



**Brazos Valley Regional Advisory Council
Board of Directors Meeting
July 12, 2024**

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AGENDA

Brazos Valley Regional Advisory Council

Board of Directors Meeting

10:00 JULY 12, 2024

CENTER FOR REGIONAL SERVICES BUILDING

3991 E. 29TH ST. BRYAN TX

- I. **Call to Order**
- II. **Introductions**
- III. **Presentation – Ashley Seelig with KBTX – Injury Prevention Commercial**
- IV. **Approval of Board of Director’s June 6, 2024 Meeting Minutes**
- V. **Financial Report**
- VI. **Executive Director Report**
- VII. **Discussion and/or Action Items**
 - A. Discussion and possible action regarding remaining funding in EMS RAC Regular and Amendment 1 Funds
 - B. Discussion and possible action regarding EMS County Distribution Plan
 - C. Discussion and possible action regarding new contract and budget including Amendment 2 Funds
 - D. Discussion and possible action on Amendment 2/EMS RAC Policy
 - E. Discussion and possible action on Amendment 2 Reimbursement Policy
 - F. Discussion regarding funding allocations and eligibility criteria
 - G. Discussion of PEDS Ready Program and EMS PEDS Ready Survey
 - H. Discussion of Narcan Presentation
 - I. Discussion of BVRAC Symposium
 - J. Discussion of Trauma Systems Plan, Performance Criteria and Self-Assessment
 - K. Discussion of Pulsara
- VIII. **Committee Reports**
 - A. Education
 - B. Pre-Hospital
 - C. Hospital Care and Management/Acute Care
 - D. Stroke
 - E. System QI/Physician’s Advisory
 - F. Injury Prevention
 - G. Disaster/Emergency Preparedness
 - H. Perinatal
- IX. **Open Forum**
- X. **Important Dates**
 - A. Board of Directors & General Assembly Meetings August 1, 2024 – *Officer Elections (Chair and Secretary) – Get your nominations in now!*
- XI. **Adjourn**

AGENDA

**Brazos Valley Regional Advisory Council
Board of Directors Meeting**
10:00 JULY 12, 2024
CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX

Zoom Link for Participation - Topic: BVRAC Board of Directors Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/82169770424?pwd=TVNQdktOSEl5MUpNYUtxcTBLT3BCUT09>

Meeting ID: 821 6977 0424 Passcode: 122623

Dial In +1 346 248 7799 US (Houston)



Minutes
Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
 900 June 6, 2024
 Brazos Valley Council of Governments Building
 3991 E. 29th Street, Bryan, Texas 77802

Members Present

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Chair	Billy Rice	CHI St. Joseph Health EMS	Absent
Vice Chair	Jason Giles	College Station Fire Department	Present
Secretary	Ashley Johse	CHI St. Joseph Health – CS	Present
Treasurer	Patti Parks	Baylor Scott & White-Brenham	Present
Injury Prevention	Brandi Mendoza	Baylor Scott & White – CS	Present
Stroke	Amy Plotts	CHI St Joseph Regional	Absent
Education	Adam Gallagher	Robertson County EMS	Present
Hospital & Acute Care	Lori Porter	CHI St. Joseph Health - CS	Present
Systems QI / Physician’s Advisory	-----	-----	-----
DEPC/BVHCC	Bryan Ruemke	Washington County OEM	Present
Pre-Hospital	Kevin Deramus	Washington County EMS	Present
Perinatal	Dr. Katie Brading	CHI St. Joseph Health Regional	Absent
EMC at Large	David Lilly	Grimes County OEM	Present

Staff Present

<u>Position</u>	<u>Name</u>	<u>Agency</u>	<u>Absent/ Present</u>
BVRAC Executive Director	John Heritage	BVCOG	Present
Sabrina Fierro	Sabrina Fierro	BVCOG	Present
Planner	Rebecca Hill	BVCOG	Present
Citizen Corps Coordinator	Mike Nichols	BVCOG	Present
Deputy Director	Roger Sheridan	BVCOG	Present

- I. **Call to Order** – The meeting was called to order at 9:00 A.M. by Vice Chair Giles.
- II. **Introductions** – All members introduced themselves.
- III. **Approval of May 10, 2024 Meeting Minutes** – Members present reviewed the May 10, 2024 meeting minutes. Ms. Mendoza made a motion to approve the May 10, 2024 minutes. Ms. Porter seconded; motion carried.

