



**Brazos Valley Regional Advisory Council
Board of Directors Meeting
April 6, 2023**

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AGENDA

**Brazos Valley Regional Advisory Council
Board of Directors Meeting**
9:00 APRIL 6, 2023
CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX

- I. Call to Order**
- II. Introductions**
- III. Approval of Board of Director's March 10, 2023 Meeting Minutes**
- IV. Financial Report**
- V. Executive Director Report**
- VI. Discussion and/or Action Items**
 - A. Consider for approval purchase of four additional McGrath Laryngoscopes
 - B. Discussion of BVRAC Board Member Positions
 - C. Consider for approval BVRAC Chair Appointments
 - D. Discussion of Pulsara
 - E. Discussion of Senate Bill 8 Requests and Activities
- VII. Committee Reports**
 - A. Education
 - B. Pre-Hospital
 - C. Hospital Care and Management/Acute Care
 - D. Stroke
 - E. System QI/Physician's Advisory
 - F. Injury Prevention
 - G. Disaster/Emergency Preparedness
 - H. Perinatal
- VIII. Open Forum**
- IX. Important Dates**
 - A. Board of Directors & General Assembly Meetings May 12, 2023
- X. Adjourn**

**Zoom Link for Participation -
Topic: BVRAC Board of Directors Meeting**

Join Zoom Meeting

<https://us06web.zoom.us/j/82169770424?pwd=TVNQdktOSEI5MUpNYUtxcTBLT3BCUT09>

Meeting ID: 821 6977 0424 Passcode: 122623
Dial In +1 346 248 7799 US (Houston)

Minutes
 Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
 1000 March 10, 2023
 Brazos Valley Council of Governments Building
 3991 E. 29th Street, Bryan, Texas 77802

Members Present

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Chair	Billy Rice	CHI St. Joseph Health EMS	Present
Vice Chair	Ashley Kopech	Baylor Scott & White-CS	Present
Secretary	Lori Porter	CHI St. Joseph Health – CS	Present
Treasurer	Patti Parks	Baylor Scott & White-Brenham	Present
Injury Prevention	Ashley Johse	CHI St Joseph Health – CS	Present
Stroke	Paula Terrell	CHI St Joseph Regional	Absent
Education	Jason Giles	College Station Fire Department	Absent
Hospital & Acute Care	Lacey Krchnak	CHI St. Joseph Grimes	Absent
Systems QI / Physician’s Advisory	Dr. Vincent Ohaju	CHI St. Joseph Health Regional	Absent
DEPC/BVHCC	Bryan Ruemke	Washington County OEM	Present
Pre-Hospital	Kevin Deramus	Washington County EMS	Present
Perinatal	Dr. Katie Brading	CHI St. Joseph Health Regional	Present
EMC at Large	David Lilly	Grimes County OEM	Present

Guests Present

<u>Name</u>	<u>Agency</u>	<u>Absent/ Present</u>
Adam Gallagher	Robertson County EMS	Present
Kristen Christian	CHI St. Joseph Regional	Present

Staff Present

<u>Position</u>	<u>Name</u>	<u>Agency</u>	<u>Absent/ Present</u>
Program Manager	Cagan Baldree	BVCOG	Present
Deputy Director	Roger Sheridan	BVCOG	Present
Senior Accountant	Zeb Heckmann	BVCOG	Present
Planner	Rebecca Hill	BVCOG	Present

- I. **Call to Order** – The meeting was called to order at 10:12 A.M. by Chairman Rice.
- II. **Introductions** – All members introduced themselves.
- III. **Approval of February 2, 2023 Meeting Minutes** – Members present reviewed the minutes. Mr. Ruemke motioned to approve the February 2, 2023 meeting minutes. Ms. Parks seconded; motion carried.
- IV. **Financial Report** – Mr. Baldree directed the board’s attention to page 5 in the board packet for the financial report. The EMS RAC FY22 Rollover Funds have been closed out with the payment for the Active Shooter Course with Threat Prevention Services.

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EMS County requests have been paid for College Station Fire, Jewett EMS and Robertson County EMS. Washington County and Texas A&M have submitted requests for reimbursement, and they are being processed.

Senate Bill 8 funds are being spent by EMS Agencies. Processed requests include \$62,862.67 of the \$373,687.13 total. A check request was submitted today for \$6,500 for CHI St. Joseph. Washington County and Bryan Fire are both working on EMT applications that will use some additional funds. A note was made that the incentive funds go to the schools and not the students.

Membership dues are still coming in as well as payments towards the BVRAC symposium. Mr. Sheridan had a question about the taxes line item in the Unrestricted budget. Two years of tax preparation were paid at once this year.

Ms. Kopech motioned to approve the financial report as presented. Mr. Ruemke seconded; motion carried.

V. Executive Directors Report

- A. Active Shooter Course** – Registrations are coming in for both days of the course. Currently, there are 69 participants registered for Day 1 and 48 participants registered for Day 2. As a reminder, please share this information. The vendor has instructed over 500 participants. The limit on attendance is based on the venue and the seating will be set up in a auditorium style at the Brazos Center for 500. Day one is 8 hours and is on the response side. Day two is 4 hours and is more on the management side. The vendor said that day 2 would be ideal for elected officials.
- B. Symposium** – Two vendors have paid for their tables at the symposium. The meetings will be held on the same day as the General Assembly meeting at noon. Ms. Parks asked for help with speakers from the EMS side.
- C. GETAC** – There is a self-assessment that the RAC will have to complete. There is a task force being formed to do a state-wide performance review. Data will be provided by all RACs to the task force.
- D. Stop the Bleed Course** – Ms. Karen Byers with the Bryan Collegiate Campus has requested a Stop the Bleed Course be held at their campus. Information will be sent to Ms. Johse.

