



**Brazos Valley Regional Advisory Council**  
**General Assembly Meeting**  
December 3, 2020

<b>Agenda</b>	<b>1</b>
<b>October 1, 2020 GA Meeting Minutes</b>	<b>2-5</b>
<b>Financials</b>	<b>6-18</b>
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# **AGENDA**

**Brazos Valley Regional Advisory Council  
General Assembly  
1300 December 3, 2020  
Teleconference**

- I. Call to Order**
- II. Introductions**
- III. Approval of General Assembly's October 1, 2020 Meeting Minutes**
- IV. Presentation – Dr. Young with CAPROCK**
- V. Financial Report**
- VI. Executive Director Report**
  - A. EMS County Update
  - B. Membership Dues
  - C. Representation Forms
  - D. BVRAC Goals and Objectives
- VII. Discussion and/or Action Items**
  - A. **Consider for approval appointment of new Stroke Committee Chair**
- VIII. Committee Updates**
  - A. Disaster/Emergency Preparedness Committee (Cory Matthews)
  - B. Education (Ashley Kopech)
  - C. Pre-Hospital (Kevin Deramus)
  - D. Hospital Care and Management/ Acute Care (Debbie Burkhardt)
  - E. Stroke
  - F. System QI/Physician's Advisory (Dr. Ohaju)
  - G. Injury Prevention (Ashley Johse)
  - H. Perinatal (Dr. Dawson)
- IX. Open Forum**
- X. Important Dates**
  - A. General Assembly Meeting 04FEB21
- XI. Adjourn**

BVRAC General Assembly Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/331299909>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (571) 317-3122

- One-touch: tel:+15713173122,,331299909#

Access Code: 331-299-909

**Minutes**  
**Brazos Valley Regional Advisory Council**  
**General Assembly Meeting – GoTo Meeting Webinar Call**  
October 1, 2020 1:00 P.M.  
CENTER FOR REGIONAL SERVICES BUILDING  
3991 E. 29<sup>TH</sup> ST. BRYAN TX 77802

**Members Present (Attendance Taken By Agency)**

	<b><u>Agency/Organization</u></b>	<b><u>Absent or Present</u></b>
<b>HOSPITALS</b>		
1	Baylor Scott & White - Brenham	Present
2	Baylor Scott & White – College Station	Present
3	CAPROCK Emergency	Present
4	CHI St. Joseph Health - Burleson	Present
5	CHI St. Joseph Health - Grimes	Present
6	CHI St. Joseph Health – Madison	Present
7	CHI St. Joseph Health – Regional	Present
8	CHI St. Joseph – College Station	Present
9	Encompass Health	Absent
10	The Physicians Centre	Present
11	SignatureCare	Absent
<b>EMS AGENCIES</b>		
1	Bryan Fire Department	Present
2	CHI St. Joseph EMS	Present
3	College Station Fire Department	Present
4	Hilltop Lakes VFD	Present
5	Jewett EMS	Present
6	PHI, Inc	Absent
7	Robertson County EMS	Absent
8	Texas A&M University EMS	Present
9	Washington County EMS	Present
<b>FRO'S/COLLEGES/OTHER INSTITUTIONS</b>		
1	Blinn College	Present
2	Brazos County Health District	Absent
3	Washington County OEM	Present
<b>OFFICERS/BOARD MEMBERS/STAFF</b>		
	Roger Sheridan	Present
	Rebecca Hill	Present

- I. **Call to Order:** The meeting was called to order at 1:30 P.M. by Mr. Sheridan.
- II. **Introductions:** General Assembly conducted self-introductions.
- III. **Approval of August 6, 2020 Minutes:** Ms. Brooks motioned to approve the August 6, 2020 minutes with the change. Ms. Parks seconded; motion carried.
- IV. **Presentation – SANE Nurse Program – Baylor Scott & White College Station – Ms. Laney** shared that the SANE Nurse Program is made up of specially trained nurses that

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work with victims of sexual assault and abuse along with Law Enforcement and may have to testify in court. This is the only SANE Nurse Program in the region and there is a nurse on call 24/7. Their focus is on the health of the patient first and if they can collect evidence in the process, they do. Sexual assault is a traumatizing event but having to tell their story multiple times and face multiple exams is also traumatizing. Partners in the region can send a stabilized sexual assault patient to them. They ask that you do not perform an exam, talk about history or spent time testing or medicating. The patient and family need to be prepped for the exam. One member asked if the numbers have increased or decreased due to COVID and Ms. Laney shared that numbers were low when everyone was afraid to come in but numbers are back to normal for now. You can contact Laurel Laney at [laurel.laney@bswhealth.org](mailto:laurel.laney@bswhealth.org) or Niki Johnson at [niki.johnson@bswhealth.org](mailto:niki.johnson@bswhealth.org) or you can call 979-207-0361 with any questions or if you have a patient.

- V. Financial Report:** Mr. Sheridan directed the board's attention to pages 5 – 15 of the packet to review the financial report. BVRAC achieved a zero balance on all contracts for the last fiscal year.

There is an agenda item to amend the Systems Development budget to make purchases to support the COVID-19 response in the region.

Five EMS County providers have fully completed their requests and two are in process. One provider needs to start the process. After the EMS County I funds have been finalized, the EMS County II funds will be opened. Requests must be submitted by June 1<sup>st</sup> for EMS County II funds.

The budget shows \$7,000 is allocated to the BVWACS radio invoice. This morning the BVRAC Board of Directors approved increasing the budget to \$9,500 to cover the additional radios added to the system.

