



**Brazos Valley Regional Advisory Council
Board of Directors Meeting
February 2, 2023**

Agenda	1
January 13, 2022 BOD Meeting Minutes	2-6
Financials	7-20
Agency Dues and Forms Tracker	21
Board of Directors Participation Tracker 2023	22

AGENDA

**Brazos Valley Regional Advisory Council
Board of Directors Meeting
9:00 FEBRUARY 2, 2023
CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX**

- I. Call to Order**
- II. Introductions**
- III. Approval of Board of Director's January 13, 2023 Meeting Minutes**
- IV. Financial Report**
- V. Executive Director Report**
- VI. Discussion and/or Action Items**
 - A. Consider for approval purchase of McGrath Laryngoscopes for EMS Agencies
 - B. Consider for approval purchase of Active Shooter Kits for EMS Agencies
 - C. Discuss FY23 Budget Adjustment - RAC Data Collaborative Invoice
 - D. Discussion of Pulsara
 - E. Discussion of Senate Bill 8 Requests and Activities
- VII. Committee Significant Items**
- VIII. Open Forum**
- IX. Important Dates**
 - A. Board of Directors Meetings March 10, 2023
- X. Adjourn**

**Zoom Link for Participation -
Topic: BVRAC Board of Directors Meeting**

Join Zoom Meeting

<https://us06web.zoom.us/j/82169770424?pwd=TVNQdktOSEl5MUpNYUtxcTBLT3BCUT09>

**Meeting ID: 821 6977 0424 Passcode: 122623
Dial In +1 346 248 7799 US (Houston)**

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
 1000 January 13, 2023
 Brazos Valley Council of Governments Building
 3991 E. 29th Street, Bryan, Texas 77802

Members Present

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Chair	Billy Rice	CHI St. Joseph Health EMS	Absent
Vice Chair	Ashley Kopech	Baylor Scott & White-CS	Present
Secretary	Lori Porter	CHI St. Joseph Health – CS	Present
Treasurer	Patti Parks	Baylor Scott & White-Brenham	Present
Injury Prevention	Ashley Johse	CHI St Joseph Health – CS	Present
Stroke	Paula Terrell	CHI St Joseph Regional	Present
Education	Jason Giles	College Station Fire Department	Present
Hospital & Acute Care	Lacey Krchnak	CHI St. Joseph Grimes	Present
Systems QI / Physician’s Advisory	Dr. Vincent Ohaju	CHI St. Joseph Health Regional	Absent
DEPC/BVHCC	Bryan Ruemke	Washington County OEM	Present
Pre-Hospital	Kevin Deramus	Washington County EMS	Present
Perinatal	Dr. Katie Brading	CHI St. Joseph Health Regional	Present
EMC at Large	David Lilly	Grimes County OEM	Present

Staff Present

<u>Position</u>	<u>Name</u>	<u>Agency</u>	<u>Absent/ Present</u>
Program Manager	Cagan Baldree	BVCOG	Present
Deputy Director	Roger Sheridan	BVCOG	Present
Senior Accountant	Zeb Heckmann	BVCOG	Present
Planner	Rebecca Hill	BVCOG	Present

- I. **Call to Order** – The meeting was called to order at 10:00 A.M. by Vice Chair Kopech.
- II. **Introductions** – All members introduced themselves.
- III. **Approval of December 1, 2022 Meeting Minutes** – Members present reviewed the minutes. Mr. Deramus motioned to approve the December 1, 2022 meeting minutes. Ms. Parks seconded; motion carried.
- IV. **Financial Report** – Mr. Baldree directed the board’s attention to page 5 in the board packet for the financial report. The administrative costs are updated through November 30th and the purchases are up to date. Several agencies have submitted requests for EMS County funds and have been reimbursed. Please review the chart and make sure your information is correct and you have received payment if requested. There are five students that have been approved (4 for CHI and 1 for Robertson County) for payment with the Senate Bill 8 funds.

The board will need to consider a budget adjustment in unrestricted once all dues have come in.

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
1000 January 13, 2023
Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

Mr. Deramus motioned to approve the financial report as presented. Ms. Johse seconded; motion carried.

V. Executive Directors Report

- A. Senate Bill 8** – BVRAC is set to sign an MOU with Blinn which will make the process much smoother. There have been several conversations regarding self-hosted EMT courses. The funds are eligible for any EMT course that is accredited in the state. The scholarship money is for students, not for agencies. Each student will have to submit an application. The agency must be able to show that their budget was not changed based on the SB8 funds.
- B. Symposium and Active Shooter Course** – The Brazos Center has waived the fees in the past for courses for first responders. This needs to be verified in regards to the Active Shooter Course. The quote for the two-day Symposium on September 6th and 7th is \$2,200. The Active Shooter Course will be May 2nd and 3rd. This will need to be booked soon to ensure these dates are formally booked. The cost for the Active Shooter Course is \$9,000 which will close out the carryover funds from last year.
- C. Purchase Updates**
1. Wristbands – The wristbands have been received and CHI St. Joseph and College Station Fire have already picked up their wristbands. Washington County EMS will be picking some up today. There will be a small stockpile kept back at BVCOG offices to help supplement any agency that may run out of wristbands before another order is placed.
 2. Needs Assessment – The current status with addressing needs and purchases on the needs assessment is:
 - a. Training Courses –
 - The Rural Trauma Course was held last month.
 - Active Shooter is being scheduled.
 - Pinnacle has been discussed.
 - The Board can look at hosting a HazMat Training for Healthcare later in the year.
 - b. Equipment
 - Purchased – Training Mannequins have been purchased and some are being held at College Station Fire and some are in the BVCOG offices and are available for any training needs.
 - The rest of the purchases are up for discussion throughout the year including McGraths for TAMU EMS, Hazmat/Decon and other supplies for Grimes CHI St. Joseph, Active Shooter Kits, and Fetal Monitors

