



**Brazos Valley Regional Advisory Council
Board of Directors Meeting
August 1, 2024**

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AGENDA

**Brazos Valley Regional Advisory Council
Board of Directors Meeting**
9:00 AUGUST 1, 2024
CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX

- I. Call to Order**
- II. Introductions**
- III. Approval of Board of Director's July 12, 2024 Meeting Minutes**
- IV. Financial Report**
- V. Executive Director Report**
- VI. Discussion and/or Action Items**
 - A. Consider for approval the nominations for Chair
 - B. Consider for approval the nominations for Secretary
 - C. Consider for approval the nominations for Systems QI / PA Committee Chair and Vice Chair
 - D. Consider for approval FY2024 EMS RAC Budget Amendment
 - E. Discussion and possible action regarding Needs Assessment and Amendment 2 budget and allocations
 - F. Discussion and possible action regarding TETAF Sponsorship
 - G. Discussion on Regional MIST/TIME OUT Process
 - H. Discussion on BVRAC Inventory
 - I. Discussion of RAC Symposium
 - J. Discussion of Pulsara
- VII. Committee Significant Items**
- VIII. Open Forum**
- IX. Important Dates**
 - A. Board of Directors Meeting Friday, September 13, 2024
- X. Adjourn**

**Zoom Link for Participation -
Topic: BVRAC Board of Directors Meeting**

Join Zoom Meeting

<https://us06web.zoom.us/j/82169770424?pwd=TVNQdktOSEl5MUpNYUtxcTBLT3BCUT09>

Meeting ID: 821 6977 0424 Passcode: 122623
Dial In +1 346 248 7799 US (Houston)

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
 1000 July 12, 2024
 Brazos Valley Council of Governments Building
 3991 E. 29th Street, Bryan, Texas 77802

Members Present

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Chair	Billy Rice	CHI St. Joseph Health EMS	Present
Vice Chair	Jason Giles	College Station Fire Department	Present
Secretary	Ashley Johse	CHI St. Joseph Health – CS	Present
Treasurer	Patti Parks	Baylor Scott & White-Brenham	Present
Injury Prevention	Brandi Mendoza	Baylor Scott & White – CS	Present
Stroke	Amy Plotts	CHI St Joseph Regional	Present
Education	Adam Gallagher	Robertson County EMS	Present
Hospital & Acute Care	Lori Porter	CHI St. Joseph Health - CS	Present
Systems QI / Physician’s Advisory	Dr. Dane Moran	CHI St. Joseph Regional	Present
DEPC/BVHCC	Bryan Ruemke	Washington County OEM	Present
Pre-Hospital	Kevin Deramus	Washington County EMS	Absent
Perinatal	Dr. Katie Brading	CHI St. Joseph Health Regional	Present
EMC at Large	David Lilly	Grimes County OEM	Absent

Guests Present

<u>Name</u>	<u>Agency</u>
Melissa Kendrick	AirMed 12
Dr. Dane Moran	CHI St. Joseph
Harold Watkins	Brazos County ESD 2

Staff Present

<u>Position</u>	<u>Name</u>	<u>Agency</u>	<u>Absent/ Present</u>
Deputy Director	Roger Sheridan	BVCOG	Present
Program Manager	Janet Dudding	BVCOG – Finance	Present
Program Manager / Executive Director	John Heritage	BVCOG – PSP / BVRAC	Present
Planner	Rebecca Hill	BVCOG	Present

- I. **Call to Order** – The meeting was called to order at 10:01 A.M. by Chairperson Rice.
- II. **Introductions** – All members introduced themselves.
- III. **Presentation – Ashley Seeling / Amy Lane with KBTX Injury Prevention** – A video presentation was viewed by the Board members regarding injury prevention marketing materials that KBTX can build and distribute to the region. The costs presented included development of the materials and airing the spots during different rotations throughout the day. It also included an interview and some commercials/spots on other related networks. The cost for an August promotion is \$5,000 and the cost for a more robust September promotion to coincide with Injury Prevention Month with more spots is \$7,550. Board

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members discussed utilizing the Injury Prevention line item to cover this project. Mr. Sheridan questioned the payment occurring in one grant year and the services not being provided until the following grant year. Mr. Heritage will reach out to the state to get their input and the green light to move forward. Mr. Gallagher made a motion to accept the September proposal for \$7,550. Ms. Parks seconded; motion carried. Mr. Sheridan mentioned the Area Agency on Aging department at BVCOG and suggested that Ms. Mendoza coordinate efforts with them.

- IV. Approval of Board of Director’s June 6, 2024 Meeting Minutes** – Members present reviewed the minutes. Ms. Mendoza motioned to approve the June 6, 2024 meeting minutes. Mr. Giles seconded; motion carried.
- V. Financial Report** – Mr. Heritage directed the board members’ attention to page 7 of the Board Packet for current financial information. The RAC Systems Development budget has just under \$3,000 remaining. The group will discuss these funds later in the agenda. EMS RAC has just over \$12,000 remaining in the budget. Mr. Heritage asked if the Stroke and Perinatal committees plan on using their allocated funds. Ms. Plotts said that stroke does plan on using the funds. Dr. Brading will check with the Perinatal Committee to see if they have any plans. There is also \$28,000 remaining in Amendment 1 funds. The reimbursement for CHI St. Joseph is included in the spent column because the request is in process but has not been paid yet. Washington County has submitted a request for McGrath Laryngoscopes with a total of \$15,000. Mr. Heritage recommended that the remaining funds be put towards Brazos County ESD 2’s needs assessment requests. Ms. Christian reported that there will be about \$600 remaining in the CHI line items once all requests are processed. During the Pre-Hospital Committee on Wednesday, agencies discussed the funds remaining in Senate Bill 8. There is a plan in place to spend all the funds.

Mr. Giles made a motion to accept the financial report as presented. Ms. Mendoza seconded; motion carried.

- VI. Executive Directors Report**
Covered in the financial report and discussion/action items

VII. Discussion and/or Action Items

A. Discussion and possible action regarding remaining funding in EMS RAC

Regular and Amendment 1 Funds – The action taken earlier in the meeting utilizes \$7,550 of the injury prevention line item in the EMS RAC Regular budget which leaves just over \$4,600 in that budget. The other committees will be utilizing their funds which leaves just over \$2,800 in that budget. After all reimbursements have been made to CHI facilities, there will be \$22,246 remaining in Amendment 1 funds. There is \$15,000 going to Washington County for McGrath Laryngoscopes. That would leave approximately \$7,000 available for Brazos County ESD 2 to use. Mr.

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Sheridan recommended that the motion include allowing Mr. Heritage leverage to spend up to \$3,000 to close out the budgets. Ms. Parks made a motion to allocate \$15,000 to Washington County for McGraths, the remaining \$7,000 to Brazos County ESD 2, and give Mr. Heritage the authority to spend any remaining funds in the budget up to \$3,000 to close out. Mr. Gallagher seconded; motion carried.

B. Discussion and possible action regarding EMS County Distribution Plan – The approved distribution plan was displayed and is on page 14 in the packet. The region got about \$1,500 more than last year. EMS County only covers transport agencies. Ms. Parks made a motion to accept the EMS County Distribution Plan. Ms. Mendoza seconded; motion carried.

