



**Brazos Valley Regional Advisory Council
Board of Directors Meeting
November 8, 2024**

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AGENDA

**Brazos Valley Regional Advisory Council
Board of Directors Meeting
10:00 NOVEMBER 8, 2024
CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX**

- I. Call to Order**
- II. Introductions**
- III. Approval of Board of Director's October 3, 2024 Meeting Minutes**
- IV. Approval of Board of Director's October 18, 2024 Special Meeting Minutes**
- V. Financial Report**
- VI. Executive Director Report**
- VII. State RAC Chair/ED Meeting Update**
- VIII. Discussion and/or Action Items**
 - A. Discussion and Possible Action on Sponsoring the Texas Association of Air Medical Services 13th Annual Texas EMS Hall of Honor Fund Raising Event
 - B. TETAF Meeting Representation – December 12th
 - C. Update from Hermann Iles - Pulsara Communication Exercise
 - D. Discussion of BVRAC Symposium
 - E. Discussion of Pulsara
- IX. Committee Reports**
 - A. Education
 - B. Pre-Hospital
 - C. Hospital Care and Management/Acute Care
 - D. Stroke/Cardiac
 - E. System QI/Physician's Advisory
 - F. Injury Prevention
 - G. Disaster/Emergency Preparedness
 - H. Perinatal
- X. Open Forum**
- XI. Important Dates**
 - A. Board of Directors & General Assembly Meetings December 5, 2024
- XII. Adjourn**

Zoom Link for Participation - Topic: BVRAC Board of Directors Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/82169770424?pwd=TVNQdktOSEl5MUpNYUtxcTBLT3BCUT09>

Meeting ID: 821 6977 0424 Passcode: 122623

Dial In +1 346 248 7799 US (Houston)

Minutes
 Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
 900 October 3, 2024
 Brazos Valley Council of Governments Building
 3991 E. 29th Street, Bryan, Texas 77802

Members Present

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Chair	Patti Parks	Baylor Scott & White-Brenham	Present
Vice Chair	Jason Giles	College Station Fire Department	Present
Secretary	Ashley Johse	St. Joseph Health – CS	Present
Treasurer	-----	----	----
Injury Prevention	Brandi Mendoza	Baylor Scott & White – CS	Present
Stroke	Amy Plotts	St Joseph Health Regional	Present
Education	Adam Gallagher	Robertson County EMS	Present
Hospital & Acute Care	Lori Porter	St. Joseph Health - CS	Absent
Systems QI / Physician’s Advisory	-----	-----	-----
DEPC/BVHCC	Bryan Ruemke	Washington County OEM	Present
Pre-Hospital	Kevin Deramus	Washington County EMS	Present
Perinatal	Dr. Katie Brading	St. Joseph Health Regional	Present
EMC at Large	David Lilly	Grimes County OEM	Present
Immediate Past Chair	Billy Rice	St. Joseph Health EMS	Present

Guests Present

<u>Name</u>	<u>Agency</u>
Amber Heredia	St. Joseph Regional
Dr. Dane Moran	St. Joseph Regional

Staff Present

<u>Position</u>	<u>Name</u>	<u>Agency</u>	<u>Absent/ Present</u>
BVRAC Executive Director	John Heritage	BVCOG	Present
Planner	Rebecca Hill	BVCOG	Present
Citizen Corps Coordinator	Michael Nichols	BVCOG	Present

- I. **Call to Order** – The meeting was called to order at 9:09 A.M. by Chairperson Parks.
- II. **Introductions** – All members introduced themselves.
- III. **Approval of September 13, 2024 Meeting Minutes** – Members present reviewed the September 13, 2024 meeting minutes. Mr. Giles made a motion to approve the September 13, 2024 minutes. Ms. Mendoza seconded; motion carried.
- IV. **Financial Report** – Mr. Heritage directed the board members’ attention to page 10 of the packet for the financial report. This is the same budget that was presented at the last meeting because the financial department did not have any updated numbers for the month of August. All funds have been expended for RAC Systems Development and EMS RAC to close out the contract.

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Chairperson Parks commended everyone for using all of the Senate Bill 8 funds. If any agency has a student interested, please reach out so Mr. Heritage can contact the other RACs to see if they have any funds to send. Centex RAC sent funds for one student already, but they are now out of funds. It is getting harder to find funds since everyone is now scrambling to get those requests to the other RACs. In the future, these funds will probably come through the Workforce Commission since they are set up to help with childcare and other obstacles that potential students are facing.

There is \$66,221.98 remaining in the Unrestricted Budget. Recent payments from that account include paying some of the balance for the FTEP course and shirts.

Mr. Giles made a motion to approve the financial report as presented. Ms. Gallagher seconded; motion carried.

- V. Executive Directors Report** – The BVRAC Annual Report has been completed except for the dates for the Bylaws revisions. This report is an overview of what has been done this past fiscal year by the RAC across all of the funds received from the state.

The RAC SAM ID has been updated and Mr. Heritage is signed up as the administrator. It will be good until September of next year.