The Active Shooter Kits are intended to help a truck be able to support a mass casualty event and additional trucks/kits can add to the ability to respond. The quote is roughly \$500/kit. May want to wait until after the Active Shooter course to purchase.

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
1000 January 13, 2023
Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

Ms. Parks asked if BVRAC paid for someone to travel to Pinnacle and do a presentation. It would be good if this person could present their paper at the symposium.

3. BVRAC received a trailer registration form. After review of files and documents it was determined that the trailer was registered under Scott & White. The trailer has been transferred to College Station Fire. The paperwork will be forwarded to College Station.

VI. Discussion and/or Action Items

- A. Consider for approval granting Mr. Baldree authority to sign contracts for Active Shooter Course and Symposium** – Mr. Deramus made a motion to grant Mr. Baldree authority to sign contracts for the Active Shooter Course and Symposium. Ms. Parks seconded; motion carried.
- B. Consider for approval support of Washington County Volunteer Fire Department request with 3 MMUs** – Mr. Ruemke shared that a Washington County Volunteer Fire Department is planning to host a Wildland Fire Training Course. The MMUs would be set up close to the field practice area to act as a classroom for the participants. They could do their classroom activities inside and be able to step out and do their actual practice. Washington County OEM would support this effort and provide one of the MMUs. The goal is to do the training sometime between March and May. It will be the responsibility for each entity that brings an MMU to have a person that brings the MMU and supervises set up and take down. The MMUs have not been set up as a group for a while so it may be a good opportunity to get the tents set up and inventory done. This item was tabled until February to allow information to be sent to Mr. Baldree regarding the specifics and dates.
- C. Discuss FY23 RAC Data Collaborative Invoice** – The Board has discussed and agreed to support the RAC Data Collaborative during several previous meetings. The question is where should this expense be categorized going forward. Should this invoice be paid out of the contract budget or unrestricted. Ms. Parks stated that the data being collected is hospital and stroke related. The budget amendment to add the RAC Data Collaborative expense into the EMS RAC Stroke line item will be put up for approval at the next meeting.
- D. Discuss Injury Prevention Fall Prevention Education** – The Injury Prevention and Education Chairs met and discussed other services and courses that could be offered outside of Stop the Bleed since there are many community partners offering Stop the Bleed Courses in the area. They will still provide STB courses when requested but will not be seeking any out. Efforts are going to be focused on another population. Falls are the number one mechanism of injury in the region. The idea discussed is to go out to the Assisted Living Centers and providing a 30-minute training and packet of information on Fall Prevention. They would also play a game like Bingo with prizes being non-slip socks and other related materials. BVCOG has an Ombudsmen Program and Meals on Wheels that would be good resource for contacts and getting information out to home-bound individuals. Mr. Deramus would like to take care of the Brenham area.

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
1000 January 13, 2023
Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

- E. Discuss Pulsara** – This has been a standing topic in the EMS Chiefs Meeting for the last six or seven months. Several Hospital representatives have showed up to these meetings and have provided input to the Chiefs to standardize the reports. The information was taken back to the departments and implemented the items that made sense. There was a Pulsara outage, and it does need to be discussed what happens when we do have to revert to radio/phone call contacts. Mr. Deramus would like to provide minutes for the workgroups to the General Assembly group. Ms. Kopech asked if there has been any feedback from the hospitals once the changes were made. Brenham has provided feedback from the Brenham Nurses in some cases. Ms. Kopech expressed that hospitals should be providing that feedback since it is the only way the system will get better. Ms. Johse shared that Ms. Christian talked with Bryan Fire and other agencies and asked that the facility be radioed or called with Code 3 patients. This seems to be working.
- F. Discussion of Senate Bill 8 Requests and Activities** – BVRAC has not received as many as anticipated for these funds. The information will be sent out again to confirm that everyone has submitted their forms.

VII. Committee Reports

- A. Education** (Ashley Kopech for Jason Giles) – Covered in Action Items
- B. Pre-Hospital** (Kevin Deramus) – There are four standing agenda items for the Pre-Hospital Committee (Texas Wristbands, Senate Bill 8, Pulsara and Regional Needs Assessment). Let Mr. Deramus know if any other items need to be added.
- C. Hospital Care and Management/ Acute Care** (Lacey Krchnak) – No report
- D. Stroke** (Paula Terrell) – No Report
- E. System QI/Physician’s Advisory** (Dr. Ohaju) - No Report
- F. Injury Prevention** (Ashley Johse) – No Report
- G. Disaster/Emergency Preparedness Committee** (Bryan Ruemke) – There was a meeting last week with CATRAC. There will be quarterly HCC Chair meetings so the RACs can stay on the same page. There will be one standard plan and each region will have an annex with the specifics for that area. They are working on burn and pediatric exercises and are looking at having an EMTF component to those. The EMTF for this region is not deployable and needs repairs. This will be a funding priority for CATRAC HPP funds. Will be trying to get water quick connect information for hospitals together.
- H. Perinatal** (Dr. Brading) – No report

VIII. Open Forum

Purchasing Solutions here at BVCOG has communications with OnMed. It is a portable Telemed option that could be set up in areas for the region. It is basically a doc in a box. They can prescribe and give medications. Could be a good option for jail systems to reduce travel expenses.