Ms. Johse motioned to approve the financial report as presented. Ms. Brooks seconded; motion carried.

**VI. Executive Directors Report**

- A. EMS County Update** – Information covered in the Financial Report
- B. Membership Dues** – Dues are due by December 31<sup>st</sup>. Dues can be paid by check or online. Mr. Sheridan went through the [www.bvcog.org](http://www.bvcog.org) website to show participants how to pay dues using the website.
- C. Representation Forms** – Please submit representation forms through the Google links provided to ensure the right people are voting and getting information.
- D. SB 500 New Project Discussion** – There is a \$13,478 left in the SB500 contract. The board's recommendation on how to use the money will be covered in the committee budget discussion and action item later in this meeting.
- E. BVRAC Senior Christmas Sponsorship** – BVCOG coordinates the collection, assembly and delivery of gifts to seniors in over twenty area nursing homes. There are a lot of staff that take care of the seniors in these facilities that have



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experienced increased stress and work during this time. BVRAC Board voted to provide \$1,000 towards gifts for the personnel that work at nursing homes. If there is any organization that would like to help with Senior Christmas efforts, please let Mr. Sheridan know.

- F. Committee Budget Discussion** – The recommendation from the BVCOG Board is to purchase three additional decon units, with SB 500 and RAC System Development funds. The remaining funds will be allocated to a small Stop the Bleed training kit for Scott & White Brenham and \$10,000 towards Education.

**VII. Discussion and/or Action Items**

**Consider for approval budget amendment for purchase of AeroClave RDS3110 Decon Units to support regional response efforts** – Mr. Matthews made a motion to accept the budget amendment to purchase three AeroClave RDS3110 Decon Units to support regional response efforts. Ms. Gaas seconded; motion carried.

**VIII. Committee Reports**

- A. Disaster/Emergency Preparedness Committee (Cory Matthews):** Mr.

Matthews shared that there is discussion in committee on new rules for Hospital and EMS Agencies. Agencies will be hit with financial penalties for noncompliance. There is funding available for COVID-related activities and response. Projects can be presented in December.

- B. Education (Ashley Kopech):** Ms. Kopech shared that facilities/agencies will do an educational presentation or case study with the following schedule during General Assembly meetings:

1. December – CapRock
2. February – CHI Bryan
3. April – CHI EMS
4. June – CHI College Station
5. August – Washington County EMS

Ms. Kopech will continue looking at educational needs and opportunities for the region.

- C. Pre-Hospital (Bryan Ruemke for Kevin Deramus):** No report

- D. Hospital Care and Management/ Acute Care (Debbie Burkhardt):** Ms.

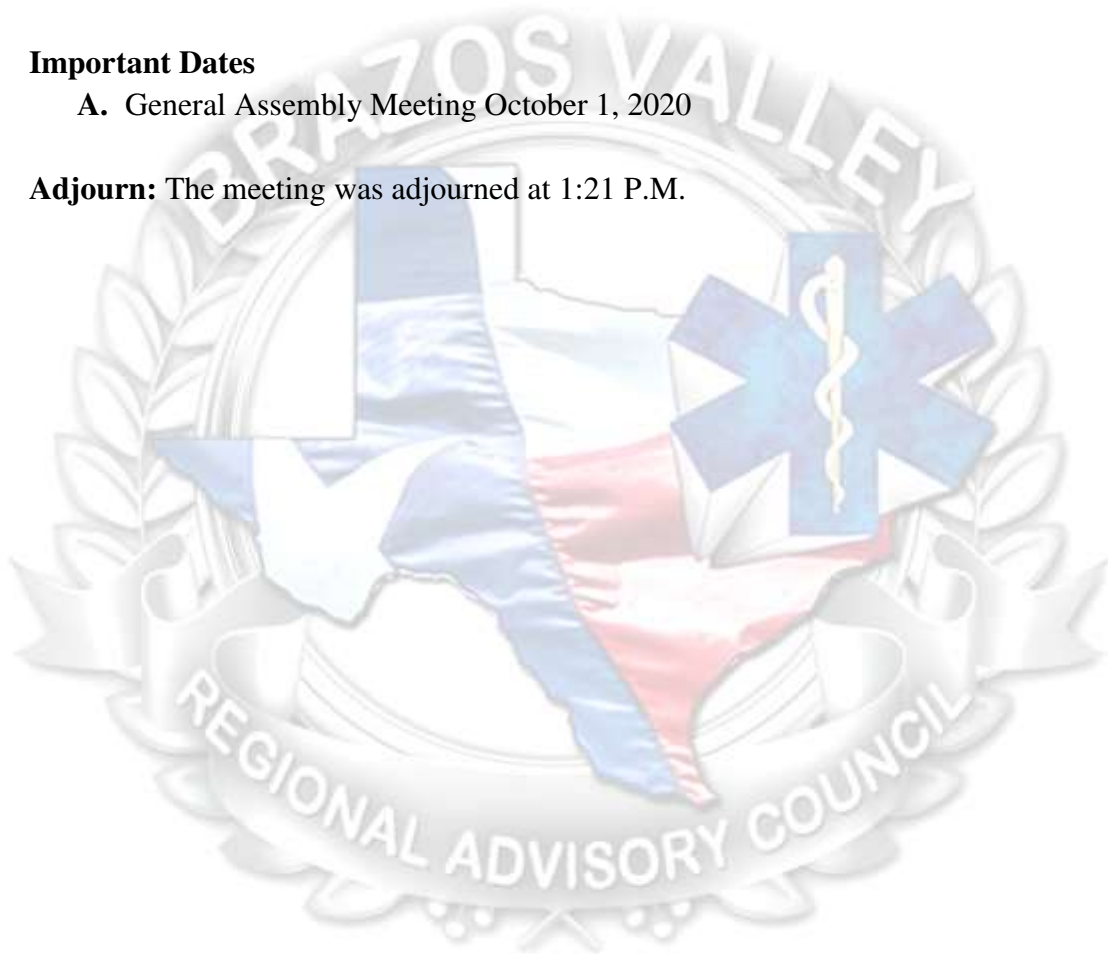
Burkhardt shared that normally they would be preparing for the symposium. She asked if the group wanted to put together a virtual symposium. Ms. Burkhardt needs input from the group and assistance in getting everything set up.