The RAC Chairs meeting was last week. Updates from that meeting include:

- Half a million dollars was sent back to the state from Senate Bill 8 Funds
- The Trauma Rules are being pushed through. There were some comments given but there will be no more changes. These rules are scheduled to be approved in November and roll out in September 2025.
- About 60% of the Level 4 Trauma Centers have contingencies and there are quite a few Level 3's that have contingencies as well. Local agencies need to support and help each other by sharing lessons learned and other observations.

VI. Discussion and/or Action Items -

- A. Consider for approval FY2025 BVRAC Budget** – Every section of the FY2025 BVRAC Budget has been approved except for the Amendment 2 Budget. Chairperson Parks and Mr. Gallagher asked Mr. Heritage to develop two alternative budgets – one with \$14,000 allocated to education and one with no education line item and the \$14,000 distributed to eligible entities. Those two budgets were displayed. Mr. Gallagher met with Ms. Mendoza about having a FCCS Course. The course would be \$7,000 for 25 participants and the region would get some instructors out of that so the course could be done on a rotating basis in the region. Ms. Gallagher also reached out to NEMSA to see about having an EMS Education course and get a quote, but they have not gotten back with him. There are some conferences and trainings coming up that funds can be used for as well as meetings related to the Whole Blood Task Force. Board members present

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discussed the total amount of money set aside for education across all of the funds which is close to \$30,000. Jason made a motion to allocate \$7,000 to the FCCS Course and reallocate the remaining \$7,000 to the eligible agencies. Ms. Johse seconded; motion carried. Mr. Heritage will make the updates to the allocated amounts and will schedule a virtual meeting of the Board to approve the final budget.

B. Discussion and possible action on Regional MIST / TIME OUT Process – There were some corrections proposed at the last meeting for the MIST / TIME OUT video that included removing CHI and a capitalization error. The revised video is on the BVRAC website. There was some discussion and some disparities on bed assignments and how they are done at different facilities now that the region is using Pulsara. The majority are listing the bed assignment near the bottom of the narrative in Pulsara. This will be a hard push on how to do this once it is rolled out so the crew knows where the patient is going and there is not a pause and wait at the nurse's station. If a patient is sent to the waiting room, the timeout can be done with the triage nurse. Mr. Deramus made a motion to accept the MIST / Time Out Process as presented. Dr. Christian seconded; motion carried. This will start November 1st.

C. Discussion of EMS Education Grant – At the previous Board meeting the members present discussed the possibility of the RAC applying for the TxDot EMS Education Grant. Mr. Heritage and few others participated in a call with TxDot to discuss what the process would look like and next steps to take. The RAC or applicant would pay for instructors to come out and teach a course and the grant would reimburse that cost. There may be a few EMS agencies in the region that would benefit from this and may be looking at applying.

D. Discussion of BVRAC Symposium – The speakers are lined up and the flyer is out with the agenda. One thing to keep in mind for next year is setting a deadline for payments/commitments for vendors and sponsors. There have been some stragglers this year and one that cancelled due to the agenda not covering their priority issues. There are recognitions that are promised as part of the sponsorship payment, so time is needed to have these materials prepared. The payments received from sponsors and vendors were displayed on the screen with a total of \$9,000. Lunch options were displayed and discussed by the group. The Board decided to go with fajitas. The tote bags have been ordered as well as the new banner. The members present discussed how many t-shirts to order. The group decided to order 140 and add in the leftover shirts from last year. The gift cards also need to be purchased for the speakers which will add about \$1,100.

There will be a QR code for participants to scan and complete their evaluation. It will be an overall certificate that is sent out to those who complete the evaluation.

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The group can get into the Brazos Center at 6:30 am and must be out by 6:30 pm on the 30th. The planning group will meet weekly until the symposium to make sure everything is taken care of.

E. Consider for approval the BVRAC Bylaws revisions – Mr. Heritage displayed the updated bylaws and went over the changes which include:

1. Dates
2. Changing EMS Provider dues to \$50 per licensed ambulance.
3. Statement that each facility must register as an individual agency and membership does not automatically extend to others in the same hospital system.
4. Added that the Executive Director can call a special meeting in addition to the Chair.
5. Majority vote determines the outcome of all action items and amendments presented to the BVRAC Board and General Assembly. Each agency representative gets one vote per action item.
6. Date changed to August 31st to provide the Trauma Systems Plan to DSHS to align with the contracts.

Mr. Giles made a motion to accept the BVRAC Bylaw revisions. Ms. Johse seconded; motion carried.

F. Discussion of Pulsara – Pulsara will be discussed during the HCC meeting this morning.

VII. Committee Significant Items – The Corp at A&M requested a stop the bleed training for 400 cadets. They will be broken up into groups of 100 and trained over two days. Instructors are needed on October 16th and 23rd.

Ms. Mendoza will share the impressions and reach of the Fall Prevention campaign when KBTX sends it. The Fall Preventions class that starts next week is the first one that is not tied to an assisted living facility or a church.

All committees need to knock the dust off and meet regularly with agendas and minutes. Chairperson Parks proposed changing the Stroke committee to the Stroke & Cardiac Committee.

