



**Brazos Valley Regional Advisory Council  
General Assembly Meeting  
February 1, 2024**

<b>Agenda</b>	<b>1</b>
<b>December 7, 2023 GA Meeting Minutes</b>	<b>2-5</b>
<b>Financials</b>	<b>6-9</b>
<b>Member Agency Participation Tracker</b>	<b>10</b>

# AGENDA

## Brazos Valley Regional Advisory Council

### General Assembly

1:00 February 1, 2024

In Person and Virtual

- I. Call to Order**
- II. Introductions**
- III. Approval of General Assembly's December 7, 2023 Meeting Minutes**
- IV. Financial Report**
- V. Presentation: Update on Pediatric Readiness – Dr. Kristen Christian**
- VI. Executive Director Report**
- VII. Discussion and/or Action Items**
  - A. Consider for approval authorizing signature authority to Colton Graham as the Executive Director.
  - B. Consider for approval authorizing signature authority to John Heritage.
  - C. Discussion and possible action regarding overpayment of students with Senate Bill 8 funds.
  - D. Discussion and possible action regarding “free for all” date for Senate Bill 8 funds.
  - E. Discussion and possible action regarding length of BVRAC 2024 Symposium
- VIII. Committee Updates**
  - A. Disaster/Emergency Preparedness Committee (Bryan Ruemke)
  - B. Education (Adam Gallagher)
  - C. Pre-Hospital (Kevin Deramus)
  - D. Hospital Care and Management/ Acute Care (Lori Porter)
  - E. Stroke (Amy Plotts)
  - F. System QI/Physician's Advisory
  - G. Injury Prevention (Brandi Mendoza)
  - H. Perinatal (Dr. Brading)
- IX. Open Forum**
- X. Important Dates**
  - A. General Assembly Meeting April 4, 2024
- XI. Adjourn**

Join Zoom Meeting

<https://us06web.zoom.us/j/82386867689?pwd=cGZoaHhwVGNYSDluWTQxaFpOak1jQT09>

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Passcode: 400553

One tap mobile

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**Minutes**  
**Brazos Valley Regional Advisory Council**  
**General Assembly Meeting – In Person and Zoom Call**  
 DECEMBER 7, 2023 12:00 P.M.  
 CENTER FOR REGIONAL SERVICES BUILDING  
 3991 E. 29<sup>TH</sup> ST. BRYAN TX 77802

**Members Present (Attendance Taken by Agency)**

<b><u>Agency/Organization</u></b>	<b><u>Absent or Present</u></b>
<b>HOSPITALS</b>	
Baylor Scott & White - Brenham	Present
Baylor Scott & White – College Station	Present
CAPROCK Emergency	Present
CHI St. Joseph Health - Burleson	Present
CHI St. Joseph – College Station	Present
CHI St. Joseph Health - Grimes	Absent
CHI St. Joseph Health – Madison	Absent
CHI St. Joseph Health – Regional	Present
Encompass Health	Absent
The Physicians Centre	Present
Promises Brazos Valley	Absent
SignatureCare	Absent
<b>EMS AGENCIES</b>	
Bryan Fire Department	Present
CHI St. Joseph EMS	Present
College Station Fire Department	Absent
Hilltop Lakes VFD	Present
Jewett EMS	Present
Prudence EMS	Absent
Robertson County EMS	Present
St. Joseph Air Med 12	Present
Texas A&M University EMS	Present
Washington County EMS	Absent
<b>FRO's/COLLEGES/OTHER INSTITUTIONS</b>	
Blinn College	Absent
Brazos County ESD 2	Present
Brazos County Health District	Present
Bryan ISD	Absent
Washington County OEM	Present
<b>Emergency Management / EMCs</b>	
Herman Iles, CATRAC	Present
David Lilly, Grimes County	Present
David William, TDEM	Present
<b>GUESTS</b>	
Sarah Owens, Baylor Scott & White CS	Present
Connie Bryant, HCA-GCD	Present
Bianca Runyan, CHI	Present
Sarah Chatfield	Present

