



**Brazos Valley Regional Advisory Council
Board of Directors Meeting
September 11, 2020**

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AGENDA

**Brazos Valley Regional Advisory Council
Board of Directors Meeting**
1000 September 11, 2020
CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX

- I. Call to Order**
- II. Introductions**
- III. Approval of Board of Director's August 6, 2020 Meeting Minutes**
- IV. Financial Report**
- V. Executive Director Report**
 - A. EMS County Update
 - B. SB 500 New Project Discussion
 - C. BVRAC Senior Christmas Sponsorship
 - D. Committee Budget Discussion
- VI. Discussion and/or Action Items**
 - A. **Consider for approval Senior Christmas Sponsorship for providing LTCF Healthcare workers appreciation gifts**
 - B. **Consider for approval modifications to meeting schedule**
- VII. Committee Reports**
 - A. Education
 - B. Pre-Hospital
 - C. Hospital Care and Management/Acute Care
 - D. Stroke
 - E. System QI/Physician's Advisory
 - F. Injury Prevention
 - G. Disaster/Emergency Preparedness
 - 1. COVID-19 Update
 - 2. Hurricane Laura Discussion Item
 - H. Perinatal
- VIII. Open Forum**
- IX. Important Dates**
 - A. General Assembly meetings October 1, 2020
- X. Adjourn**

Minutes
 Brazos Valley Regional Advisory Council
Board of Directors Meeting – WebConference Call
 900 August 6, 2020
 Brazos Valley Council of Governments Building
 3991 E. 29th Street, Bryan, Texas 77802

Members Present

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Chair	Billy Rice	CHI St. Joseph Health EMS	Present
Vice Chair	Amanda Lugar	CAPROCK	Absent
Treasurer	Patti Parks	Baylor Scott & White-Brenham	Present
Injury Prevention	Ashley Johse	CHI St Joseph Health – CS	Present
Stroke	Rebecca Hickman	CHI St. Joseph Health Regional	Present
Education	Ashley Kopech	Baylor Scott & White-CS	Present
Hospital & Acute Care	Erin Gaas	CHI St. Joseph Health Regional	Absent
Systems QI/ Physician’s Advisory	Dr. Vincent Ohaju	CHI St. Joseph Health Regional	Absent
DEPC/BVHCC	Cory Matthews	Bryan Fire Department	Present
Pre-Hospital	Kevin Deramus	Washington County EMS	Absent
Perinatal	Dr. Daniel Dawson	CHI St. Joseph Health Regional	Absent
EMC at Large	Bryan Ruemke	Washington County OEM	Present

Staff Present

<u>Position</u>	<u>Name</u>	<u>Agency</u>	<u>Absent/ Present</u>
Program Manager	Roger Sheridan	BVCOG	Present
Planner	Rebecca Hill	BVCOG	Present

- I. **Call to Order** – The meeting was called to order at 9:10 A.M. by Mr. Sheridan.
- II. **Introductions** – All members introduced themselves.
- III. **Approval of July 10, 2020 Meeting Minutes** –Ms. Parks motioned to approve the July 10, 2020 meeting minutes. Ms. Johse seconded; motion carried.
- IV. **Financial Report** – Mr. Sheridan directed the board’s attention to pages 5 – 21 of the packet to review the financial report. There will be some modifications to the allocations to each committee to cover the decontamination units. BVCOG did not use all of the EMS RAC money so it will be used to cover some of the expense for the decontamination units to allow some SB500 funds to be remaining.

Supporting documents are included in the report that back up all checks and expenses. A new section has been added to show what has come in as far as revenue from the state and dues.

Ms. Hickman motioned to approve the financial report as presented. Mr. Matthews seconded; motion carried.

V. **Executive Directors Report**

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Moved to the end of the meeting

VI. Action Items

- A. Consider for approval Encompass Health being added to the BVWAC system** – Mr. Sheridan shared that further coordination has been done with Encompass and they have purchased their own radio. Washington County has approved adding them on to their system. Mr. Matthews made a motion to approve Encompass Health being added to the BVWAC system. Ms. Parks seconded; motion carried.
- B. Consider for approval Executive Director to purchase eligible project items pending less than \$5,000 remaining in the budget for the end of the fiscal cycle** – Mr. Sheridan pointed out that there may be some residual funds in the contractual dollars allocated to BVCOG. To ensure a zero balance in all accounts, Mr. Sheridan asked for approval to purchase eligible project items with any funds remaining that are less than \$5,000. The most likely expense would be Stop the Bleed training kits. Ms. Kopech made a motion to allow the Executive Director to purchase eligible project items costing less than \$5,000 with money remaining in the budget at the end of the fiscal cycle. Ms. Johse seconded; motion carried.
- C. Consider for approval BVCOG/BVRAC lease agreement** – Mr. Sheridan pointed out that the Board of Directors has already approved \$60,000 to BVCOG for administration of the RAC contracts and this agreement meets the requirement for BVCOG to have paperwork tied to the funds. There is no change to the lease agreement. Mr. Matthews made a motion to approve the BVCOG/BVRAC lease agreement. Ms. Parks seconded; motion carried.
- D. Consider for approval the Trauma System Plan** – Mr. Sheridan displayed the current version of the Trauma System Plan. The previous version sent did not include the most current update to the stroke section. Ms. Hickman shared that the previous version was outdated and the current assessment guidelines and stroke scale were used to develop the current appendix. Mr. Sheridan added that a statement on the Stop the Bleed initiative will be added to the Prevention and Outreach Education section on page 20. Ms. Parks made a motion to approve the Trauma Systems Plan. Mr. Matthews seconded; motion carried.
- E. Consider for approval the BVRAC nominations** – The purpose of this item is to ensure that all nominees are eligible to be nominated for General Assembly voting. All nominees meet the minimum requirements for the position they have been nominated for. Ms. Johse made a motion to approve the BVRAC nominations. Ms. Hickman seconded; motion carried.