VIII. Open Forum – Mr. Deramus asked the opinion of the Board regarding how the RAC should respond to Paramedics that received Senate Bill 8 funds for their tuition and are now leaving the area for non-qualifying/larger departments. The RAC has sent letters and emails to students who did not finish their course to request that they pay the funds back. In this case, the agency should just send the information and name in to the RAC, and it will be kept in case any questions arise.

Mr. Nichols, Citizen Corps Coordinator with BVCOG, requested medical volunteers to assist with teaching a section of the Community Emergency Response Team (CERT) training that

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occurs regularly in the region. The current instructors were in the medical field decades ago and the plan is to involve some instructors that are currently active in the medical field. CERT uses a lot of subject matter experts in the training. If there is more than one volunteer, it makes coordinating schedules and trainings easier and less of a burden on any one person. The training is standardized and lasts about 2-3 hours and there is a power point that has already been created. Mr. Nichols will get the power point out to the group and anyone interested can contact him directly.

IX. Important Dates

A. Board of Directors Meeting – Friday, November 8, 2024

X. **Adjourn** – Meeting adjourned at 10:04 am.

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Special Meeting –Web Conference Call
 1000 October 18, 2024
 Brazos Valley Council of Governments Building
 3991 E. 29th Street, Bryan, Texas 77802

Members Present

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Chair	Patti Parks	Baylor Scott & White-Brenham	Present
Vice Chair	Jason Giles	College Station Fire Department	Present
Secretary	Ashley Johse	St. Joseph Health – CS	Present
Treasurer	Brandi Mendoza	Baylor Scott & White – CS	Present
Injury Prevention	-----	-----	-----
Stroke	Amy Plotts	St Joseph Health Regional	Absent
Education	Adam Gallagher	Robertson County EMS	Present
Hospital & Acute Care	Lori Porter	St. Joseph Health - CS	Absent
Systems QI / Physician’s Advisory	Dr. Nicholas Nunnally	St. Joseph Health Regional	Absent
DEPC/BVHCC	Bryan Ruemke	Washington County OEM	Absent
Pre-Hospital	Kevin Deramus	Washington County EMS	Absent
Perinatal	Dr. Katie Brading	St. Joseph Health Regional	Absent
EMC at Large	David Lilly	Grimes County OEM	Present
Immediate Past Chair	Billy Rice	St. Joseph Health EMS	Present

Guests Present

<u>Name</u>	<u>Agency</u>
Dr. Aaron Buzzard	CHI St. Joseph

Staff Present

<u>Position</u>	<u>Name</u>	<u>Agency</u>	<u>Absent/ Present</u>
BVRAC Executive Director	John Heritage	BVCOG	Present
Planner	Rebecca Hill	BVCOG	Present

- I. Call to Order** – The meeting was called to order at 10:01 A.M. by Chairperson Parks.
- II. Introductions** – All members introduced themselves.
- III. Discussion and/or Action Items**
 - A. Consider for approval FY2025 BVRAC Budget** – Mr. Heritage displayed the current FY2025 Budget which reflected the motion made at the previous board meeting to set aside \$7,000 for education in the Amendment 2 budget and distribute the other \$7,000 among the eligible agencies. Chairperson Parks asked why CapRock had \$4,988 allocated and Baylor Scott & white Brenham had \$4,075 allocated. This was a typo and will be corrected on the final allocation sheet. Mr. Giles made a motion to approve the FY2025 BVRAC Budget with the correction to the allocation for CapRock and Baylor Scott & White Brenham. Mr. Gallagher seconded; motion carried.

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Mr. Heritage will send an email to eligible agencies informing them that they can now complete their purchases and include the process for requesting reimbursement. The intent is for agencies to purchase their desired equipment and supplies and request reimbursement from the RAC. Mr. Gallagher asked Mr. Heritage to send a list of what is eligible to purchase with Amendment 1 funds.

- IV. Committee Significant Items** – The group shared updates on the BVRAC Symposium:
- Ms. Johse is ready to gather items for the swag bags and get those assembled.
 - The final payments for vendors and sponsors are in process. They need to have the vendor form signed.
 - Forty-seven tickets have been sold so far.
 - Nursing CEs are in good shape as well as the EMS CEs.
 - Two tables are needed inside the symposium – one for ENA and one for Critical Care Nursing
- The group suggested having an early registration fee and then after a certain date, the registration is increased by \$5-10 to encourage everyone to register early.
- V. Open Forum** – Stop the Bleed kits have been purchased with RAC System Development funds. Wristbands will be ordered soon.
- VI. Important Dates**
- A.** Board of Directors Meeting – Friday, November 8, 2024
- VII. Adjourn** – Meeting adjourned at 10:21 am.