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
1000 January 13, 2023
Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

Amber Heredia is the new Trauma Coordinator for the CHI College Station Hospital. Ms. Porter is moving to a management position at CHI Bryan but will be staying on with BVRAC Board.

IX. Important Dates

A. Board of Directors and General Assembly Meeting February 2, 2023

X. **Adjourn** – Meeting adjourned at 10:55 am.

BVRAC Budget 01SEP22 to 31AUG23

1/31/2023

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ 19,522.94	\$ 30,867.06	61%
EMS RAC	EMS RAC	\$ 35,830.00	\$ 1,671.73	\$ 34,158.27	95%
EMS County	EMS County	\$ 85,220.00	\$ 22,313.50	\$ 62,906.50	74%
EMS RAC-FY22	EMS RAC	\$ 12,678.49	\$ 7,718.91	\$ 4,959.58	39%
EMS County-SB 8	EMS County	\$ 246,086.63	\$ 25,249.15	\$ 220,837.48	90%
Unrestricted	Unrestricted	\$ 20,950.00	\$ 19,012.32	\$ 1,937.68	9%
Total Expenses		\$ 451,155.12	\$ 95,488.55	\$ 355,666.57	78.83%

BVRAC EMS RAC Budget 01SEP22 to 31AUG23

1/31/2023

Brazos Valley Regional Advisory Council (EMS RAC \$35,830.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	EMS RAC	\$ 9,000.00	\$ 1,336.71	\$ 7,663.29	85%
Education	EMS RAC	\$ 10,000.00	\$ -	\$ 10,000.00	100%
Injury Prevention	EMS RAC	\$ 9,830.00	\$ -	\$ 9,830.00	100%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Stroke/Cardiac	EMS RAC	\$ -	\$ -	\$ -	
Perinatal	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
GETAC	EMS RAC	\$ 4,000.00	\$ 335.02	\$ 3,664.98	92%
Staff Travel	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Total Expenses		\$ 35,830.00	\$ 1,671.73	\$ 34,158.27	95.33%

BVRAC RAC System Development Budget 01SEP22 to 31AUG23

1/31/2023

Brazos Valley Regional Advisory Council (RAC Sys Dev \$50,390.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	RAC Sys Dev	\$ 50,390.00	\$ 19,522.94	\$ 30,867.06	61%
Injury Prevention	RAC Sys Dev	\$ -	\$ -	\$ -	-
Acute Care/Hosp. Mgt.	RAC Sys Dev	\$ -	\$ -	\$ -	-
Stroke/Cardiac	RAC Sys Dev	\$ -	\$ -	\$ -	-
Perinatal	RAC Sys Dev	\$ -	\$ -	\$ -	-
Other	RAC Sys Dev	\$ -	\$ -	\$ -	-
Total Expenses		\$ 50,390.00	\$ 19,522.94	\$ 30,867.06	61.26%

BVRAC RAC EMS COUNTY 01SEP22 to 31AUG23

1/31/2023

Brazos Valley Regional Advisory Council (\$85,219.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Bryan Fire Dept EMS	EMS County	\$ 4,016.00	\$ -	\$ 4,016.00	100%
CSFD EMS	EMS County	\$ 4,016.00	\$ 4,016.50	\$ (0.50)	0%
CHI ST Joseph EMS Brazos	EMS County	\$ 4,017.00	\$ -	\$ 4,017.00	100%
CHI ST Joseph EMS Burleson	EMS County	\$ 10,210.00	\$ -	\$ 10,210.00	100%
CHI ST Joseph EMS Grimes	EMS County	\$ 12,484.00	\$ -	\$ 12,484.00	100%
CHI ST Joseph EMS Leon	EMS County	\$ 5,300.00	\$ -	\$ 5,300.00	100%
CHI ST Joseph EMS Madison	EMS County	\$ 7,245.00	\$ -	\$ 7,245.00	100%
Hilltop Lake VFD EMS	EMS County	\$ 5,300.00	\$ -	\$ 5,300.00	100%
Jewett EMS	EMS County	\$ 5,300.00	\$ 5,300.00	\$ -	0%
RCEMS	EMS County	\$ 12,996.00	\$ 12,997.00	\$ (1.00)	0%
TAMU EMS	EMS County	\$ 4,017.00	\$ -	\$ 4,017.00	100%
WCEMS	EMS County	\$ 10,318.00	\$ -	\$ 10,318.00	100%
Total Expenses		\$ 85,219.00	\$ 22,313.50	\$ 62,905.50	73.82%