Financial Report – Mr. Heritage directed the board members’ attention to page 6 of the packet for the financial report. BVRAC is on track to expend the 22% of budgeted funds remaining in RAC System Development. The EMS RAC budget has 35% remaining, which includes just over \$10,000 budgeted for Injury Prevention. Ms. Mendoza does not have any current plans for the funds but will take any ideas or recommendations. The programs she has used are generally free.

There is \$62,000 remaining in EMS RAC Amendment 1 funds with a few check requests in process that will make this number drop. There are several agencies that have utilized all of their allocated funds and some are waiting on check requests to be made and mailed out.

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Brazos Valley Regional Advisory Council
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There are a couple that have not utilized any of their funds. There were several education courses identified for the \$15,000 set aside for Education in the Amendment 1 funds. Those courses included the Whole Blood Conference and the TCAR Course. There will be about \$2,000 remaining in the Education line item after these reimbursements are processed. After July 1st, all remaining funds will be put into a bucket and open for needs identified by other agencies. Mr. Sheridan suggested having projects lined up and ready for approval at General Assembly. Mr. Deramus shared some concern about getting items purchased and then reimbursed in time with the tight window.

EMS County funds have been fully expended. Thank you to all the agencies for getting your requests and receipts in promptly.

BVCOG is still working through budgets to determine what amount from the salary line item in Senate Bill 8 funds can be released to scholarships for EMS students. Mr. Sheridan asked for a deadline of July 1st for those numbers due to several changes at BVCOG. North Central Texas RAC reached out and offered their extra Senate Bill 8 funds. BVRAC will need to utilize all of its Senate Bill 8 funds before accepting or asking for funds from other RACs. Applications have been received that cover all funds remaining in Senate Bill 8. Agencies should identify additional students that may be able to use funds from other RACs.

Ms. Mendoza made a motion to approve the financial report as presented. Ms. Parks seconded; motion carried.

IV. Executive Directors Report – Covered in the financial report and action items.

V. Discussion and/or Action Items -

A. Discussion of nominations for BVRAC Chair and Secretary – Please submit any nominations to Mr. Heritage. Elections will be held at the August 1st General Assembly meeting. Ms. Porter nominated Ms. Johse for Secretary. Mr. Giles shared that he will be transitioning off the Board at the end of the year due to moving over to shift hours with the department.

B. Discussion of and possible action regarding EMS RAC Budget – This was discussed during the financial report. The board needs to determine how the remaining funds will be utilized.

C. Discussion of and possible action regarding remaining Amendment 1 funds and Policy Letter – There is \$22,000 remaining in Amendment 1 funds once all check requests that are in process have been paid. The policy letter was displayed and sent out with the packet. Ms. Parks made a motion to accept the policy letter. Ms. Johse seconded; motion carried.

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D. Discussion of RAC Symposium – The original date for the symposium was September 18th but there was a conflict that would have drastically reduced attendance. The Brazos Center had several Wednesdays in October available for the new date. Ms. Parks asked if there are any conflicts with October 30th because that gives a little more time for the nursing CEs. No one shared any conflicts and the group agreed to have the symposium on October 30th.

Update on Responsibilities for the Symposium:

- John Heritage / BVCOG – *Registration links, catering for lunch, quotes for shirts and replacing the banner* – Registration links will be made now that a date has been selected and shirt quotes have already been received. The catering and banner will have to wait until closer to the event to know how many attendees and what sponsorships are received.
- Ms. Parks and Ms. Mendoza – *Speakers* – The Nursing CEs require more interaction with the participants versus lectures. There have been several MCI events in the region and a case review that covers one or more of these events would be helpful. Perinatal will be asked to present on foot/rump/chord and/or the difficult c-section that happened recently. A trauma patient has been identified that would be willing to share with the group during lunch. If anyone has someone with a positive outcome from trauma, cardiac or stroke that would be willing to share, please let Ms. Parks know. This helps participants see the positive. There will be a panel discussion as well.
- Lori – *Sponsors and Vendors* – Needs the QR codes to put on the flyers.