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Megan Sullivan	Present
Brook Moore	Present
<b>OFFICERS/BOARD MEMBERS/STAFF</b>	
Cagan Baldree	Present
Zeb Heckman	Present
Rebecca Hill	Present

- I. **Call to Order:** The meeting was called to order at 12:05 P.M. by Chairman Rice.
- II. **Introductions:** General Assembly conducted self-introductions.
- III. **Approval of October 5, 2023 Minutes:** Members present reviewed the minutes from October 5, 2023. Ms. Reed motioned to approve the October 5, 2023 minutes. Ms. Condrey seconded; motion carried.
- IV. **Financial Report:** Mr. Baldree directed the members’ attention to page 8 of the General Assembly meeting packet to review the financial roll-up. Action items today address many of the larger expenses for the year. Expenses reflected in the report are in the Senate Bill 8, Symposium and EMS County line items. Chairman Rice reminded EMS Agencies in the room to think about Senate Bill 8 funds. After January 1<sup>st</sup>, the group needs to know the status of their requests and how much of the allocation will or will not be utilized. There will also be future discussions on investing the BVRAC unrestricted funds. Mr. Turek made a motion to approve the financial report as presented. Ms. Mendoza seconded; motion carried.
- V. **Presentation – More Than Rehab** – More than Rehab is a substance use and mental health treatment facility located here in College Station and Tyler. Their goal is clients in long term recovery. Steps include treatment, dealing with cell phone, getting a job, and budgeting.
- VI. **Executive Directors Report** –  
ICS300/400 Courses - The 300 course will be required for some hospital staff due to the new Trauma rules. Brazos County and TEEX plan to host a course in the February/March time frame. Please contact Mr. Baldree if you or some staff in your hospital need to take the course.  
TETAF – Please let Mr. Baldree know if there are any topics or concerns that need to be brought up while he and Mr. Gallagher are at the TETAF Meeting.
- VII. **Discussion and/or Action Items**
  - A. **Consider for approval the appointment of BVRAC Vice Chair** – The only nomination received for BVRAC Vice Chair was Mr. Giles. Ms. Johse made a motion to approve the appointment of Mr. Giles as BVRAC Vice Chair. Mr. Turek seconded; motion carried.

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- B. Consider for approval the appointment of BVRAC Treasurer** – The only nomination received for BVRAC Treasurer was Ms. Parks. Ms. Reed made a motion to approve the appointment of Ms. Parks as BVRAC Treasurer. Mr. Turek seconded; motion carried.
- C. Consider for approval distribution plan for \$150,000 of Amendment 1** – This has been through the EMS Committee and the BVRAC Board. There is \$15,000 set aside for training, \$85,000 set aside for EMS Agencies and \$50,000 for Hospitals. The distribution for the EMS Agencies will follow the same distribution plan as EMS County. There will be a hospital workgroup meeting in the next two weeks to determine how the \$50,000 is going to be distributed. The focus is to get the purchases completed as soon as possible - please submit quotes and requests to Mr. Baldree.
- D. Discussion and action regarding the BVRAC Diversion Policy** – The hospitals voted on this a few months ago conditionally. It expired today. Ms. Christian made a motion to accept the BVRAC diversion policy. Ms. Johse seconded; motion carried.

**VIII. Committee Reports**

- A. Disaster/Emergency Preparedness (Bryan Ruemke):** The City of Bryan exercise on January 19<sup>th</sup> at the Legend's Event Center has been paired down to a limited attendance. The HCC will have a tabletop on the side or do a separate date. The planning for the Medical Response and Surge Exercise planning will continue in January.