BVRAC EMS County - SB 8 Budget 01SEP22 to 31DEC24

1/31/2023

Brazos Valley Regional Advisory Council (EMS County - SB 8 \$373,687.11)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	EMS County	\$ 72,914.56	\$ 1,249.15	\$ 71,665.41	98%
Incentives	EMS County	\$ 54,685.92	\$ -	\$ 54,685.92	100%
Bryan Fire Dept EMS	EMS County	\$ 30,221.17	\$ -	\$ 30,221.17	100%
CHI St Joseph EMS	EMS County	\$ 86,346.19	\$ 24,000.00	\$ 62,346.19	72%
College Station FD EMS	EMS County	\$ 34,538.47	\$ -	\$ 34,538.47	100%
Hilltop Lakes VFD EMS	EMS County	\$ 4,317.31	\$ -	\$ 4,317.31	100%
Jewett EMS	EMS County	\$ 17,269.24	\$ -	\$ 17,269.24	100%
Robertson County EMS	EMS County	\$ 30,221.17	\$ -	\$ 30,221.17	100%
Texas A&M University EMS	EMS County	\$ 12,951.93	\$ -	\$ 12,951.93	100%
Washington County EMS	EMS County	\$ 30,221.17	\$ -	\$ 30,221.17	100%
Total Expenses		\$ 373,687.13	\$ 25,249.15	\$ 348,437.98	93.24%

BVRACFY2022 EMS RAC Carryover Budget 01SEP21 to 31AUG22

1/31/2023

Brazos Valley Regional Advisory Council (EMS RAC FY 2022 CARRY OVER FUNDS \$12,678.49)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	EMS RAC	\$ -	\$ -	\$ -	
Education	EMS RAC	\$ 7,142.66	\$ 3,067.41	\$ 4,075.25	57%
Injury Prevention	EMS RAC	\$ 5,126.94	\$ -	\$ 5,126.94	100%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 408.89	\$ 2,450.74	\$ (2,041.85)	-499%
Stroke/Cardiac	EMS RAC	\$ -	\$ -	\$ -	
Perinatal	EMS RAC	\$ -	\$ -	\$ -	
GETAC	EMS RAC	\$ -	\$ 1,157.84	\$ (1,157.84)	
Staff Travel	EMS RAC	\$ -	\$ 1,042.92	\$ (1,042.92)	
		\$ -	\$ -	\$ -	
Total Expenses		\$ 12,678.49	\$ 7,718.91	\$ 4,959.58	39.12%

BVRAC Unrestricted Budget

1/31/2023

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ 7,592.54	\$ 2,407.46	24%
Taxes	Unrestricted	\$ 1,200.00	\$ -	\$ 1,200.00	100%
TETAF Dues	Unrestricted	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Stroke/Acute Care	Unrestricted	\$ 6,000.00	\$ 10,660.65	\$ (4,660.65)	-78%
Insurance	Unrestricted	\$ 2,750.00	\$ -	\$ 2,750.00	100%
Training & Meeting	Unrestricted	\$ -	\$ 759.13	\$ (759.13)	
	Unrestricted	\$ -	\$ -	\$ -	
Total Expenses		\$ 20,950.00	\$ 19,012.32	\$ 1,937.68	9.25%

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
8001 - Brazos Valley Regional Advisory Committee BVRAC Unrestricted
From 9/1/2022 Through 12/31/2022

		<u>Current Month Expenses</u>
Revenue		
Other Revenue	4251	12,659.13
Annual Membership Dues	4511	6,800.00
Total Revenue		<u>19,459.13</u>
Expense		
General Expenses		
Supplies	5510	2,377.50
Other Expense	5791	10,247.42
Training and Meeting Expense	5798	6,387.40
Total General Expenses		<u>19,012.32</u>
Total Expense		<u>19,012.32</u>
Net Revenue (Expense)		<u>446.81</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 8202 - BVRAC FY23 RAC SYSTEMS DEVELOPMENT \$50,390.00
 From 9/1/2022 Through 12/31/2022

		Current Month Expenses
Revenue		
State Grant Revenue	4211	50,390.00
Total Revenue		50,390.00
Expense		
General Expenses		
Auto Allowance	5170	126.33
Membership Dues	5790	1,746.71
Total General Expenses		1,873.04
Salaries & Fringe		
Salaries		
Salaries	5110	13,679.61
Other Compensation	5114	64.00
Total Salaries		13,743.61
Fringe Benefits		
Payroll Taxes FICA	5151	841.20
Payroll Taxes Medicare	5152	196.75
Phone Stipends	5172	74.62
TCDRS Retirement Contribution	5180	972.31
Vision Insurance (Vision Care)	5183	14.78
LTC Premium-ER	5184	6.81
Short Term Disability - ER	5186	39.29
Hospitalization	5192	162.25
Term Life Insurance	5194	68.30
Disability Insurance	5195	30.86
Unemployment Insurance	5196	1.67
Workers Compensation Ins	5197	3.70
Total Fringe Benefits		2,412.54
Total Salaries & Fringe		16,156.15
Indirect Expenses		
Fixed Rate ISF		
Space Costs	5411	574.20
Third Party R.I.P.	5643	65.56
Third Party System Admin	5644	132.99
Total Fixed Rate ISF		772.75
Variable Rate ISF		
Third Party Postage	5647	1.71
Accounting Svc ISF	6150	77.84
Copy Fax Service ISF	6152	34.79
Human Resource Management ISF	6153	606.66
Total Variable Rate ISF		721.00
Total Indirect Expenses		1,493.75
Total Expense		19,522.94