E. Discussion of RAC Performance Criteria and Self-Assessment – Ms. Parks asked if it has been discussed at GETAC. Mr. Gallagher will share any information shared at next week's meeting.

F. Discussion of Pulsara – The Pre-Hospital committee discussed having practice and drills training for the region. The committee discussed replacing the radio communication drills with a Pulsara drill where a mass patient incident could be built and practiced. Mr. Ruemke stated that the radio drills may not be able to be replaced but could add to the drills. The rules will be reviewed to see what is required. The group also discussed having training regarding handoff of patients from ER staff to EMS.

VI. Committee Significant Items – Ms. Mendoza has been in contact with Ms. Kovar who is the local contact for CarFit. This is the program that helps ensure cars are set up correctly for adult drivers. There is training for those who want to become technicians that can be certified to look at cars. There is a Health Fair at BVCOG on October 22nd that would be a good time to build awareness.

A new advisory committee has been set up for all 4 RACs that have HPP funds with CATRAC. Mr. Ruemke is on that committee.

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- VII. Open Forum** – The Public Safety Planning Department here at BVCOG is identifying law enforcement agencies in the region that need Narcan. BVCOG did a large order several years ago and those doses are expiring this year. Ms. Fierro asked if anyone would be available to do a presentation on Narcan at the Homeland Security Advisory Committee in June. Mr. Giles offered some expired Narcan that can be utilized for training purposes.
- VIII. Important Dates**
- A. Board of Directors Meeting – Friday, July 12, 2024
- IX. Adjourn** – Meeting adjourned at 9:46 am.

BVRAC Budget 01SEP23 to 31AUG24

7/12/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ 47,399.76	\$ 2,990.24	6%
EMS RAC	EMS RAC	\$ 36,566.00	\$ 24,324.63	\$ 12,241.37	33%
EMS RAC (Amendment 1)	EMS RAC	\$ 150,000.00	\$ 121,953.45	\$ 28,046.55	19%
EMS County	EMS County	\$ 86,652.00	\$ 86,652.00	\$ -	0%
EMS County-SB 8	EMS County	\$ 373,687.11	\$ 334,941.64	\$ 38,745.47	10%
Unrestricted	Unrestricted	\$ 32,176.75	\$ 20,160.60	\$ 12,016.15	37%
Total Expenses		\$ 729,471.86	\$ 635,432.08	\$ 94,039.78	12.89%

BVRAC RAC System Development Budget 01SEP23 to 31AUG24

7/12/2024

Brazos Valley Regional Advisory Council (RAC Sys Dev \$50,390.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	RAC Sys Dev	\$ 50,390.00	\$ 47,399.76	\$ 2,990.24	6%
Injury Prevention	RAC Sys Dev	\$ -	\$ -	\$ -	
Acute Care/Hosp. Mgt.	RAC Sys Dev	\$ -	\$ -	\$ -	
Stroke/Cardiac	RAC Sys Dev	\$ -	\$ -	\$ -	
Perinatal	RAC Sys Dev	\$ -	\$ -	\$ -	
Other	RAC Sys Dev	\$ -	\$ -	\$ -	
Total Expenses		\$ 50,390.00	\$ 47,399.76	\$ 2,990.24	5.93%

BVRAC EMS RAC Budget 01SEP23 to 31AUG24

7/12/2024

Brazos Valley Regional Advisory Council (EMS RAC \$36,566.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	EMS RAC	\$ 3,750.00	\$ 3,432.36	\$ 317.64	8%
Education	EMS RAC	\$ 15,317.58	\$ 15,317.58	\$ -	0%
Injury Prevention	EMS RAC	\$ 10,029.00	\$ -	\$ 10,029.00	100%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 2,473.68	\$ 2,473.68	\$ -	0%
Stroke/Cardiac	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Perinatal	EMS RAC	\$ 2,000.00	\$ 1,152.86	\$ 847.14	42%
GETAC/TETAF	EMS RAC	\$ 1,679.74	\$ 1,851.44	\$ (171.70)	-10%
Staff Travel	EMS RAC	\$ 316.00	\$ 96.71	\$ 219.29	69%
Total Expenses		\$ 36,566.00	\$ 24,324.63	\$ 12,241.37	33.48%

