



**Brazos Valley Regional Advisory Council
General Assembly Meeting
April 4, 2024**

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AGENDA

Brazos Valley Regional Advisory Council

General Assembly

1:00 APRIL 4, 2024

In Person and Virtual

- I. Call to Order**
- II. Introductions**
- III. Approval of General Assembly's February 1, 2024 Meeting Minutes**
- IV. Financial Report**
- V. Executive Director Report**
- VI. Discussion and/or Action Items**
 - A. Discussion of and possible action regarding FTEP Course.
 - B. Discussion of and possible action regarding Senate Bill 8 Allocations.
 - C. Discussion of RAC Performance Criteria and Self-Assessment.
- VII. Committee Updates**
 - A. Disaster/Emergency Preparedness Committee (Bryan Ruemke)
 - B. Education (Adam Gallagher)
 - C. Pre-Hospital (Kevin Deramus)
 - D. Hospital Care and Management/ Acute Care (Lori Porter)
 - E. Stroke (Amy Plotts)
 - F. System QI/Physician's Advisory
 - G. Injury Prevention (Brandi Mendoza)
 - H. Perinatal (Dr. Brading)
- VIII. Open Forum**
- IX. Important Dates**
 - A. General Assembly Meeting June 6, 2024
- X. Adjourn**

Join Zoom Meeting

<https://us06web.zoom.us/j/82386867689?pwd=cGZoaHhwVGNYSDluWTQxaFpOak1jQT09>

Meeting ID: 823 8686 7689 Passcode: 400553

Dial by your location +1 346 248 7799 US (Houston)

Minutes
Brazos Valley Regional Advisory Council
General Assembly Meeting – In Person and Zoom Call
 FEBRUARY 1, 2024 1:00 P.M.
 CENTER FOR REGIONAL SERVICES BUILDING
 3991 E. 29TH ST. BRYAN TX 77802

Members Present (Attendance Taken by Agency)

<u>Agency/Organization</u>	<u>Absent or Present</u>
HOSPITALS	
Baylor Scott & White - Brenham	Present
Baylor Scott & White – College Station	Present
CAPROCK Emergency	Present
CHI St. Joseph Health - Burleson	Present
CHI St. Joseph – College Station	Present
CHI St. Joseph Health - Grimes	Present
CHI St. Joseph Health – Madison	Present
CHI St. Joseph Health – Regional	Present
Encompass Health	Present
The Physicians Centre	Absent
Promises Brazos Valley	Absent
SignatureCare	Absent
EMS AGENCIES	
Bryan Fire Department	Present
CHI St. Joseph EMS	Present
College Station Fire Department	Present
Hilltop Lakes VFD	Present
Jewett EMS	Present
Prudence EMS	Absent
Robertson County EMS	Present
St. Joseph Air Med 12	Present
Texas A&M University EMS	Present
Washington County EMS	Present
FRO's/COLLEGES/OTHER INSTITUTIONS	
Blinn College	Present
Brazos County ESD 2	Present
Brazos County Health District	Present
Bryan ISD	Absent
Washington County OEM	Present
Emergency Management / EMCs	
Herman Iles, CATRAC	Present
GUESTS	
Connie Bryant, HCA-GCD	Present
Shannon Williams, CHI St Joseph	Present
OFFICERS/BOARD MEMBERS/STAFF	
Colton Graham	Present
Rebecca Hill	Present