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8202 - BVRAC FY23 RAC SYSTEMS DEVELOPMENT \$50,390.00

From 9/1/2022 Through 12/31/2022

	<u>Current Month Expenses</u>
Net Revenue (Expense)	<u>30,867.06</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8203 - BVRAC FY23 EMS RAC \$35,830.00

From 9/1/2022 Through 12/31/2022

		Current Month Expenses
Revenue		
State Grant Revenue	4211	35,830.00
Total Revenue		35,830.00
Expense		
General Expenses		
Travel	5310	335.02
Total General Expenses		335.02
Salaries & Fringe		
Salaries		
Salaries	5110	389.15
Total Salaries		389.15
Fringe Benefits		
Payroll Taxes FICA	5151	24.11
Payroll Taxes Medicare	5152	5.64
TCDRS Retirement Contribution	5180	27.48
Vision Insurance (Vision Care)	5183	0.61
LTC Premium-ER	5184	0.50
Short Term Disability - ER	5186	1.70
Term Life Insurance	5194	2.81
Disability Insurance	5195	1.33
Workers Compensation Ins	5197	0.11
Total Fringe Benefits		64.29
Total Salaries & Fringe		453.44
Indirect Expenses		
Fixed Rate ISF		
Third Party R.I.P.	5643	196.68
Third Party System Admin	5644	398.97
Total Fixed Rate ISF		595.65
Variable Rate ISF		
Third Party Postage	5647	1.14
Accounting Svc ISF	6150	286.48
Total Variable Rate ISF		287.62
Total Indirect Expenses		883.27
Total Expense		1,671.73
Net Revenue (Expense)		34,158.27

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8204 - BVRAC FY23 EMS COUNTY \$85,220.00

From 9/1/2022 Through 12/31/2022

		<u>Current Period Actual</u>
Revenue		
State Grant Revenue	4211	
Not Applicable	9999	85,220.00
Total Revenue		<u>85,220.00</u>
Expense		
General Expenses		
Supplies	5510	
BVRAC Brazos County	8005	4,016.50
BVRAC Leon County	8008	5,300.00
BVRAC Robertson County	8010	12,997.00
Total General Expenses		<u>22,313.50</u>
Total Expense		<u>22,313.50</u>
Net Revenue (Expense)		<u>62,906.50</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8116 - BVRAC EMS COUNTY-SB8 \$373,687.11

From 9/1/2022 Through 12/31/2022

		Current Month Expenses
Revenue		
State Grant Revenue	4211	186,843.56
Total Revenue		186,843.56
Expense		
General Expenses		
Training and Meeting Expense	5798	24,000.00
Total General Expenses		24,000.00
Salaries & Fringe		
Salaries		
Salaries	5110	1,067.85
Total Salaries		1,067.85
Fringe Benefits		
Payroll Taxes FICA	5151	66.59
Payroll Taxes Medicare	5152	15.57
Phone Stipends	5172	8.59
TCDRS Retirement Contribution	5180	76.00
Vision Insurance (Vision Care)	5183	1.34
LTC Premium-ER	5184	0.40
Short Term Disability - ER	5186	3.24
Term Life Insurance	5194	6.18
Disability Insurance	5195	2.54
Unemployment Insurance	5196	0.59
Workers Compensation Ins	5197	0.26
Total Fringe Benefits		181.30
Total Salaries & Fringe		1,249.15
Total Expense		25,249.15
Net Revenue (Expense)		161,594.41

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8103 - BVRAC FY22 EMS RAC

From 9/1/2022 Through 12/31/2022

		<u>Current Month Expenses</u>
Expense		
General Expenses		
Travel	5310	2,200.76
Supplies	5510	<u>3,067.41</u>
Total General Expenses		<u>5,268.17</u>
Total Expense		<u>5,268.17</u>
Net Revenue (Expense)		<u>(5,268.17)</u>

**BRAZOS VALLEY REGIONAL ADVISORY COMMITTEE
BALANCE SHEET - FUND 8001 UNRESTRICTED
AS OF DECEMBER 31, 2022**

		<u>Current Year-As Of</u> <u>12/31/2022</u>
Beginning Balance - December 1, 2022		
General Operations-Cash	\$ 73,546.12	
Prepaid Expense	650.00	
TOTAL ASSETS	<u>74,196.12</u>	<u>\$ 74,196.12</u>
Accounts Payable-Vendors		<u>\$ 3.12</u>
TOTAL LIABILITIES		<u>\$ 3.12</u>
Changes in Fund Balance		
Fund Balance-September 1, 2022		\$ 73,746.19
Other Revenue (Radios & Symposium)	\$ 12,659.13	
Annual Membership Dues	6,800.00	
TOTAL REVENUE	<u>19,459.13</u>	\$ 19,459.13
Supplies	\$ 2,377.50	
Insurance	0.00	
Membership Dues	0.00	
Other Expense	10,247.42	
Training and Meeting Expense	6,387.40	
TOTAL EXPENSE	<u>19,012.32</u>	\$ (19,012.32)
Total Liability & Fund Balance		<u>\$ 74,196.12</u>