VI. Discussion and/or Action Items

- A. Consider for approval purchase of McGrath Laryngoscopes for EMS Agencies** – The current quote from Stryker is \$2,649.75 for just the scopes. There have been 8 scopes requested from TAMU EMS (4), CHI St. Joes (2), Jewett EMS (1) and Hilltop Lakes (1). Jewett EMS received three scopes last year. Discussion centered around budget amounts left in EMS RAC for the McGraths and other anticipated expenses. Ms. Parks made a motion to purchase 6 McGrath Laryngoscopes (TAMU-3, CHI-2, Hilltop Lakes -) for the estimated \$16,000. Ms. Porter seconded; motion carried.

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- B. Consider for approval purchase of Active Shooter Kits for EMS Agencies** – Bryan Fire provided a list of items currently included in their kits. The RAC needs to establish which items should be included in the kits. Chairman Rice wants this project to move forward but pointed out that most EMS agencies can buy the items for the kits easier than the McGraths due to cost per unit/item. This agenda item was given to the Pre-Hospital Committee for review and discussion at their next meeting.
- C. Consider for approval updated budget and distribution for Senate Bill 8 funds** – The updated budget was displayed that includes moving \$12,000 out of Administrative and \$24,000 out of the incentives. The amount was calculated using the maximum number of students that the funds can support and the maximum amount in incentives that would be available for each student. The budget also includes adding PHI back in the agency list because they will be sending a student through. Ms. Kopech made a motion to approve the updated Senate Bill 8 budget as presented. Ms. Parks seconded; motion carried. The schools must follow up and let BVRAC know that the students have passed their test and submit the documentation for the incentive funds.
- D. Discussion of Hotel Block for BVRAC Symposium** – The Symposium committee discussed having a hotel block available for speakers or those that come in from outside the region. The COG has done this before. The organization does not lose any money if the rooms are not used.
- E. Discussion of Storage and Housing of MMUs** – The agencies that have them need or would like to have them need to sit down and figure out what is happening with these. These might be at end of life. Mr. Ruemke will continue to follow up with Mr. Iles regarding these trailers and other inventory from CATRAC. Information and responses in writing are needed from CATRAC. All the trailers, except for Robertson and Leon County trailers, were purchased with HCC money. The equipment is 20 years old and is becoming a last resort to actual use it.
- F. Discussion of NEDOC scores and diversion** – The Austin/Waco and Temple areas require a NEDOC score for a hospital to go on diversion. It helps to ensure other ERs in the area can assist the patients. Would like to see a process in place for NEDOC scores and diversion in the region. There need to be thresholds around scores on whether they can go on divert. Mr. Havron has been contacted for policies and criteria they are using.
- G. Discuss Pulsara** – CHI Regional is using Pulsara Unlimited for STEMI and Trauma and on day 4 of the trial it is working. The ER nurse pushes a button and the team is notified on their phone. The Pulsara Incident Command system is getting popular for events and other things in the region. You can build an incident in Pulsara and band the patients and they are scanned in in the ambulance and the incident command system knows where the patients are going. Ms. Christian asked about using the system for the exercise coming up. The thing that may help some of the hospitals with wristband numbers and Pulsara is that Pulsara and ESO are connecting.
- H. Discussion of Senate Bill 8 Requests and Activities** – Updates were covered during other action items
- I. Wristbands** – There are seven boxes available in Mr. Baldree’s office for any agency that needs additional bands.

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VII. Committee Reports

- A. **Education** (Jason Giles) – No Report
- B. **Pre-Hospital** (Kevin Deramus) – No additional report
- C. **Hospital Care and Management/ Acute Care** – No Report
- D. **Stroke** (Paula Terrell) – No Report
- E. **System QI/Physician’s Advisory** (Dr. Ohaju) - No Report
- F. **Injury Prevention** (Ashley Johse) – No Report
- G. **Disaster/Emergency Preparedness Committee** (Bryan Ruemke) – No additional information to report.
- H. **Perinatal** (Dr. Brading) – No report

VIII. Open Forum – Will be some trailers brought to BVCOG for storage with Mr. Iles and CATRAC. They are response vehicles.

IX. Important Dates

- A. Board of Directors and General Assembly Meeting April 6, 2023

X. Adjourn – Meeting adjourned at 11:02 am.

BVRAC Budget 01SEP22 to 31AUG23

4/5/2023

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ 25,373.62	\$ 25,016.38	50%
EMS RAC	EMS RAC	\$ 35,830.00	\$ 8,677.25	\$ 27,152.75	76%
EMS County	EMS County	\$ 85,220.00	\$ 36,648.50	\$ 48,571.50	57%
EMS RAC-FY22	EMS RAC	\$ 12,678.49	\$ 12,678.49	\$ -	0%
EMS County-SB 8	EMS County	\$ 373,687.13	\$ 65,218.54	\$ 308,468.59	83%
Unrestricted	Unrestricted	\$ 20,950.00	\$ 27,182.32	\$ (6,232.32)	-30%
Total Expenses		\$ 578,755.62	\$ 175,778.72	\$ 402,976.90	69.63%