VII. Executive Director Report

- A. COVID-19 Response** – Mr. Sheridan asked if there are any needs or corrections that need to be addressed. Please share anything that needs to be sustained or changed with the board.

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B. EMS County – One EMS agency has submitted a request for reimbursement through the current EMS County contract. Please encourage your agencies to submit their requests so this contract can be completed.

VIII. Open Forum – Mr. Sheridan made the suggestion to conduct the vote for BVRAC Nominations by a roll call vote during the General Assembly meeting. Board members present agreed.

IX. Important Dates

A. BVRAC Board Meeting September 11, 2020

X. Adjourn – Meeting adjourned at 9:33 am.

BVRAC FY20 EXPENDITURES 9-1-2019 to 8-31-2020

RAC SYSTEMS DEVELOPMENT(FUND 8082 - \$60,007)										EMMS RAC (FUND 8083 - \$22,121)
8082	8082	8082	8082	8082	8082	8082	8082	8082	TOTAL 8082	Total 8083
N/A	EDU	INJURY PREVENTION	STROKE SYMPOSIUM	BOARD TRAVEL	GETAC TRAVEL	STAFF TRAVEL	PRE HOSPITAL COMMITTEE			N/A
9999	8001	8004	8016	8017	8018	8019	8022		TOTAL	9999
State Grant Revenue (4211)	60,007.00									22,121.00
Other Revenue (4251)	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 60,007.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,007.00	\$ 22,121.00
Salaries (5110)	28,618.11									1,549.67
Fringes (5151-5152, 5180, 5182-5183, 5192, 5194)	5,913.25									460.52
3rd Party ISF (5645-5647, 5918, 6150, 6153)	0.99									6,112.78
Fixed ISF (5411,5643,5644)										3,684.50
Travel (5310)				1,000.00	322.73					
Training (5798)		2,799.92								
Prof Fees (5215)										
Supplies (5510)			8,557.00							
Equipment > \$5,000 (5639)			12,795.00							9,058.00
Phone (5648)										373.76
Insurance (5771)										
Membership Dues (5790)										
Other (5791, 5762, 5950)										
Pass Thru (6178)										
Outreach (5722)										
TOTAL EXPENDITURES	\$ 34,532.35	\$ 2,799.92	\$ 21,352.00	\$ -	\$ 1,000.00	\$ 322.73	\$ -	\$ -	\$ 60,007.00	\$ 21,239.23
NET INCOME (LOSS)	25,474.65	(2,799.92)	(21,352.00)	-	(1,000.00)	(322.73)	-	-	-	881.77
BUDGET	34,532	10,000	10,000		500	2,985	490	1,500	60,007	22,121
TOTAL EXPENSES FROM ABOVE	\$ (34,532)	\$ (2,800)	\$ (21,352)	\$ -	\$ (1,000)	\$ (323)	\$ -	\$ -	\$ (60,007)	\$ (21,239)
TOTAL NET REMAINING	\$ (0)	\$ 7,200	\$ (11,352)	\$ -	\$ (500)	\$ 2,662	\$ 490	\$ 1,500	\$ -	\$ 882
PENDING CHECK REQUESTS										
TOTAL REMAINING AFTER PENDING REQUESTS									\$ -	\$ 882

BVRAC FY20 EXPENDITURES 9-1-2019 to 8-31-2020

	COUNTY (FUND 8084 - \$61,795)	LPG (FUND 8085 - \$8,531)	UNRESTRICTED FUNDS (FUND 8001)					
	Total 8084	Total 8085	8001	8001	8001	8001	8001	TOTAL UNRES. 8001
	COUNTY FUNDS 8005-8011	LPG	N/A	MGMT COMM	EDU	STROKE SYMPOSIUM	PALS / ACLS	TOTAL
			9999	8023	8001	8016	8014	TOTAL
State Grant Revenue (4211)	61,795.00	8,531.00	8,350.00	-	-	-	-	-
Other Revenue (4251)	-	-	-	6,435.44	-	750.00	-	-
TOTAL REVENUES	\$ 61,795.00	\$ 8,531.00	\$ 8,350.00	\$ 6,435.44	\$ -	\$ 750.00	\$ -	\$ 15,535.44
Salaries (5110)			-	-	-	-	-	-
Fringes (5151-5152, 5180, 5182-5183, 5192, 5194)			-	-	-	-	-	-
3rd Party ISF (5645-5647, 5918, 6150, 6153)			-	-	-	-	-	-
Fixed ISF (5411,5643,5644)			-	-	-	-	-	-
Travel (5310)			-	-	-	-	-	-
Training (5798)			-	-	-	-	-	-
Prof Fees (5215)			125.00	-	-	-	-	-
Supplies (5510)	15,219.72	8,531.00	750.00	-	-	-	-	-
Equipment > \$5,000 (5639)								
Phone (5648)			-	-	-	-	-	-
Insurance (5771)			2,080.00	-	-	-	-	-
Membership Dues (5790)			900.00	-	-	-	-	-
Other (5791, 5762, 5950)	3,098.93		-	6,435.48	-	-	-	-
Pass Thru (6178)	43,476.35		-	-	-	-	-	-
Outreach (5722)			-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 61,795.00	\$ 8,531.00	\$ 3,855.00	\$ 6,435.48	\$ -	\$ -	\$ -	\$ 10,290.48
NET INCOME (LOSS)	-	-	4,495.00	(0.04)	-	750.00	-	5,244.96
BUDGET	61,795	8,531	8,350	6,435	-	-	-	14,785
TOTAL EXPENSES FROM ABOVE	\$ (61,795)	\$ (8,531)	\$ (3,855)	\$ (6,435)	\$ -	\$ -	\$ -	\$ (10,290)
TOTAL NET REMAINING	\$ -	\$ -	\$ 4,495	\$ (0)	\$ -	\$ -	\$ -	\$ 4,495
PENDING CHECK REQUESTS							\$ -	\$ -
TOTAL REMAINING AFTER PENDING REQUESTS	\$ -	\$ -					\$ -	\$ 4,495