BRAZOS VALLEY COUNCIL OF GOVERNMENTS

Check/ Voucher Register
From 9/1/2022 - 12/31/2022

8001 - Brazos Valley Regional Advisory Committee Unrestricted						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
12/9/2022	144633	JASON'S DELI	292.21	LUNCH FOR RURAL TRAUMA DEVELOPMENT COURSE-12/9/2022	122022PAYMENTS	OS
12/1/2022	144552	ROSA'S CAFÉ	466.92	LUNCH FOR GENERAL ASSEMBLY MEMBERS-12/1/2022	120722PAYMENTS	OS
#####	CR10043-2	BRAZOS COUNTY EXPO	(650.00)	SECURITY DEPOSIT REFUND - ACUTE CARE SYMPOSIUM	23CR10043	OS
#####	1644232975	WAL-MART	283.38	ACUTE CARE SYMPOSIUM - SNACKS & SUPPLIES	23CD10007	OS
#####	144285	MONOGRAMS AND MORE	221.00	20 ACUTE CARE T-SHIRTS FOR SYMPOSIUM	02	OS
#####	101022kmc	CHICK-FIL-A (VISA)	2,371.50	ACUTE CARE SYMPOSIUM LUNCH - BOTH DAYS	23CD10002	OS
9/26/2022	EFT-100522-09	ASHLEY KOPECH	385.52	REIMBURSE PURCHASE OF GIFT CARDS FOR ACUTE CARE SYMPOSIUM	100522PAYMENTS	OS
9/23/2022	EFT-100522-52	WILLIAM RICE	325.00	REIMBURSE PURCHASE OF GIFT CARDS FOR ACUTE CARE SYMPOSIUM	100521PAYMENTS	OS
9/20/2022	144166	WASHINGTON COUNTY	7,592.54	BVRAC BVWACS 36 Radios Pmt-CATRAC, SJEMS, S&W-CS, & RCEMS	092822PAYMENTS	OS
9/8/2022	144073	MONOGRAMS AND MORE	2,156.50	T-SHIRTS FOR ACUTE CARE SYMPOSIUM ATTENDEES	091322PAYMENTS	OS
9/8/2022	144066	J. CODY'S RESTAURANTS, LP	2,254.00	CATERING SERVICES FOR DAY 2 - ACUTE CARE SYMPOSIUM	091322PAYMENTS	OS
9/7/2022	144066	J. CODY'S RESTAURANTS, LP	2,213.75	CATERING SERVICES FOR DAY 1 - ACUTE CARE SYMPOSIUM	091322PAYMENTS	OS
9/6/2022	EFT-100522-10	ASHLEY KOPECH	1,100.00	REIMBURSE PURCHASE OF GIFT CARDS FOR ACUTE CARE SYMPOSIUM	100521PAYMENTS	OS
		Total 8001	19,012.32			

8202 - BVRAC FY23 RAC SYSTEMS DEVELOPMENT						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
#####	144771	SOUTHWEST TEXAS RAC	1,746.71	2023 MEMBERSHIP IN RAC DATA COLLABORATIVE	011823PAYMENTS	OS
		Total 8202	1,746.71			

8103 - BVRAC FY22 EMS RAC (FY 2023 EXPENSES)						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
#####	EFT-122022-57	WILLIAM RICE	253.25	TRAVEL REIMB-TETAF & RAC SUMMIT-SAN ANTONIO (12/8 & 9/2022)	122022PAYMENTS	OS
#####	EFT-122022-56	WILLIAM RICE	1352.09	TRAVEL REIMB-GETAC & EMS CONFERENCE (11/17-22/2022)	122022PAYMENTS	OS
12/9/2022	EFT-122022-13	CAGAN BALDREE	422.28	TRAVEL REIMB-TETAF & RAC SUMMIT-SAN ANTONIO (12/8 & 9/2022)	122022PAYMENTS	OS
#####	EFT-120722-08	CAGAN BALDREE	121.97	IN REGION TRAVEL FOR 11/3/22 TO 11/18/22	120722PAYMENTS	OS
#####	144511	BOUND TREE MEDICAL	671.99	EDUCATIONAL SUPPLIES - MANIKIN PARTS	120722PAYMENTS	OS
11/8/2022	144511	BOUND TREE MEDICAL	647.99	EDUCATIONAL SUPPLIES - MANIKIN PARTS	120722PAYMENTS	OS
#####	EFT-110922-31	CAGAN BALDREE	3.92	IN REGION TRAVEL FOR 9/1/22 & 10/18/22	02	OS
#####	EFT-110222-01	CAGAN BALDREE	47.25	TRAVEL REIMB.-ATTENDED TX WRISTBAND MTG @ CATRAC IN BELTON	110222PAYMENTS	OS
9/19/2022	22CD09005	COPY CORNER (VISA)	408.89	INSTRUCTIONAL MATERIAL FOR FTEP COURSE	22CD09005	OS
9/19/2022	22CD09005	AED SUPERSTORE (VISA)	97.98	EDUCATIONAL SUPPLIES	22CD09005	OS
9/19/2022	22CD09005	AMERICAN RED CROSS (VISA)	287.89	EDUCATIONAL SUPPLIES	22CD09005	OS
9/19/2022	22CD09005	AED SUPERSTORE (VISA)	952.67	PURCHASED TOURNIQUETS	22CD09005	OS
9/2/2022	CR10010-01	CAGAN BALDREE	18.20	RE-ISSUED TRAVEL REIMBURSEMENT	23CR01018	OS
9/2/2022	CR10010-01	CAGAN BALDREE	(18.20)	EFT TRAVEL REIMBURSEMENT RETURNED	23CR10010	OS
		Total 8103	5,268.17			