- E. Stroke (Amy Jackson for Rebecca Hickman):** Ms. Hickman informed the group that the Stroke Association is doing a stroke symposium on Friday November 6<sup>th</sup>. The registration fee is \$20.

- F. System QI/Physician's Advisory (Dr. Ohaju/Wanda Diaz):** Ms. Diaz shared that transfer numbers are being shared and if anyone has any Systems QI issues that need to be reviewed by Dr. Ohaju, to please send them in.

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- G. Injury Prevention (Ashley Johse):** Ms. Johse shared that College Station ISD has approached them about doing stop the bleed training for the middle schools.
- H. Perinatal (Dr. Dawson):** Dr. Dawson shared that there are no special items to report except to encourage people to sign up for the training on November 13<sup>th</sup> on Pregnancy Related Emergencies: What to Ask and What to Do.
- IX. Open Forum** – Mr. Sheridan shared that the goal is to open BVCOG. The next meetings are planned to be in person.
- X. Important Dates**
- A.** General Assembly Meeting October 1, 2020
- XI. Adjourn:** The meeting was adjourned at 1:21 P.M.



**BVRAC Budget 01SEP20 to 31AUG21****11/30/2020****Brazos Valley Regional Advisory Council**

<b>Expense</b>	<b>Category</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference (\$)</b>	<b>Difference (%)</b>
RAC Systems Dev	RAC Sys Dev	\$ 57,662.00	\$ -	\$ 57,662.00	100%
EMS RAC	EMS RAC	\$ 67,022.00	\$ 4,866.18	\$ 62,155.82	93%
EMS County I	EMS County I	\$ 76,751.00	\$ 76,751.00	\$ -	0%
EMS County II	EMS County II	\$ 76,751.00	\$ -	\$ 76,751.00	100%
EMS LPG	EMS LPG	\$ 12,150.00	\$ 12,150.00	\$ -	0%
SB500	SB500	\$ 27,184.00	\$ 13,706.00	\$ 13,478.00	50%
Unrestricted	Unrestricted	\$ 20,000.00	\$ 9,200.77	\$ 10,799.23	54%
Total Expenses		\$ 337,520.00	\$ 116,673.95	\$ 220,846.05	65.43%

**BVRAC EMS RAC Budget 01SEP20 to 31AUG21****11/30/2020****Brazos Valley Regional Advisory Council (EMS RAC \$67,022 + EMS LPG \$12,150 + SB500 \$27,184 = \$106,356)**

Expense	Category	Budget		Actual		Difference (\$)		Difference (%)
Management	EMS RAC	\$	60,000.00	\$	4,866.18	\$	55,133.82	92%
Perinatal	EMS RAC	\$	1,022.00			\$	1,022.00	100%
GETAC Travel	EMS RAC	\$	5,000.00			\$	5,000.00	100%
Staff Travel	EMS RAC	\$	1,000.00			\$	1,000.00	100%
SB500	SB500	\$	27,184.00	\$	13,706.00	\$	13,478.00	50%
EMS LPG	EMS LPG	\$	12,150.00	\$	12,150.00	\$	-	0%
Total Expenses		\$	106,356.00	\$	30,722.18	\$	75,633.82	71.11%



**BVRAC RAC System Development Budget 01SEP20 to 31AUG21****11/30/2020****Brazos Valley Regional Advisory Council (RAC Sys Dev \$57,662))**

<b>Expense</b>	<b>Category</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference (\$)</b>	<b>Difference (%)</b>
Education	RAC Sys Dev	\$ 10,000.00		\$ 10,000.00	100%
Injury Prevention	RAC Sys Dev	\$ 47,622.00		\$ 47,622.00	100%
Acute Care/Hosp. Mgt.	RAC Sys Dev	\$ -		\$ -	
Stroke/Cardiac	RAC Sys Dev			\$ -	
Perinatal	RAC Sys Dev			\$ -	
Other	RAC Sys Dev			\$ -	
Total Expenses		\$ 57,622.00	\$ -	\$ 57,622.00	100.00%