BVRAC Budget 01SEP24 to 31AUG25

11/6/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ 1,745.86	\$ 48,644.14	97%
EMS RAC	EMS RAC	\$ 39,938.00	\$ 4,203.11	\$ 35,734.89	89%
EMS RAC (Amendment 2)	EMS RAC	\$ 150,000.00	\$ -	\$ 150,000.00	100%
EMS County	EMS County	\$ 88,804.00	\$ -	\$ 88,804.00	100%
EMS County-SB 8	EMS County	\$ 403,325.08	\$ 366,271.14	\$ 37,053.94	9%
Unrestricted	Unrestricted	\$ 29,110.00	\$ 7,678.03	\$ 21,431.97	74%
Total Expenses		\$ 761,567.08	\$ 379,898.14	\$ 381,668.94	50.12%

BVRAC Systems Development Budget 01SEP24 to 31AUG25

11/6/2024

Brazos Valley Regional Advisory Council (SYS DEV \$50,390.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	EMS RAC	\$ 17,636.50	\$ 1,745.86	\$ 15,890.64	90%
Education	EMS RAC	\$ 15,317.58	\$ -	\$ 15,317.58	100%
Injury Prevention	EMS RAC	\$ 7,029.00	\$ -	\$ 7,029.00	100%
Acute Care/Hosp. Mgt.	EMS RAC	\$ 2,411.18	\$ -	\$ 2,411.18	100%
Stroke/Cardiac	EMS RAC	\$ 1,000.00	\$ -	\$ 1,000.00	100%
Perinatal	EMS RAC	\$ 2,000.00	\$ -	\$ 2,000.00	100%
GETAC/TETAF	EMS RAC	\$ 1,679.74	\$ -	\$ 1,679.74	100%
Staff Travel	EMS RAC	\$ 316.00	\$ -	\$ 316.00	100%
STB Kits	RMS RAC	\$ 3,000.00	\$ -	\$ 3,000.00	100%
Total Expenses		\$ 50,390.00	\$ 1,745.86	\$ 48,644.14	96.54%

Notes: Purchase Order submitted to vendor for 68 STB kits Total cost: \$2,937.24 (In Process)

BVRAC EMS/RAC Budget 01SEP24 to 31AUG25

11/6/2024

Brazos Valley Regional Advisory Council (EMS/RAC \$39,938.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	RAC Sys Dev	\$ 39,938.00	\$ 4,203.11	\$ 35,734.89	89%
Injury Prevention	RAC Sys Dev	\$ -	\$ -	\$ -	-
Acute Care/Hosp. Mgt.	RAC Sys Dev	\$ -	\$ -	\$ -	-
Stroke/Cardiac	RAC Sys Dev	\$ -	\$ -	\$ -	-
Perinatal	RAC Sys Dev	\$ -	\$ -	\$ -	-
Other	RAC Sys Dev	\$ -	\$ -	\$ -	-
Total Expenses		\$ 39,938.00	\$ 4,203.11	\$ 35,734.89	89.48%

Notes:

BVRAC EMS RAC - Amendment 2 Funds Budget 01SEP24 to 31AUG25

11/6/2024

Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	Amendment 2	\$ 10,000.00	\$ -	\$ 10,000.00	100%
Education/Training	Amendment 2	\$ 7,000.00	\$ -	\$ 7,000.00	100%
Wristbands	Amendment 2	\$ 2,800.00	\$ -	\$ 2,800.00	100%
Bryan Fire Dept EMS	Amendment 2	\$ 4,075.00	\$ -	\$ 4,075.00	100%
CHI St Joseph EMS	Amendment 2	\$ 40,460.00	\$ -	\$ 40,460.00	100%
College Station FD EMS	Amendment 2	\$ 4,075.00	\$ -	\$ 4,075.00	100%
Hilltop Lakes VFD EMS	Amendment 2	\$ 4,930.00	\$ -	\$ 4,930.00	100%
Jewett EMS	Amendment 2	\$ 4,930.00	\$ -	\$ 4,930.00	100%
Robertson County EMS	Amendment 2	\$ 13,425.00	\$ -	\$ 13,425.00	100%
Texas A&M University EMS	Amendment 2	\$ 4,074.00	\$ -	\$ 4,074.00	100%
Washington County EMS	Amendment 2	\$ 10,830.00	\$ -	\$ 10,830.00	100%
Baylor Scott & White Brenham	Amendment 2	\$ 4,988.00	\$ -	\$ 4,988.00	100%
Baylor Scott & White College Station	Amendment 2	\$ 10,680.00	\$ -	\$ 10,680.00	100%
CapRock	Amendment 2	\$ 4,075.00	\$ -	\$ 4,075.00	100%
CHI St. Joseph Madisonville	Amendment 2	\$ 4,988.00	\$ -	\$ 4,988.00	100%
CHI St Joseph College Station	Amendment 2	\$ 4,988.00	\$ -	\$ 4,988.00	100%
CHI St. Joseph Regional	Amendment 2	\$ 10,680.00	\$ -	\$ 10,680.00	100%
Brazos County ESD 2	Amendment 2	\$ 3,002.00	\$ -	\$ 3,002.00	100%
Total Expenses		\$ 150,000.00	\$ -	\$ 150,000.00	100.00%

Notes: Purchase Order for 54 boxes of wristbands submitted to vendor. Total cost: \$2,455.92 (Not including shipping) (Unpaid)

