



**Brazos Valley Regional Advisory Council
General Assembly Meeting
February 2, 2023**

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AGENDA

Brazos Valley Regional Advisory Council

General Assembly

1:00 FEBRUARY 2, 2023

In Person and Virtual

- I. Call to Order**
- II. Introductions**
- III. Presentation – Unbound**
- IV. Approval of General Assembly’s December 1, 2022 Meeting Minutes**
- V. Financial Report**
- VI. Executive Director Report**
- VII. Discussion and/or Action Items**
 - A. Consider for approval purchase of McGrath Laryngoscopes for EMS Agencies
 - B. Consider for approval purchase of Active Shooter Kits for EMS Agencies
 - C. Discuss FY23 Budget Adjustment - RAC Data Collaborative Invoice
- VIII. Committee Updates**
 - A. Disaster/Emergency Preparedness Committee (Bryan Ruemke)
 - B. Education (Jason Giles)
 - C. Pre-Hospital (Kevin Deramus)
 - D. Hospital Care and Management/ Acute Care (Lacey Krchnak)
 - E. Stroke (Paula Terrell)
 - F. System QI/Physician’s Advisory (Dr. Ohaju)
 - G. Injury Prevention (Ashley Johse)
 - H. Perinatal (Dr. Brading)
- IX. Open Forum**
- X. Important Dates**
 - A. General Assembly Meeting April 6, 2023
- XI. Adjourn**

Topic: HCC / BVRAC General Assembly

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us06web.zoom.us/j/82386867689?pwd=cGZoaHhwVGNYSDluWTQxaFpOak1jQT09>

Meeting ID: 823 8686 7689

Passcode: 400553

One tap mobile

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Minutes
Brazos Valley Regional Advisory Council
General Assembly Meeting – In Person and Zoom Call
 DECEMBER 1, 2022 12:00 P.M.
 CENTER FOR REGIONAL SERVICES BUILDING
 3991 E. 29TH ST. BRYAN TX 77802

Members Present (Attendance Taken by Agency)

<u>Agency/Organization</u>	<u>Absent or Present</u>
HOSPITALS	
Baylor Scott & White - Brenham	Present
Baylor Scott & White – College Station	Present
CAPROCK Emergency	Present
CHI St. Joseph Health - Burleson	Present
CHI St. Joseph – College Station	Present
CHI St. Joseph Health - Grimes	Present
CHI St. Joseph Health – Madison	Present
CHI St. Joseph Health – Regional	Present
Encompass Health	Present
The Physicians Centre	Present
Promises Brazos Valley	Present
EMS AGENCIES	
Bryan Fire Department	Present
CHI St. Joseph EMS	Present
College Station Fire Department	Present
Hilltop Lakes VFD	Present
Jewett EMS	Present
PHI, Inc	Present
Roberson County EMS	Present
Texas A&M University EMS	Present
Washington County EMS	Present
FRO's/COLLEGES/OTHER INSTITUTIONS	
Blinn College	Absent
Brazos County Health District	Present
Washington County OEM	Present
GUESTS	
Dr. Mystan Gurkin, Baylor Scott & White	Present
Cory Authement, Baylor Scott & White	Present
Melissa Kendrick, AirMed 12	Present
Connie Bryant, HCA Healthcare	Present
Katherine Faulk, Jewett EMS	Present
Charles Hancock, Jewett EMS	Present
Samuel Ortiz, DSHS Region 7	Present
Brian Scheffer	Present
Troy Keller	Present
Patricia Herbelin	Present
Jason Ware, Brazos County OEM	Present

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Michelle Meade, Brazos County OEM	Present
Cullen Schwarz	Present
Shelly Butts, Madison County OEM	Present
OFFICERS/BOARD MEMBERS/STAFF	
Dr. Vincent Ohaju	Present
Dr. Katie Brading	Present
Cagan Baldree	Present
Zeb Heckman	Present
Rebecca Hill	Present

- I. **Call to Order:** The meeting was called to order at 12:15 P.M. by Chairman Rice.
- II. **Introductions:** General Assembly conducted self-introductions.
- III. **Presentation** – Martin Mufich “Enabling Nursing Students in Assisting Emergency Management A Win-Win” - Mr. Mufich discussed the challenges, benefits and strategies that agencies can use to incorporate nursing students into public health emergency response and planning. The proposed benefits for emergency management included added help and workforce, minimal oversight requirements, and helping with educating future healthcare workers. The proposed benefits to the students included showing students pre-hospital care, increasing critical thinking, displaying the health care continuum and opens different opportunities.
- IV. **Approval of October 6, 2022 Minutes:** Members present reviewed the minutes from October 6, 2022. Ms. Porter motioned to approve the October 6, 2022 minutes. Mr. Giles seconded; motion carried.
- V. **Financial Report:** Mr. Baldree directed the member’s attention to page 6 of the General Assembly meeting packet to review the financial roll up. There are funds remaining from the last contract year and the focus is to spend those funds first. Wristbands and several items identified in the regional needs assessment will be purchased with these funds. Senate Bill 8 funds have also been received and the members will be taking action on these funds later in today’s meeting. The funds will be tracked in the financial report in the future in the financial report with a chart similar to EMS County.

An adjustment will need to be made to the Unrestricted Budget to balance it out due to the Symposium being held during this contract year and the expenses associated with that. Ms. Guerra asked for and received clarification on the BVRAC Radios line item in the Unrestricted Budget. It is a pass-through line item that covers license fees for the BVWACS system.

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Ms. Guerra made a motion to approve the financial report as presented. Mr. Turek seconded; motion carried.