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- I. Call to Order:** The meeting was called to order at 1:02 P.M. by Chairman Rice.
- II. Introductions:** General Assembly conducted self-introductions.
- III. Approval of December 7, 2023 Minutes:** Members present reviewed the minutes from December 7, 2023. Mr. Gallagher motioned to approve the December 7, 2023 minutes. Mr. Turek seconded; motion carried.
- IV. Financial Report:** There have been no significant updates in the BVRAC contract financials outside of management expenses. Mr. Baldree placed many orders before his departure and the next financial update will reflect these purchases with Amendment 1 funds and other budget areas.
- Mr. Ruemke made a motion to accept the financials as presented. Ms. Condrey seconded; motion carried.
- V. Presentation – Update on Pediatric Readiness – Dr. Kristen Christian –** Current statistics on pediatric emergency room visits and response were shared as well as the rules affecting local facilities. The Way Forward Fund (Toyota’s Philanthropic Arm) is providing funds for this program. Further information and steps are anticipated in the coming months to provide information and training to EMS Agencies. Dr. Christian covered the next steps towards Peds Readiness for BVRAC which include:
- A.** Facilities should identify at least one and preferably more than one person in their facility to be coordinators. Should be identified by February 14th.
 - B.** Train the trainer dates will be set up in April.
 - C.** Facilities must complete the national pediatric readiness assessment and develop a plan to address the gaps identified by the assessment.
- There are some pediatric readiness training courses available. The information will be sent out to the group for dissemination to all who are interested. The slides will also be shared with the general assembly. One infant and one juvenile mannequin will be available for use by facilities in the region and can be signed out like the stop the bleed trainers.
- VI. Executive Directors Report –** Mr. Graham has taken over the RAC duties and Mr. Heritage will be taking care of the rest of Mr. Baldree’s former duties.
- VII. Discussion and/or Action Items**
- A. Consider for approval authorizing signature authority to Colton Graham as the Executive Director –** Mr. Gallagher made a motion to grant signature authority to Colton Graham.. Mr. Giles seconded; motion carried.
 - B. Consider for approval authorizing signature authority to John Heritage –** Mr. Giles made a motion to grant signature authority to John Heritage. Ms. Parks seconded; motion carried.

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- C. Discussion and possible action regarding overpayment of students with Senate Bill 8 funds** – This item is tabled for the next meeting. A clerical error occurred, and a plan is being worked on and will be brought before the group at the next meeting.
- D. Discussion and possible action regarding “free for all” date for Senate Bill 8 funds** – The final date is April 1st. If an agency has funds allocated – those funds need to be requested by April 1st or they will be available to any agency in the region on a first come first served basis. These funds must be expended by December 31st. If someone is already in school, then they are safe for the other semester payments.
- E. Discussion and possible action regarding length of BVRAC 2024 Symposium** – The symposium will be one day in September. More information will be shared as it becomes available.

VIII. Committee Reports

- A. Disaster/Emergency Preparedness (Bryan Ruemke/Herman Iles):** There were 26 participants at the chemical spill tabletop on January 19th. There was a great turnout from hospitals, emergency management, public health, and fire. The group was able to review the regional plans as well as some agency plans and had some good discussions on how and when to notify other agencies and groups. Mr. Iles will be developing a document on how to request EMTF resources that will be given to emergency management and hospitals.
- B. Education (Adam Gallagher):** AirMed 12 symposium is May 12th. Registration details and other information will be sent out soon. Ms. Parks will send out a survey to see what topics everyone is interested in for the BVRAC Symposium. The popular sessions last year were the case reviews. The RAC in Temple did two 30-minute talks on each topic for their symposium that seemed to work well. There should be 7 Nursing CEs available to those who attend the full day and Baylor Scott and White will be taking care of the CEs this time. Ms. Kendrick offered to help with setting up the speakers and mentioned that another conference does speed rounds that are 10 minutes per speaker.
- C. Pre-Hospital (Adam Gallagher for Kevin Deramus):** Stroke data collection was a major discussion at the last meeting. Everyone agreed to modify their reports to help Ms. Plotts gather the stroke data. Ms. Parks asked if everyone has been able to turn on their VAN score documentation in ESO (Asked for Ms. Plotts). Everyone present has been able to turn on their documentation.
- D. Hospital Care and Management/ Acute Care (Lori Porter):** No Report. The proposed Trauma Rules are up for comment until February 19th.
- E. Stroke (Patti Parks for Amy Plotts):** Discussed in other areas.
- F. System QI/Physician’s Advisory (Wanda Dias):** Need a solution here.
- G. Injury Prevention (Brandi Mendoza):** No Report
- H. Perinatal (Dr. Brading):** No Report

Ms. Parks asked about collecting and reporting on total ISS Scores in facilities. They could blind them and it would help determine how injured patients are. This could be a new report to see what is going on with facilities in the RAC and the RAC as a whole. If you look at the stroke and cardiac CDC data, the mortality data is huge in some parts of the region. Ms. Dias said the data could be put with the % mortality to see who is dying.

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Transfer reports have been done for years and we know who we are transferring out. This type of report could help our IP program and could build some actions and programs out of the RAC.