C. Discussion and possible action regarding new contract and budget including Amendment 2 Funds – Mr. Rice and Mr. Heritage received the new contract from DSHS last month. Several of the funds had a slight increase in funds. There will be a second round of amendment funds that will be referenced as Amendment 2 funds. BVRAC has been charging management funds in the RAC Systems Development budget that are over the allowed amount. This will be corrected moving forward from this fiscal year. There is about \$3,000 left in this year's RAC Systems Development fund. The group discussed buying Stop the Bleed kits since several agencies are out.

Mr. Heritage displayed the proposed Amendment 2 budget. This year, the original budget allocated \$15,000 towards management expenses. Managing these funds and requests is time consuming. After input from the Pre-Hospital Committee and further review of the budgets, the management amount was changed to \$10,000 and the remaining \$5,000 was redistributed to the agencies and facilities. Chairperson Rice added that Brazos County ESD 2 should be on the distribution list and suggested taking \$100 from each agency/facility's amount to give them some funds. This formula was modeled off the EMS County distribution with some taken out for hospitals. Ms. Mendoza pointed out that it was also modeled after the needs assessment that was done last year. The needs assessment was used to determine who was eligible for funding and since the funds starting in September, there is time to do a needs assessment. A needs assessment will be sent out to the agencies and facilities before the next board and general assembly meeting to gather the needs and ideas of the RAC members on how to spend the funds. This item was tabled for the next meeting

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- D. Discussion and possible action on Amendment 2/EMS RAC Policy** – The policy was displayed and included in the packet. The groups that are allocated money have until July 1st to spend their funds. Ms. Mendoza made a motion to accept the Amendment 2/EMS RAC Policy. Mr. Gallagher seconded; motion carried.
- E. Discussion and possible action on Amendment 2 Reimbursement Policy** – This policy lays out what needs to be submitted to the RAC for reimbursement of Amendment 2 funds. This policy does not include instances when a hospital cannot make purchases for themselves. Mr. Heritage will go back in and make an allowance for RAC to purchase equipment for some. The way this will work is for agencies and facilities to request and send in the three bids as needed for the equipment. Then the purchase can be made. It is easiest for the agency to make the purchase and the RAC to reimburse the agency. Ms. Dudding asked if everyone could please start the major purchases after October 1st when the BVCOG starts the new fiscal year.
- F. Discussion regarding funding allocations and eligibility criteria** – This item was discussed earlier in the meeting. As a reminder, funding allocations are determined by each grant and eligibility criteria are listed in the bylaws.
- G. Discussion of PEDS Ready Program and EMS PEDS Ready Survey** – Chairperson Rice shared that the EMS survey is 200 questions long and he has completed it several times. Mr. Watkins pointed out that he did the survey, but his score is low due to a large portion of the questions not being applicable. The agencies were forced to answer every question. Dr. Christian will take the feedback back to the team. There is a website that you can access and get resources from - <https://txena.org/texas-pediatric-readiness-improvement-project/>. We all want our teams ready for children. Need to make sure our EMS agencies and emergency departments are running through these drills to build relationships and be comfortable with handoffs.
- H. Discussion of Narcan Presentation** – The Public Safety Planning department at BVCOG has been working with local responder agencies to get nasal spray Narcan into first responders' hands. Mr. Giles provided a short presentation to the Homeland Security Advisory Committee last month on how and when Narcan should be used. The original intent was not to just hand out the Narcan but to provide some educational piece on how to effectively use it. The RAC could provide some sort of training to the region. CHI has been doing this in their counties and other agencies have too. Mr. Sheridan pointed out that Grimes County has \$29,000 allocated to

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training for Narcan. May want to look at using those funds to reimburse trainer's salaries and mileage.

- I. Discussion of BVRAC Symposium** – Ms. Parks requested that Mr. Gallagher and Mr. Deramus do an after-action review on the multi casualty incidents that have occurred. Mr. Gallagher agreed. Most of the speakers for the symposium are covered. The form that everyone who is helping needs to sign to say they are not getting any funding from this event will be distributed soon.

Ms. Porter shared the current list of sponsors and vendors for the symposium. So far Captivate Billing, Eminent CPR and Visiting Angels are paid sponsors for the symposium. The hospitals have been sponsors each year, so they are expected to be sponsors as well. There are 4 vendors that have paid for their spot so far. Many others have been contacted and Ms. Porter asked for help with reaching out to companies.

There will be QR code readers for everyone to scan and get signed up for CEUs to reduce the paper trail.

- J. Discussion of Trauma Systems Plan, Performance Criteria and Self-Assessment** – The Assessment is due August 2025 and BVRAC will be one of the first RACs to submit. There are four nominations for System QI chair. They will be voted on next month. Ms. Parks suggested having a chair and co-chair. There need to be minutes and documentation for those meetings for facilities to show during their surveys and other reviews. Chairperson Rice will put some requirements together for the position. The meetings with the Trauma Directors and other partners will probably be quarterly. Mr. Gallagher shared that the CTRAC quarterly meeting was excellent. It was set in the evening and allows Trauma Directors to have input on plans and System QI objectives for the next few months.

- K. Discussion of Pulsara** – No discussion

VIII. Committee Reports

- A. Education** (Adam Gallagher) – The FTEP class was great – there were a few no shows. The Pre-Hospital Committee discussed hosting the course every two years and putting it in the budget. Chairperson Rice votes that the course would be offered annually. It was nice to have it here at the COG in a central location.

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B. Pre-Hospital (Adam Gallagher for Kevin Deramus) – Mr. Gallagher and Mr. Deramus attended the Whole Blood Conference and brought back a lot of good information. Mr. Gallager was voluntold to chair the Whole Blood Taskforce for BVRAC. He will be getting with hospitals and trauma medical directors, who need to be fully involved, to work on bringing the project here.

C. Hospital Care and Management / Acute Care (Lori Porter) – No Report

D. Stroke (Amy Plotts) – The committee is working on getting stroke magnets that would be used for patient education. This would utilize their allocation in the EMS RAC budget.

Ms. Plotts asked where Cardiac is being addressed in BVRAC. Chairperson Rice stated that it is technically covered in Hospital Care and Management. Ms. Parks and Ms. Plotts will be meeting with Get with the Guidelines regarding registry with rural hospitals. The registration is free for three years and they will find out what the cost is after that time. This will help assess stroke and cardiac issues in the region. The committee structure in the RAC can be changed as needed. Regional or State STEMI participation at least every 6 months is a requirement for different surveys and thankfully GETAC participation counts. This needs to continue to be talked about at the RAC level.

Ms. Parks thanked Ms. Plotts for her LVO data spreadsheet. The spreadsheet was shared with the stroke survey group last week. It was well received, and we were commended for tackling LVO.

E. System QI / Physician’s Advisory – No Report.

F. Injury Prevention (Brandi Mendoza) – We will have the commercial coming up soon. Ms. Mendoza is looking at holding CarFit training after the Symposium. We will participate in the Health Fair at the COG on October 22nd to help get the word out and also at the symposium.