VI. Executive Directors Report –

- A. TETAF** – Mr. Baldree asked members to give him any input or information to share at the state-wide meeting.
- B. 2023 Symposium** – Will be held September 6th and 7th. Quotes are being received for alternate venues including the Brazos Center and Hilton Conference Center. Please be sure to put these dates on your calendar.
- C. Rural Trauma Development Course** – Course is next Friday here at BVCOG. BVRAC is providing lunch for that course. There are 14-15 people signed up for the training so please be sure to get signed up now if you are interested.
- D. Purchase Updates** – Wristbands are coming in to replenish supplies across the region.
- E. Active Shooter Course** – Looking at doing a course in March/April. The Board anticipates doing a two day course that includes 8 hours of training the first day and four hours the second day. Quotes for venues are being reviewed now.
- F. Agency Dues and Representation Forms** – Please be sure to submit representation forms and dues if you haven't already. If you need to check if we received your dues or form, please reach out.

VII. Discussion and/or Action Items

- A. Consider for approval the Senate Bill 8 Distribution Plan** – The Pre-Hospital Committee has met multiple times to discuss and review the distribution plan and information regarding the Senate Bill 8 Funds. The Board has tentatively approved the release of the forms for the Senate Bill 8 funding. It will be tracked in a similar manner as EMS County. The funds are divided by the number of licenses that an agency has. The Board approved this distribution plan earlier today. The requests will be tracked on a month to month basis to ensure funds are used in the two year period. The student has to complete and sign the application which includes several commitments including working/volunteering for two years and being on call or working a minimum of 96 hours per month. A question was asked regarding a student having to pay this money back if the commitments are not met. The consensus of the Board is that the threat is there but the sheer number of applications and students across the state will make tracking and keeping up with everything virtually impossible for the state. The state has stated that it is not the agency or RACs responsibility to monitor it. Mr. Carrigan made a motion to approve the Senate Bill Distribution Plan as presented. Mr. Turek seconded; motion carried.
- B. Consider for approval Senate Bill 8 Application, Forms and Timeline** – The Board discussed earlier today that staff will share the current status on utilizing the funds monthly to ensure the funds are expended. Mr. Carrigan made a motion to approve the Senate Bill 8 application, forms, and timeline. Ms. Guerra seconded; motion carried.

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- C. Discussion of Symposium Dates and Venue** – This was covered during the Executive Directors report. The plan is to get the dates finalized so the process for the CE credits can be started and planning developed.
- D. Discussion of Active Shooter Course Price and Location** – The Board is looking at a package that includes two training days and costs \$9,572. The first would be eight hours and the second will be four hours. The proposed dates are March/April depending on availability of the venue and the speakers.

VIII. Committee Reports

- A. Disaster/Emergency Preparedness (Bryan Ruemke):** The committee met today and discussed several topics including.
1. Utilizing trailers that are available within CATRAC to be used as a mass casualty and mass fatality incident trailer. The trailer would have body bags, tags and other equipment that would be useful for that response. If you have any suggestions on what needs to be in that trailer, contact Mr. Ruemke. It would be intended to be a trailer to help manage the event and not for body storage.
 2. CATRAC staff did not have a current financial report for the region with a lapse in the planner position. Mr. Ruemke has asked for current information from them when they have one.
 3. Will be working on a Radiation Emergency Annex Planning
 4. Working on a Pediatric / Burn Exercise for
 5. Communications Drill on December 7th in EMResource. There will be a scenario for hospitals to respond to.
- B. Education (Jason Giles/Ashley Kopech):** If you are interested in participating in the Rural Trauma Development Course, please contact Mr. Giles to get the information. Sixty-five people were trained in Stop the Bleed in Bremond with Mr. Gallagher and 40A&M MHA students were trained as well.
- C. Pre-Hospital (Kevin Deramus):** Next Directors meeting is next Wednesday, December 7th at 9:30 am.
- D. Hospital Care and Management/ Acute Care (Lacey Krchnak):** No report
- E. Stroke (Paula Terrell):** No Report
- F. System QI/Physician’s Advisory (Dr. Ohaju/Wanda Diaz):** Current transfer numbers were presented to the group. The totals are current through October and most of them were appropriate. The three transfers that were inappropriate were

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reviewed and opportunities for improvement were discussed with appropriate parties. The ultimate intent is to provide better care for the patients.

G. Injury Prevention (Ashley Johse): The Stop the Bleed Course was covered during the Education briefing. There will be a training in Navasota scheduled soon. There is a planning meeting for injury prevention and education on December 16th to possibly shift focus away from stop the bleed.

H. Perinatal (Dr. Brading): No Report

IX. Open Forum –

A portion of the road around CHI College Station ER will be repaired. Ambulances will have to back in instead of using the circle drive. Maps will be sent out to everyone.

HCA Conroe is on track to go in pursuit of comprehensive stroke in January.

Please reach out to Ms. Parks or Ms. Kopech if you have any ideas for speakers for the BVRAC Symposium.