BVRAC EMS RAC Budget 01SEP22 to 31AUG23

Brazos Valley Regional Advisory Council (EMS RAC \$35,830.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	EMS RAC	\$ 9,000.00	\$ 1,983.10	\$ 7,016.90	78%
Education	EMS RAC	\$ 10,000.00	\$ 4,612.42	\$ 5,387.58	54%
Injury Prevention	EMS RAC	\$ 9,830.00	\$ -	\$ 9,830.00	100%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Stroke/Cardiac	EMS RAC	\$ -	\$ 1,746.71	\$ (1,746.71)	
Perinatal	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
GETAC	EMS RAC	\$ 4,000.00	\$ 335.02	\$ 3,664.98	92%
Staff Travel	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Total Expenses		\$ 35,830.00	\$ 8,677.25	\$ 27,152.75	75.78%

BVRAC RAC System Development Budget 01SEP22 to 31AUG23

Brazos Valley Regional Advisory Council (RAC Sys Dev \$50,390.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	RAC Sys Dev	\$ 50,390.00	\$ 25,373.62	\$ 25,016.38	50%
Injury Prevention	RAC Sys Dev	\$ -	\$ -	\$ -	-
Acute Care/Hosp. Mgt.	RAC Sys Dev	\$ -	\$ -	\$ -	-
Stroke/Cardiac	RAC Sys Dev	\$ -	\$ -	\$ -	-
Perinatal	RAC Sys Dev	\$ -	\$ -	\$ -	-
Other	RAC Sys Dev	\$ -	\$ -	\$ -	-
Total Expenses		\$ 50,390.00	\$ 25,373.62	\$ 25,016.38	49.65%

BVRAC RAC EMS COUNTY 01SEP22 to 31AUG23

Brazos Valley Regional Advisory Council (\$85,219.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Bryan Fire Dept EMS	EMS County	\$ 4,016.00	\$ -	\$ 4,016.00	100%
CSFD EMS	EMS County	\$ 4,016.00	\$ 4,016.50	\$ (0.50)	0%
CHI ST Joseph EMS Brazos	EMS County	\$ 4,017.00	\$ -	\$ 4,017.00	100%
CHI ST Joseph EMS Burleson	EMS County	\$ 10,210.00	\$ -	\$ 10,210.00	100%
CHI ST Joseph EMS Grimes	EMS County	\$ 12,484.00	\$ -	\$ 12,484.00	100%
CHI ST Joseph EMS Leon	EMS County	\$ 5,300.00	\$ -	\$ 5,300.00	100%
CHI ST Joseph EMS Madison	EMS County	\$ 7,245.00	\$ -	\$ 7,245.00	100%
Hilltop Lake VFD EMS	EMS County	\$ 5,300.00	\$ -	\$ 5,300.00	100%
Jewett EMS	EMS County	\$ 5,300.00	\$ 5,300.00	\$ -	0%
RCEMS	EMS County	\$ 12,996.00	\$ 12,997.00	\$ (1.00)	0%
TAMU EMS	EMS County	\$ 4,017.00	\$ 4,017.00	\$ -	0%
WCEMS	EMS County	\$ 10,318.00	\$ 10,318.00	\$ -	0%
Total Expenses		\$ 85,219.00	\$ 36,648.50	\$ 48,570.50	56.99%

BVRAC EMS County - SB 8 Budget 01SEP22 to 31DEC24

Brazos Valley Regional Advisory Council (EMS County - SB 8 \$373,687.11)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	EMS County	\$ 72,914.56	\$ 3,773.66	\$ 69,140.90	95%
Incentives	EMS County	\$ 54,685.92	\$ -	\$ 54,685.92	100%
Bryan Fire Dept EMS	EMS County	\$ 30,221.17	\$ -	\$ 30,221.17	100%
CHI St Joseph EMS	EMS County	\$ 86,346.19	\$ 35,437.50	\$ 50,908.69	59%
College Station FD EMS	EMS County	\$ 34,538.47	\$ 14,315.46	\$ 20,223.01	59%
Hilltop Lakes VFD EMS	EMS County	\$ 4,317.31	\$ 3,085.00	\$ 1,232.31	29%
Jewett EMS	EMS County	\$ 17,269.24	\$ -	\$ 17,269.24	100%
Robertson County EMS	EMS County	\$ 30,221.17	\$ 8,606.92	\$ 21,614.25	72%
Texas A&M University EMS	EMS County	\$ 12,951.93	\$ -	\$ 12,951.93	100%
Washington County EMS	EMS County	\$ 30,221.17	\$ -	\$ 30,221.17	100%
Total Expenses		\$ 373,687.13	\$ 65,218.54	\$ 308,468.59	82.55%

BVRAC EMS RAC Budget 01SEP21 to 31AUG22

Brazos Valley Regional Advisory Council (EMS RAC FY 2022 CARRY OVER FUNDS \$12,678.49)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	EMS RAC	\$ -	\$ -	\$ -	
Education	EMS RAC	\$ 7,142.66	\$ 8,026.99	\$ (884.33)	-12%
Injury Prevention	EMS RAC	\$ 5,126.94	\$ 2,450.74	\$ 2,676.20	52%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 408.89	\$ -	\$ 408.89	100%
Stroke/Cardiac	EMS RAC	\$ -	\$ -	\$ -	
Perinatal	EMS RAC	\$ -	\$ -	\$ -	
GETAC	EMS RAC	\$ -	\$ 1,157.84	\$ (1,157.84)	
Staff Travel	EMS RAC	\$ -	\$ 1,042.92	\$ (1,042.92)	
		\$ -	\$ -	\$ -	
Total Expenses		\$ 12,678.49	\$ 12,678.49	\$ (0.00)	0.00%