G. Disaster/Emergency Preparedness (Bryan Ruemke) – One meeting of the Coalition and Clinical Advisory Council that was developed and voted on has been held. The second meeting was cancelled due to the weather. The chair meeting was also cancelled.

Chairperson Rice asked about the status of getting rid of the old western shelter equipment. Coordination and communication has been difficult between many people. There seems to be some inventory and end of life issues with some of the equipment.

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H. Perinatal (Dr. Brading) – Perinatal will spend their allocation.

IX. Open Forum – Mr. Heritage and Ms. Hill will be reviewing the BVRAC inventory lists and getting items purchased this year tagged. Once the inventory tags are located, agencies will be contacted to get that process finished and place tags on items.

Mr. Mendoza stated that their hospital has received many transfer requests from the Houston area. They also started getting patients in from the front door. They have had 20 transfer requests and accepted 6. CHI has experienced the same thing. They are working through their transfer facility. CHI EMS has several trucks in the Houston area to help move patients between CHI facilities. Burn patients are being sent to other areas including San Antonio and Plano.

Mr. Heritage asked how everyone is doing with wristbands. The board stated that this is always a good thing to purchase and will need to consider that in a year, hospitals will have to use them as well so the region will need more. The EMS calls for the region number about 45,000 per year.

X. Important Dates

A. Board of Directors and General Assembly Meeting June 6, 2024

XI. Adjourn – Meeting adjourned at 11:43 am.

BVRAC Budget 01SEP23 to 31AUG24

7/30/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ 47,727.48	\$ 2,662.52	5%
EMS RAC	EMS RAC	\$ 36,566.00	\$ 32,874.08	\$ 3,691.92	10%
EMS RAC (Amendment 1)	EMS RAC	\$ 150,000.00	\$ 127,596.49	\$ 22,403.51	15%
EMS County	EMS County	\$ 86,652.00	\$ 86,652.00	\$ -	0%
EMS County-SB 8	EMS County	\$ 373,687.11	\$ 342,100.64	\$ 31,586.47	8%
Unrestricted	Unrestricted	\$ 32,176.75	\$ 20,160.60	\$ 12,016.15	37%
Total Expenses		\$ 729,471.86	\$ 657,111.29	\$ 72,360.57	9.92%

BVRAC RAC System Development Budget 01SEP23 to 31AUG24

7/30/2024

Brazos Valley Regional Advisory Council (RAC Sys Dev \$50,390.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	RAC Sys Dev	\$ 50,390.00	\$ 47,727.48	\$ 2,662.52	5%
Injury Prevention	RAC Sys Dev	\$ -	\$ -	\$ -	
Acute Care/Hosp. Mgt.	RAC Sys Dev	\$ -	\$ -	\$ -	
Stroke/Cardiac	RAC Sys Dev	\$ -	\$ -	\$ -	
Perinatal	RAC Sys Dev	\$ -	\$ -	\$ -	
Other	RAC Sys Dev	\$ -	\$ -	\$ -	
Total Expenses		\$ 50,390.00	\$ 47,727.48	\$ 2,662.52	5.28%

BVRAC EMS RAC Budget 01SEP23 to 31AUG24

7/30/2024

Brazos Valley Regional Advisory Council (EMS RAC \$36,566.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	EMS RAC	\$ 3,750.00	\$ 3,432.36	\$ 317.64	8%
Education	EMS RAC	\$ 15,317.58	\$ 15,317.58	\$ -	0%
Injury Prevention	EMS RAC	\$ 10,029.00	\$ 7,550.00	\$ 2,479.00	25%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 2,473.68	\$ 2,473.68	\$ -	0%
Stroke/Cardiac	EMS RAC	\$ 1,000.00	\$ 999.45	\$ 0.55	0%
Perinatal	EMS RAC	\$ 2,000.00	\$ 1,152.86	\$ 847.14	42%
GETAC/TETAF	EMS RAC	\$ 1,679.74	\$ 1,851.44	\$ (171.70)	-10%
Staff Travel	EMS RAC	\$ 316.00	\$ 96.71	\$ 219.29	69%
Total Expenses		\$ 36,566.00	\$ 32,874.08	\$ 3,691.92	10.10%

BVRAC EMS RAC - Amendment 1 Funds Budget 01SEP23 to 31AUG24

7/30/2024

Brazos Valley Regional Advisory Council (EMS RAC Amendment 1 \$150,000)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Education / Training	Amendment 1	\$ 15,000.00	\$ 13,570.76	\$ 1,429.24	10%
Bryan Fire Dept EMS	Amendment 1	\$ 4,006.14	\$ -	\$ 4,006.14	100%
CHI St Joseph EMS	Amendment 1	\$ 39,154.03	\$ 38,070.00	\$ 1,084.03	3%
College Station FD EMS	Amendment 1	\$ 4,006.14	\$ 3,750.54	\$ 255.60	6%
Hilltop Lakes VFD EMS	Amendment 1	\$ 5,286.26	\$ 5,285.97	\$ 0.29	0%
Jewett EMS	Amendment 1	\$ 5,286.26	\$ -	\$ 5,286.26	100%
Robertson County EMS	Amendment 1	\$ 12,963.06	\$ 12,963.04	\$ 0.02	0%
Texas A&M University EMS	Amendment 1	\$ 4,006.14	\$ 3,686.95	\$ 319.19	8%
Washington County EMS	Amendment 1	\$ 10,291.97	\$ 10,048.00	\$ 243.97	2%
Baylor Scott & Whitew Bre	Amendment 1	\$ 6,250.00	\$ 6,250.00	\$ -	0%
Baylor Scott & White CS	Amendment 1	\$ 12,500.00	\$ 3,338.00	\$ 9,162.00	73%
CapRock	Amendment 1	\$ 6,250.00	\$ 6,250.00	\$ -	0%
CHI St Joseph CS	Amendment 1	\$ 6,250.00	\$ 5,643.04	\$ 606.96	10%
CHI St. Joseph Regional	Amendment 1	\$ 18,750.00	\$ 18,740.19	\$ 9.81	0%
Total Expenses		\$ 150,000.00	\$ 127,596.49	\$ 22,403.51	14.94%

BVRAC RAC EMS COUNTY 01SEP23 to 31AUG24

7/30/2024

Brazos Valley Regional Advisory Council (\$86,652.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Bryan Fire Dept EMS	EMS County	\$ 4,084.00	\$ 4,084.00	\$ -	0%
CSFD EMS	EMS County	\$ 4,084.00	\$ 4,084.00	\$ -	0%
CHI ST Joseph EMS Brazos	EMS County	\$ 4,084.00	\$ 4,084.00	\$ -	0%
CHI ST Joseph EMS Burleson	EMS County	\$ 10,382.00	\$ 10,382.00	\$ -	0%
CHI ST Joseph EMS Grimes	EMS County	\$ 12,693.00	\$ 12,693.00	\$ -	0%
CHI ST Joseph EMS Leon	EMS County	\$ 5,389.00	\$ 5,389.00	\$ -	0%
CHI ST Joseph EMS Madison	EMS County	\$ 7,367.00	\$ 7,367.00	\$ -	0%
Hilltop Lake VFD EMS	EMS County	\$ 5,389.00	\$ 5,389.00	\$ -	0%
Jewett EMS	EMS County	\$ 5,389.00	\$ 5,389.00	\$ -	0%
RCEMS	EMS County	\$ 13,215.00	\$ 13,215.00	\$ -	0%
TAMU EMS	EMS County	\$ 4,084.00	\$ 4,084.00	\$ -	0%
WCEMS	EMS County	\$ 10,492.00	\$ 10,492.00	\$ -	0%
Total Expenses		\$ 86,652.00	\$ 86,652.00	\$ -	0.00%