**BVRAC RAC EMS COUNTY I 05MAR20 to 31AUG20****11/30/2020****Brazos Valley Regional Advisory Council (\$76,751)**

<b>Expense</b>	<b>Category</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference (\$)</b>	<b>Difference (%)</b>
Bryan Fire Dept EMS	EMS County I	\$ 3,797.25	\$ 3,797.25	\$ -	0%
CSFD EMS	EMS County I	\$ 3,797.25	\$ 3,797.25	\$ -	0%
CHI ST Joseph EMS	EMS County I	\$ 30,601.25	\$ 30,601.25	\$ -	0%
Hilltop Lake VFD EMS	EMS County I	\$ 6,820.50	\$ 6,820.50	\$ -	0%
Jewett EMS	EMS County I	\$ 6,820.50	\$ 6,820.50	\$ -	0%
RCEMS	EMS County I	\$ 11,918.00	\$ 11,918.00	\$ -	0%
TAMU EMS	EMS County I	\$ 3,797.25	\$ 3,797.25	\$ -	0%
WCEMS	EMS County I	\$ 9,199.00	\$ 9,199.00	\$ -	0%
Other	EMS County I			\$ -	
Total Expenses		\$ 76,751.00	\$ 76,751.00	\$ -	0.00%

**BVRAC RAC EMS COUNTY II 09SEP20 to 31JUL21****11/30/2020****Brazos Valley Regional Advisory Council (\$76,751)**

<b>Expense</b>	<b>Category</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference (\$)</b>	<b>Difference (%)</b>
Bryan Fire Dept EMS	EMS County I	\$ 3,797.25	\$ -	\$ 3,797.25	100%
CSFD EMS	EMS County I	\$ 3,797.25		\$ 3,797.25	100%
CHI ST Joseph EMS	EMS County I	\$ 30,601.25		\$ 30,601.25	100%
Hilltop Lake VFD EMS	EMS County I	\$ 6,820.50		\$ 6,820.50	100%
Jewett EMS	EMS County I	\$ 6,820.50		\$ 6,820.50	100%
RCEMS	EMS County I	\$ 11,918.00		\$ 11,918.00	100%
TAMU EMS	EMS County I	\$ 3,797.25		\$ 3,797.25	100%
WCEMS	EMS County I	\$ 9,199.00		\$ 9,199.00	100%
Other	EMS County I			\$ -	
Total Expenses		\$ 76,751.00	\$ -	\$ 76,751.00	100.00%

**BVRAC Unrestricted Budget****11/30/2020****Brazos Valley Regional Advisory Council**

<b>Expense</b>	<b>Category</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference (\$)</b>	<b>Difference (%)</b>
BVRAC Radios	Unrestricted	\$ 9,500.00	\$ 9,200.77	\$ 299.23	3%
Taxes	Unrestricted	\$ 1,000.00		\$ 1,000.00	100%
TETAF Dues	Unrestricted	\$ 1,000.00		\$ 1,000.00	100%
Stroke/Acute Care	Unrestricted	\$ 6,000.00		\$ 6,000.00	100%
Insurance	Unrestricted	\$ 2,500.00		\$ 2,500.00	100%
	Unrestricted	\$ -		\$ -	
	Unrestricted	\$ -		\$ -	
	Unrestricted	\$ -		\$ -	
Other	Unrestricted			\$ -	
Total Expenses		\$ 20,000.00	\$ 9,200.77	\$ 10,799.23	54.00%

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
8001 - Brazos Valley Regional Advisory Committee Unrestricted  
From 9/1/2020 Through 8/31/2021

		<u>Current Month Expenses</u>
Revenue		
Other Revenue	4251	
Not Applicable	9999	8,050.56
Annual Membership Dues	4511	
Not Applicable	9999	<u>4,700.08</u>
Total Revenue		<u>12,750.64</u>
Expense		
General Expenses		
Other Expense	5791	
BVRAC Hospital Care and Management Committee (8023)	8023	9,200.77
Total General Expenses		<u>9,200.77</u>
Total Expense		<u>9,200.77</u>
Net Revenue (Expense)		<u>3,549.87</u>

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8093 - BVRAC FY21 EMS RAC ALIGNMENT \$67,022

From 5/1/2020 Through 8/31/2021

		<u>Current Month Expenses</u>
Revenue		
State Grant Revenue	4211	33,511.00
Total Revenue		<u>33,511.00</u>
Expense		
General Expenses		
Third Party Telephone	5648	37.99
Total General Expenses		<u>37.99</u>
Salaries & Fringe		
Salaries		
Salaries	5110	3,456.92
Total Salaries		<u>3,456.92</u>
Fringe Benefits		
Payroll Taxes FICA	5151	196.08
Payroll Taxes Medicare	5152	45.85
TCDRS Retirement Contribution Expense	5180	183.88
Dental Insurance (JP)	5182	3.34
Vision Insurance (Vision Care)	5183	2.95
Hospitalization	5192	234.29
Term Life Insurance	5194	11.00
Total Fringe Benefits		<u>677.39</u>
Total Salaries & Fringe		<u>4,134.31</u>
Indirect Expenses		
Fixed Rate ISF		
Space Costs	5411	136.59
Third Party R.I.P.	5643	65.56
Third Party System Admin	5644	132.99
Total Fixed Rate ISF		<u>335.14</u>
Variable Rate ISF		
Third Party Copy/Fax	5645	0.16
Third Party Accounting Service	5646	21.60
Third Party Postage	5647	29.60
Third Party Indirect	5918	324.04
Accounting Svc ISF	6150	(0.03)
Human Resource Management ISF	6153	21.29
Total Variable Rate ISF		<u>396.66</u>
Total Indirect Expenses		<u>731.80</u>
Total Expense		<u>4,904.10</u>
Net Revenue (Expense)		<u>28,606.90</u>



## Brazos Valley Council of Governments

### Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8095 - BVRAC FY20 EMS LOCAL PROJ GRANT \$12,150