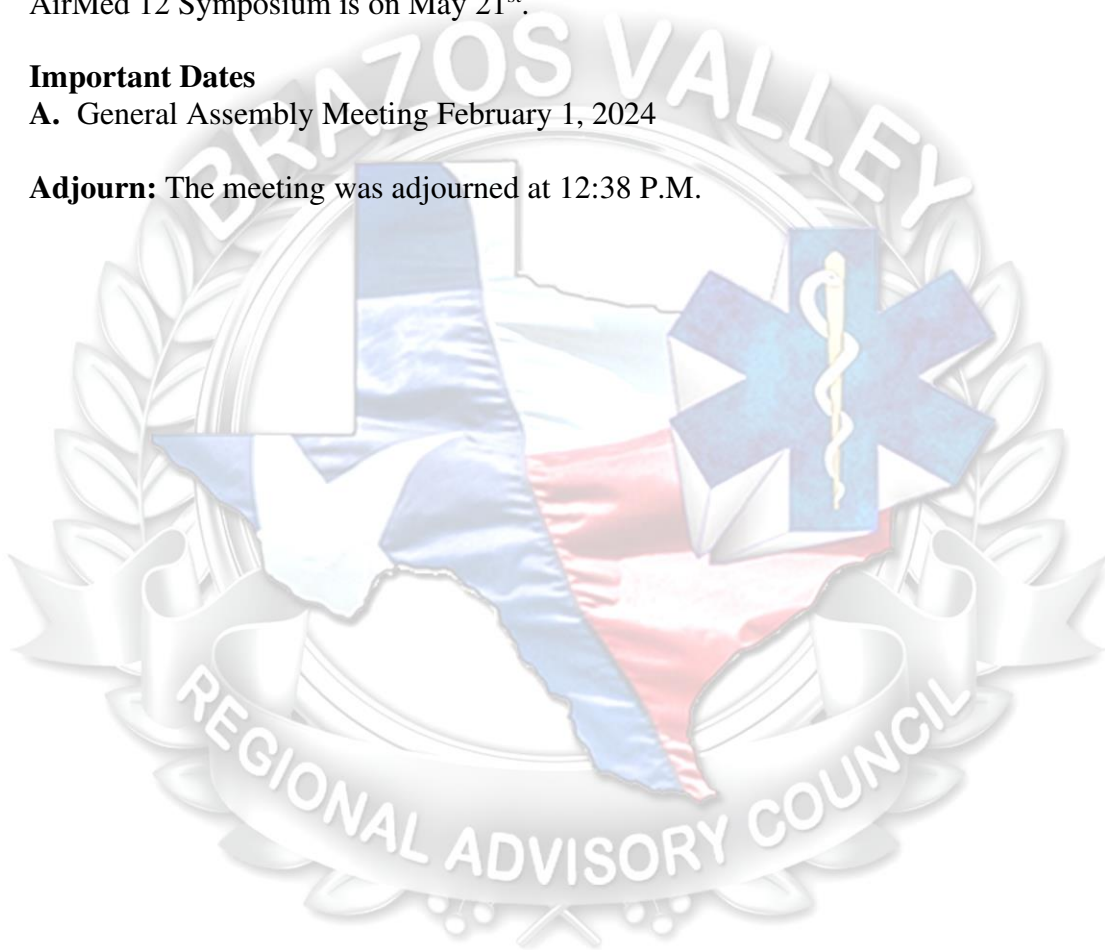
The special communications drill will be on Monday. Please get the requested information to Mr. Iles. The monthly call down drill will also happen on December 11<sup>th</sup>.

- B. Education (Adam Gallagher):** Will bring a plan to the Pre-Hospital meeting in January for 2024.
- C. Pre-Hospital (Kevin Deramus):** The next meeting is January 12<sup>th</sup> at 9:00 am. Ms. Plotts will be discussing information about stroke through Pulsara and getting VAN+ data.
- D. Hospital Care and Management/ Acute Care (Lori Porter):** No Report
- E. Stroke (Patti Parks for Amy Plotts):** Ms. Plotts took the trauma PI sheet and modified it for stroke. The request is for facilities to look at VAN+ patients that come in with EMS. The data is being collected to review the care given to VAN+ patients in the region. The state data collection is working on this. Need to watch what is going on at the state level but our region is doing well. Need documentation with every suspected stroke from EMS personnel. Will need to set up the proper templates to ensure the data is being accessed correctly. We are also trying to see how sensitive the VAN score is so we can know if it is picking up the needed information.