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
8082 - FY20 RAC SYSTEMS DEV.
8001 - BVRAC Education Committee (8001)
From 9/1/2019 Through 8/31/2020

		<u>Current Month Expenses</u>
Expense		
General Expenses		
Training and Meeting Expense	5798	2,799.92
Total General Expenses		<u>2,799.92</u>
Total Expense		<u>2,799.92</u>
Net Revenue (Expense)		<u>(2,799.92)</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
8082 - FY20 RAC SYSTEMS DEV.
8004 - BVRAC Injury Prevention (8004)
From 9/1/2019 Through 8/31/2020

		<u>Current Month Expenses</u>
Expense		
General Expenses		
Supplies	5510	8,557.00
Equipment > \$5000	5639	<u>12,795.00</u>
Total General Expenses		<u>21,352.00</u>
Total Expense		<u>21,352.00</u>
Net Revenue (Expense)		<u>(21,352.00)</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
8082 - FY20 RAC SYSTEMS DEV.
8017 - BVRAC Board Travel (8017)
From 9/1/2019 Through 8/31/2020

		<u>Current Month Expenses</u>
Expense		
General Expenses		
Travel	5310	<u>1,000.00</u>
Total General Expenses		<u>1,000.00</u>
Total Expense		<u>1,000.00</u>
Net Revenue (Expense)		<u>(1,000.00)</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
8082 - FY20 RAC SYSTEMS DEV.
8018 - BVRAC GETAC Travel (8018)
From 9/1/2019 Through 8/31/2020

		<u>Current Month Expenses</u>
Expense		
General Expenses		
Travel	5310	<u>322.73</u>
Total General Expenses		<u>322.73</u>
Total Expense		<u>322.73</u>
Net Revenue (Expense)		<u>(322.73)</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 8082 - FY20 RAC SYSTEMS DEV.
 9999 - Not Applicable
 From 9/1/2019 Through 8/31/2020

			Current Month Expenses
Revenue			
State Grant Revenue	4211		60,007.00
Total Revenue			60,007.00
Expense			
Salaries & Fringe			
Salaries			
Salaries	5110		28,150.62
Other Compensation	5114		467.49
Total Salaries			28,618.11
Fringe Benefits			
Payroll Taxes FICA	5151		1,563.09
Payroll Taxes Medicare	5152		365.54
TCDRS Retirement Contribution Expense	5180		1,870.19
Dental Insurance (JP)	5182		8.14
Vision Insurance (Vision Care)	5183		25.40
Hospitalization	5192		1,993.85
Term Life Insurance	5194		87.04
Total Fringe Benefits			5,913.25
Total Salaries & Fringe			34,531.36
Indirect Expenses			
Variable Rate ISF			
Human Resource Management ISF	6153		0.99
Total Variable Rate ISF			0.99
Total Indirect Expenses			0.99
Total Expense			34,532.35
Net Revenue (Expense)			25,474.65

Brazos Valley Council of Governments
 Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 From 5/1/2019 Through 8/31/2020
 8083 - FY20 EMS RAC

Current Month Expenses

Revenue		
State Grant Revenue	4211	<u>22,121.00</u>
Total Revenue		<u>22,121.00</u>
Expense		
General Expenses		
Equipment > \$5000	5639	9,058.00
Third Party Telephone	5648	<u>373.76</u>
Total General Expenses		9,431.76
Salaries & Fringe		
Salaries		
Salaries	5110	<u>1,549.67</u>
Total Salaries		1,549.67
Fringe Benefits		
Payroll Taxes FICA	5151	103.62
Payroll Taxes Medicare	5152	24.23
TCDRS Retirement Contribution Expense	5180	93.91
Dental Insurance (JP)	5182	4.49
Vision Insurance (Vision Care)	5183	2.47
Hospitalization	5192	196.33
Term Life Insurance	5194	<u>35.47</u>
Total Fringe Benefits		<u>460.52</u>
Total Salaries & Fringe		2,010.19
Indirect Expenses		
Fixed Rate ISF		
Space Costs	5411	1,500.45
Third Party R.I.P.	5643	721.16
Third Party System Admin	5644	<u>1,462.89</u>
Total Fixed Rate ISF		3,684.50
Variable Rate ISF		
Third Party Copy/Fax	5645	131.90
Third Party Accounting Service	5646	4,356.04
Third Party Postage	5647	46.58
Third Party Indirect	5918	1,563.42
Accounting Svc ISF	6150	<u>14.84</u>
Total Variable Rate ISF		<u>6,112.78</u>
Total Indirect Expenses		<u>9,797.28</u>
Total Expense		<u>21,239.23</u>
Net Revenue (Expense)		<u>881.77</u>