BVRAC RAC EMS COUNTY 01SEP24 to 31AUG25

11/6/2024

Brazos Valley Regional Advisory Council (\$88,804.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Bryan Fire Dept EMS	EMS County	\$ 4,617.00	\$ -	\$ 4,617.00	100%
CSFD EMS	EMS County	\$ 4,616.00	\$ -	\$ 4,616.00	100%
CHI ST Joseph EMS Brazos	EMS County	\$ 4,616.00	\$ -	\$ 4,616.00	100%
CHI ST Joseph EMS Burleson	EMS County	\$ 10,179.00	\$ -	\$ 10,179.00	100%
CHI ST Joseph EMS Grimes	EMS County	\$ 12,298.00	\$ -	\$ 12,298.00	100%
CHI ST Joseph EMS Leon	EMS County	\$ 5,444.00	\$ -	\$ 5,444.00	100%
CHI ST Joseph EMS Madison	EMS County	\$ 7,222.00	\$ -	\$ 7,222.00	100%
Hilltop Lake VFD EMS	EMS County	\$ 5,444.00	\$ -	\$ 5,444.00	100%
Jewett EMS	EMS County	\$ 5,444.00	\$ -	\$ 5,444.00	100%
RCEMS	EMS County	\$ 13,617.00	\$ -	\$ 13,617.00	100%
TAMU EMS	EMS County	\$ 4,616.00	\$ -	\$ 4,616.00	100%
WCEMS	EMS County	\$ 10,691.00	\$ -	\$ 10,691.00	100%
Total Expenses		\$ 88,804.00	\$ -	\$ 88,804.00	100.00%

Notes: College Station Fire Department - Reimbursement Request for \$4,616 (IN Process)

BVRAC EMS County - SB 8 Budget 01SEP22 to 31DEC24

11/6/2024

Brazos Valley Regional Advisory Council (EMS County - SB 8 \$373,687.11)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management (Admin)	EMS County	\$ 60,000.00	\$ 30,495.79	\$ 29,504.21	49%
Bryan Fire Dept EMS	EMS County	\$ 37,858.79	\$ 34,000.00	\$ 3,858.79	10%
CHI St Joseph EMS	EMS County	\$ 108,167.97	\$ 117,903.50	\$ (9,735.53)	-9%
College Station FD EMS	EMS County	\$ 60,105.65	\$ 57,702.46	\$ 2,403.19	4%
Hilltop Lakes VFD EMS	EMS County	\$ 5,408.40	\$ 3,580.07	\$ 1,828.33	34%
Jewett EMS	EMS County	\$ 21,633.59	\$ 19,312.00	\$ 2,321.59	11%
Robertson County EMS	EMS County	\$ 45,858.79	\$ 45,858.79	\$ -	0%
Texas A&M University EMS	EMS County	\$ 21,024.70	\$ 20,082.00	\$ 942.70	4%
Washington County EMS	EMS County	\$ 37,858.79	\$ 29,336.53	\$ 8,522.26	23%
Med Trans	EMS County	\$ 5,408.40	\$ 8,000.00	\$ (2,591.60)	-48%
Total Expenses		\$ 403,325.08	\$ 366,271.14	\$ 37,053.94	9.19%

NOTES: Jewett EMS - Cheyenne Reeves - Final Paramedic Tuition Payment - \$4,930.50 **(PAID)**

TAMU EMS - Karla Valenzuela - Tuition Reimbursement - \$4,799.50 (CENTEX RAC transferred BVRAC these funds); Katie Elliot - Final Paramedic Tuition Payment - \$3,105 **(PAID)**; Annistyn Martinez - Paramedic Tuition Payment \$4,067.50 **(PAID)**

Robertson County - Seth Cooper - Paramedic Tuition Payment - \$8,000 (In Process)

Washington County EMS - Mark Schlaudraff - Partial Paramedic Tuition Payment - \$4,067.50 **(PAID)**

College Station Fire Department - Athena Hurd and Charleston Bridges - Tuition Payment \$16,838.46 (The Seven Flags Regional Advisory Council transferred these funds) (In Process)

BVRAC Unrestricted Budget

11/6/2024

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ -	\$ 10,000.00	100%
Taxes	Unrestricted	\$ 3,328.00	\$ -	\$ 3,328.00	100%
TETAF Dues	Unrestricted	\$ 2,000.00	\$ -	\$ 2,000.00	100%
RAC Symposium	Unrestricted	\$ 11,740.00	\$ 7,678.03	\$ 4,061.97	35%
Insurance	Unrestricted	\$ 2,042.00	\$ -	\$ 2,042.00	100%
Total Expenses		\$ 29,110.00	\$ 7,678.03	\$ 21,431.97	73.62%

Notes:

\$1,434.93 - Brazos Center Space Rental **(PAID)**

\$2,484.31 - Catering for Symposium **(PAID)**

\$143.00 - Symposium Banner **(PAID)**

\$142.72 - Sams Club (Symposium Snacks and Drinks) **(PAID)**

\$499.00 - Tote Bags for Symposium **(PAID)**

\$1,860.00 - Symposium T-Shirts **(PAID)**

\$1,200.00 - Symposium Gift Cards **(PROCESSING)**

Total expenses for Symposium were \$7,678.03.

