

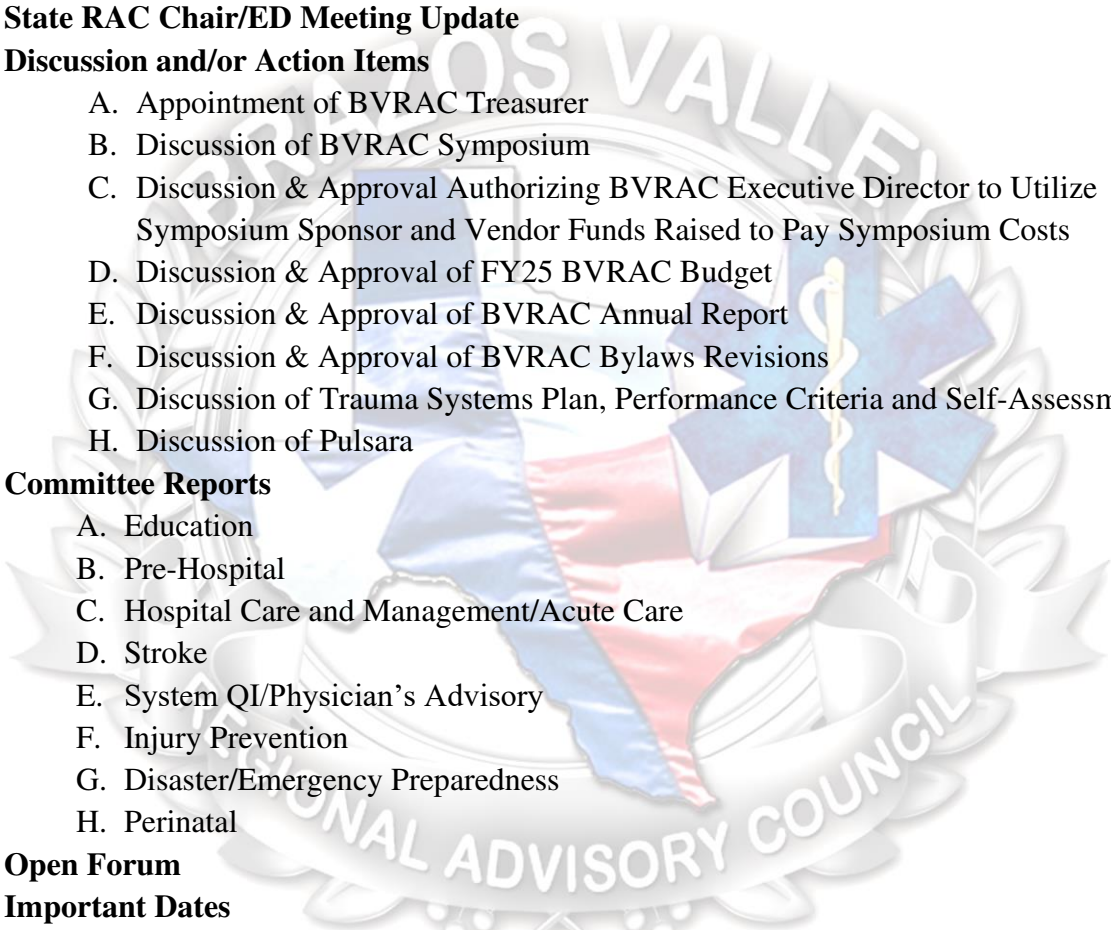


**Brazos Valley Regional Advisory Council
Board of Directors Meeting
September 13, 2024**

| | |
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| August 1, 2024 BOD Meeting Minutes | 2-6 |
| August 30, 2024 Special BOD Meeting Minutes | 7-8 |
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AGENDA

**Brazos Valley Regional Advisory Council
Board of Directors Meeting
10:00 SEPTEMBER 13, 2024
CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX**