Brazos Valley Council of Governments
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
8084 - FY20 EMS COUNTY
From 5/1/2019 Through 8/31/2020

			Current Period Actual
Revenue			
REVENUES	3		
State Grant Revenue	4211		
Not Applicable	9999		
Not Applicable	9999		61,795.00
Total 3			61,795.00
Total Revenue			61,795.00
Expenditures			
Expenditures			
SUPPLIES	E		
Supplies	5510		
BVRAC Brazos County	8005		
Bryan Fire Department	8100	2,894.75	
BVRAC Leon County	8008		
Jewett EMS	8105	4,562.97	
BVRAC Washington County	8011		
Washington County EMS	8109	7,762.00	
Total E			15,219.72
OTHER	H		
Other Expense	5791		
POST OAK RC&D	8000		
Jewett EMS	8105	1,086.53	
BVRAC Robertson County	8010		
Robertson County EMS	8108	2,012.40	
Delegate Agency Costs	6178		
BVRAC Brazos County	8005		
Texas A&M EMS	8101	2,894.75	
College Station Fire Department	8102	2,894.75	
St Joseph Regional EMS	8103	24,519.75	
BVRAC Leon County	8008		
Leon County	903	5,649.50	
BVRAC Robertson County	8010		
Robertson County EMS	8108	7,517.60	
Total H			46,575.28
Total Expenditures			61,795.00
Total Expenditures			61,795.00
Net Revenue/(Expense)			0.00

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8022 - BVRAC Pre Hospital Committee (8022)

8085 - FY19 EMS LPG

From 5/1/2019 Through 8/31/2020

		Current Month Expenses
Expense		
General Expenses		
Supplies	5510	<u>8,531.00</u>
Total General Expenses		<u>8,531.00</u>
Total Expense		<u>8,531.00</u>
Net Revenue (Expense)		<u>(8,531.00)</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

9999 - Not Applicable

8085 - FY19 EMS LPG

From 5/1/2019 Through 8/31/2020

		Current Month Expenses
Revenue		
State Grant Revenue	4211	<u>8,531.00</u>
Total Revenue		<u>8,531.00</u>
Net Revenue (Expense)		<u>8,531.00</u>

FY 20 BVRAC - UNRESTRICTED ACCOUNT

EXPENDITURES/REVENUE to 8-31-2020

FUND CODE: 8001					TOTAL
N/A	MGMT COMM	EDU	STROKE SYMPOSIUM	PALS / ACLS	
9999	8023	8001	8016	8014	

BEGIN CASH BALANCE..... \$ 56,117.60

REVENUES

ANNUAL MEMBERSHIP DUES (4511)	8,350.00					
REGISTRATIONS						
SPONSORS						
PALS/ACLS Reg.						
OTHER (4251)		6,435.44		750.00		
TOTAL REVENUE	8,350.00	6,435.44	-	750.00	-	\$ 15,535.44
REV BUDGETED	-	-	-	-	-	-
NET Rev (Under) Over	\$ 8,350.00	\$ 6,435.44	\$ -	\$ 750.00	\$ -	\$ 15,535.44

EXPENDITURES

Salaries (5110)						
Fringes (5151-5152, 5180, 5182-5183, 5192, 5194)						
3rd Party ISF (5645-5647, 5918, 6150, 6153)						
Fixed ISF (5411,5643,5644)						
Travel (5310)						
Training (5798)						
Prof Fees (5215)	125.00					
Supplies (5510)	750.00					
Phone (5648)						
Insurance (5771)	2,080.00					
Membership Dues (5790)	900.00					
Other (5791, 5762, 5950)		6,435.48				
Pass Thru (6178)						
Outreach (5722)						
TOTAL EXPENDED	\$ 3,855.00	\$ 6,435.48	\$ -	\$ -	\$ -	\$ 10,290.48
NET Exp (Over) Under	\$ (3,855.00)	\$ (6,435.48)	\$ -	\$ -	\$ -	\$ (10,290.48)
NET REV/<EXPENSE>	4,495.00	(0.04)	-	750.00	-	5,244.96

\$ 61,362.56

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

8016 - BVRAC STROKE Funds (8016)

From 9/1/2019 Through 8/31/2020

		Current Month Expenses
Revenue		
Other Revenue	4251	<u>750.00</u>
Total Revenue		<u>750.00</u>
Net Revenue (Expense)		<u>750.00</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

8023 - BVRAC Hospital Care and Management Committee (8023)

From 9/1/2019 Through 8/31/2020

		Current Month Expenses
Revenue		
Other Revenue	4251	<u>6,435.44</u>
Total Revenue		<u>6,435.44</u>
Expense		
General Expenses		
Other Expense	5791	<u>6,435.48</u>
Total General Expenses		<u>6,435.48</u>
Total Expense		<u>6,435.48</u>
Net Revenue (Expense)		<u>(0.04)</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8001 - Brazos Valley Regional Advisory Committee Unrestricted

9999 - Not Applicable

From 9/1/2019 Through 8/31/2020

		Current Month Expenses
Revenue		
Annual Membership Dues	4511	8,350.00
Total Revenue		<u>8,350.00</u>
Expense		
General Expenses		
Professional Fees	5215	125.00
Supplies	5510	750.00
Insurance	5771	2,080.00
Membership Dues	5790	900.00
Total General Expenses		<u>3,855.00</u>
Total Expense		<u>3,855.00</u>
Net Revenue (Expense)		<u>4,495.00</u>

Brazos Valley Council of Governments
Check/Voucher Register
From 9/1/2019 Through 8/31/2020