Ms. Dias showed the transfer outs for the region. There were 256 transfers out of the region through November. The other category seems high for this year. May need to review the neurosurgical transfers to see if there is anything to discuss/review there.

OMFS is no longer on call at CHI. There are protocols with outpatient follow-up, but this may have changed. Ms. Kendrick shared that OMFS surgeries are not an immediate need since you are usually waiting for swelling to go down. Can transfer out if it is more immediate. Air Transport has not been advised to change their procedures on where to take patients.

- IX. Open Forum** – There has been a recommendation to change RAC meeting times. Information will be sent out with recommendations. The Perinatal Committee was urged to participate in person for the next meeting in April so this may change the idea for other meeting time changes.

RAC Self-Assessment will be on all agendas until it is completed. Other RACs are fighting about this assessment but our goal is to turn ours in first. Mr. Gallager will help coordinate this effort.

The goal is all EMS Transfers will go through Pulsara – the ERs are the last step in the process of making this happen. Should be live soon.

- X. Important Dates**
A. General Assembly Meeting April 4, 2024
- XI. Adjourn:** The meeting was adjourned at 1:46 P.M.

BVRAC Budget 01SEP23 to 31AUG24

4/4/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ 28,482.98	\$ 21,907.02	43%
EMS RAC	EMS RAC	\$ 36,566.00	\$ 22,967.42	\$ 13,598.58	37%
EMS RAC (Amendment 1)	EMS RAC	\$ 150,000.00	\$ 49,891.80	\$ 100,108.20	67%
EMS County	EMS County	\$ 86,652.00	\$ 4,084.00	\$ 82,568.00	95%
EMS County-SB 8	EMS County	\$ 373,687.11	\$ 308,406.53	\$ 65,280.58	17%
Unrestricted	Unrestricted	\$ 32,176.75	\$ 20,160.60	\$ 12,016.15	37%
Total Expenses		\$ 729,471.86	\$ 433,993.33	\$ 295,478.53	40.51%

BVRAC RAC System Development Budget 01SEP23 to 31AUG24

4/4/2024

Brazos Valley Regional Advisory Council (RAC Sys Dev \$50,390.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	RAC Sys Dev	\$ 50,390.00	\$ 28,482.98	\$ 21,907.02	43%
Injury Prevention	RAC Sys Dev	\$ -	\$ -	\$ -	-
Acute Care/Hosp. Mgt.	RAC Sys Dev	\$ -	\$ -	\$ -	-
Stroke/Cardiac	RAC Sys Dev	\$ -	\$ -	\$ -	-
Perinatal	RAC Sys Dev	\$ -	\$ -	\$ -	-
Other	RAC Sys Dev	\$ -	\$ -	\$ -	-
Total Expenses		\$ 50,390.00	\$ 28,482.98	\$ 21,907.02	43.47%

BVRAC EMS RAC Budget 01SEP23 to 31AUG24

4/4/2024

Brazos Valley Regional Advisory Council (EMS RAC \$36,566.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management	EMS RAC	\$ 3,750.00	\$ 2,246.85	\$ 1,503.15	40%
Education	EMS RAC	\$ 15,000.00	\$ 15,317.58	\$ (317.58)	-2%
Injury Prevention	EMS RAC	\$ 11,250.00	\$ -	\$ 11,250.00	100%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 1,000.00	\$ 2,473.68	\$ (1,473.68)	-147%
Stroke/Cardiac	EMS RAC	\$ 2,000.00	\$ -	\$ 2,000.00	100%
Perinatal	EMS RAC	\$ 2,000.00	\$ 1,152.86	\$ 847.14	42%
GETAC/TETAF	EMS RAC	\$ 1,250.00	\$ 1,679.74	\$ (429.74)	-34%
Staff Travel	EMS RAC	\$ 316.00	\$ 96.71	\$ 219.29	69%
Total Expenses		\$ 36,566.00	\$ 22,967.42	\$ 13,598.58	37.19%