BVRAC Unrestricted Budget

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ 7,592.54	\$ 2,407.46	24%
Taxes	Unrestricted	\$ 1,200.00	\$ 3,328.00	\$ (2,128.00)	-177%
TETAF Dues	Unrestricted	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Stroke/Acute Care	Unrestricted	\$ 6,000.00	\$ 13,460.65	\$ (7,460.65)	-124%
Insurance	Unrestricted	\$ 2,750.00	\$ 2,042.00	\$ 708.00	26%
Training & Meeting	Unrestricted	\$ -	\$ 759.13	\$ (759.13)	
	Unrestricted	\$ -	\$ -	\$ -	
Total Expenses		\$ 20,950.00	\$ 27,182.32	\$ (6,232.32)	-29.75%

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
8001 - Brazos Valley Regional Advisory Committee BVRAC Unrestricted
From 9/1/2022 Through 2/28/2023

		<u>Current Month Expenses</u>
Revenue		
Other Revenue	4251	12,659.13
Annual Membership Dues	4511	8,650.00
Total Revenue		<u>21,309.13</u>
Expense		
General Expenses		
Audit Expense	5231	3,328.00
Supplies	5510	2,677.50
Insurance	5771	2,042.00
Other Expense	5791	10,247.42
Training and Meeting Expense	5798	8,887.40
Total General Expenses		<u>27,182.32</u>
Total Expense		<u>27,182.32</u>
Net Revenue (Expense)		<u>(5,873.19)</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 8202 - BVRAC FY23 RAC SYSTEMS DEVELOPMENT \$50,390.00
 From 9/1/2022 Through 2/28/2023

		Current Month Expenses
Revenue		
State Grant Revenue	4211	50,390.00
Total Revenue		50,390.00
Expense		
General Expenses		
Auto Allowance	5170	161.05
Total General Expenses		161.05
Salaries & Fringe		
Salaries		
Salaries	5110	19,612.86
Other Compensation	5114	64.00
Total Salaries		19,676.86
Fringe Benefits		
Payroll Taxes FICA	5151	1,203.01
Payroll Taxes Medicare	5152	281.36
Phone Stipends	5172	101.86
TCDRS Retirement Contribution	5180	1,384.80
Vision Insurance (Vision Care)	5183	21.58
LTC Premium-ER	5184	10.32
Short Term Disability - ER	5186	57.50
Hospitalization	5192	231.34
Term Life Insurance	5194	99.64
Disability Insurance	5195	45.12
Unemployment Insurance	5196	5.65
Workers Compensation Ins	5197	5.32
Total Fringe Benefits		3,447.50
Total Salaries & Fringe		23,124.36
Indirect Expenses		
Fixed Rate ISF		
Space Costs	5411	861.30
Third Party R.I.P.	5643	65.56
Third Party System Admin	5644	132.99
Total Fixed Rate ISF		1,059.85
Variable Rate ISF		
Third Party Postage	5647	1.71
Accounting Svc ISF	6150	124.71
Copy Fax Service ISF	6152	57.21
Human Resource Management ISF	6153	844.73
Total Variable Rate ISF		1,028.36
Total Indirect Expenses		2,088.21
Total Expense		25,373.62
Net Revenue (Expense)		25,016.38

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8203 - BVRAC FY23 EMS RAC \$35,830.00

From 9/1/2022 Through 2/28/2023

		Current Month Expenses
Revenue		
State Grant Revenue	4211	35,830.00
Total Revenue		35,830.00
Expense		
General Expenses		
Travel	5310	335.02
Membership Dues	5790	1,746.71
Training and Meeting Expense	5798	4,612.42
Total General Expenses		6,694.15
Salaries & Fringe		
Salaries		
Salaries	5110	389.15
Total Salaries		389.15
Fringe Benefits		
Payroll Taxes FICA	5151	24.11
Payroll Taxes Medicare	5152	5.64
TCDRS Retirement Contribution	5180	27.48
Vision Insurance (Vision Care)	5183	0.61
LTC Premium-ER	5184	0.50
Short Term Disability - ER	5186	1.70
Term Life Insurance	5194	2.81
Disability Insurance	5195	1.33
Workers Compensation Ins	5197	0.11
Total Fringe Benefits		64.29
Total Salaries & Fringe		453.44
Indirect Expenses		
Fixed Rate ISF		
Third Party R.I.P.	5643	327.80
Third Party System Admin	5644	664.95
Total Fixed Rate ISF		992.75
Variable Rate ISF		
Third Party Postage	5647	7.21
Accounting Svc ISF	6150	529.70
Total Variable Rate ISF		536.91
Total Indirect Expenses		1,529.66
Total Expense		8,677.25
Net Revenue (Expense)		27,152.75

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8204 - BVRAC FY23 EMS COUNTY \$85,220.00

From 9/1/2022 Through 2/28/2023

		Current Period Actual
Revenue		
State Grant Revenue	4211	
Not Applicable	9999	85,220.00
Total Revenue		85,220.00
Expense		
General Expenses		
Supplies	5510	
BVRAC Brazos County	8005	8,033.50
BVRAC Leon County	8008	5,300.00
BVRAC Robertson County	8010	12,997.00
BVRAC Washington County	8011	10,318.00
Total General Expenses		36,648.50
Total Expense		36,648.50
Net Revenue (Expense)		48,571.50

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8116 - BVRAC EMS COUNTY-SB8 \$373,687.11

