-5152, 5180, 5182-5183, 5192, 5194)	-	-	-	-	-	-
3rd Party ISF (5645-5647, 5918, 6150, 6153)	-	-	-	-	-	-
Fixed ISF (5411,5643,5644)	-	-	-	-	-	-
Travel (5310)	-	-	-	450.00	-	-
Training (5798)	-	-	399.10	2,713.50	-	-
Prof Fees (5215)	-	-	-	1,525.00	-	-
Supplies (5510)	-	-	-	3,153.57	-	-
Phone (5648)	-	-	-	-	-	-
Insurance (5771)	-	2,065.00	-	-	-	-
Membership Dues (5790)	-	900.00	-	-	-	-
Other (5791, 5762, 5950)	-	8,517.19	-	1,040.13	-	-
Pass Thru (6178)	-	-	-	-	-	-
Outreach (5722)	-	-	-	-	-	-
<b>TOTAL EXPENDED</b>	<b>\$ -</b>	<b>\$ 11,482.19</b>	<b>\$ 399.10</b>	<b>\$ 8,882.20</b>	<b>\$ -</b>	<b>\$ 20,763.49</b>
NET Exp (Over) Under	\$ -	\$ (11,482.19)	\$ (399.10)	\$ (8,882.20)	\$ -	\$ (20,763.49)
<b>NET REV/&lt;EXPENSE&gt;</b>	<b>15,152.22</b>	<b>(11,482.19)</b>	<b>(399.10)</b>	<b>4,717.80</b>	<b>-</b>	<b>7,988.73</b>
						<b>\$ 52,584.06</b>

**8001 - Brazos Valley Regional Advisory Committee Unrestricted**

ID	Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Cleared Status
AMADIR	6/19/2019	126915	AMANDA DIRICKSON	450.00	BVRAC Stroke symposium:Speaker Travel Expenses	061919PAYMENTS	OS
BRACOUEXP	3/6/2019	126107	BRAZOS COUNTY EXPO	2,487.50	BVRAC Stroke Symposium Venue Rental for May 16, 2019	030619PAYMENTS	CL
BRACOUEXP	6/12/2019	126844	BRAZOS COUNTY EXPO	226.00	BVRAC Stroke Symposium venue final invoice	061219PAYMENT	OS
BUPCAT	5/30/2019	126758	BUPPY'S CATERING	575.49	BVRAC Symposium May 16, 2019	053019PAYMENTS	OS
CCCRE	5/15/2019	126637	CC CREATIONS	375.00	200 Black Non-Woven Totes-For Stroke Symposium	051519PAYMENTS	CL
CCCRE	5/22/2019	126702	CC CREATIONS	2,425.20	396 Printed T-Shirts for BVRAC Stroke Symposium Attendees	052219PAYMENT	CL
CHISTJOSEPH	1/30/2019	125805	CHI ST. JOSEPH HEALTH	500.00	REIMB. FOR DUPLICATE PAYMENT FOR BVRAC DUES	013019PAYMENTS	CL
COPSTO	6/12/2019	126860	COPY STOP	76.00	4 Foam board sign for Symposium	061219PAYMENT	OS
IQSOLINC	5/15/2019	126661	IQ SOLUTIONS INC	277.37	250 NIH Stroke Scale Laminated Booklets	051519PAYMENTS	OS
JASDEL	1/30/2019	125820	JASON'S DELI	212.44	Box Lunches for Stroke Certification Review Class	013019PAYMENTS	CL
JASDEL	1/30/2019	125820	JASON'S DELI	186.66	Box Lunches for Stroke Certification Review Class	013019PAYMENTS	CL
JERJOH	6/26/2019	127000	JEREMIAH JOHNSON,MD	1,525.00	BVRAC Stroke Symposium: Speaker Fees	062619PAYMENT	OS
PATBROHIL	12/19/2018	125525	PATTILLO, BROWN & HILL, L.L.P.	1,000.00	Form 990-Return of Organization Exempt from Income Tax-2017	121918PAYMENTS	CL
SAMCLU	6/12/2019	126899	SAM'S CLUB DIRECT	284.74	BVRAC Stroke Symposium breakfast and snack items	061219PAYMENT	OS
SECOFSTA	10/10/2018	124994	SECRETARY OF STATE	15.00	SOS Directory Address Change	101018PAYMENTS	CL
TETAF	2/21/2019	125990	TEXAS EMS TRAUMA & ACUTE CARE FOUNDATION	900.00	TETAF Subscription Fees-2019	022119PAYMENTS	CL
VFIS	4/3/2019	126369	VFIS OF TEXAS	2,065.00	BVRAC Insurance Policy Renewals ACCOUNT #BRAZC-7	040319PAYMENT	CL
WAL1	5/30/2019	126780	WALMART COMMUNITY/GEMB	179.90	BVRAC Stroke symposium	053019PAYMENTS	OS
WASCOU	10/10/2018	125005	WASHINGTON COUNTY	<u>7,502.19</u>	BVRAC BVWACS Radios for DEPC (15), SJEMS (3), & S&W CS (4)	101018PAYMENTS	CL
Total 1012 - General Oper-BBT10302				21,263.49			