BVRAC EMS County - SB 8 Budget 01SEP22 to 31DEC24

7/30/2024

Brazos Valley Regional Advisory Council (EMS County - SB 8 \$373,687.11)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management (Admin)	EMS County	\$ 60,000.00	\$ 30,495.79	\$ 29,504.21	49%
Incentives	EMS County	\$ -	\$ -	\$ -	
Bryan Fire Dept EMS	EMS County	\$ 37,858.79	\$ 34,000.00	\$ 3,858.79	10%
CHI St Joseph EMS	EMS County	\$ 108,167.97	\$ 117,903.50	\$ (9,735.53)	-9%
College Station FD EMS	EMS County	\$ 43,267.19	\$ 57,702.46	\$ (14,435.27)	-33%
Hilltop Lakes VFD EMS	EMS County	\$ 5,408.40	\$ 3,580.07	\$ 1,828.33	34%
Jewett EMS	EMS County	\$ 21,633.59	\$ 14,381.50	\$ 7,252.09	34%
Robertson County EMS	EMS County	\$ 37,858.79	\$ 37,858.79	\$ (0.00)	0%
Texas A&M University EMS	EMS County	\$ 16,225.20	\$ 12,909.50	\$ 3,315.70	20%
Washington County EMS	EMS County	\$ 37,858.79	\$ 25,269.03	\$ 12,589.76	33%
Med Trans	EMS County	\$ 5,408.40	\$ 8,000.00	\$ (2,591.60)	-48%
Total Expenses		\$ 373,687.11	\$ 342,100.64	\$ 31,586.47	8.45%

BVRAC Unrestricted Budget

7/30/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ 7,083.20	\$ 2,916.80	29%
Taxes	Unrestricted	\$ 3,328.00	\$ -	\$ 3,328.00	100%
TETAF Dues	Unrestricted	\$ 2,000.00	\$ 2,000.00	\$ -	0%
Stroke/Acute Care	Unrestricted	\$ 12,000.00	\$ 8,749.94	\$ 3,250.06	27%
Insurance	Unrestricted	\$ 2,042.00	\$ 2,042.00	\$ -	0%
Training & Meeting	Unrestricted	\$ 750.00	\$ 285.46	\$ 464.54	62%
Outreach	Unrestricted	\$ 2,056.75	\$ -	\$ 2,056.75	100%
Total Expenses		\$ 32,176.75	\$ 20,160.60	\$ 12,016.15	37.34%

Brazos Valley Council of Governments
Statement of Revenues and Expenditures by Period
From 9/1/2023 Through 8/31/2024

8001 - Brazos Valley Regional
Advisory Committee BVRAC
Unrestricted

		<u>9/1/2023 -</u> <u>9/30/2023</u>	<u>10/1/2023 -</u> <u>10/31/2023</u>	<u>11/1/2023 -</u> <u>11/30/2023</u>	<u>12/1/2023 -</u> <u>12/31/2023</u>	<u>1/1/2024 -</u> <u>1/31/2024</u>	<u>2/1/2024 -</u> <u>2/29/2024</u>	<u>3/1/2024 -</u> <u>3/31/2024</u>	<u>4/1/2024 -</u> <u>4/30/2024</u>	<u>5/1/2024 -</u> <u>5/31/2024</u>	<u>6/1/2024 -</u> <u>6/30/2024</u>	<u>7/1/2024 -</u> <u>7/31/2024</u>	<u>Total</u>
Revenue													
Other Revenue	4251	15,221.88	177.08	750.00	0.00	0.00	0.00	2,124.96	0.00	0.00	250.00	0.00	18,523.92
Annual Membership Dues	4511	<u>900.00</u>	<u>6,450.00</u>	<u>300.00</u>	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,900.00</u>
Total Revenue		<u>16,121.88</u>	<u>6,627.08</u>	<u>1,050.00</u>	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,124.96</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>	<u>26,423.92</u>
Expenses													
Audit Expense													
Audit Expense	5231	<u>0.00</u>	<u>0.00</u>	<u>163.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>163.00</u>
Total Audit Expense		0.00	0.00	163.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	163.00
Administrative Expense													
Travel	5310	32.48	5.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37.52
Supplies	5510	2,630.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,630.94
Insurance	5771	0.00	0.00	0.00	0.00	0.00	0.00	2,042.00	0.00	0.00	0.00	0.00	2,042.00
Membership Dues	5790	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00
Other Expense	5791	7,083.20	154.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,237.64
Training and Meeting	5798	<u>6,050.50</u>	<u>162.00</u>	<u>0.00</u>	<u>521.83</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,734.33</u>
Total Administrative Expense		<u>15,797.12</u>	<u>321.48</u>	<u>0.00</u>	<u>521.83</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,042.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,682.43</u>
Total Expenses		<u>15,797.12</u>	<u>321.48</u>	<u>163.00</u>	<u>521.83</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,042.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,845.43</u>
Balance		<u>324.76</u>	<u>6,305.60</u>	<u>887.00</u>	<u>(271.83)</u>	<u>0.00</u>	<u>(2,000.00)</u>	<u>82.96</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>	<u>5,578.49</u>

Brazos Valley Council of Governments
Statement of Revenues and Expenditures by Period
From 9/1/2023 Through 8/31/2024