From 9/1/2022 Through 2/28/2023

		Current Month Expenses
Revenue		
State Grant Revenue	4211	373,687.11
Total Revenue		373,687.11
Expense		
General Expenses		
Training and Meeting Expense	5798	61,444.88
Total General Expenses		61,444.88
Salaries & Fringe		
Salaries		
Salaries	5110	3,226.85
Total Salaries		3,226.85
Fringe Benefits		
Payroll Taxes FICA	5151	201.33
Payroll Taxes Medicare	5152	47.09
Phone Stipends	5172	24.36
TCDRS Retirement Contribution	5180	225.61
Vision Insurance (Vision Care)	5183	4.49
LTC Premium-ER	5184	1.32
Short Term Disability - ER	5186	10.88
Term Life Insurance	5194	20.75
Disability Insurance	5195	8.54
Unemployment Insurance	5196	1.59
Workers Compensation Ins	5197	0.85
Total Fringe Benefits		546.81
Total Salaries & Fringe		3,773.66
Total Expense		65,218.54
Net Revenue (Expense)		308,468.57

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8103 - BVRAC FY22 EMS RAC

From 9/1/2022 Through 2/28/2023

		<u>Current Month Expenses</u>
Expense		
General Expenses		
Travel	5310	2,200.76
Supplies	5510	5,518.15
Training and Meeting Expense	5798	<u>4,959.58</u>
Total General Expenses		<u>12,678.49</u>
Total Expense		<u>12,678.49</u>
Net Revenue (Expense)		<u>(12,678.49)</u>

**BRAZOS VALLEY REGIONAL ADVISORY COMMITTEE
BALANCE SHEET - FUND 8001 UNRESTRICTED
AS OF FEBRUARY 28, 2023**

		<u>Current Year-As Of</u> <u>2/28/2023</u>
Beginning Balance - February 1, 2023		
General Operations-Cash	\$ 67,226.12	
Prepaid Expense	650.00	
TOTAL CASH & EQUIVALENTS	<u>67,876.12</u>	<u>\$ 67,876.12</u>
Accounts Payable-Vendors		\$ 3.12
TOTAL LIABILITIES		<u>\$ 3.12</u>
TOTAL ASSETS		<u>\$ 67,873.00</u>
Changes in Fund Balance		
Fund Balance-September 1, 2022		\$ 73,746.19
Other Revenue (Radios & Symposium)	\$ 12,659.13	
Annual Membership Dues	8,650.00	
TOTAL REVENUE	<u>21,309.13</u>	\$ 21,309.13
Supplies	\$ 2,677.50	
Insurance	2,042.00	
Membership Dues	0.00	
Audit Expense	3,328.00	
Other Expense	10,247.42	
Training and Meeting Expense	8,887.40	
TOTAL EXPENSE	<u>(27,182.32)</u>	\$ (27,182.32)
Total Liability & Fund Balance		<u>\$ 67,873.00</u>