From 5/1/2020 Through 8/31/2020

		<u>Current Month Expenses</u>
Revenue		
State Grant Revenue	4211	
Not Applicable	9999	<u>12,150.00</u>
Total Revenue		<u>12,150.00</u>
Expense		
General Expenses		
Equipment > \$5000	5639	
BVRAC Injury Prevention (8004)	8004	<u>12,150.00</u>
Total General Expenses		<u>12,150.00</u>
Total Expense		<u>12,150.00</u>
Net Revenue (Expense)		<u>0.00</u>

## Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8096 - BVRAC SB500 FY20 EMS-RAC - CPS/EMS

From 1/1/2020 Through 6/30/2021

		<u>Current Month Expenses</u>
Expense		
General Expenses		
Equipment > \$5000	5639	
BVRAC Injury Prevention (8004)	8004	
Not Applicable	9999	<u>13,706.00</u>
Total General Expenses		<u>13,706.00</u>
Total Expense		<u>13,706.00</u>
Net Revenue (Expense)		<u>(13,706.00)</u>

## Brazos Valley Council of Governments

### Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8098 - BVRAC FY20 EMS COUNTY ALIGNMENT \$76,751

From 5/1/2020 Through 7/31/2021

		Current Period Actual
Revenue		
State Grant Revenue	4211	
Not Applicable	9999	
Not Applicable	9999	76,751.00
Total Revenue		76,751.00
Expense		
General Expenses		
Supplies	5510	
BVRAC Brazos County	8005	
Bryan Fire Department	8100	3,797.25
Texas A&M EMS	8101	3,797.25
BVRAC Leon County	8008	
St Joseph Regional EMS	8103	30,601.25
Jewett EMS	8105	6,820.50
BVRAC Robertson County	8010	
Robertson County EMS	8108	11,918.00
BVRAC Washington County	8011	
Washington County EMS	8109	9,199.00
Delegate Agency Costs	6178	
BVRAC Brazos County	8005	
College Station Fire Department	8102	3,797.25
BVRAC Leon County	8008	
Leon County	903	6,820.50
Total General Expenses		76,751.00
Total Expense		76,751.00
Net Revenue (Expense)		0.00

**BRAZOS VALLEY COUNCIL OF GOVERNMENTS**  
**Check/ Voucher Register**  
**From 5/1/2020 - 11/30/2020**

8001 - Brazos Valley Regional Advisory Committee Unrestricted							
ID	Effective		Payee	Check		Session ID	Cleared Status
	Date	Check Number		Amount	Transaction Description		
WASCOU	10/7/2020	130307	WASHINGTON COUNTY	<u>9,200.77</u>	BVRAC BVWACS Radios for DEPC, SJEMS & S&W CS	100720PAYMENTS	OS
Total 1012 - General Oper-BBT10302				9,200.77			

8093 - BVRAC FY21 EMS RAC ALIGNMENT \$67,022							
ID	Effective		Payee	Check		Session ID	Cleared Status
	Date	Check Number		Amount	Transaction Description		
VERWIR	11/11/2020	131129	VERIZON WIRELESS	37.99	VERIZON ACCT #320449593-0001 CYCLE 9/26/20 - 10/2/20	110920 BVCOG PYMTS	OS
Total 1012 - General Oper-BBT10302				<u>37.99</u>			

8095 - BVRAC FY20 EMS LOCAL PROJ GRANT \$12,150							
ID	Effective		Payee	Check		Session ID	Cleared Status
	Date	Check Number		Amount	Transaction Description		
AERCLA	9/3/2020	EFT-090320-01	AEROCLAVE, LLC	12,150.00	AeroClave Room Decontamination System	090320PAYMENT	CL
Total 1012 - General Oper-BBT10302				<u>12,150.00</u>			

8096 - BVRAC SB500 FY20 EMS-RAC -CPS/EMS							
ID	Effective		Payee	Check		Session ID	Cleared Status
	Date	Check Number		Amount	Transaction Description		
AERCLA	9/3/2020	EFT-090320-01	AEROCLAVE, LLC	13,706.00	AeroClave Room Decontamination System	090320PAYMENT	CL
Total 1012 - General Oper-BBT10302				<u>13,706.00</u>			

8098 - EMS COUNTY							
ID	Effective		Payee	Check		Session ID	Cleared Status
	Date	Check Number		Amount	Transaction Description		
BRYFIRDEP	8/27/2020	129984	BRYAN FIRE DEPARTMENT	3,797.25	EMS County Grant HHS000124600006 Reimbursement	082420GEN PayBryanFD	CL
COLSTAFIRDEP	6/10/2020	129458	COLLEGE STATION FIRE DEPARTMENT	3,797.25	EMS County Grant HHS000124600006	061020PAYMENTS	CL
HILLAKFIRDEP	9/9/2020	EFT-090920-13	HILLTOP LAKES FIRE DEPARTMENT	6,820.50	EMS County Grant HHS000124600006	090920PAYMENTS	CL
JEWEWSINC	8/27/2020	EFT-082720-08	JEWETT EMS INC	6,820.50	EMS County Grant HHS000124600006	082620PMT Jewett	CL
ROBCOUEMS	9/17/2020	EFT-091720-16	ROBERTSON COUNTY EMS	11,918.00	EMS County Grant HHS000124600006	091720PAYMENT	CL
STJOSEMS	9/9/2020	130120	ST JOSEPH EMS	30,601.25	EMS County Grant HHS000124600006	090920PAYMENTS	OS
WASCOUEMS	11/11/2020	EFT-091720-18	WASHINGTON COUNTY EMS	9,199.00	EMS COU 000124600006 Reimb Elig 9,199 of 9,494.92	110920 BVCOG PYMTS	OS
TEXAMUNI-EMS	9/17/2020	EFT-091720-18	TEXAS A&M UNIVERSITY EMS	<u>3,797.25</u>	EMS County Grant HHS000124600006	091720PAYMENT	CL
Total 1012 - General Oper-BBT10302				<u>76,751.00</u>			