8.112 - BVRAC FY24 RAC SYSTEMS
DEVELOPMENT \$50,390.00

		9/1/2023 - 9/30/2023	10/1/2023 - 10/31/2023	11/1/2023 - 11/30/2023	12/1/2023 - 12/31/2023	1/1/2024 - 1/31/2024	2/1/2024 - 2/29/2024	3/1/2024 - 3/31/2024	4/1/2024 - 4/30/2024	5/1/2024 - 5/31/2024	6/1/2024 - 6/30/2024	7/1/2024 - 7/31/2024	Total
Revenue													
State Grant Revenue	4211	50,390.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,390.00
Total Revenue		<u>50,390.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,390.00</u>
Expenses													
Administrative Expense													
Salary less than FT	5108	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	819.00	842.40	0.00	1,661.40
Salaries	5110	3,959.47	3,078.28	5,006.99	3,461.56	4,700.10	2,680.53	3,540.87	2,287.38	1,040.76	816.77	275.37	30,848.08
Payroll Taxes FICA	5151	247.47	185.38	309.44	212.36	287.28	162.95	216.52	138.80	111.21	100.35	16.15	1,987.91
Payroll Taxes Medicare	5152	57.87	43.36	72.39	49.67	67.21	38.08	50.63	32.44	26.01	23.47	3.78	464.91
Auto Allowance	5170	87.50	0.00	18.68	31.24	31.75	13.33	0.00	24.99	6.25	0.00	0.00	213.74
TCDRS Retirement	5180	277.11	211.78	345.76	240.31	317.53	180.76	237.58	154.25	124.79	111.33	18.48	2,219.68
Contribution													
Dental Insurance	5182	0.00	0.00	0.00	0.00	0.00	4.94	7.04	3.17	2.38	2.00	0.43	19.96
Vision Insurance	5183	3.60	2.02	5.62	3.56	3.49	2.26	3.43	1.14	0.81	0.68	0.15	26.76
LTC Premium-ER	5184	1.81	1.00	2.84	1.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.27
New Benefits	5185	0.00	0.00	0.00	0.00	9.51	5.73	4.36	6.73	0.00	0.00	0.00	26.33
Short Term Disability - ER	5186	9.88	5.37	14.66	9.39	23.08	15.40	13.62	13.45	10.88	9.68	1.43	126.84
24-MASA ER	5188	0.00	0.00	0.00	0.00	10.26	3.22	2.56	2.41	0.00	0.00	0.00	18.45
Blue Cross Blue Shield	5192	61.68	19.94	22.68	36.31	51.88	96.33	146.07	48.75	98.72	36.91	9.14	628.41
NON-STOP HEALTH	5193	0.00	0.00	0.00	60.62	181.90	106.87	129.95	77.79	0.00	0.00	0.00	557.13
Insurance													
Term Life Insurance	5194	16.59	9.28	25.99	16.43	22.20	13.41	14.58	12.04	1.67	1.00	1.66	134.85
LT Disability Insurance	5195	7.75	4.21	11.51	7.36	18.11	12.04	10.67	10.54	8.56	7.57	1.13	99.45
SUTA Unemployment	5196	0.00	0.00	0.00	1.86	3.92	1.97	0.88	0.00	113.50	0.00	0.00	122.13
Insurance													
Workers Compensation	5197	0.87	8.08	20.52	14.22	16.55	10.97	0.13	0.09	0.00	0.00	0.00	71.43
Travel	5310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	171.70	0.00	171.70
Postage Expense	5762	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.71	0.00	0.71
Membership Dues	5790	0.00	0.00	0.00	0.00	0.00	1,746.71	0.00	0.00	0.00	0.00	0.00	1,746.71
Indirect Cost Expense	5911	12.26	55.96	151.95	74.67	101.37	97.80	45.89	69.43	61.60	59.09	0.00	730.02
Accounting Svc ISF	6150	42.41	63.95	141.01	90.21	86.13	87.75	82.85	83.43	289.28	370.00	0.00	1,337.02
System Adm ISF	6151	32.63	199.34	380.61	244.10	162.25	210.59	189.24	0.00	38.42	12.97	0.00	1,470.15
Mail Room	6152	2.53	32.37	25.10	1.05	9.81	0.00	0.00	0.00	0.00	0.00	0.00	70.86
Human Resource	6153	22.81	157.62	366.30	216.67	237.88	202.58	202.84	268.66	243.58	203.18	0.00	2,122.12
Management ISF													
Receipt Internet Loc Ph	6155	11.96	69.08	197.58	96.01	158.39	152.29	131.07	0.00	24.80	2.28	0.00	843.46
Total Administrative Expense		<u>4,856.20</u>	<u>4,147.02</u>	<u>7,119.63</u>	<u>4,869.22</u>	<u>6,500.60</u>	<u>5,846.51</u>	<u>5,030.78</u>	<u>3,235.49</u>	<u>3,022.22</u>	<u>2,772.09</u>	<u>327.72</u>	<u>47,727.48</u>
Total Expenses		<u>4,856.20</u>	<u>4,147.02</u>	<u>7,119.63</u>	<u>4,869.22</u>	<u>6,500.60</u>	<u>5,846.51</u>	<u>5,030.78</u>	<u>3,235.49</u>	<u>3,022.22</u>	<u>2,772.09</u>	<u>327.72</u>	<u>47,727.48</u>
Balance		<u>45,533.80</u>	<u>(4,147.02)</u>	<u>(7,119.63)</u>	<u>(4,869.22)</u>	<u>(6,500.60)</u>	<u>(5,846.51)</u>	<u>(5,030.78)</u>	<u>(3,235.49)</u>	<u>(3,022.22)</u>	<u>(2,772.09)</u>	<u>(327.72)</u>	<u>2,662.52</u>

Brazos Valley Council of Governments
Statement of Revenues and Expenditures by Period
From 9/1/2023 Through 8/31/2024

8113 - BVRAC FY24 EMS RAC
\$36,566.00 + 150,000.00

		9/30/2023	10/31/2023	11/30/2023	12/31/2023	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024	Total
Revenue													
State Grant Revenue	4211	36,566.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	186,566.00
Total Revenue		<u>36,566.00</u>	<u>150,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>186,566.00</u>
Expenses													
Administrative Expense													
Travel	5310	89.60	4.48	1,925.62	1,126.60	0.00	0.00	0.00	1,974.55	0.00	0.00	0.00	5,120.85
Supplies	5510	0.00	0.00	2,228.52	0.00	15,805.90	0.00	35,224.84	15,323.00	18,061.39	2,575.83	27,256.17	116,475.65
Third Party R.I.P.	5643	65.56	65.56	65.56	65.56	0.00	65.56	0.00	0.00	0.00	0.00	0.00	327.80
Third Party System Admin	5644	132.99	132.99	132.99	132.99	0.00	132.99	0.00	0.00	0.00	0.00	0.00	664.95
Third Party Postage	5647	0.00	0.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.63
Postage Expense	5762	0.00	0.00	245.16	0.00	0.00	0.27	14.56	0.00	0.00	0.00	0.00	259.99
Training and Meeting	5798	13,937.58	0.00	0.00	0.00	0.00	900.00	0.00	0.00	2,250.00	11,970.00	0.00	29,057.58
Expense													
Indirect Cost Expense	5911	29.74	2.22	67.38	29.96	43.53	39.98	82.72	148.57	157.74	165.84	0.00	767.68
Accounting Svc ISF	6150	48.18	159.81	352.55	277.07	244.12	235.40	216.15	234.49	193.79	157.37	0.00	2,118.93
Total Administrative Expense		<u>14,303.65</u>	<u>365.69</u>	<u>5,017.78</u>	<u>1,632.18</u>	<u>16,093.55</u>	<u>1,374.20</u>	<u>35,538.27</u>	<u>17,680.61</u>	<u>20,662.92</u>	<u>14,869.04</u>	<u>27,256.17</u>	<u>154,794.06</u>
Total Expenses		<u>14,303.65</u>	<u>365.69</u>	<u>5,017.78</u>	<u>1,632.18</u>	<u>16,093.55</u>	<u>1,374.20</u>	<u>35,538.27</u>	<u>17,680.61</u>	<u>20,662.92</u>	<u>14,869.04</u>	<u>27,256.17</u>	<u>154,794.06</u>
Balance		<u>22,262.35</u>	<u>149,634.31</u>	<u>(5,017.78)</u>	<u>(1,632.18)</u>	<u>(16,093.55)</u>	<u>(1,374.20)</u>	<u>(35,538.27)</u>	<u>(17,680.61)</u>	<u>(20,662.92)</u>	<u>(14,869.04)</u>	<u>(27,256.17)</u>	<u>31,771.94</u>