BVRAC EMS RAC - Amendment 1 Funds Budget 01SEP22 to 31DEC24

7/12/2024

Brazos Valley Regional Advisory Council (EMS RAC Amendment 1 \$150,000)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Education / Training	Amendment 1	\$ 15,000.00	\$ 13,570.76	\$ 1,429.24	10%
Bryan Fire Dept EMS	Amendment 1	\$ 4,006.14	\$ -	\$ 4,006.14	100%
CHI St Joseph EMS	Amendment 1	\$ 39,154.03	\$ 38,070.00	\$ 1,084.03	3%
College Station FD EMS	Amendment 1	\$ 4,006.14	\$ 3,750.54	\$ 255.60	6%
Hilltop Lakes VFD EMS	Amendment 1	\$ 5,286.26	\$ 5,285.97	\$ 0.29	0%
Jewett EMS	Amendment 1	\$ 5,286.26	\$ -	\$ 5,286.26	100%
Robertson County EMS	Amendment 1	\$ 12,963.06	\$ 12,963.04	\$ 0.02	0%
Texas A&M University EMS	Amendment 1	\$ 4,006.14	\$ 3,686.95	\$ 319.19	8%
Washington County EMS	Amendment 1	\$ 10,291.97	\$ 10,048.00	\$ 243.97	2%
Baylor Scott & Whitew Bre	Amendment 1	\$ 6,250.00	\$ 6,250.00	\$ -	0%
Baylor Scott & White CS	Amendment 1	\$ 12,500.00	\$ 3,338.00	\$ 9,162.00	73%
CapRock	Amendment 1	\$ 6,250.00	\$ 6,250.00	\$ -	0%
CHI St Joseph CS	Amendment 1	\$ 6,250.00	\$ 5,320.00	\$ 930.00	15%
CHI St. Joseph Regional	Amendment 1	\$ 18,750.00	\$ 13,420.19	\$ 5,329.81	28%
Total Expenses		\$ 150,000.00	\$ 121,953.45	\$ 28,046.55	18.70%

BVRAC RAC EMS COUNTY 01SEP23 to 31AUG24

7/12/2024

Brazos Valley Regional Advisory Council (\$86,652.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Bryan Fire Dept EMS	EMS County	\$ 4,084.00	\$ 4,084.00	\$ -	0%
CSFD EMS	EMS County	\$ 4,084.00	\$ 4,084.00	\$ -	0%
CHI ST Joseph EMS Brazos	EMS County	\$ 4,084.00	\$ 4,084.00	\$ -	0%
CHI ST Joseph EMS Burleson	EMS County	\$ 10,382.00	\$ 10,382.00	\$ -	0%
CHI ST Joseph EMS Grimes	EMS County	\$ 12,693.00	\$ 12,693.00	\$ -	0%
CHI ST Joseph EMS Leon	EMS County	\$ 5,389.00	\$ 5,389.00	\$ -	0%
CHI ST Joseph EMS Madison	EMS County	\$ 7,367.00	\$ 7,367.00	\$ -	0%
Hilltop Lake VFD EMS	EMS County	\$ 5,389.00	\$ 5,389.00	\$ -	0%
Jewett EMS	EMS County	\$ 5,389.00	\$ 5,389.00	\$ -	0%
RCEMS	EMS County	\$ 13,215.00	\$ 13,215.00	\$ -	0%
TAMU EMS	EMS County	\$ 4,084.00	\$ 4,084.00	\$ -	0%
WCEMS	EMS County	\$ 10,492.00	\$ 10,492.00	\$ -	0%
Total Expenses		\$ 86,652.00	\$ 86,652.00	\$ -	0.00%

BVRAC EMS County - SB 8 Budget 01SEP22 to 31DEC24

7/12/2024

Brazos Valley Regional Advisory Council (EMS County - SB 8 \$373,687.11)