REPORT TOTAL

111,845.76

**BRAZOS VALLEY COUNCIL OF GOVERNMENTS**  
**Revenue Ledger**  
**From 5/1/2020 - 11/30/2020**

<i>8001 - Brazos Valley Regional Advisory Committee Unrestricted</i>						
<b>Deposit Document</b>				<b>Cleared</b>		
<b>FUNCT CODE</b>	<b>Effective Date</b>	<b>Amount</b>	<b>Number</b>	<b>Deposit Description</b>	<b>Session ID</b>	<b>Status</b>
9999	9/29/2020	250.00	651	2021 BVRAC Dues - Kevin Deramus	21CR10014	CL
9999	10/7/2020	1,150.08	890063	Robertson Co EMS Inv#212183 - Annual Maintenance Radios	21CR10036	OS
9999	10/7/2020	500.00	890064	Physicians Centre Hospital membership Dues	21CR10036	OS
9999	10/16/2020	250.00	CR11001-009	Blinn College Membership Dues FY21	21CR11001	OS
9999	10/16/2020	250.00	CR11001-010	Hilltop Lakes VFD Membership Dues FY21	21CR11001	OS
9999	10/16/2020	1,150.08	CR11001-008	Scott & White Inv#212183 BVWAC Radio Maintenance	21CR11001	OS
9999	10/22/2020	500.00	CR11003-004	Baylor Scott & White Inv#01-21-016 FY21 Dues	21CR11003	OS
9999	10/22/2020	500.00	CR11002-005	Baylor Scott & White Inv#01-21-011 FY21 Dues	21CR11002	OS
9999	10/22/2020	4,312.80	CR11002-001	CATRAC Inv#112182 BVWAC Radios	21CR11002	OS
9999	11/12/2020	500.00	CR11042-002	Encompass Health FY21 Membership Dues Inv#12126 BVRAC	21CR11042	OS
9999	11/12/2020	500.00	CR11042-001	Common Spirit BVRAC Inv#09302050000 Debra Burkhardt Due	21CR11042	OS
9999	11/12/2020	50.00	CR11042-003	Brazos County BVRAC FY21 Membership Dues Inv#01-21-15	21CR11042	OS
9999	11/18/2020	2,587.68	CR11043-005	Common Spirit BVRAC Inv#212181 9.25.20	21CR11043	OS
9999	11/18/2020	250.00	CR11043-006	Common Spirit BVRAC FY21 Membership Dues - Billy Rice EM!	21CR11043	OS
		<u>12,750.64</u>	Total 1012 - General Oper-BBT10302			

Report Total 12,750.64

## DISTRIBUTION PLAN

### EMS/COUNTY

Date Completed:	4.21.20	Person Completing Form:	Roger Sheridan
Grantee Name:	Brazos Valley Reginal Advisory Council		
Grantee Address:	3991 East 29th ST		
	Bryan, TX 77802		
Phone Number:	979.595.2800	Contract No. (Number is on your Contract):	HHS00012460006
Contract Year:	FY21	Contract Term:	5/01/2020 - 08/31/2021

EMS PROVIDER RECEIVING FUNDS	COUNTY	AMOUNT TO EMS PROVIDER (AMOUNT MUST BE A WHOLE NUMBER)
Bryan Fire Department	Brazos	\$3,797
College Statin Fire Department	Brazos	\$3,797
CHI St. Joseph Regional Health Center EMS	Brazos	\$3,797
Texas A&M Univesity EMS	Brazos	\$3,797
CHI St. Joseph Regional Health Center EMS	Burleson	\$9,113
CHI St. Joseph Regional Health Center EMS	Grimes	\$11,136
Hilltop Lakes VFD	Leon	\$6,821
Jewett EMS	Leon	\$6,821
CHI St. Joseph Regional Health Center EMS	Madison	\$6,555
Robertson County EMS	Robertson	\$11,918
Washington County EMS	Washington	\$9,199
		\$0
EMS Providers project period is from 9.1.20 to 7.31.21		\$0
Purpose: Keep funding streams separate		\$0
Provideers must submit for reimbursement		\$0
		\$0
		\$0
PAGE 1 TOTAL		\$76,751
PAGE 2 TOTAL		\$0
PAGE 3 TOTAL		\$0
PAGE 4 TOTAL		\$0
GRAND TOTAL (ALL PAGES)		\$76,751
EMS/COUNTY ALLOCATION - Enter your TOTAL EMS/CO Allocation (ATTACHMENT A-2 FY20 Statement of Work)		\$76,751
THIS AMOUNT MUST BE ZERO, any other amount requires revising of distribution amounts.		\$0