Brazos Valley Council of Governments
 Statement of Revenues and Expenditures by Period
 From 9/1/2023 Through 8/31/2024

8114 - BVRAC FY24 EMS COUNTY
 \$86,652.00

		9/30/2023	10/31/2023	11/30/2023	12/31/2023	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024	Total
Revenue													
State Grant Revenue	4211	86,652.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86,652.00
Total Revenue		86,652.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86,652.00
Expenses													
Administrative Expense													
Supplies	5510	0.00	4,084.00	0.00	0.00	0.00	0.00	0.00	58,519.00	24,049.00	0.00	0.00	86,652.00
Third Party R.I.P.	5643	0.00	0.00	0.00	0.00	0.00	0.00	93.24	0.00	0.00	0.00	0.00	93.24
Third Party System Admin	5644	0.00	0.00	0.00	0.00	0.00	0.00	194.79	0.00	0.00	0.00	0.00	194.79
Third Party Indirect	5918	0.00	0.00	0.00	0.00	0.00	0.00	683.07	0.00	0.00	0.00	0.00	683.07
Total Administrative Expense		0.00	4,084.00	0.00	0.00	0.00	0.00	971.10	58,519.00	24,049.00	0.00	0.00	87,623.10
Total Expenses		0.00	4,084.00	0.00	0.00	0.00	0.00	971.10	58,519.00	24,049.00	0.00	0.00	87,623.10
Balance		86,652.00	(4,084.00)	0.00	0.00	0.00	0.00	(971.10)	(58,519.00)	(24,049.00)	0.00	0.00	(971.10)

Brazos Valley Council of Governments
Statement of Revenues and Expenditures by Period
From 9/1/2023 Through 8/31/2024

8116 - BVRAC EMS COUNTY-SBS
\$373,687.11

	9/30/2023	10/31/2023	11/30/2023	12/31/2023	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024	Total
Expenses												
Administrative Expense												
Salary less than FT 5108	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	163.80	93.60	0.00	257.40
Salaries 5110	1,877.74	1,024.15	2,647.19	1,685.03	2,240.09	810.07	988.22	173.84	0.00	0.00	0.00	11,446.33
Payroll Taxes FICA 5151	117.11	63.71	165.11	105.02	139.47	50.00	60.80	10.85	10.16	5.80	0.00	728.03
Payroll Taxes Medicare 5152	27.39	14.88	38.61	24.56	32.61	11.68	14.22	2.53	2.38	1.36	0.00	170.22
TCDRS Retirement 5180	129.19	70.45	182.14	115.91	150.31	54.35	66.32	11.67	11.00	6.28	0.00	797.62
Contribution												
Dental Insurance 5182	0.00	0.00	0.00	0.00	0.00	3.41	5.76	0.00	0.00	0.00	0.00	9.17
Vision Insurance 5183	2.44	0.70	3.46	1.90	2.12	1.15	1.94	0.00	0.00	0.00	0.00	13.71
LTC Premium-ER 5184	0.72	0.21	1.03	0.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.52
New Benefits 5185	0.00	0.00	0.00	0.00	3.72	0.97	0.40	0.76	0.00	0.00	0.00	5.85
Short Term Disability - ER 5186	5.92	1.71	8.37	4.61	9.02	4.17	4.90	1.34	1.25	0.70	0.00	41.99
24-MASA ER 5188	0.00	0.00	0.00	0.00	4.38	1.03	1.13	0.27	0.00	0.00	0.00	6.81
Blue Cross Blue Shield 5192	0.00	0.00	0.00	0.00	0.00	48.89	82.62	0.00	0.00	0.00	0.00	131.51
NON-STOP HEALTH 5193	0.00	0.00	0.00	0.00	0.00	35.84	60.60	0.00	0.00	0.00	0.00	96.44
Insurance												
Term Life Insurance 5194	11.26	3.26	15.97	8.77	9.66	3.75	5.13	1.21	0.00	0.00	0.00	59.01
LT Disability Insurance 5195	4.63	1.33	6.58	3.61	7.08	3.28	3.84	1.04	0.98	0.58	0.00	32.95
SUTA Unemployment 5196	0.00	0.00	0.00	0.89	1.83	0.77	0.26	0.00	54.41	0.00	0.00	58.16
Insurance												
Workers Compensation 5197	0.41	2.57	10.86	6.92	6.76	3.31	0.04	0.01	0.00	0.00	0.00	30.88
Third Party R.I.P. 5643	0.00	0.00	0.00	0.00	65.56	0.00	0.00	0.00	0.00	0.00	0.00	65.56
Third Party System Admin 5644	0.00	0.00	0.00	0.00	132.99	0.00	0.00	0.00	0.00	0.00	0.00	132.99
Training and Meeting 5798	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,664.00	6,664.00
Expense												
Subcontractor Trng and Meeting 5799	16,474.00	1,974.00	18,198.00	20,455.15	7,000.00	11,146.00	224.00	24,063.00	(3,451.50)	2,990.00	3,794.50	102,867.15
Meeting												
System Adm ISF 6151	0.00	0.00	0.00	0.00	0.00	0.00	0.00	278.23	207.16	208.72	0.00	694.11
Office Space ISF 6154	0.00	0.00	0.00	0.00	0.00	0.00	0.00	136.61	150.42	142.32	0.00	429.35
Total Administrative Expense	18,650.81	3,156.97	21,277.32	22,412.93	9,805.60	12,178.67	1,520.18	24,681.36	(2,849.94)	3,449.36	10,458.50	124,741.76
Total Expenses	18,650.81	3,156.97	21,277.32	22,412.93	9,805.60	12,178.67	1,520.18	24,681.36	(2,849.94)	3,449.36	10,458.50	124,741.76
Balance	(18,650.81)	(3,156.97)	(21,277.32)	(22,412.93)	(9,805.60)	(12,178.67)	(1,520.18)	(24,681.36)	2,849.94	(3,449.36)	(10,458.50)	(124,741.76)

**BRAZOS VALLEY REGIONAL ADVISORY COMMITTEE
BALANCE SHEET - FUND 8001 UNRESTRICTED
AS OF JUNE 30, 2024**

		<u>Current Year-As Of 6/30/2024</u>
Beginning Balance - August 1, 2023		
General Operations-Cash	\$ 69,594.11	
Prepaid Expense	650.00	
TOTAL CASH & EQUIVALENTS	<u> </u>	<u>\$ 70,244.11</u>
Accounts Payable-Vendors		\$ 3.12
TOTAL LIABILITIES		<u>\$ 3.12</u>
Changes in Fund Balance		
Fund Balance-September 1, 2022		\$ 64,912.50
Other Revenue (Radios & Symposiums)	\$ 18,273.92	
Annual Membership Dues	7,900.00	
TOTAL REVENUE	<u> </u>	\$ 26,173.92
Audit Expense (Tax Returns)	\$ 163.00	
Supplies	2,630.94	
Travel	37.52	
Insurance	2,042.00	
Membership Dues	2,000.00	
Other Expense	7,237.64	
Training and Meeting Expense	6,734.33	
TOTAL EXPENSE	<u> </u>	\$ (20,845.43)
Total Liability & Fund Balance		<u><u>\$ 70,244.11</u></u>