X. Important Dates

A. General Assembly Meeting February 2, 2023

XI. Adjourn: The meeting was adjourned at 1:21 P.M.

BVRAC Budget 01SEP22 to 31AUG23

1/31/2023

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ 19,522.94	\$ 30,867.06	61%
EMS RAC	EMS RAC	\$ 35,830.00	\$ 1,671.73	\$ 34,158.27	95%
EMS County	EMS County	\$ 85,220.00	\$ 22,313.50	\$ 62,906.50	74%
EMS RAC-FY22	EMS RAC	\$ 12,678.49	\$ 7,718.91	\$ 4,959.58	39%
EMS County-SB 8	EMS County	\$ 246,086.63	\$ 25,249.15	\$ 220,837.48	90%
Unrestricted	Unrestricted	\$ 20,950.00	\$ 19,012.32	\$ 1,937.68	9%
Total Expenses		\$ 451,155.12	\$ 95,488.55	\$ 355,666.57	78.83%

BVRAC EMS RAC Budget 01SEP22 to 31AUG23

1/31/2023

Brazos Valley Regional Advisory Council (EMS RAC \$35,830.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	EMS RAC	\$ 9,000.00	\$ 1,336.71	\$ 7,663.29	85%
Education	EMS RAC	\$ 10,000.00	\$ -	\$ 10,000.00	100%
Injury Prevention	EMS RAC	\$ 9,830.00	\$ -	\$ 9,830.00	100%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Stroke/Cardiac	EMS RAC	\$ -	\$ -	\$ -	
Perinatal	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
GETAC	EMS RAC	\$ 4,000.00	\$ 335.02	\$ 3,664.98	92%
Staff Travel	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Total Expenses		\$ 35,830.00	\$ 1,671.73	\$ 34,158.27	95.33%

BVRAC RAC System Development Budget 01SEP22 to 31AUG23

1/31/2023

Brazos Valley Regional Advisory Council (RAC Sys Dev \$50,390.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	RAC Sys Dev	\$ 50,390.00	\$ 19,522.94	\$ 30,867.06	61%
Injury Prevention	RAC Sys Dev	\$ -	\$ -	\$ -	
Acute Care/Hosp. Mgt.	RAC Sys Dev	\$ -	\$ -	\$ -	
Stroke/Cardiac	RAC Sys Dev	\$ -	\$ -	\$ -	
Perinatal	RAC Sys Dev	\$ -	\$ -	\$ -	
Other	RAC Sys Dev	\$ -	\$ -	\$ -	
Total Expenses		\$ 50,390.00	\$ 19,522.94	\$ 30,867.06	61.26%

BVRAC RAC EMS COUNTY 01SEP22 to 31AUG23

1/31/2023

Brazos Valley Regional Advisory Council (\$85,219.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Bryan Fire Dept EMS	EMS County	\$ 4,016.00	\$ -	\$ 4,016.00	100%
CSFD EMS	EMS County	\$ 4,016.00	\$ 4,016.50	\$ (0.50)	0%
CHI ST Joseph EMS Brazos	EMS County	\$ 4,017.00	\$ -	\$ 4,017.00	100%
CHI ST Joseph EMS Burleson	EMS County	\$ 10,210.00	\$ -	\$ 10,210.00	100%
CHI ST Joseph EMS Grimes	EMS County	\$ 12,484.00	\$ -	\$ 12,484.00	100%
CHI ST Joseph EMS Leon	EMS County	\$ 5,300.00	\$ -	\$ 5,300.00	100%
CHI ST Joseph EMS Madison	EMS County	\$ 7,245.00	\$ -	\$ 7,245.00	100%
Hilltop Lake VFD EMS	EMS County	\$ 5,300.00	\$ -	\$ 5,300.00	100%
Jewett EMS	EMS County	\$ 5,300.00	\$ 5,300.00	\$ -	0%
RCEMS	EMS County	\$ 12,996.00	\$ 12,997.00	\$ (1.00)	0%
TAMU EMS	EMS County	\$ 4,017.00	\$ -	\$ 4,017.00	100%
WCEMS	EMS County	\$ 10,318.00	\$ -	\$ 10,318.00	100%
Total Expenses		\$ 85,219.00	\$ 22,313.50	\$ 62,905.50	73.82%

BVRAC EMS County - SB 8 Budget 01SEP22 to 31DEC24

1/31/2023

Brazos Valley Regional Advisory Council (EMS County - SB 8 \$373,687.11)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	EMS County	\$ 72,914.56	\$ 1,249.15	\$ 71,665.41	98%
Incentives	EMS County	\$ 54,685.92	\$ -	\$ 54,685.92	100%
Bryan Fire Dept EMS	EMS County	\$ 30,221.17	\$ -	\$ 30,221.17	100%
CHI St Joseph EMS	EMS County	\$ 86,346.19	\$ 24,000.00	\$ 62,346.19	72%
College Station FD EMS	EMS County	\$ 34,538.47	\$ -	\$ 34,538.47	100%
Hilltop Lakes VFD EMS	EMS County	\$ 4,317.31	\$ -	\$ 4,317.31	100%
Jewett EMS	EMS County	\$ 17,269.24	\$ -	\$ 17,269.24	100%
Robertson County EMS	EMS County	\$ 30,221.17	\$ -	\$ 30,221.17	100%
Texas A&M University EMS	EMS County	\$ 12,951.93	\$ -	\$ 12,951.93	100%
Washington County EMS	EMS County	\$ 30,221.17	\$ -	\$ 30,221.17	100%
Total Expenses		\$ 373,687.13	\$ 25,249.15	\$ 348,437.98	93.24%