We are continuing to work with the RAC Data Collaborative. The goal is to get the rural CHI hospitals on Get with the Guidelines so we can pull data as a region to see what is going on.

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- F. System QI/Physician’s Advisory (Dr. Ohaju/Wanda Dias):** No report. Need to figure out what will be done with this position. The proposed trauma rules encourage physician participation in BVRAC.
- G. Injury Prevention (Brandi Mendoza):** There will be a small stop the bleed course this month.
- H. Perinatal (Dr. Brading):** No report
- IX. Open Forum** – HCA Conroe went in pursuit of comprehensive stroke on November 1<sup>st</sup>. There is 24/7/365 coverage.
- AirMed 12 Symposium is on May 21<sup>st</sup>.
- X. Important Dates**
- A.** General Assembly Meeting February 1, 2024
- XI. Adjourn:** The meeting was adjourned at 12:38 P.M.



**BVRAC Budget 01SEP23 to 31AUG24**

1/12/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ 16,122.85	\$ 34,267.15	68%
EMS RAC	EMS RAC	\$ 36,566.00	\$ 19,781.75	\$ 16,784.25	46%
EMS RAC (Amendment 1)	EMS RAC	\$ 150,000.00	\$ -	\$ 150,000.00	100%
EMS County	EMS County	\$ 86,652.00	\$ 4,084.00	\$ 82,568.00	95%
EMS County-SB 8	EMS County	\$ 373,687.11	\$ 276,535.15	\$ 135,777.43	36%
Unrestricted	Unrestricted	\$ 32,176.75	\$ 15,956.60	\$ 16,220.15	50%
<b>Total Expenses</b>		<b>\$ 729,471.86</b>	<b>\$ 332,480.35</b>	<b>\$ 435,616.98</b>	<b>59.72%</b>

**BVRAC EMS RAC Budget 01SEP23 to 31AUG24**

1/12/2024

Brazos Valley Regional Advisory Council (EMS RAC \$36,566.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	EMS RAC	\$ 3,750.00	\$ 1,188.78	\$ 2,561.22	68%
Education	EMS RAC	\$ 15,000.00	\$ 15,099.58	\$ (99.58)	-1%
Injury Prevention	EMS RAC	\$ 11,250.00	\$ -	\$ 11,250.00	100%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 1,000.00	\$ 2,473.68	\$ (1,473.68)	-147%
Stroke/Cardiac	EMS RAC	\$ 2,000.00	\$ -	\$ 2,000.00	100%
Perinatal	EMS RAC	\$ 2,000.00	\$ -	\$ 2,000.00	100%
GETAC	EMS RAC	\$ 1,250.00	\$ 923.00	\$ 327.00	26%
Staff Travel	EMS RAC	\$ 316.00	\$ 96.71	\$ 219.29	69%
<b>Total Expenses</b>		<b>\$ 36,566.00</b>	<b>\$ 19,781.75</b>	<b>\$ 16,784.25</b>	<b>45.90%</b>

**BVRAC RAC System Development Budget 01SEP23 to 31AUG24**

1/12/2024

Brazos Valley Regional Advisory Council (RAC Sys Dev \$50,390.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	RAC Sys Dev	\$ 50,390.00	\$ 16,122.85	\$ 34,267.15	68%
Injury Prevention	RAC Sys Dev	\$ -	\$ -	\$ -	
Acute Care/Hosp. Mgt.	RAC Sys Dev	\$ -	\$ -	\$ -	
Stroke/Cardiac	RAC Sys Dev	\$ -	\$ -	\$ -	
Perinatal	RAC Sys Dev	\$ -	\$ -	\$ -	
Other	RAC Sys Dev	\$ -	\$ -	\$ -	
<b>Total Expenses</b>		<b>\$ 50,390.00</b>	<b>\$ 16,122.85</b>	<b>\$ 34,267.15</b>	<b>68.00%</b>