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- I. Call to Order**
 - II. Introductions**
 - III. Approval of Board of Director's August 1, 2024 Meeting Minutes**
 - IV. Approval of Board of Director's August 30, 2024 Special Meeting Minutes**
 - V. Financial Report**
 - VI. Executive Director Report**
 - VII. State RAC Chair/ED Meeting Update**
 - VIII. Discussion and/or Action Items**
 - A. Appointment of BVRAC Treasurer
 - B. Discussion of BVRAC Symposium
 - C. Discussion & Approval Authorizing BVRAC Executive Director to Utilize Symposium Sponsor and Vendor Funds Raised to Pay Symposium Costs
 - D. Discussion & Approval of FY25 BVRAC Budget
 - E. Discussion & Approval of BVRAC Annual Report
 - F. Discussion & Approval of BVRAC Bylaws Revisions
 - G. Discussion of Trauma Systems Plan, Performance Criteria and Self-Assessment
 - H. Discussion of Pulsara
 - IX. Committee Reports**
 - A. Education
 - B. Pre-Hospital
 - C. Hospital Care and Management/Acute Care
 - D. Stroke
 - E. System QI/Physician's Advisory
 - F. Injury Prevention
 - G. Disaster/Emergency Preparedness
 - H. Perinatal
 - X. Open Forum**
 - XI. Important Dates**
 - A. Board of Directors & General Assembly Meetings October 3, 2024
 - XII. Adjourn**

Zoom Link for Participation - Topic: BVRAC Board of Directors Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/82169770424?pwd=TVNQdktOSEl5MUpNYUtxcTBLT3BCUT09>

Minutes
 Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
 900 June 6, 2024
 Brazos Valley Council of Governments Building
 3991 E. 29th Street, Bryan, Texas 77802

Members Present

| <u>Position</u> | <u>Board Member</u> | <u>Agency</u> | <u>Absent/ Present</u> |
|--------------------------------------|---------------------|---------------------------------|----------------------------|
| Chair | Billy Rice | CHI St. Joseph Health EMS | Absent |
| Vice Chair | Jason Giles | College Station Fire Department | Present |
| Secretary | Ashley Johse | CHI St. Joseph Health – CS | Present |
| Treasurer | Patti Parks | Baylor Scott & White-Brenham | Present |
| Injury Prevention | Brandi Mendoza | Baylor Scott & White – CS | Present |
| Stroke | Amy Plotts | CHI St Joseph Regional | Present |
| Education | Adam Gallagher | Robertson County EMS | Present |
| Hospital & Acute Care | Lori Porter | CHI St. Joseph Health - CS | Present |
| Systems QI / Physician’s Advisory | ----- | ----- | ----- |
| DEPC/BVHCC | Bryan Ruemke | Washington County OEM | Absent |
| Pre-Hospital | Kevin Deramus | Washington County EMS | Present |
| Perinatal | Dr. Katie Brading | CHI St. Joseph Health Regional | Present |
| EMC at Large | David Lilly | Grimes County OEM | Absent |

Guests Present

| <u>Name</u> | <u>Agency</u> |
|----------------|----------------|
| Dr. Dane Moran | CHI St. Joseph |

Staff Present

| <u>Position</u> | <u>Name</u> | <u>Agency</u> | <u>Absent/ Present</u> |
|--------------------------|---------------|---------------|----------------------------|
| BVRAC Executive Director | John Heritage | BVCOG | Present |
| Planner | Rebecca Hill | BVCOG | Present |

- I. **Call to Order** – The meeting was called to order at 9:09 A.M. by Vice Chair Giles.
- II. **Introductions** – All members introduced themselves.
- III. **Approval of July 12, 2024 Meeting Minutes** – Members present reviewed the July 12, 2024 meeting minutes. Ms. Parks made a motion to approve the May 10, 2024 minutes. Ms. Porter seconded; motion carried.