BVRACFY2022 EMS RAC Carryover Budget 01SEP21 to 31AUG22

1/31/2023

Brazos Valley Regional Advisory Council (EMS RAC FY 2022 CARRY OVER FUNDS \$12,678.49)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	EMS RAC	\$ -	\$ -	\$ -	
Education	EMS RAC	\$ 7,142.66	\$ 3,067.41	\$ 4,075.25	57%
Injury Prevention	EMS RAC	\$ 5,126.94	\$ -	\$ 5,126.94	100%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 408.89	\$ 2,450.74	\$ (2,041.85)	-499%
Stroke/Cardiac	EMS RAC	\$ -	\$ -	\$ -	
Perinatal	EMS RAC	\$ -	\$ -	\$ -	
GETAC	EMS RAC	\$ -	\$ 1,157.84	\$ (1,157.84)	
Staff Travel	EMS RAC	\$ -	\$ 1,042.92	\$ (1,042.92)	
		\$ -	\$ -	\$ -	
Total Expenses		\$ 12,678.49	\$ 7,718.91	\$ 4,959.58	39.12%

BVRAC Unrestricted Budget

1/31/2023

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ 7,592.54	\$ 2,407.46	24%
Taxes	Unrestricted	\$ 1,200.00	\$ -	\$ 1,200.00	100%
TETAF Dues	Unrestricted	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Stroke/Acute Care	Unrestricted	\$ 6,000.00	\$ 10,660.65	\$ (4,660.65)	-78%
Insurance	Unrestricted	\$ 2,750.00	\$ -	\$ 2,750.00	100%
Training & Meeting	Unrestricted	\$ -	\$ 759.13	\$ (759.13)	
	Unrestricted	\$ -	\$ -	\$ -	
Total Expenses		\$ 20,950.00	\$ 19,012.32	\$ 1,937.68	9.25%

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
8001 - Brazos Valley Regional Advisory Committee BVRAC Unrestricted
From 9/1/2022 Through 12/31/2022

		<u>Current Month Expenses</u>
Revenue		
Other Revenue	4251	12,659.13
Annual Membership Dues	4511	6,800.00
Total Revenue		<u>19,459.13</u>
Expense		
General Expenses		
Supplies	5510	2,377.50
Other Expense	5791	10,247.42
Training and Meeting Expense	5798	6,387.40
Total General Expenses		<u>19,012.32</u>
Total Expense		<u>19,012.32</u>
Net Revenue (Expense)		<u>446.81</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 8202 - BVRAC FY23 RAC SYSTEMS DEVELOPMENT \$50,390.00
 From 9/1/2022 Through 12/31/2022

		Current Month Expenses
Revenue		
State Grant Revenue	4211	50,390.00
Total Revenue		50,390.00
Expense		
General Expenses		
Auto Allowance	5170	126.33
Membership Dues	5790	1,746.71
Total General Expenses		1,873.04
Salaries & Fringe		
Salaries		
Salaries	5110	13,679.61
Other Compensation	5114	64.00
Total Salaries		13,743.61
Fringe Benefits		
Payroll Taxes FICA	5151	841.20
Payroll Taxes Medicare	5152	196.75
Phone Stipends	5172	74.62
TCDRS Retirement Contribution	5180	972.31
Vision Insurance (Vision Care)	5183	14.78
LTC Premium-ER	5184	6.81
Short Term Disability - ER	5186	39.29
Hospitalization	5192	162.25
Term Life Insurance	5194	68.30
Disability Insurance	5195	30.86
Unemployment Insurance	5196	1.67
Workers Compensation Ins	5197	3.70
Total Fringe Benefits		2,412.54
Total Salaries & Fringe		16,156.15
Indirect Expenses		
Fixed Rate ISF		
Space Costs	5411	574.20
Third Party R.I.P.	5643	65.56
Third Party System Admin	5644	132.99
Total Fixed Rate ISF		772.75
Variable Rate ISF		
Third Party Postage	5647	1.71
Accounting Svc ISF	6150	77.84
Copy Fax Service ISF	6152	34.79
Human Resource Management ISF	6153	606.66
Total Variable Rate ISF		721.00
Total Indirect Expenses		1,493.75
Total Expense		19,522.94

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8202 - BVRAC FY23 RAC SYSTEMS DEVELOPMENT \$50,390.00

From 9/1/2022 Through 12/31/2022

	<u>Current Month Expenses</u>
Net Revenue (Expense)	<u>30,867.06</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8203 - BVRAC FY23 EMS RAC \$35,830.00

From 9/1/2022 Through 12/31/2022

		Current Month Expenses
Revenue		
State Grant Revenue	4211	35,830.00
Total Revenue		35,830.00
Expense		
General Expenses		
Travel	5310	335.02
Total General Expenses		335.02
Salaries & Fringe		
Salaries		
Salaries	5110	389.15
Total Salaries		389.15
Fringe Benefits		
Payroll Taxes FICA	5151	24.11
Payroll Taxes Medicare	5152	5.64
TCDRS Retirement Contribution	5180	27.48
Vision Insurance (Vision Care)	5183	0.61
LTC Premium-ER	5184	0.50
Short Term Disability - ER	5186	1.70
Term Life Insurance	5194	2.81
Disability Insurance	5195	1.33
Workers Compensation Ins	5197	0.11
Total Fringe Benefits		64.29
Total Salaries & Fringe		453.44
Indirect Expenses		
Fixed Rate ISF		
Third Party R.I.P.	5643	196.68
Third Party System Admin	5644	398.97
Total Fixed Rate ISF		595.65
Variable Rate ISF		
Third Party Postage	5647	1.14
Accounting Svc ISF	6150	286.48
Total Variable Rate ISF		287.62
Total Indirect Expenses		883.27
Total Expense		1,671.73
Net Revenue (Expense)		34,158.27

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8204 - BVRAC FY23 EMS COUNTY \$85,220.00