BVRAC RAC System Development Budget 01SEP23 to 31AUG24

7/30/2024

Brazos Valley Regional Advisory Council (RAC Sys Dev \$50,390.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	RAC Sys Dev	\$ 47,727.48	\$ 47,727.48	\$ -	0%
Injury Prevention	RAC Sys Dev	\$ -	\$ -	\$ -	
Acute Care/Hosp. Mgt.	RAC Sys Dev	\$ -	\$ -	\$ -	
Stroke/Cardiac	RAC Sys Dev	\$ -	\$ -	\$ -	
Perinatal	RAC Sys Dev	\$ -	\$ -	\$ -	
Wristbands/STB Kits	RAC Sys Dev	\$ 2,662.52	\$ -	\$ 2,662.52	100%
Total Expenses		\$ 50,390.00	\$ 47,727.48	\$ 2,662.52	5.28%

BVRAC EMS RAC - Amendment 1 Funds Budget 01SEP23 to 31AUG24

7/30/2024

Brazos Valley Regional Advisory Council (EMS RAC Amendment 1 \$150,000)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Education / Training	Amendment 1	\$ 13,570.76	\$ 13,570.76	\$ -	0%
Bryan Fire Dept EMS	Amendment 1	\$ -	\$ -	\$ -	
CHI St Joseph EMS	Amendment 1	\$ 38,070.00	\$ 38,070.00	\$ -	0%
College Station FD EMS	Amendment 1	\$ 3,750.54	\$ 3,750.54	\$ -	0%
Hilltop Lakes VFD EMS	Amendment 1	\$ 5,285.97	\$ 5,285.97	\$ -	0%
Jewett EMS	Amendment 1	\$ -	\$ -	\$ -	
Robertson County EMS	Amendment 1	\$ 12,963.04	\$ 12,963.04	\$ -	0%
Texas A&M University EMS	Amendment 1	\$ 3,686.95	\$ 3,686.95	\$ -	0%
Washington County EMS	Amendment 1	\$ 25,326.94	\$ 10,048.00	\$ 15,278.94	60%
Baylor Scott & Whitew Bre	Amendment 1	\$ 6,250.00	\$ 6,250.00	\$ -	0%
Baylor Scott & White CS	Amendment 1	\$ 3,338.00	\$ 3,338.00	\$ -	0%
CapRock	Amendment 1	\$ 6,250.00	\$ 6,250.00	\$ -	0%
CHI St Joseph CS	Amendment 1	\$ 5,643.04	\$ 5,643.04	\$ -	0%
CHI St. Joseph Regional	Amendment 1	\$ 18,740.19	\$ 18,740.19	\$ -	0%
Brazos County ESD2	Amendment 1	\$ 7,124.57	\$ -	\$ 7,124.57	100%
Total Expenses		\$ 150,000.00	\$ 127,596.49	\$ 22,403.51	14.94%

BVRAC Budget 01SEP24 to 31AUG25

7/30/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ -	\$ 50,390.00	100%
EMS RAC	EMS RAC	\$ 39,938.00	\$ -	\$ 39,938.00	100%
EMS RAC (Amendment 2)	EMS RAC	\$ 150,000.00		\$ 150,000.00	100%
EMS County	EMS County	\$ 88,804.00	\$ -	\$ 88,804.00	100%
Unrestricted	Unrestricted	\$ 12,016.00	\$ -	\$ 12,016.00	100%
Total Expenses		\$ 341,148.00	\$ -	\$ 341,148.00	100.00%

BVRAC RAC System Development Budget 01SEP24 to 31AUG25

7/30/2024

Brazos Valley Regional Advisory Council (RAC Sys Dev \$50,390.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	EMS RAC	\$ 17,636.50	\$ -	\$ 17,636.50	100%
Education	EMS RAC	\$ 15,317.58	\$ -	\$ 15,317.58	100%
Injury Prevention	EMS RAC	\$ 10,029.00	\$ -	\$ 10,029.00	100%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 2,411.18	\$ -	\$ 2,411.18	100%
Stroke/Cardiac	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Perinatal	EMS RAC	\$ 2,000.00	\$ -	\$ 2,000.00	100%
GETAC/TETAF	EMS RAC	\$ 1,679.74	\$ -	\$ 1,679.74	100%
Staff Travel	EMS RAC	\$ 316.00	\$ -	\$ 316.00	100%
Total Expenses		\$ 50,390.00	\$ -	\$ 50,390.00	100.00%

BVRAC EMS RAC Budget 01SEP24 to 31AUG25

7/30/2024

Brazos Valley Regional Advisory Council (EMS RAC \$36,566.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	EMS RAC	\$ 39,938.00	\$ -	\$ 39,938.00	100%
Injury Prevention	EMS RAC	\$ -	\$ -	\$ -	
Acute Care/Hosp. Mgt.	EMS RAC	\$ -	\$ -	\$ -	
Stroke/Cardiac	EMS RAC	\$ -	\$ -	\$ -	
LPG	EMS LPG	\$ -	\$ -	\$ -	
Total Expenses		\$ 39,938.00	\$ -	\$ 39,938.00	100.00%

BVRAC EMS RAC - Amendment 2 Funds Budget 01SEP24 to 31AUG25

7/30/2024

Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	Amendment 2	\$ 10,000.00	\$ -	\$ 10,000.00	100%
Education / Training	Amendment 2	\$ 13,900.00	\$ -	\$ 13,900.00	100%
Bryan Fire Dept EMS	Amendment 2	\$ 3,630.00	\$ -	\$ 3,630.00	100%
CHI St Joseph EMS	Amendment 2	\$ 36,443.76	\$ -	\$ 36,443.76	100%
College Station FD EMS	Amendment 2	\$ 3,630.00	\$ -	\$ 3,630.00	100%
Hilltop Lakes VFD EMS	Amendment 2	\$ 4,890.00	\$ -	\$ 4,890.00	100%
Jewett EMS	Amendment 2	\$ 4,890.00	\$ -	\$ 4,890.00	100%
Robertson County EMS	Amendment 2	\$ 11,998.85	\$ -	\$ 11,998.85	100%
Texas A&M University EMS	Amendment 2	\$ 3,630.00	\$ -	\$ 3,630.00	100%
Washington County EMS	Amendment 2	\$ 9,505.84	\$ -	\$ 9,505.84	100%
Baylor Scott & Whitew Bre	Amendment 2	\$ 5,703.00	\$ -	\$ 5,703.00	100%
Baylor Scott & White CS	Amendment 2	\$ 11,572.55	\$ -	\$ 11,572.55	100%
CapRock	Amendment 2	\$ 5,703.00	\$ -	\$ 5,703.00	100%
CHI St Joseph CS	Amendment 2	\$ 5,703.00	\$ -	\$ 5,703.00	100%
CHI St. Joseph Regional	Amendment 2	\$ 17,400.00	\$ -	\$ 17,400.00	100%
Brazos County ESD 2	Amendment 2	\$ 1,400.00	\$ -	\$ 1,400.00	100%
Total Expenses		\$ 150,000.00	\$ -	\$ 150,000.00	100.00%