**8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316**

AMADIR	3/6/2019	126087	AMANDA DIRICKSON	678.21	Instructor for SCRIN Course (1/17-18/2019)	030619PAYMENTS	CL
AMYRIC	12/12/2018	125401	AMY PONZIO	966.56	Attended GETAC/EMS Conference in Fort Worth (11/16-20/18)	121218PAYMENTS	CL
BRANICLAP	1/3/2019	125572	BRANDY NICOLE LAPAGLIA	370.93	TETAF Annual Meeting & RAC Development-San Antonio-12/13-14	010318PAYMENTS	CL
EVECOM	3/6/2019	126119	EVENFLO COMPANY,INC	996.64	Infant Car Seats for The Prenatal Clinic	030619PAYMENTS	CL
KATFAULK	1/3/2019	125595	KATHERINE FAULK	882.31	Texas EMS Conference-Fort Worth-November 18-21, 2018	010318PAYMENTS	CL
MARTUR	1/3/2019	125598	MARCUS TUREK	627.05	Texas EMS Conference-Fort Worth-November 18-21, 2018	010318PAYMENTS	CL
PATPAR	3/20/2019	126249	PATTI PARKS	621.18	GETAC / RAC Chairs-Austin-(2/26/19-3/1/19)	032019PAYMENTS	CL
ROGSHE	11/7/2018	EFT110718-27	ROGER SHERIDAN	106.75	Attended Preparedness Symposium in Galveston-10/23-26,2018	EFT110718ROGER	CL
ROGSHE	2/21/2019	EFT-022119-23	ROGER SHERIDAN	119.50	Attended EMTF-7 Meeting in Belton-Feb 12, 2019	022119PAYMENTS	CL
SCHHEACOR	4/10/2019	126416	SCHOOL HEALTH CORPORATION	<u>4,999.35</u>	85 Basic Bleeding Kits-Vacuum Sealed-Individual-\$57.11/each	041019PAYMENT	CL
Total 1012 - General Oper-BBT10302				10,368.48			



<b>8073 - FY19 EMS RAC HHS000124600006 - \$22,629</b>						
VERWIR	12/12/2018	125461	VERIZON WIRELESS	151.96	VERIZON BILLING CYCLE 10/26/18 - 11/25/18	121218PAYMENTS CL
VERWIR	1/9/2019	125671	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 11/26/18 - 12/25/18	CKIM010919 CL
VERWIR	2/13/2019	125942	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 12/26/18 - 01/25/19	021319PAYMENTS CL
VERWIR	3/13/2019	126201	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 01/26/19 - 02/25/19	031319PAYMENTS CL
VERWIR	4/10/2019	126432	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 02/26/19 - 03/25/19	041019PAYMENT CL
VERWIR	5/15/2019	126687	VERIZON WIRELESS	151.96	VERIZON ACCT # 320449593-0001 CYCLE 03/26/19 - 04/25/19	051519PAYMENTS CL
VERWIR	6/12/2019	126909	VERIZON WIRELESS	<u>151.96</u>	VERIZON ACCT # 320449593-0001 CYCLE 04/26/19 - 05/25/19	061219PAYMENT OS
Total 1012 - General Oper-BBT10302				1,063.72		

<b>8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889</b>						
BOUTREMED	12/12/2018	125417	BOUND TREE MEDICAL LLC	2,811.00	For EMS/County Grant HHS000124600006-Medical Supplies	121218PAYMENTS CL
COLSTAFIRDEP	6/19/2019	126923	COLLEGE STATION FIRE DEPARTMENT	2,810.50	EMS COUNTY GRANT HHS000124600006	061919PAYMENTS OS
HILLAKFIRDEP	6/12/2019	126879	HILLTOP LAKES FIRE DEPARTMENT	5,741.55	EMS COUNTY GRANT HHS000124600006	061219PAYMENT OS
JEWEMSINC	3/13/2019	126178	JEWETT EMS INC	5,742.50	EMS County Grant HHS000124600006	031319PAYMENTS CL
ROBCOUEMS	1/3/2019	125602	ROBERTSON COUNTY EMS	9,667.00	EMS County Grant HHS000124600006	010318PAYMENTS CL
TEXAMUNI-EMS	4/10/2019	126428	TEXAS A&M UNIVERSITY EMS	2,811.00	EMS County Grant HHS000124600006	041019PAYMENT CL
WASCOUEMS	10/10/2018	125007	WASHINGTON COUNTY EMS	<u>7,602.00</u>	EMS County Grant HHS000124600006 Reimbursement	101018PAYMENTS CL
Total 1012 - General Oper-BBT10302				<u>37,185.55</u>		