From 9/1/2022 Through 12/31/2022

		Current Period Actual
Revenue		
State Grant Revenue	4211	
Not Applicable	9999	85,220.00
Total Revenue		85,220.00
Expense		
General Expenses		
Supplies	5510	
BVRAC Brazos County	8005	4,016.50
BVRAC Leon County	8008	5,300.00
BVRAC Robertson County	8010	12,997.00
Total General Expenses		22,313.50
Total Expense		22,313.50
Net Revenue (Expense)		62,906.50

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

8116 - BVRAC EMS COUNTY-SB8 \$373,687.11

From 9/1/2022 Through 12/31/2022

		Current Month Expenses
Revenue		
State Grant Revenue	4211	186,843.56
Total Revenue		186,843.56
Expense		
General Expenses		
Training and Meeting Expense	5798	24,000.00
Total General Expenses		24,000.00
Salaries & Fringe		
Salaries		
Salaries	5110	1,067.85
Total Salaries		1,067.85
Fringe Benefits		
Payroll Taxes FICA	5151	66.59
Payroll Taxes Medicare	5152	15.57
Phone Stipends	5172	8.59
TCDRS Retirement Contribution	5180	76.00
Vision Insurance (Vision Care)	5183	1.34
LTC Premium-ER	5184	0.40
Short Term Disability - ER	5186	3.24
Term Life Insurance	5194	6.18
Disability Insurance	5195	2.54
Unemployment Insurance	5196	0.59
Workers Compensation Ins	5197	0.26
Total Fringe Benefits		181.30
Total Salaries & Fringe		1,249.15
Total Expense		25,249.15
Net Revenue (Expense)		161,594.41

Brazos Valley Council of Governments

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
8103 - BVRAC FY22 EMS RAC
From 9/1/2022 Through 12/31/2022

		<u>Current Month Expenses</u>
Expense		
General Expenses		
Travel	5310	2,200.76
Supplies	5510	<u>3,067.41</u>
Total General Expenses		<u>5,268.17</u>
Total Expense		<u>5,268.17</u>
Net Revenue (Expense)		<u>(5,268.17)</u>

**BRAZOS VALLEY REGIONAL ADVISORY COMMITTEE
BALANCE SHEET - FUND 8001 UNRESTRICTED
AS OF DECEMBER 31, 2022**

		<u>Current Year-As Of</u> <u>12/31/2022</u>
Beginning Balance - December 1, 2022		
General Operations-Cash	\$ 73,546.12	
Prepaid Expense	650.00	
TOTAL ASSETS	<u>74,196.12</u>	<u>\$ 74,196.12</u>
Accounts Payable-Vendors		<u>\$ 3.12</u>
TOTAL LIABILITIES		<u>\$ 3.12</u>
Changes in Fund Balance		
Fund Balance-September 1, 2022		\$ 73,746.19
Other Revenue (Radios & Symposium)	\$ 12,659.13	
Annual Membership Dues	6,800.00	
TOTAL REVENUE	<u>19,459.13</u>	\$ 19,459.13
Supplies	\$ 2,377.50	
Insurance	0.00	
Membership Dues	0.00	
Other Expense	10,247.42	
Training and Meeting Expense	6,387.40	
TOTAL EXPENSE	<u>19,012.32</u>	\$ (19,012.32)
Total Liability & Fund Balance		<u>\$ 74,196.12</u>

BRAZOS VALLEY COUNCIL OF GOVERNMENTS

Check/ Voucher Register
From 9/1/2022 - 12/31/2022

8001 - Brazos Valley Regional Advisory Committee Unrestricted						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
12/9/2022	144633	JASON'S DELI	292.21	LUNCH FOR RURAL TRAUMA DEVELOPMENT COURSE-12/9/2022	122022PAYMENTS	OS
12/1/2022	144552	ROSA'S CAFÉ	466.92	LUNCH FOR GENERAL ASSEMBLY MEMBERS-12/1/2022	120722PAYMENTS	OS
#####	CR10043-2	BRAZOS COUNTY EXPO	(650.00)	SECURITY DEPOSIT REFUND - ACUTE CARE SYMPOSIUM	23CR10043	OS
#####	1644232975	WAL-MART	283.38	ACUTE CARE SYMPOSIUM - SNACKS & SUPPLIES	23CD10007	OS
#####	144285	MONOGRAMS AND MORE	221.00	20 ACUTE CARE T-SHIRTS FOR SYMPOSIUM	02	OS
#####	101022kmc	CHICK-FIL-A (VISA)	2,371.50	ACUTE CARE SYMPOSIUM LUNCH - BOTH DAYS	23CD10002	OS
9/26/2022	EFT-100522-09	ASHLEY KOPECH	385.52	REIMBURSE PURCHASE OF GIFT CARDS FOR ACUTE CARE SYMPOSIUM	100522PAYMENTS	OS
9/23/2022	EFT-100522-52	WILLIAM RICE	325.00	REIMBURSE PURCHASE OF GIFT CARDS FOR ACUTE CARE SYMPOSIUM	100521PAYMENTS	OS
9/20/2022	144166	WASHINGTON COUNTY	7,592.54	BVRAC BVWACS 36 Radios Pmt-CATRAC, SJEMS, S&W-CS, & RCEMS	092822PAYMENTS	OS
9/8/2022	144073	MONOGRAMS AND MORE	2,156.50	T-SHIRTS FOR ACUTE CARE SYMPOSIUM ATTENDEES	091322PAYMENTS	OS
9/8/2022	144066	J. CODY'S RESTAURANTS, LP	2,254.00	CATERING SERVICES FOR DAY 2 - ACUTE CARE SYMPOSIUM	091322PAYMENTS	OS
9/7/2022	144066	J. CODY'S RESTAURANTS, LP	2,213.75	CATERING SERVICES FOR DAY 1 - ACUTE CARE SYMPOSIUM	091322PAYMENTS	OS
9/6/2022	EFT-100522-10	ASHLEY KOPECH	1,100.00	REIMBURSE PURCHASE OF GIFT CARDS FOR ACUTE CARE SYMPOSIUM	100521PAYMENTS	OS
		Total 8001	19,012.32			