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
Management (Admin)	EMS County	\$ 60,000.00	\$ 30,495.79	\$ 29,504.21	49%
Incentives	EMS County	\$ -	\$ -	\$ -	
Bryan Fire Dept EMS	EMS County	\$ 37,858.79	\$ 34,000.00	\$ 3,858.79	10%
CHI St Joseph EMS	EMS County	\$ 108,167.97	\$ 111,469.50	\$ (3,301.53)	-3%
College Station FD EMS	EMS County	\$ 43,267.19	\$ 57,702.46	\$ (14,435.27)	-33%
Hilltop Lakes VFD EMS	EMS County	\$ 5,408.40	\$ 3,580.07	\$ 1,828.33	34%
Jewett EMS	EMS County	\$ 21,633.59	\$ 14,381.50	\$ 7,252.09	34%
Robertson County EMS	EMS County	\$ 37,858.79	\$ 37,858.79	\$ (0.00)	0%
Texas A&M University EMS	EMS County	\$ 16,225.20	\$ 12,184.50	\$ 4,040.70	25%
Washington County EMS	EMS County	\$ 37,858.79	\$ 25,269.03	\$ 12,589.76	33%
Med Trans	EMS County	\$ 5,408.40	\$ 8,000.00	\$ (2,591.60)	-48%
Total Expenses		\$ 373,687.11	\$ 334,941.64	\$ 38,745.47	10.37%

BVRAC Unrestricted Budget

7/12/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ 7,083.20	\$ 2,916.80	29%
Taxes	Unrestricted	\$ 3,328.00	\$ -	\$ 3,328.00	100%
TETAF Dues	Unrestricted	\$ 2,000.00	\$ 2,000.00	\$ -	0%
Stroke/Acute Care	Unrestricted	\$ 12,000.00	\$ 8,749.94	\$ 3,250.06	27%
Insurance	Unrestricted	\$ 2,042.00	\$ 2,042.00	\$ -	0%
Training & Meeting	Unrestricted	\$ 750.00	\$ 285.46	\$ 464.54	62%
Outreach	Unrestricted	\$ 2,056.75	\$ -	\$ 2,056.75	100%
Total Expenses		\$ 32,176.75	\$ 20,160.60	\$ 12,016.15	37.34%

DISTRIBUTION REPORT EMS/COUNTY

Date Completed:	7/8/2024	Person Completing Form:	Rebecca Hill
Grantee Name:	Brazos Valley Regional Advisory Council		
Grantee Address:	3991 East 29th Street		
	Bryan, TX 77802		
Phone Number:	979-595-2800	Contract No. (Number is on your Contract):	HHS00012460006
Contract FY:	FY25	Contract Term:	09/01/2024-08/31/2025

Prior FY Year EMS/County Carryforward	\$	-	<b style="color: red;">FY 2023 - 2024 Carry over from Contract Number # <hr style="border: 1px solid red;"/>
Current FY EMS/County Allocation Amount	\$	88,804.00	
Current FY EMS/County Expenditures	\$	88,804.00	
Less: Unexpended Prior FY Carryforward (if any)	\$	-	Prior Year Carryforward has been Expended. Balance is Now \$0.00.
Total Unexpended Funds (Subject to Carryforward)	\$	-	

EMS PROVIDER RECEIVING FUNDS	COUNTY	AMOUNT TO EMS PROVIDER <small>(AMOUNT MUST BE A WHOLE NUMBER)</small>
Bryan Fire Department EMS	Brazos	\$4,617.00
College Station Fire Department EMS	Brazos	\$4,616.00
CHI St. Joseph EMS	Brazos	\$4,616.00
TAMU EMS	Brazos	\$4,616.00
CHI St. Joseph EMS	Burleson	\$10,179.00
CHI St. Joseph EMS	Grimes	\$12,298.00
CHI St. Joseph EMS	Leon	\$5,444.00
Hilltop Lakes VFD EMS	Leon	\$5,444.00
Jewett EMS	Leon	\$5,444.00
CHI St. Joseph EMS	Madison	\$7,222.00
Robertson County EMS	Robertson	\$13,617.00
Washington County EMS	Washington	\$10,691.00
		\$0.00
	PAGE 1 TOTAL	\$88,804.00
	PAGE 2 TOTAL	\$0.00
	PAGE 3 TOTAL	\$0.00
	PAGE 4 TOTAL	\$0.00
	Carryforwad TOTAL	\$0.00
GRAND TOTAL (ALL PAGES)		\$88,804.00