Report Total 69,881.24

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

8001 - BVRAC Education Committee (8001)

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
Expense		
General Expenses		
Training and Meeting Expense	5798	399.10
Total General Expenses		399.10
Total Expense		399.10
Net Revenue (Expense)		(399.10)

## Brazos Valley Council of Governments

### Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

8016 - BVRAC STROKE Funds (8016)

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
Revenue		
Other Revenue	4251	13,600.00
Total Revenue		13,600.00
Expense		
General Expenses		
Professional Fees	5215	1,525.00
Travel	5310	450.00
Supplies	5510	3,153.57
Training and Meeting Expense	5798	2,713.50
Total General Expenses		7,842.07
Other Expenses		
Other Expense	5791	1,040.13
Total Other Expenses		1,040.13
Total Expense		8,882.20
Net Revenue (Expense)		4,717.80

## Brazos Valley Council of Governments

### Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

8023 - BVRAC Hospital Care and Management Committee (8023)

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
Expense		
General Expenses		
Insurance	5771	2,065.00
Total General Expenses		2,065.00
Other Expenses		
Membership Dues	5790	900.00
Other Expense	5791	8,517.19
Total Other Expenses		9,417.19
Total Expense		11,482.19
Net Revenue (Expense)		(11,482.19)

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

9999 - Not Applicable

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
Revenue		
Other Revenue	4251	7,502.22
Annual Membership Dues	4511	7,650.00
Total Revenue		15,152.22
Net Revenue (Expense)		15,152.22

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

8001 - BVRAC Education Committee (8001)

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
Expense		
General Expenses		
Travel	5310	3,325.31
Supplies	5510	4,999.35
Training and Meeting Expense	5798	450.00
Total General Expenses		8,774.66
Total Expense		8,774.66
Net Revenue (Expense)		(8,774.66)

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

8004 - BVRAC Injury Prevention (8004)

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
Expense		
General Expenses		
Supplies	5510	996.64
Total General Expenses		996.64
Total Expense		996.64
Net Revenue (Expense)		(996.64)

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

8019 - BVRAC Staff Travel (8019)

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
Expense		
General Expenses		
Travel	5310	490.43
Total General Expenses		490.43
Total Expense		490.43
Net Revenue (Expense)		(490.43)



## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8072 - FY19 TOBACCO RAC HHS000124600006 \$60,316

9999 - Not Applicable

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
Revenue		
State Grant Revenue	4211	45,237.00
Total Revenue		45,237.00
Expense		
Salaries & Fringe Benefits		
Salaries		
Salaries	5110	19,231.19
Total Salaries		19,231.19
Fringe Benefits		
Payroll Taxes FICA	5151	1,121.03
Payroll Taxes Medicare	5152	262.16
TCDRS Retirement	5180	1,214.42
Contribution Expense		
Dental Insurance (JP)	5182	3.84
Vision Insurance (Vision	5183	16.38
Care)		
Hospitalization	5192	1,181.02
Term Life Insurance	5194	81.92
Total Fringe Benefits		3,880.77
Total Salaries & Fringe Benefits		23,111.96
General Expenses		
Travel	5310	106.75
Total General Expenses		106.75
Total Expense		23,218.71
Net Revenue (Expense)		22,018.29

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8073 - FY19 EMS RAC HHS000124600006 - \$22,629

9999 - Not Applicable

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
<hr/>		
Expense		
General Expenses		
Third Party Telephone	5648	1,367.64
Total General Expenses		1,367.64
Indirect Costs		
3rd Party ISF		
Third Party Copy/Fax	5645	16.78
Third Party Accounting Service	5646	5,643.23
Third Party Postage	5647	38.70
THIRD PARTY HUMAN RESOURCE	5650	46.41
Third Party Indirect	5918	1,390.09
Human Resource Management ISF	6153	0.10
Total 3rd Party ISF		7,135.31
Fixed ISF		
Space Costs	5411	1,224.96
Third Party R.I.P.	5643	593.27
Third Party System Admin	5644	1,153.92
Total Fixed ISF		2,972.15
Total Indirect Costs		10,107.46
Total Expense		11,475.10
Net Revenue (Expense)		(11,475.10)

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

8005 - BVRAC Brazos County

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
Expense		
General Expenses		
Supplies	5510	2,811.00
Delegate Agency Costs	6178	5,621.50
Total General Expenses		8,432.50
Total Expense		8,432.50
Net Revenue (Expense)		(8,432.50)