Financial Report – Mr. Heritage directed the board members’ attention to page 9 of the packet for the financial report. There is a little over \$2,000 remaining in the RAC Systems Development budget. The proposed use for those funds to be discussed later in the agenda is stop the bleed kits and/or wristbands. There is just under \$3,700 remaining in the EMS RAC budget. The funds allocated to committees that are not spent by August 9th will be utilized for stop the bleed kits and/or wristbands as well. There is \$22,000 remaining in the Amendment 1 fund and there is an agenda item to discuss how to expend those funds. There is a plan for all the remaining Senate Bill 8 funds. BVRAC can ask for funds from other RACs if there are additional students going to appropriate courses. Mr. Gallagher asked the group to make sure

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agencies are not submitting requests for trainings that were budget line items in their annual budget. The agency training budget needs to be fully expended before the Senate Bill 8 funds can be utilized.

On page 18, the current amount in the Unrestricted budget is listed. There were no expenses in the last month.

Ms. Johse made a motion to approve the financial report as presented. Ms. Gallagher seconded; motion carried.

IV. Executive Directors Report – Covered in the financial report and action items.

V. Discussion and/or Action Items -

A. Consider for approval the nominations for Chair – Nominations were received for Mr. William Rice and Ms. Patti Parks. Ms. Porter made a motion to approve the nominations of Mr. Rice and Ms. Parks for Chair. Mr. Gallagher seconded; motion carried.

B. Consider for approval the nominations for Secretary – The only nomination received for secretary is Ms. Ashley Johse. Ms. Parks made a motion to accept the nomination of Ms. Johse as secretary. Ms. Porter seconded; motion carried.

C. Consider for approval the nominations for Systems QI / PA Committee Chair and Vice Chair – Ms. Parks pointed out that according to the previous minutes, Chairperson Rice was supposed to put together the responsibilities and what all the committee was going to do. The current nominations are Dr. Moran, Dr. Buzzard and Dr. Nunnally from CHI and Dr. Beer and Dr. Brading from Baylor Scott & White. Ms. Johse made a motion to approve the listed nominations for the Systems QI / PA Committee Chair. Mr. Gallagher seconded; motion carried.

D. Consider for approval FY2024 EMS RAC Budget Amendment – The budget amendment is to move any remaining budget amounts to the management line item to allow funds to be used for stop the bleed kits and/or wristbands. The committees have until August 9th to expend the funds allocated to them. The Perinatal Committee has a plan to utilize their funds. Ms. Johse made a motion to move all remaining funds in EMS RAC after August 9th to the Management line item for stop the bleed kits and/or wristbands.

E. Discussion and possible action regarding Needs Assessment and Amendment 2 budget and allocations – A needs assessment was received from all agencies that received amendment 1 funds except for one. There is \$10,000 set aside for management. The EMS agency allocations are based off the EMS County amounts. There is a hospital that submitted a needs assessment that did not receive amendment 1 funds. The hospital

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allocations are based on the Trauma designations. Caprock is not designated but they have participated in General Assembly and other meetings for several years and are eligible for funding. The chart below shows the proposed amounts for the facilities:

| Hospitals | Trauma Level | Funding Per Facility |
|--------------------------------|--------------|----------------------|
| Baylor Scott & White Brenham | 1 | \$ 5,692.63 |
| Baylor Scott & White CS | 2 | \$ 11,385.25 |
| CapRock | 1 | \$ 5,692.63 |
| CHI St. Joseph Madisonville | 1 | \$ 5,692.63 |
| CHI St. Joseph College Station | 1 | \$ 5,692.63 |
| CHI St. Joseph Regional | 2 | \$ 11,385.25 |
| TOTAL | 8 | Total |
| Funding Per Trauma Level | \$ 5,692.63 | \$ 45,541.00 |

The confusion lies in the trauma level numbers assigned to the facilities. These numbers do not match the actual designations. Mr. Gallagher explained that a facility with a level 4 designation was set at 1 and the facilities with a level 3 designation were set as a 2 on the chart. There are no level 1 or level 2 facilities in our region. Mr. Heritage will provide an updated Amendment 2 table of allocations with the EMS agencies included. Mr. Gallagher made a motion to proceed with what was presented including the updates with the hospital trauma designations/score. Ms. Parks seconded; motion carried.