8001 - Brazos Valley Regional Advisory Committee Unrestricted

ID	Effective		Payee	Check Amount	Transaction Description	Session ID	Cleared Status
	Date	Check Number					
CCCRE	4/8/2020	129025	CC CREATIONS	750.00	COVID-19-Stickers	040820PAYMENTS	CL
PATBROHIL	12/31/2019	128372	PATTILLO, BROWN & HILL, L.L.P.	125.00	Tax Preparation Service 2018Form 990-N FYE 06/30/2019	123119PAYMENT	CL
PATBROHIL	9/18/2019	127649	PATTILLO, BROWN & HILL, L.L.P.	1,000.00	Form 990-Return of Organization Exempt from Income Tax-2018	091819PAYMENT	CL
TETAF	3/4/2020	128830	TEXAS EMS TRAUMA & ACUTE CARE FOUNDATION	900.00	TETAF Membership Dues- 2020	030420PAYMENTS	CL
VFIS	4/8/2020	129082	VFIS OF TEXAS	2,080.00	BVRAC Insurance :Invoice 52851	040820PAYMENTS	CL
WASCOU	10/2/2019	127765	WASHINGTON COUNTY	6,435.48	BVRAC B VWACS Radios for DEPC (15), SJEMS (3), & S&W CS (4)	100219PAYMENTS	CL
Total 1012 - General Oper-BBT10302				11,290.48			

8082 - FY20 RAC SYSTEMS DEV.

ID	Effective		Payee	Check Amount	Transaction Description	Session ID	Cleared Status
	Date	Check Number					
AERCLA	9/3/2020	EFT-090320-01	AEROCLAVE, LLC	12,795.00	AeroClave Room Decontamination System	090320PAYMENT	OS
OFFDEP	7/1/2020	CD07020-001	OFFICE DEPOT	128.72	OFFICE DEPOT STATEMENT ENDING JUNE, 2020 ACCT#90666857	20CD07020	CL
OFFDEP	7/1/2020	CD07020-001	OFFICE DEPOT	(128.72)	Reverse OFFICE DEPOT STMT END JUNE, 2020 ACCT#90666857	20CD07020REV	CL
OFFDEP	6/30/2020	CD07020-001	OFFICE DEPOT	128.72	Corr Date OFFICE DEPOT STMT END JUNE, 2020 ACCT#90666857	20CD07020C	CL
OFFDEP	5/8/2020	CD05002-001	OFFICE DEPOT	44.28	OFFICE DEPOT STATEMENT ENDING APRIL, 2020 ACCOUNT #90666857	20CD05002	CL
OFFDEP	5/8/2020	CD05002-001	OFFICE DEPOT	(44.28)	OFFICE DEPOT STATEMENT ENDING APRIL, 2020 ACCOUNT #90666857	20CD05002REV	CL
OFFDEP	5/8/2020	CD06001-001	OFFICE DEPOT	44.28	OFFICE DEPOT STATEMENT ENDING APRIL, 2020 ACCOUNT #90666857	20CD06001	CL
OFFDEP	5/8/2020	CD06001-001	OFFICE DEPOT	(44.28)	OFFICE DEPOT STATEMENT ENDING APRIL, 2020 ACCOUNT #90666857	20CD06001REV	CL
OFFDEP	5/8/2020	CD06001-001corr	OFFICE DEPOT	44.28	Office Depot Statement Ending April, 2020 Acct #90666857corr	20CD06001copy	CL
PATPAR	11/13/2019	128089	PATTI PARKS	322.73	Meeting Austin (9/24-25/19)	111319PAYMENTS	CL
STJOSEMS	5/6/2020	129230	ST JOSEPH EMS	1,000.00	Grant Restricted Funds-WAVE Conference Austin 12/25-27	050620PAYMENT	CL
TKSAL	5/13/2020	129303	TK SALES	3,074.00	Hand Sanitizer Packets \$185.00 Face Mask for BVRAC \$3074.00	051320PAYMENTS	CL
VISA BBT	4/29/2020	BH3734904982	VISA BBT BUSINESS	5,310.00	ACME PAPER & SUPPLY - FACE SHIELDS & MASKS	20CD04006	CL
WASCOUEMS	12/4/2019	128228	WASHINGTON COUNTY EMS	2,799.92	Reimbursement(50%)-Threat Suppression Presentation for BVRAC	120419PAYMENTS	CL
Total 1012 - General Oper-BBT10302				25,474.65			