BRAZOS VALLEY COUNCIL OF GOVERNMENTS
Revenue Ledger
From 9/1/2022 - 2/28/2023

<u>Effective Date</u>	<u>Deposit Amount</u>	<u>Document Number</u>	<u>Deposit Description</u>	<u>Session ID</u>
<u>8202 FY23 RAC SYSTEMS DEVELOPMENT</u>				
9/23/2022	50,390.00	CR11011-1	BVRAC FY23 RAC SYS DEV	23CR11011
<u>8203 FY23 EMS RAC</u>				
9/22/2022	31,669.00	CR10003	BVRAC FY23 EMS RAC	23CR10003
9/23/2022	4,161.00	CR11011-2	BVRAC FY23 EMS RAC	23CR11011
<u>8204 FY23 EMS COUNTY</u>				
9/22/2022	71,952.00	CR10003	BVRAC FY23 EMS COUNTY	23CR10003
9/23/2022	13,268.00	CR11011-3	BVRAC FY23 EMS COUNTY	23CR11011
<u>8116 FY23 EMS COUNTY S.B. 8</u>				
10/18/2022	186,843.56	CR 10061	BVRAC EMS COUNTY-SB 8	23CR10061
2/13/2023	186,843.55	CR02023	BVRAC EMS COUNTY-SB 8	23CR02023
SUBTOTAL	545,127.11			
<u>UNRESTRICTED</u>				
<u>BVWAC ANNUAL RADIO MAINTENANCE</u>				
11/14/2022	210.90	CR11047-2	Record Encompass Health Radio Maintenance Payment	23CR11047
11/1/2022	3,163.56	CR11020-1	Record CATRAC Radio Maintenance Payment	23CR11020
10/28/2022	843.62	CR11010	Record Washington County Radio Maintenance Payment	23CR11010
9/30/2022	843.60	GJ11010-01	Record Robertson County Radio Maintenance Payment	23GJ11010
SUBTOTAL	5,061.68			
<u>BVRAC MEMBERSHIP DUES</u>				
2/6/2023	50.00	CR02014	Record BVRAC Dues - FY 23 - Bryan ISD	23CR02014
1/31/2023	500.00	CR02001	Record BVRAC Dues - FY 23 - Promises Brazos Valley	23CR02001
1/25/2023	250.00	CR01055-2	Record BVRAC Dues - FY 23 - Blinn College EMS	23CR01055
1/19/2023	500.00	CR1044	Record BVRAC Dues - FY 23 - CHI St. Joseph - Burleson	23CR01044
1/18/2023	500.00	CR01043	Record BVRAC Dues - FY 23 - CHI St. Joseph - Grimes	23CR01043
1/9/2023	50.00	CR01020-2	Record BVRAC Dues - FY 23 - PHI Air Medical	23CR01020
12/22/2022	500.00	CR12075	Record BVRAC Dues - FY 23 - The Physician's Centre	23CR12075
12/20/2022	500.00	CR12068	Record BVRAC Dues - FY 23 - Baylor Scott & White-College Station	23CR12068
12/12/2022	50.00	CR12086-1	Record BVRAC Dues - FY 23 - Brazos County Health District	23CR12086
12/5/2022	500.00	CR12035	Record BVRAC Dues - FY 23 - Encompass Health	23CR12035
11/28/2022	500.00	CR12009	Record BVRAC Dues - FY 23 - CHI St. Joseph - Madison	23CR12009
11/21/2022	50.00	CR12002	Record BVRAC Dues - FY 23 - PHI Air Medical	23CR12002
11/16/2022	350.00	CR12007	Record BVRAC Dues - FY 23 - Washington County EMS	23CR12007
11/15/2022	1,000.00	CR12028	Record BVRAC Dues - FY 23 - CHI St. Joseph EMS	23CR12028
11/14/2022	500.00	CR11047-1	Record BVRAC Dues - FY 23 - Baylor Scott & White-Brenham	23CR11047
11/14/2022	500.00	CR11048	Record BVRAC Dues - FY 23 - CHI - College Station	23CR11048
11/8/2022	50.00	CR11034	Record BVRAC Dues - FY 23 - Washington County EMC	23CR11034
11/7/2022	500.00	CR11033	Record BVRAC Dues - FY 23 - CapRock	23CR11033
11/1/2022	500.00	CR11019	Record BVRAC Dues - FY 23 - CHI - Regional/Bryan	23CR11019
10/26/2022	400.00	CR11007-1	Record BVRAC Dues - FY 23 - College Station Fire Department	23CR11007
10/26/2022	350.00	CR11007-2	Record BVRAC Dues - FY 23 - Bryan Fire Department	23CR11007
10/26/2022	50.00	CR11009-1	Record BVRAC Dues - FY 23 - Hilltop Lakes EMS	23CR11009
10/26/2022	150.00	CR11009-2	Record BVRAC Dues - FY 23 - Texas A&M University EMS	23CR11009
10/26/2022	350.00	CR11009-3	Record BVRAC Dues - FY 23 - Robertson County EMS	23CR11009
SUBTOTAL	8,650.00			
<u>BVRAC SYMPOSIUM</u>				
12/14/2022	500.00	CR12045	Record BVRAC Symposium Deposit-AstraZeneca	23CR12045
10/11/2022	750.00	CR10065-2	Record BVRAC Symposium Deposit-HSC Acquisition (Bristol Meyer Squibb)	23CR10065
9/14/2022	1,171.82	CR10011-1	Record BVRAC Symposium Eventbrite Deposit #1	23CR10011
9/14/2022	2,363.58	CR10011-2	Record BVRAC Symposium Eventbrite Deposit #2	23CR10011
9/14/2022	2,812.05	CR10011-3	Record BVRAC Symposium Eventbrite Deposit #3	23CR10011
SUBTOTAL	7,597.45			
Report Total	566,436.24			

BRAZOS VALLEY COUNCIL OF GOVERNMENTS

Check/ Voucher Register

From 9/1/2022 - 2/28/2023

8001 - Brazos Valley Regional Advisory Committee Unrestricted						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
2/21/2023	145023	VFIS OF TEXAS	2,042.00	BVRAC INSURANCE POLICY RENEWAL ACCT #BRAZVAL-01	022823PAYMENTS	OS
2/14/2023	145005	BRAZOS CENTER	2,500.00	BVRAC ACUTE CARE SYMPOSIUM VENUE RENTAL (9/6/23-9/7/23)	022823PAYMENTS	OS
1/31/2023	144905	MONOGRAMS AND MORE	300.00	BANNER FOR ACUTE CARE SYMPOSIUM	020723PAYMENTS	OS
12/29/2022	144912	PATTILLO, BROWN, & HILL	2,100.00	PREPARATION OF TAX RETURN FOR ORGANIZATION	020723PAYMENTS	OS
12/29/2022	144911	PATTILLO, BROWN, & HILL	1,000.00	PREPARATION OF TAX RETURN FOR ORGANIZATION	020723PAYMENTS	OS
12/29/2022	144910	PATTILLO, BROWN, & HILL	228.00	FINANCE CHARGE ON OLD UNPAID INVOICES	020723PAYMENTS	OS
12/9/2022	144633	JASON'S DELI	292.21	LUNCH FOR RURAL TRAUMA DEVELOPMENT COURSE-12/9/2022	122022PAYMENTS	OS
12/1/2022	144552	ROSA'S CAFÉ	466.92	LUNCH FOR GENERAL ASSEMBLY MEMBERS-12/1/2022	120722PAYMENTS	OS
10/17/2022	CR10043-2	BRAZOS COUNTY EXPO	(650.00)	SECURITY DEPOSIT REFUND - ACUTE CARE SYMPOSIUM	23CR10043	OS
10/14/2022	1644232975	WAL-MART	283.38	ACUTE CARE SYMPOSIUM - SNACKS & SUPPLIES	23CD10007	OS
10/13/2022	144285	MONOGRAMS AND MORE	221.00	20 ACUTE CARE T-SHIRTS FOR SYMPOSIUM	02	OS
10/10/2022	101022kmc	CHICK-FIL-A (VISA)	2,371.50	ACUTE CARE SYMPOSIUM LUNCH - BOTH DAYS	23CD10002	OS
9/26/2022	EFT-100522-09	ASHLEY KOPECH	385.52	REIMBURSE PURCHASE OF GIFT CARDS FOR ACUTE CARE SYMPOSIUM	100522PAYMENTS	OS
9/23/2022	EFT-100522-52	WILLIAM RICE	325.00	REIMBURSE PURCHASE OF GIFT CARDS FOR ACUTE CARE SYMPOSIUM	100521PAYMENTS	OS
9/20/2022	144166	WASHINGTON COUNTY	7,592.54	BVRAC BVWACS 36 Radios Pmt-CATRAC, SJEMS, S&W-CS, & RCEMS	092822PAYMENTS	OS
9/8/2022	144073	MONOGRAMS AND MORE	2,156.50	T-SHIRTS FOR ACUTE CARE SYMPOSIUM ATTENDEES	091322PAYMENTS	OS
9/8/2022	144066	J. CODY'S RESTAURANTS, LP	2,254.00	CATERING SERVICES FOR DAY 2 - ACUTE CARE SYMPOSIUM	091322PAYMENTS	OS
9/7/2022	144066	J. CODY'S RESTAURANTS, LP	2,213.75	CATERING SERVICES FOR DAY 1 - ACUTE CARE SYMPOSIUM	091322PAYMENTS	OS
9/6/2022	EFT-100522-10	ASHLEY KOPECH	1,100.00	REIMBURSE PURCHASE OF GIFT CARDS FOR ACUTE CARE SYMPOSIUM	100521PAYMENTS	OS
Total 8001			27,182.32			