BVRAC Budget 01SEP24 to 31AUG25

7/12/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ -	\$ 50,390.00	100%
EMS RAC	EMS RAC	\$ 39,938.00	\$ -	\$ 39,938.00	100%
EMS RAC (Amendment 2)	EMS RAC	\$ 150,000.00		\$ 150,000.00	100%
EMS County	EMS County	\$ 88,804.00	\$ -	\$ 88,804.00	100%
Unrestricted	Unrestricted	\$ 12,016.00	\$ -	\$ 12,016.00	100%
Total Expenses		\$ 341,148.00	\$ -	\$ 341,148.00	100.00%

BVRAC RAC System Development Budget 01SEP24 to 31AUG25

7/12/2024

Brazos Valley Regional Advisory Council (RAC Sys Dev \$50,390.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	EMS RAC	\$ 17,636.50	\$ -	\$ 17,636.50	100%
Education	EMS RAC	\$ 15,317.58	\$ -	\$ 15,317.58	100%
Injury Prevention	EMS RAC	\$ 10,029.00	\$ -	\$ 10,029.00	100%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 2,411.18	\$ -	\$ 2,411.18	100%
Stroke/Cardiac	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Perinatal	EMS RAC	\$ 2,000.00	\$ -	\$ 2,000.00	100%
GETAC/TETAF	EMS RAC	\$ 1,679.74	\$ -	\$ 1,679.74	100%
Staff Travel	EMS RAC	\$ 316.00	\$ -	\$ 316.00	100%
Total Expenses		\$ 50,390.00	\$ -	\$ 50,390.00	100.00%

BVRAC EMS RAC Budget 01SEP24 to 31AUG25

7/12/2024

Brazos Valley Regional Advisory Council (EMS RAC \$36,566.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	EMS RAC	\$ 39,938.00	\$ -	\$ 39,938.00	100%
Injury Prevention	EMS RAC	\$ -	\$ -	\$ -	
Acute Care/Hosp. Mgt.	EMS RAC	\$ -	\$ -	\$ -	
Stroke/Cardiac	EMS RAC	\$ -	\$ -	\$ -	
LPG	EMS LPG	\$ -	\$ -	\$ -	
Total Expenses		\$ 39,938.00	\$ -	\$ 39,938.00	100.00%

BVRAC EMS RAC - Amendment 2 Funds Budget 01SEP24 to 31AUG25

7/12/2024

Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	Amendment 2	\$ 10,000.00	\$ -	\$ 10,000.00	100%
Education / Training	Amendment 2	\$ 14,000.00	\$ -	\$ 14,000.00	100%
Bryan Fire Dept EMS	Amendment 2	\$ 3,730.00	\$ -	\$ 3,730.00	100%
CHI St Joseph EMS	Amendment 2	\$ 36,543.76	\$ -	\$ 36,543.76	100%
College Station FD EMS	Amendment 2	\$ 3,730.00	\$ -	\$ 3,730.00	100%
Hilltop Lakes VFD EMS	Amendment 2	\$ 4,990.00	\$ -	\$ 4,990.00	100%
Jewett EMS	Amendment 2	\$ 4,990.00	\$ -	\$ 4,990.00	100%
Robertson County EMS	Amendment 2	\$ 12,098.85	\$ -	\$ 12,098.85	100%
Texas A&M University EMS	Amendment 2	\$ 3,730.00	\$ -	\$ 3,730.00	100%
Washington County EMS	Amendment 2	\$ 9,605.84	\$ -	\$ 9,605.84	100%
Baylor Scott & Whitew Bre	Amendment 2	\$ 5,803.00	\$ -	\$ 5,803.00	100%
Baylor Scott & White CS	Amendment 2	\$ 11,672.55	\$ -	\$ 11,672.55	100%
CapRock	Amendment 2	\$ 5,803.00	\$ -	\$ 5,803.00	100%
CHI St Joseph CS	Amendment 2	\$ 5,803.00	\$ -	\$ 5,803.00	100%
CHI St. Joseph Regional	Amendment 2	\$ 17,500.00	\$ -	\$ 17,500.00	100%
Total Expenses		\$ 150,000.00	\$ -	\$ 150,000.00	100.00%