BVRAC RAC EMS COUNTY 01SEP24 to 31AUG25

7/30/2024

Brazos Valley Regional Advisory Council (\$88,804.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Bryan Fire Dept EMS	EMS County	\$ 4,617.00	\$ -	\$ 4,617.00	100%
CSFD EMS	EMS County	\$ 4,616.00	\$ -	\$ 4,616.00	100%
CHI ST Joseph EMS Brazos	EMS County	\$ 4,616.00	\$ -	\$ 4,616.00	100%
CHI ST Joseph EMS Burleson	EMS County	\$ 10,179.00	\$ -	\$ 10,179.00	100%
CHI ST Joseph EMS Grimes	EMS County	\$ 12,298.00	\$ -	\$ 12,298.00	100%
CHI ST Joseph EMS Leon	EMS County	\$ 5,444.00	\$ -	\$ 5,444.00	100%
CHI ST Joseph EMS Madison	EMS County	\$ 7,222.00	\$ -	\$ 7,222.00	100%
Hilltop Lake VFD EMS	EMS County	\$ 5,444.00	\$ -	\$ 5,444.00	100%
Jewett EMS	EMS County	\$ 5,444.00	\$ -	\$ 5,444.00	100%
RCEMS	EMS County	\$ 13,617.00	\$ -	\$ 13,617.00	100%
TAMU EMS	EMS County	\$ 4,616.00	\$ -	\$ 4,616.00	100%
WCEMS	EMS County	\$ 10,691.00	\$ -	\$ 10,691.00	100%
Total Expenses		\$ 88,804.00	\$ -	\$ 88,804.00	100.00%

BVRAC Unrestricted Budget

7/30/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ -	\$ 10,000.00	100%
Taxes	Unrestricted	\$ 3,328.00	\$ -	\$ 3,328.00	100%
TETAF Dues	Unrestricted	\$ 2,000.00	\$ -	\$ 2,000.00	100%
RAC Symposium	Unrestricted	\$ 6,000.00	\$ -	\$ 6,000.00	100%
Insurance	Unrestricted	\$ 2,042.00	\$ -	\$ 2,042.00	100%
Total Expenses		\$ 23,370.00	\$ -	\$ 23,370.00	100.00%



Brazos Valley Regional Advisory Council
3991 East 29th Street
Bryan, TX 77805

Reimbursement Guidelines for Amendment 2 Funds

To all Amendment 2 Allocation Recipients:

Subject: Reimbursement Guidelines for Amendment 2 Funds

To ensure the efficient and timely use of Amendment 2 funds within TSA-N, all recipients must adhere to the following guidelines starting from September 1, 2024. Agencies awarded Amendment 2 fund allocations may begin purchasing equipment and/or training using their designated allotments on this date.

Allowable Costs for Amendment 2 Funds: Amendment 2 funds may be used for expenses similar to those covered under EMS/RAC funding. The allowable costs include:

1. Operational expenses
2. Education and training
3. Equipment
4. Communication systems
5. Food and staff travel costs (in accordance with BVRAC's travel policy and approved by DSHS)

Please note that BVRAC will not directly purchase any items for Amendment 2 fund recipients. Agencies must purchase eligible items themselves and then request reimbursement from BVRAC.

Reimbursement Process: To request reimbursement, the following documents must be provided to BVRAC:

1. 3 x itemized quotes from different vendors (if the product is only available through a sole source, please provide a short statement explaining this).
2. An invoice from the vendor/seller showing the purchase price and confirmation that the purchase has been made.
3. W-9 form from the agency requesting reimbursement (required only if the agency has not previously received funds from BVRAC).



Brazos Valley Regional Advisory Council
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Bryan, TX 77805

Please be aware that:

- BVRAC will NOT reimburse sales tax included on invoices.
- Reimbursements will be made directly to EMS agencies or hospitals, and not to individuals, except for travel expenses.
- Reimbursements will be limited to the amount allocated to each individual agency.

Please direct any questions or concerns regarding this policy to myself or Rebecca Hill.

Thank you for your attention to this matter.

Sincerely,

John Heritage
Executive Director, BVRAC





Brazos Valley Regional Advisory Council
3991 East 29th Street
Bryan, TX 77805

Expenditure Deadline for Amendment 2 & Systems Development Funds

To all BVRAC Members:

Subject: Expenditure Guidelines for Amendment 2 and Systems Development

All hospitals, EMS agencies, and BVRAC sub-committees within TSA-N are hereby notified that they have until July 1, 2025, to expend all remaining allocations of Amendment 2 and Systems Development Funds. The purpose of this deadline is to ensure the comprehensive utilization of these funds within our region, thereby maximizing their impact on our healthcare infrastructure and services.

It is imperative that all Amendment 2 and Systems Development funds allocated to the respective groups be utilized fully by the specified deadline. Failure to expend these funds may result in their return to the Department of State Health Services (DSHS), which would hinder our ability to address critical healthcare needs within TSA-N.

If any funds remain unspent by July 1, 2025, BVRAC will take action to ensure their effective use. These funds will either be directed toward a "Regional Project" or redistributed on a first-come, first-served basis, as determined by the BVRAC Board of Directors, with the exception of EMS County funds. The use of these funds will be determined based on the identified needs by BVRAC's General Assembly, OR a previously submitted Needs Assessment, and approved by the BVRAC Board of Directors during the July 2025 Board of Directors Meeting. The aim is to allocate these resources efficiently and effectively, aligning with the priorities and objectives outlined by our healthcare community.

We urge all hospitals and EMS agencies to fully utilize all DSHS allocated funds to ensure compliance with this policy and to maximize the benefit to our region's healthcare system.

Please direct any questions or concerns regarding this policy to myself or Rebecca Hill.

Thank you for your attention to this matter.

Sincerely,

John Heritage
Executive Director, BVRAC

Brazos Valley Regional Advisory Council 2024

Board of Directors Participation

Board Members		January	February	March	April	May	June	July	August	September	October	November	December	Total Attended
1	Billy Rice Chair	X	X	X	X	X	?	X						
2	Jason Giles Vice Chair	X	X	X	X	?	X	X						
3	Ashley Johse Secretary	X	?	X	X	X	X	X						
4	Patti Parks Treasurer	X	X	X	X	X	X	X						
1	Bryan Ruemke DEPC	X	X	X	X	X	X	X						
2	Adam Gallagher Education	X	X	X	X	X	X	X						
3	Systems QI/PA							X						
4	Brandi Mendoza Injury Prevention	X	?	X	X	X	X	X						
5	Kevin Deramus Pre- Hospital	?	?	X	X	X	X	?						
6	Lori Porter Hospital/Acute Care	X	?	X	X	X	X	X						
8	Amy Plotts Stroke	X	?	X	X	X	X	X						
9	David Lilly EMC at Large	?	?	?	X	?	X	?						
10	Dr. Katie Brading Perinatal	X	X	X	X	X	?	X						
	John Heritage Executive Director	X	?	X	X	X	X	X						
	Rebecca Hill Planner	X	X	X	X	X	X	X						

X= Attended meeting.

***= Call In*

0=Substitution

?=Absent

New Appointments