8083 - FY20 EMS RAC

ID	Effective		Payee	Check Amount	Transaction Description	Session ID	Cleared Status
	Date	Check Number					
AERCLA	9/3/2020	EFT-090320-01	AEROCLAVE, LLC	9,058.00	AeroClave Room Decontamination System	090320PAYMENT	OS
VERWIR	8/12/2020	129920	VERIZON WIRELESS	37.99	VERIZON ACCT # 320449593-0001 CYCLE 6/26/20 - 7/25/20	081220PAYMENTS	CL
VERWIR	7/8/2020	129674	VERIZON WIRELESS	37.99	VERIZON ACCT # 320449593-0001 CYCLE 5/26/20-6/25/20	070820PAYMENT	CL
VERWIR	6/10/2020	129491	VERIZON WIRELESS	37.99	VERIZON ACCT #320449593-0001 CYCLE 4/26/20 - 5/25/20	061020PAYMENTS	CL
VERWIR	5/13/2020	129310	VERIZON WIRELESS	37.99	VERIZON ACCT #320449593-0001 CYCLE 3/26/20-4/25/20	051320VERIZON	CL
VERWIR	3/25/2020	9851239654	VERIZON WIRELESS	37.99	VERIZON ACCT # 320449593-0001 CYCLE 3/26/20 - 4/25/20	20CD04004	CL
VERWIR	3/11/2020	128899	VERIZON WIRELESS	37.99	Verizon Acct# 320449593-0001 CYCLE 1/26/20-2/25/20	031120PAYMENTS	CL
VERWIR	2/12/2020	128679	VERIZON WIRELESS	37.99	VERIZON ACCT# 320449593-0001 CYCLE 12/26/19 - 1/25/20	212220PAYMENT-02	CL
VERWIR	1/8/2020	128431	VERIZON WIRELESS	37.99	Verizon Acct# 320449593-0001 CYCLE 11/26/19- 12/25/19	010820PAYMENT	CL
VERWIR	12/11/2019	128272	VERIZON WIRELESS	37.99	VERIZON ACCT # 320449593-0001 CYCLE 10/26/19-11/25/19	121119PAYMENT	CL
VERWIR	11/6/2019	128033	VERIZON WIRELESS	37.99	VERIZON ACCT # 320449593-0001 CYCLE 09/26/19 - 10/25/19	110619PAYMENTS	CL
Total 1012 - General Oper-BBT10302				9,437.90			

8084 - FY20 EMS COUNTY

ID	Effective		Payee	Check Amount	Transaction Description	Session ID	Cleared Status
	Date	Check Number					
BRYFIRDEP	12/4/2019	128207	BRYAN FIRE DEPARTMENT	2,894.75	EMS County Grant HHS000124600006 Reimbursement	120419PAYMENTS	CL
COLSTAFIRDEP	5/6/2020	129195	COLLEGE STATION FIRE DEPARTMENT	2,894.75	EMS County Grant HHS000124600006	050620PAYMENT	CL
HILLAKFIRDEP	4/8/2020	129048	HILLTOP LAKES FIRE DEPARTMENT	5,649.50	EMS County Grant HHS000124600006	040820PAYMENTS	CL
JEWEMSINC	5/28/2020	129348	JEWETT EMS INC	5,649.50	EMS County Grant HHS000124600006	052820PAYMENTS	CL
ROBCOUEMS	5/6/2020	129224	ROBERTSON COUNTY EMS	9,530.00	EMS County Grant HHS000124600006	050620PAYMENT	CL
STJOSEMS	5/6/2020	129231	ST JOSEPH EMS	24,519.75	EMS County Grant HHS000124600006	050620PAYMENT	CL
TEXAMUNI-EMS	4/22/2020	129147	TEXAS A&M UNIVERSITY EMS	2,894.75	EMS County Grant HHS000124600006	04/22/20PAYMENTS	CL
WASCOUEMS	10/9/2019	127822	WASHINGTON COUNTY EMS	7,762.00	EMS County Grant HHS 000124600006 Reimbursement	100919PAYMENT	CL
Total 1012 - General Oper-BBT10302				61,795.00			

Brazos Valley Council of Governments
 Check/Voucher Register
 From 9/1/2019 Through 8/31/2020

8094 - BVRAC FY21 EMS COUNTY \$76,751

ID	Effective		Payee	Check Amount	Transaction Description	Session ID	Cleared Status
	Date	Check Number					
BRYFIRDEP	8/27/2020	129984	BRYAN FIRE DEPARTMENT	3,797.25	EMS County Grant HHS 00012400006 Reimbursement	082620PMT	OS
JEWEMSINC	8/27/2020	EFT-082720-08	JEWETT EMS INC	6,820.50	EMS County Grant HHS 000124600006 Reimbursement	082620PMT	CL
Total 1012 - General Oper-BBT10302				10,617.75			

8095 - BVRAC FY20 EMS LOCAL PROJ GRANT \$12,150

ID	Effective		Payee	Check Amount	Transaction Description	Session ID	Cleared Status
	Date	Check Number					
AERCLA	9/3/2020	EFT-090320-01	AEROCLAVE, LLC	12,150.00	AeroClave Room Decontamination System	090320PAYMENT	OS
Total 1012 - General Oper-BBT10302				12,150.00			

8096 - BVRAC SB500 FY20 EMS-RAC - CPS/EMS

ID	Effective		Payee	Check Amount	Transaction Description	Session ID	Cleared Status
	Date	Check Number					
AERCLA	9/3/2020	EFT-090320-01	AEROCLAVE, LLC	13,706.00	AeroClave Room Decontamination System	090320PAYMENT	OS
Total 1012 - General Oper-BBT10302				13,706.00			

8098 - BVRAC FY20 EMS COUNTY ALIGNMENT \$76,751

ID	Effective		Payee	Check Amount	Transaction Description	Session ID	Cleared Status
	Date	Check Number					
COLSTAFIRDEP	6/10/2020	129458	COLLEGE STATION FIRE DEPARTMENT	3,797.25	EMS County Great HHS000124600006	061020PAYMENTS	CL
Total 1012 - General Oper-BBT10302				3,797.25			