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

8008 - BVRAC Leon County

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
Expense		
General Expenses		
Supplies	5510	5,742.50
Delegate Agency Costs	6178	5,741.55
Total General Expenses		11,484.05
Total Expense		11,484.05
Net Revenue (Expense)		(11,484.05)

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

8010 - BVRAC Robertson County

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
Expense		
General Expenses		
Supplies	5510	9,667.00
Total General Expenses		9,667.00
Total Expense		9,667.00
Net Revenue (Expense)		(9,667.00)

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8074 - FY19 COUNTY FUNDS HHS000124600006 - \$61,889

8011 - BVRAC Washington County

From 9/1/2018 Through 6/30/2019

		Current Month Expenses
Expense		
General Expenses		
Training and Meeting Expense	5798	7,602.00
Total General Expenses		7,602.00
Total Expense		7,602.00
Net Revenue (Expense)		(7,602.00)



## Brazos Valley Regional Advisory Council

### EMS County Fund Reimbursement Policy

The Office of EMS/Trauma Systems (OEMS/TS) manages the EMS Allotment/Allocation (also referred as **EMS/County fund**). The funding consists of:

- Emergency Medical Services and Trauma Care System Account (911 fund);
- Emergency Medical Services, Trauma Facilities, and Trauma Care System Fund (1131 fund); and
- Designated Trauma Facility and Emergency Medical Services Fund (3588 fund).

Funding is dependent on the amount of money available in the accounts and calculation of the funding formula. The formula includes a trauma service area's geographic size, its population, and the number of eligible emergency healthcare runs (trauma and medical) submitted to the DSHS State EMS/Trauma Registry. Funds are then disbursed through Regional Advisory Councils (RAC) which determines how much funding an EMS Provider may receive through the RAC distribution plan.

The Brazos Valley Regional Advisory Council (BVRAC) distribution plan reimburses eligible EMS Providers based on total allocations per county divided equally by the number of eligible EMS providers for that county as presented in DSHS's contract with BVRAC.

BVRAC will fulfill the responsibilities and requirements set forth in the contractual Statement of Work (SOW) in addition to inform eligible EMS Providers:

- Allocations as per the BVRAC Distribution Plan
- Quarterly reminders and status updates
- Notification on eligible and non-eligible reimbursement requirements
- Dates when BVRAC will begin and stop accepting reimbursement requests
- Amend the BVRAC Distribution Plan to reallocate EMS Provider allocations should EMS Providers not be able to utilize the full amount, be deemed non-responsive, or non-compliant to deadlines set forth by BVRAC. Unused reimbursements will be offered to an EMS Provider within the same county first then to another county should the same county not be able to use the allocations.

BVRAC eligible EMS Providers will comply with requirements presented in the SOW in addition to:

- Submit reimbursement requests no later than 60 days prior to the stated DSHS end of contract period for EMS County funds.
- Notify BVRAC at earliest opportunity if unable to meet the reimbursement requirements so that funds can be disseminated to other EMS Providers
- Adhere to BVRAC policy

BVRAC is committed to supporting all eligible BVRAC EMS Providers in ensuring the EMS County fund reimbursements are processed in a quick and timely manner. Providers should contact BVRAC staff on any questions or assistance in regards to EMS County. Additional information can be found at

<https://dshs.texas.gov/emstraumasystems/sb102elig.shtm?terms=ems%20county%20fund>

# Brazos Valley Regional Advisory Council 2019

6.7.19

## Board of Directors Participation

	Board Members	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	Total Attended
1	Billy Rice Chair	X	X		X	X	X	X		X							
2	Amanda Lugar Vice Chair		X		X	X		X	X	X							
3	Brandy LaPaglia Secretary	X	X		X	X	X	X	X	X							
4	Patti Parks Treasurer						X	X	X	X							
1	Cory Matthews DEPC	X	X		X	X	X	X	X	X							
2	Ashley Kopech Education						X	X	X	X							
3	Dr. Vincent Ohaju Systems/ QI/PA				X	X											
4	Ashley Johse Injury Prevention	X	X		X		X	X	X	X							
5	Kevin Deramus Pre- Hospital	X	X			X	X			X							
6	Erin Gaas Hospital/Acute Care	X	X		X		X	X	X	X							
7	Rebecca Hickman Stroke	X			O	O	X	X	X	X							
8	Bryan Ruemke EMC at Large	X	X		X	X	X	X	X	X							
9	Dr. Dawson Perinatal		X			X	X		X	X							
	Roger Sheridan Public Safety Manager	X	X		X	X	X		X								
	Rebecca Hill Planner	X	X		X	X	X	X	X	X							
				Pres. Bush Funeral													

X= Attended meeting.

\*\*= Call In

New Appointments

O= Substitution

No meeting

?= Absent