8202 - BVRAC FY23 RAC SYSTEMS DEVELOPMENT						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
Total 8202			0.00			

8103 - BVRAC FY22 EMS RAC (FY 2023 EXPENSES)						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
1/23/2023	145195	THREAT SUPPRESSION, INC	4959.58	ACTIVE SHOOTER COURSE (MAY 2nd & 3rd 2023)	032823PAYMENTS	OS
1/23/2023	145049	THREAT SUPPRESSION, INC	0.00	VOIDED CHECK-WRONG AMOUNT	030723PAYMENTS	OS
1/5/2023	144913	PRECISION DYNAMICS CORP/IDENTICARD	2450.74	49 BOXES OF WRISTBANDS FOR THE EMS AGENCIES	020723PAYMENTS	OS
12/12/2022	EFT-122022-57	WILLIAM RICE	253.25	TRAVEL REIMB-TETAF & RAC SUMMIT-SAN ANTONIO (12/8 & 9/2022)	122022PAYMENTS	OS
12/12/2022	EFT-122022-56	WILLIAM RICE	1352.09	TRAVEL REIMB-GETAC & EMS CONFERENCE (11/17-22/2022)	122022PAYMENTS	OS
12/9/2022	EFT-122022-13	CAGAN BALDREE	422.28	TRAVEL REIMB-TETAF & RAC SUMMIT-SAN ANTONIO (12/8 & 9/2022)	122022PAYMENTS	OS
11/30/2022	EFT-120722-08	CAGAN BALDREE	121.97	IN REGION TRAVEL FOR 11/3/22 TO 11/18/22	120722PAYMENTS	OS
11/17/2022	144511	BOUND TREE MEDICAL	671.99	EDUCATIONAL SUPPLIES - MANIKIN PARTS	120722PAYMENTS	OS
11/8/2022	144511	BOUND TREE MEDICAL	647.99	EDUCATIONAL SUPPLIES - MANIKIN PARTS	120722PAYMENTS	OS
10/31/2022	EFT-110922-31	CAGAN BALDREE	3.92	IN REGION TRAVEL FOR 9/1/22 & 10/18/22	02	OS
10/27/2022	EFT-110222-01	CAGAN BALDREE	47.25	TRAVEL REIMB.-ATTENDED TX WRISTBAND MTG @ CATRAC IN BELTON	110222PAYMENTS	OS
9/19/2022	22CD09005	COPY CORNER (VISA)	408.89	INSTRUCTIONAL MATERIAL FOR FTEP COURSE	22CD09005	OS
9/19/2022	22CD09005	AED SUPERSTORE (VISA)	97.98	EDUCATIONAL SUPPLIES	22CD09005	OS
9/19/2022	22CD09005	AMERICAN RED CROSS (VISA)	287.89	EDUCATIONAL SUPPLIES	22CD09005	OS
9/19/2022	22CD09005	AED SUPERSTORE (VISA)	952.67	PURCHASED TOURNIQUETS	22CD09005	OS
9/2/2022	CR10010-01	CAGAN BALDREE	18.20	RE-ISSUED TRAVEL REIMBURSEMENT	23CR01018	OS
9/2/2022	CR10010-01	CAGAN BALDREE	(18.20)	EFT TRAVEL REIMBURSEMENT RETURNED	23CR10010	OS
Total 8103			12,678.49			

8203 - BVRAC FY23 EMS RAC						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
1/23/2023	145195	THREAT SUPPRESSION, INC	4,612.42	ACTIVE SHOOTER COURSE (MAY 2nd & 3rd 2023)	032823PAYMENTS	OS
1/23/2023	145049	THREAT SUPPRESSION, INC	0.00	VOIDED CHECK-WRONG AMOUNT	030723PAYMENTS	OS
12/20/2022	144771	SOUTHWEST TEXAS RAC	1,746.71	2023 MEMBERSHIP IN RAC DATA COLLABORATIVE	011823PAYMENTS	OS
12/7/2022	EFT-121322-01	ASHLEY KOPECH	335.02	TRAVEL REIMBURSEMENT FOR GETAC (11/18/22-11/20/22)	121322PAYMENT	OS
Total 8203			6,694.15			