Report Total 148,269.03

BRAZOS VALLEY COUNCIL OF GOVERNMENTS
Revenue Ledger
From 9/1/2019 - 8/31/2020

<i>8001 - Brazos Valley Regional Advisory Committee Unrestricted</i>						
FUNCT CODE	Effective Date	Deposit Document		Deposit Description	Session ID	Cleared
		Amount	Number			Status
8016	3/4/2020	750.00	519+517	Amy Cortez CC BVRAC Symp	20CR04064	CL
8023	5/28/2020	1,170.08	GJ07068	Scott & White Maintenance 4 BVWAC Radios	20GJ07068	CL
8023	12/11/2019	877.56	789675	CHI BVRAC Inv#112181 (9/25/19)	20CR07022	CL
8023	11/8/2019	4,387.80	GJ07067	CATRAC reimb BVWAC radios Dep.789616	20GJ07067	CL
9999	5/20/2020	250.00	552597	Casey Ping Consulting Memb Dues - Reach Air 101	20CR06050	CL
9999	2/17/2020	250.00	76986	Hilltop Lakes VFD Membership Dues	20CR04027	CL
9999	2/17/2020	250.00	876562	Jewett EMS FY20 Membership Dues	20CR04027	CL
9999	2/3/2020	250.00	446	CHI St. Jo - R Diaz	20CR04022	CL
9999	1/24/2020	500.00	76969	CHI St. Jo - Erin Gaas	20CR03028	CL
9999	1/24/2020	250.00	76970	Robertson County EMS FY20 Membership Dues	20CR03028	CL
9999	1/24/2020	250.00	76958	City of College Station FY20 Membership Dues	20CR03028	CL
9999	1/24/2020	50.00	76973	Brazos County FY20 Membership Dues	20CR03028	CL
9999	12/18/2019	500.00	76905	CHI St. Jo - Membership Dues	20CR12007	CL
9999	12/11/2019	500.00	789676	BV Hospital (CapRock Emer) FY20 Membership Dues	20CR10138	CL
9999	12/11/2019	500.00	778387	CHI St. Jo - Emily Wheelless (Grimes) FY20 Membership Dues	20CR10138	CL
9999	11/22/2019	250.00	789667	Washington County FY20 Membership Dues	20CR10128	CL
9999	11/19/2019	500.00	789660	College Station ER FY20 Membership Dues	20CR10127	CL
9999	11/19/2019	500.00	789666	CHI St. Jo (Madison) - Membership Dues	20CR10127	CL
9999	11/15/2019	500.00	CR10121-3	Encompass Health FY20 Membership Dues	20CR10121	CL
9999	11/8/2019	250.00	789610	Texas A&M FY20 Membership Dues	20CR10110	CL
9999	10/31/2019	500.00	780396	Baylor Scott & White (CS Hospital) FY20 Membership Dues	20CR10071	CL
9999	10/31/2019	500.00	789603	Baylor Scott & White (Brenham Hosp) FY20 Membership Dues	20CR10071	CL
9999	10/31/2019	250.00	789602	Blinn College FY20 Membership Dues	20CR10071	CL
9999	10/31/2019	50.00	789605	Washington County FY20 Membership Dues	20CR10071	CL
9999	10/25/2019	500.00	CR10059-02	CHI St. Jo Health College Station FY20 Membership Dues	20CR10059	CL
9999	10/25/2019	500.00	CR10059-03	Physicians Centre Hospital FY20 Membership Dues	20CR10059	CL
9999	10/25/2019	250.00	CR10059-04	PHI, Inc. FY20 Membership Dues	20CR10059	CL
9999	10/25/2019	250.00	CR10059-05	City of Bryan FY20 Membership Dues	20CR10059	CL
		<u>15,535.44</u>		Total 1012 - General Oper-BBT10302		

<i>8082 - FY20 RAC SYSTEMS DEV.</i>						
FUNCT CODE	Effective Date	Deposit Document		Deposit Description	Session ID	Cleared
		Amount	Number			Status
9999	7/16/2020	15,001.75	880309	Tx Comptroller - EMS/CO RAC	20CR07036	CL
9999	4/15/2020	15,001.75	552534	Tx Comptroller - EMS/CO RAC	20CR06999	CL
9999	2/26/2020	15,001.75	076550	Tx Comptroller - EMS/CO RAC	20CR04050	CL
9999	10/31/2019	15,001.75	780398	Tx Comptroller - EMS/CO RAC	20CR10071	CL
		<u>60,007.00</u>		Total 1012 - General Oper-BBT10302		

<i>8083 - FY20 EMS RAC</i>						
FUNCT CODE	Effective Date	Deposit Document		Deposit Description	Session ID	Cleared
		Amount	Number			Status
9999	5/30/2019	22,121.00	CR06021-01	EMS/RAC FY20 \$22,121.00	19CR06021	CL
		<u>22,121.00</u>		Total 1012 - General Oper-BBT10302		

<i>8084 - FY20 EMS COUNTY</i>						
FUNCT CODE	Effective Date	Deposit Document		Deposit Description	Session ID	Cleared
		Amount	Number			Status
9999	5/30/2019	61,795.00	CR06021-01	EMS/CO FY20 \$61,795.00	19CR06021	CL
		<u>61,795.00</u>		Total 1012 - General Oper-BBT10302		

<i>8085 - FY20 EMS/LPG</i>						
FUNCT CODE	Effective Date	Deposit Document		Deposit Description	Session ID	Cleared
		Amount	Number			Status
9999	5/30/2019	8,531.00	CR06021-01	EMS/LPG FY20 \$8,531.00	19CR06021	CL
		<u>8,531.00</u>		Total 1012 - General Oper-BBT10302		

Report Total 167,989.44

BVRAC Financial Summary 11SEP20

BVRAC Budget 01SEP20 to 31AUG21

9/8/2020

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
RAC Systems Dev	RAC Sys Dev	\$ 57,662.00	\$ -	\$ 57,662.00	100%
EMS RAC	EMS RAC	\$ 67,022.00		\$ 67,022.00	100%
EMS County I	EMS County I	\$ 76,751.00	\$ 14,415.00	\$ 62,336.00	81%
EMS County II	EMS County II	\$ 76,751.00		\$ 76,751.00	100%
EMS LPG	EMS LPG	\$ 12,150.00	\$ 12,150.00	\$ -	0%
SB500	SB500	\$ 27,184.00	\$ 13,706.00	\$ 13,478.00	50%
Unrestricted	Unrestricted	\$ 15,000.00		\$ 15,000.00	100%
Total Expenses		\$ 332,520.00	\$ 40,271.00	\$ 292,249.00	87.89%