8202 - BVRAC FY23 RAC SYSTEMS DEVELOPMENT						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
#####	144771	SOUTHWEST TEXAS RAC	1,746.71	2023 MEMBERSHIP IN RAC DATA COLLABORATIVE	011823PAYMENTS	OS
		Total 8202	1,746.71			

8103 - BVRAC FY22 EMS RAC (FY 2023 EXPENSES)						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
#####	EFT-122022-57	WILLIAM RICE	253.25	TRAVEL REIMB-TETAF & RAC SUMMIT-SAN ANTONIO (12/8 & 9/2022)	122022PAYMENTS	OS
#####	EFT-122022-56	WILLIAM RICE	1352.09	TRAVEL REIMB-GETAC & EMS CONFERENCE (11/17-22/2022)	122022PAYMENTS	OS
12/9/2022	EFT-122022-13	CAGAN BALDREE	422.28	TRAVEL REIMB-TETAF & RAC SUMMIT-SAN ANTONIO (12/8 & 9/2022)	122022PAYMENTS	OS
#####	EFT-120722-08	CAGAN BALDREE	121.97	IN REGION TRAVEL FOR 11/3/22 TO 11/18/22	120722PAYMENTS	OS
#####	144511	BOUND TREE MEDICAL	671.99	EDUCATIONAL SUPPLIES - MANIKIN PARTS	120722PAYMENTS	OS
11/8/2022	144511	BOUND TREE MEDICAL	647.99	EDUCATIONAL SUPPLIES - MANIKIN PARTS	120722PAYMENTS	OS
#####	EFT-110922-31	CAGAN BALDREE	3.92	IN REGION TRAVEL FOR 9/1/22 & 10/18/22	02	OS
#####	EFT-110222-01	CAGAN BALDREE	47.25	TRAVEL REIMB.-ATTENDED TX WRISTBAND MTG @ CATRAC IN BELTON	110222PAYMENTS	OS
9/19/2022	22CD09005	COPY CORNER (VISA)	408.89	INSTRUCTIONAL MATERIAL FOR FTEP COURSE	22CD09005	OS
9/19/2022	22CD09005	AED SUPERSTORE (VISA)	97.98	EDUCATIONAL SUPPLIES	22CD09005	OS
9/19/2022	22CD09005	AMERICAN RED CROSS (VISA)	287.89	EDUCATIONAL SUPPLIES	22CD09005	OS
9/19/2022	22CD09005	AED SUPERSTORE (VISA)	952.67	PURCHASED TOURNIQUETS	22CD09005	OS
9/2/2022	CR10010-01	CAGAN BALDREE	18.20	RE-ISSUED TRAVEL REIMBURSEMENT	23CR01018	OS
9/2/2022	CR10010-01	CAGAN BALDREE	(18.20)	EFT TRAVEL REIMBURSEMENT RETURNED	23CR10010	OS
		Total 8103	5,268.17			

8203 - BVRAC FY23 EMS RAC						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
12/7/2022	EFT-121322-01	ASHLEY KOPECH	335.02	TRAVEL REIMBURSEMENT FOR GETAC (11/18/22-11/20/22)	121322PAYMENT	OS
		Total 8203	335.02			

8204 - BVRAC FY23 EMS COUNTY						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
#####	EFT-011023-12	JEWETT EMS INC	5,300.00	EMS COUNTY GRANT HHS000124600006 REIMBURSEMENT	011023PAYMENTS	OS
11/9/2022	EFT-112222-30	ROBERTSON COUNTY EMS	12,997.00	EMS COUNTY GRANT HHS000124600006 REIMBURSEMENT	112222PAYMENTS	OS
11/9/2022	144463	COLLEGE STATION FIRE DEPARTMENT	4,016.50	EMS COUNTY GRANT HHS000124600006 REIMBURSEMENT	112222PAYMENTS	OS
		Total 8204	4,016.50			

8116 - BVRAC EMS COUNTY S.B. 8						
Effective Date	Check Number	Payee	Check Amount	Transaction Description	Session ID	Status
#####	EFT-011023-03	AXON EDUCATION LLC	8,000.00	SCHOLARSHIP PAYMENT FOR NAYALI GALVAN-ST JOSEPH EMS	011023PAYMENTS	OS
#####	EFT-011023-02	AXON EDUCATION LLC	8,000.00	SCHOLARSHIP PAYMENT FOR KIRK SUMNER-ST JOSEPH EMS	011023PAYMENTS	OS
#####	EFT-011023-01	AXON EDUCATION LLC	8,000.00	SCHOLARSHIP PAYMENT FOR CHRISTOPHER BLEEKER-ST JOSEPH EMS	011023PAYMENTS	OS
		Total 8116	24,000.00			