8204 - BVRAC FY23 EMS COUNTY						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
2/27/2023	EFT-030723-31	TEXAS A&M UNIVERSITY EMS	4,017.00	EMS COUNTY GRANT HHS000124600006 REIMBURSEMENT	030723PAYMENTS	OS
2/21/2023	EFT-030723-32	WASHINGTON COUNTY EMS	10,318.00	EMS COUNTY GRANT HHS000124600006 REIMBURSEMENT	030723PAYMENTS	OS
12/29/2022	EFT-011023-12	JEWETT EMS INC	5,300.00	EMS COUNTY GRANT HHS000124600006 REIMBURSEMENT	011023PAYMENTS	OS
11/9/2022	EFT-112222-30	ROBERTSON COUNTY EMS	12,997.00	EMS COUNTY GRANT HHS000124600006 REIMBURSEMENT	112222PAYMENTS	OS
11/9/2022	144463	COLLEGE STATION FIRE DEPARTMENT	4,016.50	EMS COUNTY GRANT HHS000124600006 REIMBURSEMENT	112222PAYMENTS	OS
Total 8204			36,648.50			

8116 - BVRAC EMS COUNTY S.B. 8						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
2/13/2023	144946	JENNIFER TRAVIS	3,085.00	SCHOLARSHIP PAYMENT FOR JENNIFER TRAVIS-HILLTOP LAKES EMS	021523PAYMENTS	CL
2/13/2023	144971	ZACARIAS OVALLE	934.34	SCHOLARSHIP PAYMENT FOR ZACARIAS OVALLE-COLLEGE STATION FD EMS	021523PAYMENTS	OS
2/10/2023	144959	SANTIAGO GUERRERO III	3,085.00	SCHOLARSHIP PAYMENT FOR SANTIAGO GUERRERO III-ROBERTSON CO EMS	021523PAYMENTS	CL
2/9/2023	144929	BLAKE McONIE	1,077.19	SCHOLARSHIP PAYMENT FOR BLAKE McONIE-COLLEGE STATION FD EMS	021523PAYMENTS	CL
2/9/2023	144931	CHRISTOPHER TRAMMELL	836.52	SCHOLARSHIP PAYMENT FOR C. TRAMMELL-COLLEGE STATION FD EMS	021523PAYMENTS	OS
2/9/2023	144956	NICOLAS LOKASH	830.89	SCHOLARSHIP PAYMENT FOR NICOLAS LOKASH-COLLEGE STATION FD EMS	021523PAYMENTS	OS
2/9/2023	144968	TRENT SCHUETT	836.52	SCHOLARSHIP PAYMENT FOR TRENT SCHUETT-COLLEGE STATION FD EMS	021523PAYMENTS	CL
2/7/2023	EFT-021523-02	BLINN COLLEGE	9,800.00	SCHOLARSHIP PAYMENT FOR COLLEGE STATION FD EMS STUDENTS	021523PAYMENTS	CL
2/7/2023	EFT-021523-03	BLINN COLLEGE	8,347.00	SCHOLARSHIP PAYMENT FOR M GARCIA & R BURROUGHS-ST JO EMS	021523PAYMENTS	CL
1/13/2023	144759	KENDALL JOHNSON	5,521.92	SCHOLARSHIP PAYMENT FOR KENDALL JOHN-ROBERTSON COUNTY EMS	011823PAYMENTS	CL
1/2/2023	EFT-011023-05	BLINN COLLEGE	3,090.50	SCHOLARSHIP PAYMENT FOR JULIANA BYRNES-ST JOSEPH EMS	011023PAYMENTS	CL
12/29/2022	EFT-011023-03	AXON EDUCATION LLC	8,000.00	SCHOLARSHIP PAYMENT FOR NAYALI GALVAN-ST JOSEPH EMS	011023PAYMENTS	CL
12/12/2022	EFT-011023-02	AXON EDUCATION LLC	8,000.00	SCHOLARSHIP PAYMENT FOR KIRK SUMNER-ST JOSEPH EMS	011023PAYMENTS	CL
12/12/2022	EFT-011023-01	AXON EDUCATION LLC	8,000.00	SCHOLARSHIP PAYMENT FOR CHRISTOPHER BLEEKER-ST JOSEPH EMS	011023PAYMENTS	CL
Total 8116			61,444.88			

Report Total Total 1012 - General Oper-BBT10302 **144,648.34**

Brazos Valley Regional Advisory Council 2023

Board of Directors Participation

	Board Members	January	February	March	April	May	June	July	August	September	October	November	December	Total Attended
1	Billy Rice Chair	?	X	X										
2	Ashley Kopech Vice Chair	X	X	X										
3	Secretary Lori Porter	X	X	X										
4	Patti Parks Treasurer	X	X	X										
1	Bryan Ruemke DEPC	X	X	X										
2	Jason Giles Education	X	X	?										
3	Dr. Vincent Ohaju Systems/ QI/PA	?	?	?										
4	Ashley Johse Injury Prevention	X	X	X										
5	Kevin Deramus Pre- Hospital	X	?	X										
6	Lacey Krchnak Hospital/Acute Care	X	X	?										
7	Paula Terrell Stroke	X	X	?										
8	David Lilly EMC at Large	X	?	X										
9	Dr. Katie Brading Perinatal	X	X	X										
	Cagan Baldree Program Manager	X	X	X										
	Rebecca Hill Planner	X	X	X										
	Zeb Heckmann Senior Accountant	X	X	X										

X= Attended meeting.

***= Call In*

0=Substitution

?=Absent

New Appointments