Gross Ticket Sales + Sponsor/Vendor Payments = \$11,740.00

Net Sales = \$10,465.88

Brazos Valley Council of Governments

Statement of Revenues and Expenditures

8112 - BVRAC FY24 RAC SYSTEMS DEVELOPMENT \$50,390.00

		Current Month Expenses
REVENUE		
GRANTS		
State Grant Revenue		
State Grant Revenue	4211	<u>50,390.00</u>
Total State Grant Revenue		<u>50,390.00</u>
Total GRANTS		<u>50,390.00</u>
Total REVENUE		<u>50,390.00</u>
EXPENSES		
PERSONNEL		
Direct Salaries		
Salary less than FT	5108	2,209.48
Salaries	5110	31,651.51
Auto Allowance	5170	<u>232.49</u>
Total Direct Salaries		34,093.48
Fringe Benefits		
Payroll Taxes FICA	5151	2,070.93
Payroll Taxes Medicare	5152	484.35
TCDRS Retirement Contribution	5180	2,310.78
Dental Insurance	5182	22.36
Vision Insurance	5183	27.64
LTC Premium-ER	5184	7.27
New Benefits	5185	39.05
Short Term Disability - ER	5186	129.91
Long Term Disability - ER	5187	1.44
24-MASA ER	5188	20.92
Blue Cross Blue Shield	5192	669.19
NON-STOP HEALTH Insurance	5193	650.63
Term Life Insurance	5194	137.17
LT Disability Insurance	5195	99.70
SUTA Unemployment Insurance	5196	122.13
Workers Compensation Ins	5197	72.39
Employee Financial Counseling	5200	3.55
ADP Payroll Processing	5201	<u>2.81</u>
Total Fringe Benefits		<u>6,872.22</u>
Total PERSONNEL		40,965.70
OTHER DIRECT		
Travel		
Travel	5310	<u>171.70</u>
Total Travel		171.70
Other Direct		
Membership Dues	5790	<u>1,746.71</u>
Total Other Direct		1,746.71

Brazos Valley Council of Governments

Statement of Revenues and Expenditures

Postage & Printing		
Postage Expense	5762	<u>0.71</u>
Total Postage & Printing		0.71
Training		
Training and Meeting Expense	5798	<u>1,023.01</u>
Total Training		<u>1,023.01</u>
Total OTHER DIRECT		2,942.13
INTERNAL SERVICE FUNDS (ISF)		
Accounting ISF		
Accounting Svc ISF	6150	<u>2,675.77</u>
Total Accounting ISF		2,675.77
System Admin ISF		
System Adm ISF	6151	<u>1,564.06</u>
Total System Admin ISF		1,564.06
Post/Printing ISF		
Post/Printing	6152	<u>70.86</u>
Total Post/Printing ISF		70.86
Human Resource ISF		
Human Resource Management ISF	6153	<u>2,567.24</u>
Total Human Resource ISF		2,567.24
Reception, Internet & Phone (RIP)		
Receipt Internet Loc Ph ISF	6155	<u>901.25</u>
Total Reception, Internet & Phone (RIP)		<u>901.25</u>
Total INTERNAL SERVICE FUNDS (ISF)		7,779.18
NON DIRECT EXPENSES		
Indirect		
Indirect Cost Expense	5911	954.49
Third Party Indirect	5918	<u>229.63</u>
Total Indirect		<u>1,184.12</u>
Total NON DIRECT EXPENSES		<u>1,184.12</u>
Total EXPENSES		<u>52,871.13</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures

8113 - BVRAC FY24 EMS RAC \$36,566.00 + 150,000.00

		Current Month Expenses
REVENUE		
GRANTS		
State Grant Revenue		
State Grant Revenue	4211	<u>186,566.00</u>
Total State Grant Revenue		<u>186,566.00</u>
Total GRANTS		<u>186,566.00</u>
Total REVENUE		<u>186,566.00</u>
EXPENSES		
PERSONNEL		
Direct Salaries		
Salary less than FT	5108	571.84
Salaries	5110	<u>2,428.75</u>
Total Direct Salaries		3,000.59
Fringe Benefits		
Payroll Taxes FICA	5151	184.88
Payroll Taxes Medicare	5152	43.24
TCDRS Retirement Contribution	5180	201.33
Dental Insurance	5182	8.13
Vision Insurance	5183	2.98
Short Term Disability - ER	5186	9.36
Long Term Disability - ER	5187	4.90
24-MASA ER	5188	1.52
Blue Cross Blue Shield	5192	268.79
Term Life Insurance	5194	7.33
Employee Financial Counseling	5200	1.97
ADP Payroll Processing	5201	<u>5.67</u>
Total Fringe Benefits		<u>740.10</u>
Total PERSONNEL		3,740.69
OTHER DIRECT		
Travel		
Travel	5310	<u>5,120.85</u>
Total Travel		5,120.85
Direct Supplies		
Supplies	5510	<u>139,931.39</u>
Total Direct Supplies		139,931.39
Postage & Printing		
Postage Expense	5762	<u>259.99</u>
Total Postage & Printing		259.99