Report Total Total 1012 - General Oper-BBT10302 **54,378.72**

BRAZOS VALLEY COUNCIL OF GOVERNMENTS

Revenue Ledger

From 9/1/2022 - 11/30/2022

<u>Effective Date</u>	<u>Deposit Amount</u>	<u>Document Number</u>	<u>Deposit Description</u>	<u>Session ID</u>
<u>8202 FY23 RAC SYSTEMS DEVELOPMENT</u>				
9/23/2022	50,390.00	CR11011-1	BVRAC FY23 RAC SYS DEV	23CR11011
<u>8203 FY23 EMS RAC</u>				
9/22/2022	31,669.00	CR10003	BVRAC FY23 EMS RAC	23CR10003
9/23/2022	4,161.00	CR11011-2	BVRAC FY23 EMS RAC	23CR11011
<u>8204 FY23 EMS COUNTY</u>				
9/22/2022	71,952.00	CR10003	BVRAC FY23 EMS COUNTY	23CR10003
9/23/2022	13,268.00	CR11011-3	BVRAC FY23 EMS COUNTY	23CR11011
<u>8116 FY23 EMS COUNTY S.B. 8</u>				
10/18/2022	186,843.56	CR 10061	BVRAC EMS COUNTY-SB 8	23CR10061
SUBTOTAL	<u>358,283.56</u>			
<u>UNRESTRICTED</u>				
<u>BVWAC ANNUAL RADIO MAINTENANCE</u>				
11/14/2022	210.90	CR11047-2	Record Encompass Health Radio Maintenance Payment	23CR11047
11/1/2022	3,163.56	CR11020-1	Record CATRAC Radio Maintenance Payment	23CR11020
10/28/2022	843.62	CR11010	Record Washington County Radio Maintenance Payment	23CR11010
9/30/2022	843.60	GJ11010-01	Record Robertson County Radio Maintenance Payment	23GJ11010
SUBTOTAL	<u>5,061.68</u>			
<u>BVRAC MEMBERSHIP DUES</u>				
12/22/2022	500.00	CR12075	Record BVRAC Dues - FY 23 - The Physician's Centre	23CR12075
12/20/2022	500.00	CR12068	Record BVRAC Dues - FY 23 - Baylor Scott & White-College Station	23CR12068
12/12/2022	50.00	CR12086-1	Record BVRAC Dues - FY 23 - Brazos County Health District	23CR12086
12/5/2022	500.00	CR12035	Record BVRAC Dues - FY 23 - Encompass Health	23CR12035
11/28/2022	500.00	CR12009	Record BVRAC Dues - FY 23 - CHI St. Joseph - Madison	23CR12009
11/21/2022	50.00	CR12002	Record BVRAC Dues - FY 23 - PHI Air Med	23CR12002
11/16/2022	350.00	CR12007	Record BVRAC Dues - FY 23 - Washington County EMS	23CR12007
11/15/2022	1,000.00	CR12028	Record BVRAC Dues - FY 23 - CHI St. Joseph EMS	23CR12028
11/14/2022	500.00	CR11047-1	Record BVRAC Dues - FY 23 - Baylor Scott & White-Brenham	23CR11047
11/14/2022	500.00	CR11048	Record BVRAC Dues - FY 23 - CHI - College Station	23CR11048
11/8/2022	50.00	CR11034	Record BVRAC Dues - FY 23 - Washington County EMC	23CR11034
11/7/2022	500.00	CR11033	Record BVRAC Dues - FY 23 - CapRock	23CR11033
11/1/2022	500.00	CR11019	Record BVRAC Dues - FY 23 - CHI - Regional/Bryan	23CR11019
10/26/2022	400.00	CR11007-1	Record BVRAC Dues - FY 23 - College Station Fire Department	23CR11007
10/26/2022	350.00	CR11007-2	Record BVRAC Dues - FY 23 - Bryan Fire Department	23CR11007
10/26/2022	50.00	CR11009-1	Record BVRAC Dues - FY 23 - Hilltop Lakes EMS	23CR11009
10/26/2022	150.00	CR11009-2	Record BVRAC Dues - FY 23 - Texas A&M University EMS	23CR11009
10/26/2022	350.00	CR11009-3	Record BVRAC Dues - FY 23 - Robertson County EMS	23CR11009
SUBTOTAL	<u>6,800.00</u>			
<u>BVRAC SYMPOSIUM</u>				
12/14/2022	500.00	CR12045	Record BVRAC Symposium Deposit-AstraZeneca	23CR12045
10/11/2022	750.00	CR10065-2	Record BVRAC Symposium Deposit-HSC Acquisition (Bristol Meyer Squibb)	23CR10065
9/14/2022	1,171.82	CR10011-1	Record BVRAC Symposium Eventbrite Deposit #1	23CR10011
9/14/2022	2,363.58	CR10011-2	Record BVRAC Symposium Eventbrite Deposit #2	23CR10011
9/14/2022	2,812.05	CR10011-3	Record BVRAC Symposium Eventbrite Deposit #3	23CR10011
SUBTOTAL	<u>7,597.45</u>			
Report Total	<u>377,742.69</u>			

Pre-Hospital Committee Meeting Notes

January 19, 2023

Attendees

Eric Leland, TAMU EMS	Mason Rowles, Robertson Co EMS	Sherry Guerra, Hilltop Lakes
Michael Middleton, TAMU EMS	Melissa Kendrick, St. Joseph Air Med 12	Wes Collins, Jewett EMS
Jason Giles, College Station Fire	Zach Varner, Blinn College	Cagan Baldree, BVRAC
DJ Capener, Bryan Fire	Billy Rice, St. Joseph EMS	Rebecca Hill, BVRAC
Adam Gallagher, Robertson Co EMS	Dennis Smith, Hilltop Lakes	

Summary

Senate Bill 8

Cagan Baldree – Got clarification from the state on self-hosted EMT courses.