**BVRAC RAC EMS COUNTY 01SEP23 to 31AUG24**

1/12/2024

Brazos Valley Regional Advisory Council (\$86,652.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Bryan Fire Dept EMS	EMS County	\$ 4,084.00	\$ -	\$ 4,084.00	100%
CSFD EMS	EMS County	\$ 4,084.00	\$ 4,084.00	\$ -	0%
CHI ST Joseph EMS Brazos	EMS County	\$ 4,084.00	\$ -	\$ 4,084.00	100%
CHI ST Joseph EMS Burleson	EMS County	\$ 10,382.00	\$ -	\$ 10,382.00	100%
CHI ST Joseph EMS Grimes	EMS County	\$ 12,693.00	\$ -	\$ 12,693.00	100%
CHI ST Joseph EMS Leon	EMS County	\$ 5,389.00	\$ -	\$ 5,389.00	100%
CHI ST Joseph EMS Madison	EMS County	\$ 7,367.00	\$ -	\$ 7,367.00	100%
Hilltop Lake VFD EMS	EMS County	\$ 5,389.00	\$ -	\$ 5,389.00	100%
Jewett EMS	EMS County	\$ 5,389.00	\$ -	\$ 5,389.00	100%
RCEMS	EMS County	\$ 13,215.00	\$ -	\$ 13,215.00	100%
TAMU EMS	EMS County	\$ 4,084.00	\$ -	\$ 4,084.00	100%
WCEMS	EMS County	\$ 10,492.00	\$ -	\$ 10,492.00	100%
<b>Total Expenses</b>		<b>\$ 86,652.00</b>	<b>\$ 4,084.00</b>	<b>\$ 82,568.00</b>	<b>95.29%</b>



**BVRAC EMS County - SB 8 Budget 01SEP22 to 31DEC24**

1/12/2024

Brazos Valley Regional Advisory Council (EMS County - SB 8 \$373,687.11)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management (Admin)	EMS County	\$ 60,000.00	\$ 21,724.30	\$ 38,275.70	64%
Incentives	EMS County	\$ -	\$ -	\$ -	
Bryan Fire Dept EMS	EMS County	\$ 37,858.79	\$ 34,000.00	\$ 3,858.79	10%
CHI St Joseph EMS	EMS County	\$ 108,167.97	\$ 104,117.50	\$ 4,050.47	4%
College Station FD EMS	EMS County	\$ 43,267.19	\$ 41,878.46	\$ 1,388.73	3%
Hilltop Lakes VFD EMS	EMS County	\$ 5,408.40	\$ 5,292.07	\$ 116.33	2%
Jewett EMS	EMS County	\$ 21,633.59	\$ 6,076.00	\$ 15,557.59	72%
Robertson County EMS	EMS County	\$ 37,858.79	\$ 37,858.79	\$ (0.00)	0%
Texas A&M University EMS	EMS County	\$ 16,225.20	\$ 6,824.00	\$ 9,401.20	58%
Washington County EMS	EMS County	\$ 37,858.79	\$ 18,764.03	\$ 19,094.76	50%
PHI	EMS County	\$ 5,408.40	\$ -	\$ 5,408.40	100%
<b>Total Expenses</b>		<b>\$ 373,687.11</b>	<b>\$ 276,535.15</b>	<b>\$ 97,151.96</b>	<b>26.00%</b>