BVRAC EMS RAC - Amendment 1 Funds Budget 01SEP22 to 31DEC24

4/4/2024

Brazos Valley Regional Advisory Council (EMS RAC Amendment 1 \$150,000)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Education / Training	Amendment 1	\$ 15,000.00	\$ 1,600.76	\$ 13,399.24	89%
Bryan Fire Dept EMS	Amendment 1	\$ 4,006.14	\$ -	\$ 4,006.14	100%
CHI St Joseph EMS	Amendment 1	\$ 39,154.03	\$ 23,590.00	\$ 15,564.03	40%
College Station FD EMS	Amendment 1	\$ 4,006.14	\$ -	\$ 4,006.14	100%
Hilltop Lakes VFD EMS	Amendment 1	\$ 5,286.26	\$ -	\$ 5,286.26	100%
Jewett EMS	Amendment 1	\$ 5,286.26	\$ -	\$ 5,286.26	100%
Robertson County EMS	Amendment 1	\$ 12,963.06	\$ 12,963.04	\$ 0.02	0%
Texas A&M University EMS	Amendment 1	\$ 4,006.14	\$ 1,690.00	\$ 2,316.14	58%
Washington County EMS	Amendment 1	\$ 10,291.97	\$ 10,048.00	\$ 243.97	2%
Baylor Scott & Whitew Bre	Amendment 1	\$ 6,250.00	\$ -	\$ 6,250.00	100%
Baylor Scott & White CS	Amendment 1	\$ 12,500.00	\$ -	\$ 12,500.00	100%
CapRock	Amendment 1	\$ 6,250.00	\$ -	\$ 6,250.00	100%
CHI St Joseph CS	Amendment 1	\$ 6,250.00	\$ -	\$ 6,250.00	100%
CHI St. Joseph Regional	Amendment 1	\$ 18,750.00	\$ -	\$ 18,750.00	100%
Total Expenses		\$ 150,000.00	\$ 49,891.80	\$ 100,108.20	66.74%

BVRAC RAC EMS COUNTY 01SEP23 to 31AUG24

4/4/2024

Brazos Valley Regional Advisory Council (\$86,652.00)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Bryan Fire Dept EMS	EMS County	\$ 4,084.00	\$ -	\$ 4,084.00	100%
CSFD EMS	EMS County	\$ 4,084.00	\$ 4,084.00	\$ -	0%
CHI ST Joseph EMS Brazos	EMS County	\$ 4,084.00	\$ -	\$ 4,084.00	100%
CHI ST Joseph EMS Burleson	EMS County	\$ 10,382.00	\$ -	\$ 10,382.00	100%
CHI ST Joseph EMS Grimes	EMS County	\$ 12,693.00	\$ -	\$ 12,693.00	100%
CHI ST Joseph EMS Leon	EMS County	\$ 5,389.00	\$ -	\$ 5,389.00	100%
CHI ST Joseph EMS Madison	EMS County	\$ 7,367.00	\$ -	\$ 7,367.00	100%
Hilltop Lake VFD EMS	EMS County	\$ 5,389.00	\$ -	\$ 5,389.00	100%
Jewett EMS	EMS County	\$ 5,389.00	\$ -	\$ 5,389.00	100%
RCEMS	EMS County	\$ 13,215.00	\$ -	\$ 13,215.00	100%
TAMU EMS	EMS County	\$ 4,084.00	\$ -	\$ 4,084.00	100%
WCEMS	EMS County	\$ 10,492.00	\$ -	\$ 10,492.00	100%
Total Expenses		\$ 86,652.00	\$ 4,084.00	\$ 82,568.00	95.29%

BVRAC EMS County - SB 8 Budget 01SEP22 to 31DEC24

4/4/2024

Brazos Valley Regional Advisory Council (EMS County - SB 8 \$373,687.11)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management (Admin)	EMS County	\$ 60,000.00	\$ 26,487.68	\$ 33,512.32	56%
Incentives	EMS County	\$ -	\$ -	\$ -	
Bryan Fire Dept EMS	EMS County	\$ 37,858.79	\$ 34,000.00	\$ 3,858.79	10%
CHI St Joseph EMS	EMS County	\$ 108,167.97	\$ 108,014.50	\$ 153.47	0%
College Station FD EMS	EMS County	\$ 43,267.19	\$ 53,153.96	\$ (9,886.77)	-23%
Hilltop Lakes VFD EMS	EMS County	\$ 5,408.40	\$ 3,292.07	\$ 2,116.33	39%
Jewett EMS	EMS County	\$ 21,633.59	\$ 16,000.00	\$ 5,633.59	26%
Robertson County EMS	EMS County	\$ 37,858.79	\$ 37,858.79	\$ (0.00)	0%
Texas A&M University EMS	EMS County	\$ 16,225.20	\$ 10,835.50	\$ 5,389.70	33%
Washington County EMS	EMS County	\$ 37,858.79	\$ 18,764.03	\$ 19,094.76	50%
PHI	EMS County	\$ 5,408.40	\$ -	\$ 5,408.40	100%
Total Expenses		\$ 373,687.11	\$ 308,406.53	\$ 65,280.58	17.47%