Brazos Valley Council of Governments

Statement of Revenues and Expenditures

Training		
Training and Meeting Expense	5798	<u>30,395.56</u>
Total Training		<u>30,395.56</u>
Total OTHER DIRECT		175,707.79
INTERNAL SERVICE FUNDS (ISF)		
Accounting ISF		
Accounting Svc ISF	6150	<u>2,610.73</u>
Total Accounting ISF		2,610.73
System Admin ISF		
System Adm ISF	6151	<u>0.89</u>
Total System Admin ISF		0.89
Post/Printing ISF		
Post/Printing	6152	<u>2.37</u>
Total Post/Printing ISF		2.37
Human Resource ISF		
Human Resource Management ISF	6153	<u>7.81</u>
Total Human Resource ISF		7.81
Reception, Internet & Phone (RIP)		
Receipt Internet Loc Ph ISF	6155	<u>0.94</u>
Total Reception, Internet & Phone (RIP)		<u>0.94</u>
Total INTERNAL SERVICE FUNDS (ISF)		2,622.74
NON DIRECT EXPENSES		
Indirect		
Indirect Cost Expense	5911	<u>1,580.80</u>
Total Indirect		1,580.80
Passthrough		
Third Party R.I.P.	5643	327.80
Third Party System Admin	5644	664.95
Third Party Postage	5647	0.63
Outreach	5722	<u>8,549.45</u>
Total Passthrough		<u>9,542.83</u>
Total NON DIRECT EXPENSES		<u>11,123.63</u>
Total EXPENSES		<u>193,194.85</u>

Brazos Valley Council of Governments

Statement of Revenues and Expenditures

8114 - BVRAC FY24 EMS COUNTY \$86,652.00

Current Month Expenses

REVENUE

GRANTS

State Grant Revenue

State Grant Revenue

4211

86,652.00

Total State Grant Revenue

86,652.00

Total GRANTS

86,652.00

Total REVENUE

86,652.00

EXPENSES

OTHER DIRECT

Direct Supplies

Supplies

5510

86,652.00

Total Direct Supplies

86,652.00

Total OTHER DIRECT

86,652.00

Total EXPENSES

86,652.00

Brazos Valley Council of Governments

Statement of Revenues and Expenditures

8116 - BVRAC EMS COUNTY-SB8 \$373,687.11

		Current Month Expenses
REVENUE		
GRANTS		
State Grant Revenue		
State Grant Revenue	4211	<u>373,687.11</u>
Total State Grant Revenue		<u>373,687.11</u>
Total GRANTS		<u>373,687.11</u>
Total REVENUE		<u>373,687.11</u>
EXPENSES		
PERSONNEL		
Direct Salaries		
Salary less than FT	5108	257.40
Salaries	5110	<u>24,569.97</u>
Total Direct Salaries		24,827.37
Fringe Benefits		
Payroll Taxes FICA	5151	1,546.50
Payroll Taxes Medicare	5152	361.68
TCDRS Retirement Contribution	5180	1,706.90
Dental Insurance	5182	9.17
Vision Insurance	5183	30.54
LTC Premium-ER	5184	7.49
New Benefits	5185	7.21
Short Term Disability - ER	5186	82.77
24-MASA ER	5188	6.95
Blue Cross Blue Shield	5192	131.51
NON-STOP HEALTH Insurance	5193	96.44
Term Life Insurance	5194	136.74
LT Disability Insurance	5195	64.96
SUTA Unemployment Insurance	5196	59.80
Workers Compensation Ins	5197	34.43
Employee Financial Counseling	5200	<u>0.25</u>
Total Fringe Benefits		<u>4,283.34</u>
Total PERSONNEL		29,110.71
OTHER DIRECT		
Direct Phone		
Phone Stipends	5172	<u>64.84</u>
Total Direct Phone		64.84
Training		
Training and Meeting Expense	5798	<u>136,047.91</u>
Total Training		<u>136,047.91</u>
Total OTHER DIRECT		136,112.75

Brazos Valley Council of Governments

Statement of Revenues and Expenditures

INTERNAL SERVICE FUNDS (ISF)

System Admin ISF

System Adm ISF	6151	<u>1,604.20</u>
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Total System Admin ISF		1,604.20
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Office Space ISF

Office Space ISF	6154	<u>634.80</u>
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Total Office Space ISF		634.80
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Office Space Rental Exp ISF

Office Space Rental Exp ISF	6158	271.35
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Total Office Space Rental Exp ISF		<u>271.35</u>
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Total INTERNAL SERVICE FUNDS (ISF)		2,510.35
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NON DIRECT EXPENSES

Indirect

Third Party Indirect	5918	<u>453.44</u>
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Total Indirect		453.44
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Passthrough