**BVRAC Unrestricted Budget**

1/12/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ 7,083.20	\$ 2,916.80	29%
Taxes	Unrestricted	\$ 3,328.00	\$ -	\$ 3,328.00	100%
TETAF Dues	Unrestricted	\$ 2,000.00	\$ -	\$ 2,000.00	100%
Stroke/Acute Care	Unrestricted	\$ 12,000.00	\$ 8,749.94	\$ 3,250.06	27%
Insurance	Unrestricted	\$ 2,042.00	\$ -	\$ 2,042.00	100%
Training & Meeting	Unrestricted	\$ 750.00	\$ 123.46	\$ 626.54	84%
Outreach	Unrestricted	\$ 2,056.75	\$ -	\$ 2,056.75	100%
<b>Total Expenses</b>		<b>\$ 32,176.75</b>	<b>\$ 15,956.60</b>	<b>\$ 16,220.15</b>	<b>50.41%</b>

**BRAZOS VALLEY REGIONAL ADVISORY COMMITTEE  
BALANCE SHEET - FUND 8001 UNRESTRICTED  
AS OF NOVEMBER 30, 2023**

		<u>Current Year-As Of</u> <u>11/30/2023</u>
Beginning Balance - September 1, 2023		
General Operations-Cash	\$ 70,986.96	
Prepaid Expense	650.00	
TOTAL CASH & EQUIVALENTS	<u>71,636.96</u>	<u>\$ 71,636.96</u>
Accounts Payable-Vendors		\$ 94.10
TOTAL LIABILITIES		<u>\$ 94.10</u>
TOTAL ASSETS		<u>\$ 71,542.86</u>
Changes in Fund Balance		
Fund Balance-October 1, 2023		\$ 64,912.50
Other Revenue (Radios & Symposiums)	\$ 16,148.96	
Annual Membership Dues	7,650.00	
TOTAL REVENUE	<u>23,798.96</u>	\$ 23,798.96
Supplies (Symposium Expense)	\$ 2,785.38	
Travel	37.52	
Other Expense (Radio Expense)	7,083.20	
Training & Meeting Expense (Symposium Expense)	6,212.50	
TOTAL EXPENSE	<u>16,118.60</u>	\$ (16,118.60)
Total Liability & Fund Balance		<u>\$ 72,592.86</u>

**Brazos Valley Regional Advisory Council  
2023 Member Agency Participation**

	February	April	June	August	October	December	Attendance 2023
<b>Hospitals</b>							
Baylor Scott & White Brenham	X	X	X	X	X	X	6
Baylor Scott & White College Station	X	X	X	X	X	X	6
CAPROCK	X	X	X	?	X	X	5
CHI St. Joseph Burleson	X	X	X	X	X	X	6
CHI St. Joseph College Station	X	X	X	X	X	X	6
CHI St. Joseph Grimes	X	?	X	X	X	?	4
CHI St. Joseph Madison	X	X	X	?	X	?	4
CHI St. Joseph Regional Bryan	X	X	X	X	X	X	6
Encompass Health	X	X	X	?	X	?	4
The Physicians Centre	?	?	X	X	X	X	4
Promises Brazos Valley	X	X	?	X	?	?	3
Signature Care	?	?	?	?	?	?	0
<b>EMS Agencies</b>							
Bryan Fire Department	?	X	X	X	X	X	5
CHI St. Joseph EMS	X	X	X	X	X	X	6
College Station Fire Department	X	X	X	X	X	?	5
Hilltop Lakes VFD	X	X	X	X	X	X	5
Jewett	X	X	X	X	?	X	5
Prudence EMS						?	0
Robertson County EMS	X	X	X	X	X	X	6
St. Joseph AirMed 12					X	X	2
Texas A&M University EMS	X	X	X	X	X	X	6
Washington County EMS	?	?	X	X	?	?	2
<b>FRO's/Other Institutions</b>							
Brazos County ESD 2						X	1
**Brazos County Health Department	X	X	X	X	X	X	6
Bryan ISD	X	X	?	X	X	?	4
Washington County OEM	X	X	?	X	X	X	5
<b>Colleges</b>							
**Blinn College	X	X	X	?	X	?	4

X = Attended Meeting.

No Meeting