8203 - BVRAC FY23 EMS RAC						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
12/7/2022	EFT-121322-01	ASHLEY KOPECH	335.02	TRAVEL REIMBURSEMENT FOR GETAC (11/18/22-11/20/22)	121322PAYMENT	OS
		Total 8203	335.02			

8204 - BVRAC FY23 EMS COUNTY						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
#####	EFT-011023-12	JEWETT EMS INC	5,300.00	EMS COUNTY GRANT HHS000124600006 REIMBURSEMENT	011023PAYMENTS	OS
11/9/2022	EFT-112222-30	ROBERTSON COUNTY EMS	12,997.00	EMS COUNTY GRANT HHS000124600006 REIMBURSEMENT	112222PAYMENTS	OS
11/9/2022	144463	COLLEGE STATION FIRE DEPARTMENT	4,016.50	EMS COUNTY GRANT HHS000124600006 REIMBURSEMENT	112222PAYMENTS	OS
		Total 8204	4,016.50			

8116 - BVRAC EMS COUNTY S.B. 8						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
#####	EFT-011023-03	AXON EDUCATION LLC	8,000.00	SCHOLARSHIP PAYMENT FOR NAYALI GALVAN-ST JOSEPH EMS	011023PAYMENTS	OS
#####	EFT-011023-02	AXON EDUCATION LLC	8,000.00	SCHOLARSHIP PAYMENT FOR KIRK SUMNER-ST JOSEPH EMS	011023PAYMENTS	OS
#####	EFT-011023-01	AXON EDUCATION LLC	8,000.00	SCHOLARSHIP PAYMENT FOR CHRISTOPHER BLEEKER-ST JOSEPH EMS	011023PAYMENTS	OS
		Total 8116	24,000.00			

Report Total Total 1012 - General Oper-BBT10302 **54,378.72**

BRAZOS VALLEY COUNCIL OF GOVERNMENTS

Revenue Ledger

From 9/1/2022 - 11/30/2022

<u>Effective Date</u>	<u>Deposit Amount</u>	<u>Document Number</u>	<u>Deposit Description</u>	<u>Session ID</u>
<u>8202 FY23 RAC SYSTEMS DEVELOPMENT</u>				
9/23/2022	50,390.00	CR11011-1	BVRAC FY23 RAC SYS DEV	23CR11011
<u>8203 FY23 EMS RAC</u>				
9/22/2022	31,669.00	CR10003	BVRAC FY23 EMS RAC	23CR10003
9/23/2022	4,161.00	CR11011-2	BVRAC FY23 EMS RAC	23CR11011
<u>8204 FY23 EMS COUNTY</u>				
9/22/2022	71,952.00	CR10003	BVRAC FY23 EMS COUNTY	23CR10003
9/23/2022	13,268.00	CR11011-3	BVRAC FY23 EMS COUNTY	23CR11011
<u>8116 FY23 EMS COUNTY S.B. 8</u>				
10/18/2022	186,843.56	CR 10061	BVRAC EMS COUNTY-SB 8	23CR10061
SUBTOTAL	<u>358,283.56</u>			
<u>UNRESTRICTED</u>				
<u>BVWAC ANNUAL RADIO MAINTENANCE</u>				
11/14/2022	210.90	CR11047-2	Record Encompass Health Radio Maintenance Payment	23CR11047
11/1/2022	3,163.56	CR11020-1	Record CATRAC Radio Maintenance Payment	23CR11020
10/28/2022	843.62	CR11010	Record Washington County Radio Maintenance Payment	23CR11010
9/30/2022	843.60	GJ11010-01	Record Robertson County Radio Maintenance Payment	23GJ11010
SUBTOTAL	<u>5,061.68</u>			
<u>BVRAC MEMBERSHIP DUES</u>				
12/22/2022	500.00	CR12075	Record BVRAC Dues - FY 23 - The Physician's Centre	23CR12075
12/20/2022	500.00	CR12068	Record BVRAC Dues - FY 23 - Baylor Scott & White-College Station	23CR12068
12/12/2022	50.00	CR12086-1	Record BVRAC Dues - FY 23 - Brazos County Health District	23CR12086
12/5/2022	500.00	CR12035	Record BVRAC Dues - FY 23 - Encompass Health	23CR12035
11/28/2022	500.00	CR12009	Record BVRAC Dues - FY 23 - CHI St. Joseph - Madison	23CR12009
11/21/2022	50.00	CR12002	Record BVRAC Dues - FY 23 - PHI Air Med	23CR12002
11/16/2022	350.00	CR12007	Record BVRAC Dues - FY 23 - Washington County EMS	23CR12007
11/15/2022	1,000.00	CR12028	Record BVRAC Dues - FY 23 - CHI St. Joseph EMS	23CR12028
11/14/2022	500.00	CR11047-1	Record BVRAC Dues - FY 23 - Baylor Scott & White-Brenham	23CR11047
11/14/2022	500.00	CR11048	Record BVRAC Dues - FY 23 - CHI - College Station	23CR11048
11/8/2022	50.00	CR11034	Record BVRAC Dues - FY 23 - Washington County EMC	23CR11034
11/7/2022	500.00	CR11033	Record BVRAC Dues - FY 23 - CapRock	23CR11033
11/1/2022	500.00	CR11019	Record BVRAC Dues - FY 23 - CHI - Regional/Bryan	23CR11019
10/26/2022	400.00	CR11007-1	Record BVRAC Dues - FY 23 - College Station Fire Department	23CR11007
10/26/2022	350.00	CR11007-2	Record BVRAC Dues - FY 23 - Bryan Fire Department	23CR11007
10/26/2022	50.00	CR11009-1	Record BVRAC Dues - FY 23 - Hilltop Lakes EMS	23CR11009
10/26/2022	150.00	CR11009-2	Record BVRAC Dues - FY 23 - Texas A&M University EMS	23CR11009
10/26/2022	350.00	CR11009-3	Record BVRAC Dues - FY 23 - Robertson County EMS	23CR11009
SUBTOTAL	<u>6,800.00</u>			
<u>BVRAC SYMPOSIUM</u>				
12/14/2022	500.00	CR12045	Record BVRAC Symposium Deposit-AstraZeneca	23CR12045
10/11/2022	750.00	CR10065-2	Record BVRAC Symposium Deposit-HSC Acquisition (Bristol Meyer Squibb)	23CR10065
9/14/2022	1,171.82	CR10011-1	Record BVRAC Symposium Eventbrite Deposit #1	23CR10011
9/14/2022	2,363.58	CR10011-2	Record BVRAC Symposium Eventbrite Deposit #2	23CR10011
9/14/2022	2,812.05	CR10011-3	Record BVRAC Symposium Eventbrite Deposit #3	23CR10011
SUBTOTAL	<u>7,597.45</u>			
Report Total	<u>377,742.69</u>			