Third Party R.I.P.	5643	158.80
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Third Party System Admin	5644	327.78
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Subcontractor Trng and Meeting	5799	<u>195,120.94</u>
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Total Passthrough		<u>195,607.52</u>
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Total NON DIRECT EXPENSES		<u>196,060.96</u>
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Total EXPENSES		<u>363,794.77</u>
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Brazos Valley Council of Governments

Balance Sheet

8001 - Brazos Valley Regional Advisory Committee BVRAC Unrestricted

As of 10/31/2024

		Beginning Year Balance	Current Year	Current Year Change
		<u> </u>	<u> </u>	
Assets				
Cash				
General Oper-BBT10302	1012	59,708.07	394,316.78	323,329.82
General Operations - FFIN 19011002-2877	1112	0.00	(3,848.00)	(3,848.00)
Total Cash		<u>59,708.07</u>	<u>390,468.78</u>	319,481.82
Assets				
Prepaid Expense	1591	650.00	650.00	0.00
Total Assets		<u>650.00</u>	<u>650.00</u>	0.00
Total Assets		<u><u>60,358.07</u></u>	<u><u>391,118.78</u></u>	319,481.82
Liabilities				
Accounts Payable-Vendors	2113	3.12	3.12	(90.98)
Total Liabilities		<u>3.12</u>	<u>3.12</u>	(90.98)
Fund Balance				
Beg. Fund				
Fund Balance	3211	60,354.95	60,354.95	5,600.49
Total Beg. Fund		<u>60,354.95</u>	<u>60,354.95</u>	5,600.49
Change in Fund Balance				
		<u>0.00</u>	<u>330,760.71</u>	313,972.31
Total Change in Fund Balance		<u>0.00</u>	<u>330,760.71</u>	313,972.31
Total Fund Balance		<u>60,354.95</u>	<u>391,115.66</u>	319,572.80
Total Liability & Fund Balance		<u><u>60,358.07</u></u>	<u><u>391,118.78</u></u>	319,481.82

AGENCY MEMBERSHIP DUES AND FORMS 2025

Entity	Date Paid	Amount		Date Rep Form Received
Hospitals				
Baylor Scott & White Brenham	10/28/2024	\$500.00		
Baylor Scott & White College Station	10/28/2024	\$500.00		
CAPROCK				
St. Joseph Health Burleson Hospital				
St. Joseph Health College Station				10/14/2024
St. Joseph Health Grimes Hospital	10/25/2024	\$500.00		10/18/2024
St. Joseph Health Madison Hospital	10/14/2024	\$500.00		10/14/2024
St Joseph Health Regional Hospital				
Encompass Health				10/11/2024
The Physicians Centre				
Promises Brazos Valley				
SignatureCare				
EMS Agencies				
Bryan Fire Department	10/11/2024	\$400.00		10/11/2024
St. Joseph EMS				
College Station Fire Department				
Hilltop Lakes VFD				
Jewett EMS	10/14/2024	\$200.00		10/14/2024
Prudence EMS	10/11/2024	\$100.00		10/11/2024
Robertson County EMS				
St. Joseph Air Med 12				
Texas A&M University EMS				
Washington County EMS				
FRO's/ Other Institutions				
Brazos County Health District				
Bryan ISD				
Washington County OEM				
Colleges				
Blinn College EMS Program	10/22/2024	\$250.00		

Brazos Valley Regional Advisory Council 2024

Board of Directors Participation

Board Members		January	February	March	April	May	June	July	August	Aug Special Mtg	September	October	October Special Mtg	November	December	Total Attended
1	Billy Rice Chair	X	X	X	X	X	?	X	?	X						
1	Patti Parks Chair										X	X	X			
2	Jason Giles Vice Chair	X	X	X	X	?	X	X	X	X	X	X	X			
3	Ashley Johse Secretary	X	?	X	X	X	X	X	X	X	X	X	X			
4	Patti Parks Treasurer	X	X	X	X	X	X	X	X	X						
4	Brandi Mendoza Treasurer												X			
1	Bryan Ruemke DEPC	X	X	X	X	X	X	X	?	X	?	X	?			
2	Adam Gallagher Education	X	X	X	X	X	X	X	X	X	X	X	X			
3	Dr. Nicholas Nunnally Systems QI/PA												?			
4	Brandi Mendoza Injury Prevention	X	?	X	X	X	X	X	X	X	X	X				
5	Kevin Deramus Pre- Hospital	?	?	X	X	X	X	?	X	?	X	X	?			
6	Lori Porter Hospital/Acute Care	X	?	X	X	X	X	X	X	X	X	?	?			
8	Amy Plotts Stroke	X	?	X	X	X	X	X	X	X	X	X	?			
9	David Lilly EMC at Large	?	?	?	X	?	X	?	?	X	?	X	X			
10	Dr. Katie Brading Perinatal	X	X	X	X	X	?	X	X	X	?	X	?			
11	Billy Rice Immediate Past Chair										?	X	X			
	John Heritage Executive Director	X	?	X	X	X	X	X	X	X	X	X	X			
	Rebecca Hill Planner	X	X	X	X	X	X	X	X	?	X	X	X			

X= Attended meeting.

**= Call In

0=Substitution

?=Absent

New Appointments