BVRAC RAC EMS COUNTY 01SEP24 to 31AUG25

7/12/2024

Brazos Valley Regional Advisory Council (\$88,804.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Bryan Fire Dept EMS	EMS County	\$ 4,617.00	\$ -	\$ 4,617.00	100%
CSFD EMS	EMS County	\$ 4,616.00	\$ -	\$ 4,616.00	100%
CHI ST Joseph EMS Brazos	EMS County	\$ 4,616.00	\$ -	\$ 4,616.00	100%
CHI ST Joseph EMS Burleson	EMS County	\$ 10,179.00	\$ -	\$ 10,179.00	100%
CHI ST Joseph EMS Grimes	EMS County	\$ 12,298.00	\$ -	\$ 12,298.00	100%
CHI ST Joseph EMS Leon	EMS County	\$ 5,444.00	\$ -	\$ 5,444.00	100%
CHI ST Joseph EMS Madison	EMS County	\$ 7,222.00	\$ -	\$ 7,222.00	100%
Hilltop Lake VFD EMS	EMS County	\$ 5,444.00	\$ -	\$ 5,444.00	100%
Jewett EMS	EMS County	\$ 5,444.00	\$ -	\$ 5,444.00	100%
RCEMS	EMS County	\$ 13,617.00	\$ -	\$ 13,617.00	100%
TAMU EMS	EMS County	\$ 4,616.00	\$ -	\$ 4,616.00	100%
WCEMS	EMS County	\$ 10,691.00	\$ -	\$ 10,691.00	100%
Total Expenses		\$ 88,804.00	\$ -	\$ 88,804.00	100.00%

BVRAC Unrestricted Budget

7/12/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Actual	Difference (\$)	Difference (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ -	\$ 10,000.00	100%
Taxes	Unrestricted	\$ 3,328.00	\$ -	\$ 3,328.00	100%
TETAF Dues	Unrestricted	\$ 2,000.00	\$ -	\$ 2,000.00	100%
RAC Symposium	Unrestricted	\$ 6,000.00	\$ -	\$ 6,000.00	100%
Insurance	Unrestricted	\$ 2,042.00	\$ -	\$ 2,042.00	100%
Total Expenses		\$ 23,370.00	\$ -	\$ 23,370.00	100.00%

Reduction to Allocations to allow for 15% of funds to cover management costs			
Allocation	Original Amount	Reduction	New Amount
Education / Training	\$15,000.00	\$2,000.00	\$13,000.00
Bryan Fire Dept EMS	\$4,006.14	\$534.15	\$3,471.99
CHI St Joseph EMS	\$39,154.03	\$5,220.54	\$33,933.49
College Station FD EMS	\$4,006.14	\$534.15	\$3,471.99
Hilltop Lakes VFD EMS	\$5,286.26	\$704.83	\$4,581.43
Jewett EMS	\$5,286.26	\$704.83	\$4,581.43
Robertson County EMS	\$12,963.06	\$1,728.41	\$11,234.65
Texas A&M University EMS	\$4,006.14	\$534.15	\$3,471.99
Washington County EMS	\$10,291.97	\$1,372.26	\$8,919.71
Baylor Scott & Whitew Bre	\$6,250.00	\$833.33	\$5,416.67
Baylor Scott & White CS	\$12,500.00	\$1,666.67	\$10,833.33
CapRock	\$6,250.00	\$833.33	\$5,416.67
CHI St Jospheh CS	\$6,250.00	\$833.33	\$5,416.67
CHI St. Joseph Regional	\$18,750.00	\$2,500.00	\$16,250.00



Brazos Valley Regional Advisory Council
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Expenditure Deadline for Amendment 2 & Systems Development Funds

To all BVRAC Members:

Subject: Expenditure Guidelines for Amendment 2 and Systems Development

All hospitals, EMS agencies, and BVRAC sub-committees within TSA-N are hereby notified that they have until July 1, 2025, to expend all remaining allocations of Amendment 2 and Systems Development Funds. The purpose of this deadline is to ensure the comprehensive utilization of these funds within our region, thereby maximizing their impact on our healthcare infrastructure and services.