AGENCY MEMBERSHIP DUES AND FORMS 2023

<i>Entity</i>	<i>Date Paid</i>	<i>Amount</i>	<i>Date Rep Form Received</i>
<i>Hospitals</i>			
Baylor Scott & White Brenham	11/14/2022	\$500.00	1/4/2023
Baylor Scott & White College Station	12/20/2022	\$500.00	1/3/2023
CAPROCK	11/7/2022	\$500.00	10/26/2022
CHI St. Joseph Health Burleson Hospital	1/16/2023	\$500.00	10/25/2022
CHI St. Joseph Health College Station	11/14/2022	\$500.00	11/10/2022
CHI St. Joseph Health Grimes Hospital	1/17/2023	\$500.00	10/25/2022
CHI St. Joseph Health Madison Hospital	11/28/2022	\$500.00	1/5/2023
CHI St Joseph Health Regional Hospital	11/1/2022	\$500.00	10/31/2022
Encompass Health	12/5/2022	\$500.00	10/26/2022
The Physicians Centre	12/22/2022	\$500.00	10/25/2022
Promises Brazos Valley			12/15/2022
<i>EMS Agencies</i>			
Bryan Fire Department	10/26/2022	\$350.00	10/25/2022
CHI St. Joseph EMS	11/15/2022	\$1,000.00	
College Station Fire Department	10/26/2022	\$400.00	
Hilltop Lakes VFD	10/26/2022	\$50.00	10/26/2022
Jewett EMS			
PHI Air Med	11/21/2022	\$50.00	
Robertson County EMS	10/26/2022	\$350.00	10/26/2022
Texas A&M University EMS	10/26/2022	\$150.00	10/31/2022
Washington County EMS	11/16/2022	\$350.00	11/15/2022
<i>FRO's/ Other Institutions</i>			
Brazos County Health District	12/12/2022	\$50.00	1/4/2023
Washington County OEM	11/8/2022	\$50.00	11/7/2022
<i>Colleges</i>			
Blinn College EMS Program			9/29/2022

Brazos Valley Regional Advisory Council 2023

Board of Directors Participation

	Board Members	January	February	March	April	May	June	July	August	September	October	November	December	Total Attended
1	Billy Rice Chair													
2	Ashley Kopech Vice Chair	X												
3	Secretary Lori Porter	X												
4	Patti Parks Treasurer	X												
1	Bryan Ruemke DEPC	X												
2	Jason Giles Education	X												
3	Dr. Vincent Ohaju Systems/ QI/PA													
4	Ashley Johse Injury Prevention	X												
5	Kevin Deramus Pre- Hospital	X												
6	Lacey Krchnak Hospital/Acute Care	X												
7	Paula Terrell Stroke	X												
8	David Lilly EMC at Large	X												
10	Dr. Katie Brading Perinatal	X												
	Cagan Baldree Program Manager	X												
	Rebecca Hill Planner	X												
	Zeb Heckmann Senior Accountant	X												

X= Attended meeting.

***= Call In*

0=Substitution

?=Absent

New Appointments