BVRAC Unrestricted Budget

4/4/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ 7,083.20	\$ 2,916.80	29%
Taxes	Unrestricted	\$ 3,328.00	\$ -	\$ 3,328.00	100%
TETAF Dues	Unrestricted	\$ 2,000.00	\$ 2,000.00	\$ -	0%
Stroke/Acute Care	Unrestricted	\$ 12,000.00	\$ 8,749.94	\$ 3,250.06	27%
Insurance	Unrestricted	\$ 2,042.00	\$ 2,042.00	\$ -	0%
Training & Meeting	Unrestricted	\$ 750.00	\$ 285.46	\$ 464.54	62%
Outreach	Unrestricted	\$ 2,056.75	\$ -	\$ 2,056.75	100%
Total Expenses		\$ 32,176.75	\$ 20,160.60	\$ 12,016.15	37.34%

Pre-Hospital Committee Meeting Notes

March 15, 2024

EMS Agency Attendees

Wes Collins
Kevin Deramus
Adam Gallagher

Sherrie Guerra
Melissa Kendrick
Eric Leland

BVRAC Staff

John Heritage
Rebecca Hill

Senate Bill 8

- Mr. Deramus asked if there have been any new requests for Senate Bill 8 funds from any agency or individual. Ms. Hill reported that there have not been any.
- These funds must be used by December 31, 2024.
- Agencies present at the meeting shared training/tuition needs for their agency:
 - Ms. Kendrick stated that Med Trans will have one paramedic student use their allocation. Mr. Deramus asked if they needed any additional funds to cover the tuition.
 - Washington County EMS has one paramedic to send through.
 - Robertson County EMS has one person that wants to attend Paramedic school.
 - Mr. Collins sent a message that there are 1 or 2 people that would like to attend Paramedic school from Jewett EMS.

Pulsara

Mr. Gallagher will report any new information from the ANSP Conference.

FTEP Course

Want to look at using the Education funds to host a class. Ms. Hill will research and see how much was spent at the last class. The plan is to hold the class at the Center for Regional Services / BVCOG building in June or July. The course is 3 days long and Mr. Gallagher will coordinate with BVCOG and the provider to find a three day window that is available for both.

Open Forum

- Robertson County looking at blood program discussed at GETAC Pre-Hospital Blood Committee. Mr. Gallagher plans to continue attending the meetings and will update the region.
- Mr. Leland wanted to ensure everyone knows about soccer game at Kyle Field on June 8th.
- Mr. Deramus reminded everyone about EMS County Funds.

**Brazos Valley Regional Advisory Council
2024 Member Agency Participation**

	February	April	June	August	October	December	Attendance 2024
Hospitals							
Baylor Scott & White Brenham	X						
Baylor Scott & White College Station	X						
CAPROCK	X						
CHI St. Joseph Burleson	X						
CHI St. Joseph College Station	X						
CHI St. Joseph Grimes	X						
CHI St. Joseph Madison	X						
CHI St. Joseph Regional Bryan	X						
Encompass Health	X						
The Physicians Centre	?						
Promises Brazos Valley	?						
Signature Care	?						
EMS Agencies							
Bryan Fire Department	X						
CHI St. Joseph EMS	X						
College Station Fire Department	X						
Hilltop Lakes VFD	X						
Jewett	X						
Prudence EMS	?						
Robertson County EMS	X						
St. Joseph AirMed 12	X						
Texas A&M University EMS	X						
Washington County EMS	X						
FRO's/Other Institutions							
Brazos County ESD 2	X						
**Brazos County Health Department	X						
Bryan ISD	?						
Washington County OEM	X						
Colleges							
**Blinn College	X						

X = Attended Meeting.

? = Absent

** = Non Voting Agencies