## AGENCY MEMBERSHIP DUES AND FORMS 2021

<i>Entity</i>	<i>Date Paid</i>	<i>Amount</i>		<i>Date Rep Form Received</i>
<b>Hospitals</b>				
Baylor Scott & White Brenham	10/22/2020	\$500.00		9/19/2020
Baylor Scott & White College Station	10/22/2020	\$500.00		10/1/2020
CAPROCK				
CHI St Joseph Health Regional Hospital	10/5/2020	\$500.00		10/5/2020
CHI St. Joseph Health Burleson Hospital				
CHI St. Joseph Health College Station				10/1/2020
CHI St. Joseph Health Grimes Hospital				11/6/2020
CHI St. Joseph Health Madison Hospital	11/12/2020	\$500.00		
Encompass Health	11/12/2020	\$500.00		
SignatureCare	10/26/2020	\$500.00		9/30/2020
The Physicians Centre	10/6/2020	\$500.00		9/30/2020
<b>EMS Agencies</b>				
Bryan Fire Deparment	10/1/2020	\$250.00		9/29/2020
College Station Fire Department	11/19/2020	\$250.00		
Hilltop Lakes VFD	10/16/2020	\$250.00		
Jewett EMS				
PHI, Inc				
Robertson County EMS				
CHI St. Joseph EMS	11/18/2020	\$250.00		
Texas A&M University EMS				
Reach Air Medical				9/30/2020
Washington County EMS	9/29/2020	\$250.00		9/29/2020
<b>FRO's/ Other Institutions</b>				
Brazos County Health District	11/12/2020	\$50.00		
Washington County OEM	10/1/2020	\$50.00		
<b>Colleges</b>				
Blinn College EMS Program	10/16/2020	\$250.00		9/29/2020

# **BVRAC Dues**

Hospitals      \$500

EMS Agencies / Programs      \$250

Non-EMS/Hospital Agencies      \$50



## ***Brazos Valley Regional Advisory Council***

**January 1, 2021 –December 31, 2021**

### **Agency Representation Form (EMS)**

A Primary and Alternate voting member shall be established by the agency director or other administrator with the authority to make decisions regarding system development and funding. Agencies shall abide by the Bylaws set forth by the Brazos Valley Regional Advisory Council (BVRAC) to maintain active membership.

<b><i>Primary Voting Member</i></b>	<b><i>Alternate Voting Member</i></b>	<b><i>Alternate Voting Member</i></b>
Name:	Name:	Name:
Title:	Title:	Title:
Mailing Address:	Mailing Address:	Mailing Address:
Phone:	Phone:	Phone:
Fax:	Fax:	Fax:
E-Mail:	E-Mail:	E-Mail:
<b><i>Agency Information</i></b>		
Agency Name:	Director/Chief:	
Mailing Address:	E-Mail:	
	Operations Director:	
Phone:	E-Mail:	
Fax:	Emergency Preparedness Contact:	
Number of Stations:	E-Mail:	
<b><i>Communications</i></b>		
Communication System Used:	Secondary Radio Frequency:	
Primary Radio Frequency:	Other Frequencies(s):	
<b><i>Unit Information</i></b>		
BLS:	BLS-MICU Capable:	
ALS:	Critical Care/Neonate:	
MICU:	Supervisors:	
<b><i>Signatures</i></b>		
Printed Name:		
Title:		
Signature:		Date:



## ***Brazos Valley Regional Advisory Council***

**January 1, 2021 –December 31, 2021**

### **Agency Representation Form (Hospital)**

A Primary and Alternate voting member shall be established by the agency director or other administrator with the authority to make decisions regarding system development and funding. Agencies shall abide by the Bylaws set forth by the Brazos Valley Regional Advisory Council (BVRAC) to maintain active membership.

<b><i>Primary Voting Member</i></b>	<b><i>Alternate Voting Member</i></b>	<b><i>Alternate Voting Member</i></b>
Name:	Name:	Name:
Title:	Title:	Title:
Mailing Address:	Mailing Address:	Mailing Address:
Phone:	Phone:	Phone:
Fax:	Fax:	Fax:
E-Mail:	E-Mail:	E-Mail:
<b><i>Agency Information</i></b>		
Facility Name:	Trauma Director:	
Mailing Address:	E-Mail:	
	Trauma Coordinator:	
Phone:	E-Mail:	
Fax:	ED Director:	
EMS Phone# or Frequency:	E-Mail:	
Trauma Designation Level:	Emergency Preparedness Contact:	
Chest Pain/Stroke Center:	E-Mail:	
<b><i>Bed Information</i></b>		
ER Beds:	Pediatric:	
ICU:	Rehabilitation:	
Med-Surg:	<b>TOTAL BEDS:</b>	
<b><i>Signatures</i></b>		
Printed Name:		
Title:		
Signature:		Date:



## ***Brazos Valley Regional Advisory Council***

**January 1, 2021 –December 31, 2021**

### **Non EMS-Hospital Entities Representation Form**

A Primary and Alternate voting member shall be established by the agency director or other administrator with the authority to make decisions regarding system development and funding. Agencies shall abide by the Bylaws set forth by the Brazos Valley Regional Advisory Council (BVRAC) to maintain active membership.