It is imperative that all Amendment 2 and Systems Development funds allocated to the respective groups be utilized fully by the specified deadline. Failure to expend these funds may result in their return to the Department of State Health Services (DSHS), which would hinder our ability to address critical healthcare needs within TSA-N.

If any funds remain unspent by July 1, 2025, BVRAC will take action to ensure their effective use. These funds will either be directed toward a "Regional Project" or redistributed on a first-come, first-served basis, as determined by the BVRAC Board of Directors, with the exception of EMS County funds. The use of these funds will be determined based on the identified needs by BVRAC's General Assembly, OR a previously submitted Needs Assessment, and approved by the BVRAC Board of Directors during the July 2025 Board of Directors Meeting. The aim is to allocate these resources efficiently and effectively, aligning with the priorities and objectives outlined by our healthcare community.

We urge all hospitals and EMS agencies to fully utilize all DSHS allocated funds to ensure compliance with this policy and to maximize the benefit to our region's healthcare system.

Please direct any questions or concerns regarding this policy to myself or Rebecca Hill.

Thank you for your attention to this matter.

Sincerely,

John Heritage
Executive Director, BVRAC



Brazos Valley Regional Advisory Council
3991 East 29th Street
Bryan, TX 77805

Reimbursement Guidelines for Amendment 2 Funds

To all Amendment 2 Allocation Recipients:

Subject: Reimbursement Guidelines for Amendment 2 Funds

To ensure the efficient and timely use of Amendment 2 funds within TSA-N, all recipients must adhere to the following guidelines starting from September 1, 2024. Agencies awarded Amendment 2 fund allocations may begin purchasing equipment and/or training using their designated allotments on this date.

Allowable Costs for Amendment 2 Funds: Amendment 2 funds may be used for expenses similar to those covered under EMS/RAC funding. The allowable costs include:

1. Operational expenses
2. Education and training
3. Equipment
4. Communication systems
5. Food and staff travel costs (in accordance with BVRAC's travel policy and approved by DSHS)

Please note that BVRAC will not directly purchase any items for Amendment 2 fund recipients. Agencies must purchase eligible items themselves and then request reimbursement from BVRAC.

Reimbursement Process: To request reimbursement, the following documents must be provided to BVRAC:

1. An invoice from the vendor/sell showing the purchase price and confirmation that the purchase has been made.
2. A W-9 form from the agency requesting reimbursement (required only if the agency has not previously received funds from BVRAC).
3. An invoice from the purchasing agency requesting payment from BVRAC.



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Please be aware that:

- BVRAC will NOT reimburse sales tax included on invoices.
- Reimbursements will be made directly to EMS agencies or hospitals, and not to individuals, except for travel expenses.
- Reimbursements will be limited to the amount allocated to each individual agency.

Please direct any questions or concerns regarding this policy to myself or Rebecca Hill.

Thank you for your attention to this matter.

Sincerely,

John Heritage
Executive Director, BVRAC



Brazos Valley Regional Advisory Council 2024

Board of Directors Participation

	Board Members	January	February	March	April	May	June	July	August	September	October	November	December	Total Attended
1	Billy Rice Chair	X	X	X	X	X	?							
2	Jason Giles Vice Chair	X	X	X	X	?	X							
3	Ashley Johse Secretary	X	?	X	X	X	X							
4	Patti Parks Treasurer	X	X	X	X	X	X							
1	Bryan Ruemke DEPC	X	X	X	X	X	X							
2	Adam Gallagher Education	X	X	X	X	X	X							
3	Systems QI/PA													
4	Brandi Mendoza Injury Prevention	X	?	X	X	X	X							
5	Kevin Deramus Pre- Hospital	?	?	X	X	X	X							
6	Lori Porter Hospital/Acute Care	X	?	X	X	X	X							
8	Amy Plotts Stroke	X	?	X	X	X	X							
9	David Lilly EMC at Large	?	?	?	X	?	X							
10	Dr. Katie Brading Perinatal	X	X	X	X	X	?							
	John Heritage Executive Director	X	?	X	X	X	X							
	Rebecca Hill Planner	X	X	X	X	X	X							

X= Attended meeting.

***= Call In*

0=Substitution

?=Absent

New Appointments