BVRAC EMS RAC Budget 01SEP20 to 31AUG21

9/8/2020

Brazos Valley Regional Advisory Council (EMS RAC \$67,022 + EMS LPG \$12,150 + SB500 \$27,184 = \$106,356)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	EMS RAC	\$ 60,000.00		\$ 60,000.00	100%
Perinatal	EMS RAC	\$ 1,022.00		\$ 1,022.00	100%
GETAC Travel	EMS RAC	\$ 5,000.00		\$ 5,000.00	100%
Staff Travel	EMS RAC	\$ 1,000.00		\$ 1,000.00	100%
SB500	SB500	\$ 27,184.00	\$ 13,706.00	\$ 13,478.00	50%
EMS LPG	EMS LPG	\$ 12,150.00	\$ 12,150.00	\$ -	0%
Total Expenses		\$ 106,356.00	\$ 25,856.00	\$ 80,500.00	75.69%

BVRAC RAC System Development Budget 01SEP20 to 31AUG21

9/8/2020

Brazos Valley Regional Advisory Council (RAC Sys Dev \$57,662)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Education	RAC Sys Dev	\$ 20,000.00		\$ 20,000.00	100%
Injury Prevention	RAC Sys Dev	\$ 20,000.00		\$ 20,000.00	100%
Acute Care/Hosp. Mgt.	RAC Sys Dev	\$ 17,662.00		\$ 17,662.00	100%
Stroke/Cardiac	RAC Sys Dev			\$ -	
Perinatal	RAC Sys Dev			\$ -	
Other	RAC Sys Dev			\$ -	
Total Expenses		\$ 57,662.00	\$ -	\$ 57,662.00	100.00%

BVRAC Financial Summary

11SEP20

BVRAC RAC EMS COUNTY I 05MAR20 to 31AUG20

9/8/2020

Brazos Valley Regional Advisory Council (\$76,751)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Bryan Fire Dept EMS	EMS County I	\$ 3,797.25	\$ 3,797.25	\$ -	0%
CSFD EMS	EMS County I	\$ 3,797.25	\$ 3,797.25	\$ -	0%
CHI ST Joseph EMS	EMS County I	\$ 30,601.25		\$ 30,601.25	100%
Hilltop Lake VFD EMS	EMS County I	\$ 6,820.50		\$ 6,820.50	100%
Jewett EMS	EMS County I	\$ 6,820.50	\$ 6,820.50	\$ -	0%
RCEMS	EMS County I	\$ 11,918.00		\$ 11,918.00	100%
TAMU EMS	EMS County I	\$ 3,797.25		\$ 3,797.25	100%
WCEMS	EMS County I	\$ 9,199.00		\$ 9,199.00	100%
Other	EMS County I			\$ -	
Total Expenses		\$ 76,751.00	\$ 14,415.00	\$ 62,336.00	81.22%

BVRAC Unrestricted Budget

9/8/2020

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
BVRAC Radios	Unrestricted	\$ 7,000.00	\$ -	\$ 7,000.00	100%
Taxes	Unrestricted	\$ 1,000.00		\$ 1,000.00	100%
TETAF Dues	Unrestricted	\$ 1,000.00		\$ 1,000.00	100%
Stroke/Acute Care	Unrestricted	\$ 6,000.00		\$ 6,000.00	100%
Insurence	Unrestricted	\$ 2,500.00		\$ 2,500.00	100%
	Unrestricted	\$ -		\$ -	
	Unrestricted	\$ -		\$ -	
	Unrestricted	\$ -		\$ -	
Other	Unrestricted			\$ -	
Total Expenses		\$ 17,500.00	\$ -	\$ 17,500.00	100.00%

Brazos Valley Regional Advisory Council 2020

9.8.20

Board of Directors Participation

	Board Members	January	February	March	April	May	June	July	August	September	October	November	December	Total Attended
1	Billy Rice Chair	?	X	COVID 19	X	X		X	X					
2	Amanda Lugar Vice Chair	X	?		X	?		?	?					
3	Secretary													
4	Patti Parks Treasurer	X	X		X	X		X	X					
1	Cory Matthews DEPC	?	?		X	X		X	X					
2	Ashley Kopech Education	X	X		X	X		X	X					
3	Dr. Vincent Ohaju Systems/ QI/PA	X	?		X	X		X	?					
4	Ashley Johse Injury Prevention	X	X		X	X		X	X					
5	Kevin Deramus Pre- Hospital	X	?		X	X		?	?					
6	Erin Gaas Hospital/Acute Care	?	X		X	?		X	?					
7	Rebecca Hickman Stroke	X**	?		X	X		X	X					
8	Bryan Ruemke EMC at Large	X	X		X	X		?	X					
10	Dr. Dawson Perinatal	X	X		X	?		?	?					
	Roger Sheridan Public Safety Manager	X	X		X	X		X	X					
	Rebecca Hill Planner	?	X		X	X		X	X					
	Raul Orozco Jr	X		COVID 19	Web Call	Web Call	No Meeting	Web Call	Web Call					

X= Attended meeting.

**= Call In

O= Substitution

?= Absent