- Funding is not for the agency – it is scholarships for individuals. Each student must submit an application.
- Expenses of course must exceed normal budget operations for the agency.

Liability Concerns

- Mr. Middleton expressed concern on what happens if individuals do not complete the requirements and it is a liability for the agency.
- The student signed the pledge and they are the ones that are responsible. The state is responsible for follow up and auditing the individuals that receive funding.
- Mr. Middleton asked for a memo from the RAC regarding liability of agencies.

Current Status

- Requests from four students through CHI and one student through Robertson County. Students with College Station Fire have applications on the way. The request was made to send out a paid spreadsheet monthly.

**Reminder that funding can go to tuition, books, supplies and first attempt at certification test.*

Pulsara Updates

- Mr. Rice will be taking Pickett and Buzzard down to St. Luke's in the Woodlands to see how they use Pulsara. There are steps EMS and ER can do to make Pulsara be better.
- Pulsara wants to push out the full version for Trauma.
- Moving forward:
 - Need the end users from CHI ER in the room with EMTs to discuss what is needed in messages. Should identify 5-6 key things needed in every Pulsara message.
 - May be seeking items to fill checklist for activation.
 - Complaints have generally been validated in Pulsara.
 - There are lots of differences between the two hospitals in B/CS
 - Exposes that there are people on ambulances and nurses/people in ERs that do not do reports
 - Vendor needs to reeducate every side of the process. Local agencies could do a video educating the process. Both sides should watch Flight for Life on Pulsara's website.
- ESO / Pulsara Integration – April 1st has been mentioned as the date

Project Grants

- TAMU EMS – Four McGraths would be minimum to get started.
- Active Shooter Course – May 2nd and 3rd – Contract has been signed.
- Symposium – September 6th and 7th
- Active Shooter Ready Made kits will be purchased after course for each agency.

AGENCY MEMBERSHIP DUES AND FORMS 2023

<i>Entity</i>	<i>Date Paid</i>	<i>Amount</i>	<i>Date Rep Form Received</i>
<i>Hospitals</i>			
Baylor Scott & White Brenham	11/14/2022	\$500.00	1/4/2023
Baylor Scott & White College Station	12/20/2022	\$500.00	1/3/2023
CAPROCK	11/7/2022	\$500.00	10/26/2022
CHI St. Joseph Health Burleson Hospital	1/16/2023	\$500.00	10/25/2022
CHI St. Joseph Health College Station	11/14/2022	\$500.00	11/10/2022
CHI St. Joseph Health Grimes Hospital	1/17/2023	\$500.00	10/25/2022
CHI St. Joseph Health Madison Hospital	11/28/2022	\$500.00	1/5/2023
CHI St Joseph Health Regional Hospital	11/1/2022	\$500.00	10/31/2022
Encompass Health	12/5/2022	\$500.00	10/26/2022
The Physicians Centre	12/22/2022	\$500.00	10/25/2022
Promises Brazos Valley			12/15/2022
<i>EMS Agencies</i>			
Bryan Fire Department	10/26/2022	\$350.00	10/25/2022
CHI St. Joseph EMS	11/15/2022	\$1,000.00	
College Station Fire Department	10/26/2022	\$400.00	
Hilltop Lakes VFD	10/26/2022	\$50.00	10/26/2022
Jewett EMS			
PHI Air Med	11/21/2022	\$50.00	
Robertson County EMS	10/26/2022	\$350.00	10/26/2022
Texas A&M University EMS	10/26/2022	\$150.00	10/31/2022
Washington County EMS	11/16/2022	\$350.00	11/15/2022
<i>FRO's/ Other Institutions</i>			
Brazos County Health District	12/12/2022	\$50.00	1/4/2023
Washington County OEM	11/8/2022	\$50.00	11/7/2022
<i>Colleges</i>			
Blinn College EMS Program			9/29/2022

**Brazos Valley Regional Advisory Council
2022 Member Agency Participation**

	February	April	June	August	October	December	Attendance 2022
Hospitals							
Baylor Scott & White Brenham		X	X	X	X	X	5
Baylor Scott & White College Station		X	X	X	X	X	5
CAPROCK		?	X	X	X	X	4
CHI St. Joseph Burleson		?	X	X	X	X	4
CHI St. Joseph College Station		X	X	X	X	X	5
CHI St. Joseph Grimes		X	X	X	X	X	5
CHI St. Joseph Madison		X	X	X	?	X	4
CHI St. Joseph Regional Bryan		X	?	X	X	X	4
Encompass Health		X	X	?	?	X	3
The Physicians Centre		X	X	?	X	X	4
Promises Brazos Valley		?	?	?	X	X	2
EMS Agencies							
Bryan Fire Department		X	X	X	X	X	5
CHI St. Joseph EMS		X	X	X	X	X	5
College Station Fire Department		X	X	X	X	X	5
Hilltop Lakes VFD		X	X	X	X	X	5
Jewett		X	X	?	?	X	3
PHI		X	X	?	?	X	3
Robertson County EMS		X	X	X	X	X	5
Texas A&M University EMS		X	X	X	X	X	5
Washington County EMS		X	?	X	X	X	4
FRO's/Other Institutions							
Washington County OEM		X	X	X	X	X	5
**Brazos County Health Department		X	X	X	X	X	5
Colleges							
**Blinn College		X	X	?	?	?	2

X = Attended Meeting.

No Meeting

? = Absent

** = Non Voting Agencies