<b><i>Primary Voting Member</i></b>	<b><i>Alternate Voting Member</i></b>	<b><i>Alternate Voting Member</i></b>
Name:	Name:	Name:
Title:	Title:	Title:
Mailing Address:	Mailing Address:	Mailing Address:
Phone:	Phone:	Phone:
Fax:	Fax:	Fax:
E-Mail:	E-Mail:	E-Mail:
<b><i>Agency Information</i></b>		
Agency Name:	Director/Chief:	
Mailing Address:	E-Mail:	
	Operations Director:	
Phone:	E-Mail:	
Fax:	Emergency Preparedness Contact:	
Number of Stations:	E-Mail:	
<b><i>Communications</i></b>		
Communication System Used:	Secondary Radio Frequency:	
Primary Radio Frequency:	Other Frequencies(s):	
<b><i>Signatures</i></b>		
Printed Name:		
Title:		
Signature:		Date:

FY20  
**Brazos Valley Regional Advisory Council**  
**EMS RAC Goals and Objectives**  
 9/1/2020 - 8/31/2021

RAC Name:	Brazos Valley Regional Advisory Council
Address:	3991 East 29 <sup>th</sup> St. Bryan TX 77802
Name of Person completing the form:	Roger Sheridan
Contract Number:	HHS000124600006
TSA Region:	TSA-N
<i>BVRAC Fiscal Year Objectives to be completed on or before 8.31.21</i>	<p><b>BVRAC</b></p> <ul style="list-style-type: none"> <li>• BVRAC's primary objective is to provide educational opportunities for both individual and for the region that cover all medical professions that enhances the delivery of EMS and Trauma patient care. These opportunities include sending designated personnel to specified training and hosting regional training classes.</li> <li>• Continue to support COVID-19 prevention, protection, mitigation, response, and recovery activities through collaboration, coordination, information sharing, and planning initiatives.</li> <li>• Conduct at a minimum (10 out of 12) Board of Director's meetings and (4 out of 6) General Assembly meetings to ensure BVRAC objectives are implemented.</li> <li>• Met all contractual reporting and financial requirements throughout the fiscal year.</li> <li>• General Assembly approves the Trauma Systems plan NLT than the end of the fiscal year.</li> </ul> <p><b>Injury Prevention</b></p> <ul style="list-style-type: none"> <li>• Purchase (3) Decontamination units with solution by 31DEC20 to issue to regional hospitals and EMS providers in response to COVID-19</li> <li>• Purchase (1) small Stop The Bleed training kit for a rural hospital by 31DEC20 to conduct STB training in the region</li> <li>• Provide an injury prevention update on the top (5) regional and state initiatives to General Assembly no later than JUN21</li> </ul> <p><b>Education</b></p> <ul style="list-style-type: none"> <li>• Support (2) regional training courses in support of the regional medical community n later than 31AUG21</li> </ul>



FY20

## Brazos Valley Regional Advisory Council

### EMS RAC Goals and Objectives

9/1/2020 - 8/31/2021

	<ul style="list-style-type: none"><li>• Provide educational briefings during each General Assembly for FY20</li><li>• Provide training opportunity updates during each General Assembly meeting till 31AUG21</li><li>• Provide “Stop The Bleed” training in partnership with Injury Prevention for the Brazos Valley at earliest opportunity pending COVID-19 restrictions.</li></ul> <p>Pre-Hospital</p> <ul style="list-style-type: none"><li>• Conduct an EMS needs assessment no later than MAY21 to identify future projects</li><li>• Provide a regional EMS Capability brief to General Assembly no later than 31AUG21</li></ul> <p>DEPC</p> <ul style="list-style-type: none"><li>• Present Equipment/Supplies capabilities brief to General Assembly NLT 31AUG21</li><li>• Conduct a Medical COVID-19 Response AAR NLT FEB21</li></ul> <p>Stroke</p> <ul style="list-style-type: none"><li>• Provide a (2) day Stroke/Cardiac Symposium by 31AUG21</li><li>• Provide a Stroke Protocol update to General Assembly no later than JUN21</li></ul> <p>PA/SQI</p> <ul style="list-style-type: none"><li>• Conduct no less than 3 case studies based on findings to General Assembly by 31AUG21</li></ul> <p>Perinatal</p> <ul style="list-style-type: none"><li>• Conduct two regional trainings to improve EMS response capabilities</li><li>• Present Perinatal response plan to General Assembly NLT 31AUG21</li></ul> <p>EMC at Large</p> <ul style="list-style-type: none"><li>• Present to DEPC emergency regional capabilities NLT 31AUG21</li></ul>
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**Brazos Valley Regional Advisory Council  
2020 Member Agency Participation**

	February	April	June	August	October	December	Attendance 2020
<b>Hospitals</b>							
Baylor Scott & White Brenham	X	X	X	X	X		
Baylor Scott & White College Station	X	X	X	X	X		
CAPROCK	?	X	?	X	X		
CHI St. Joseph Regional Bryan	X	X	X	X	X		
CHI St. Joseph Burleson	X	X	X	X	X		
CHI St. Joseph College Station	X	X	X	X	X		
CHI St. Joseph Grimes	X	X	X	X	X		
CHI St. Joseph Madison	X	?	X	X	X		
Encompass Health	X	?	?	?	?		
The Physicians Centre	X	X	X	X	X		
Signature Care	?	?	?	?	?		
<b>EMS Agencies</b>							
Bryan Fire Department	?	X	X	X	X		
College Station Fire Department	X	X	?	X	X		
Hilltop Lakes VFD	X	X	X	X	X		
Jewett	X	?	X	X	X		
PHI	X	?	?	?	?		
Robertson County EMS	X	X	?	X	?		
St. Joseph EMS	X	X	X	X	X		
Texas A&M University EMS	X	?	X	X	X		
Washington County EMS	X	X	X	?	X		
<b>FRO's/Other Institutions</b>							
Washington County OEM	X	X	X	X	X		
**Brazos County Health Department	?	X	X	X	?		
<b>Colleges</b>							
**Blinn College	?	X	X	X	X		

X= Attended Meeting.

?=Absent

\*\*= Non Voting Agencies