F. Discussion and possible action regarding TETAF Sponsorship – TETAF contacted all the RACs asking for sponsorship for their 35th Anniversary event. There are many levels available that include tickets to the event and various promotions/mentions for the sponsor. TETAF does represent the RACs very well during legislative sessions. The Board reviewed the website (<https://tetaf.org/traumaanniversary/>) and talked about the benefits and reasons for the different sponsorships. Ms. Johse made a motion to do the \$1,500 sponsorship. Mr. Gallagher seconded; motion carried. Ms. Parks suggested inviting someone from the Perinatal committee to participate. The RAC cannot pay for participants expenses. The board agreed to also ask TETAF to sponsor the BVRAC Symposium.

G. Discussion on Regional MIST/TIME OUT Process – Mr. Deramus reported that the MIST/Timeout Patient Transition of Care group met a couple of weeks ago and discussed the need to bring this issue up to the group. With the use of Pulsara, there are some gaps between reports on Pulsara and bedside reports. The concern is that something will be missed or not read in Pulsara that will cause care to a patient to be affected negatively. This needs to be done the same across the region. Mr. Gallagher reached out to Cory with Pulsara to see if a report could be built in Pulsara so that Pulsara and the EMS Time Out would match. If everyone had read that report and could verify that there was nothing to

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add, it would address this need. Cory recommended printing the Pulsara Summary Report and bringing it to the bedside to add any additional notes or comments needed.

There are two issues to be addressed:

1. Need to have some proof or verification for the Trauma Surveys and Audits – The Pulsara Report will probably address this.
2. Need to have a good clear EMS Time Out / Bedside report given when the patient arrives – not just the paperwork piece.

Ms. Parks asked if other facilities are downloading the report into the patient's file. The idea is to not have another piece of paper to fill out. The process needs to be improved and formalized across the region.

Next steps include having this discussion again at General Assembly meeting and then meeting with hospitals to formalize how to do the EMS Time Out / Bedside Report and push that information out to the EMS agencies. The understanding would be that a verbal report would be given every time and hopefully in the patient's room.

H. Discussion on BVRAC Inventory – Each year the RAC must take inventory of any equipment purchased. If a serial number was not available to add to the inventory sheet, an asset control number was assigned to the piece of equipment. There are asset control stickers for each agency / facility that received equipment this year to place on the piece of equipment. Please let us know if any equipment needs to be disposed of. Ms. Parks asked that a picture of the piece of equipment be added to the spreadsheet. When people change positions and move into new roles, they do not know what a particular piece of equipment looks like.

I. Discussion of RAC Symposium – There will be a conflict-of-interest form available for the vendors to sign next week. The committee will be reaching out to the speakers for their objectives to submit for the nursing CEs. The RAC needs to pay \$68 to DSHS to be able to do the EMS credits. There has been \$2,000 in sponsorships paid, there is another \$2,000 expected. There has been \$1,500 paid for vendors and \$1,000 more is expected. The swag bags are in the works. There are about 50 bags left from last year. Will be reusing and adding to them.

J. Discussion of Pulsara – No action

VI. Committee Significant Items – There is \$10,000 allocated to Injury Prevention in the EMS RAC budget. The Board approved an ad campaign through KBTX at the last Board meeting for \$7,500. The payment request has been submitted to the Finance Department.

VII. Open Forum – No items.

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VIII. Important Dates

A. Board of Directors Meeting – Friday, September 13, 2024

IX. Adjourn – Meeting adjourned at 9:46 am.

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Special Meeting –Conference Call
10:00 AM AUGUST 30, 2024
Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

Members Present

| <u>Position</u> | <u>Board Member</u> | <u>Agency</u> | <u>Absent/ Present</u> |
|--------------------------------------|---------------------|---------------------------------|----------------------------|
| Chair | Billy Rice | CHI St. Joseph Health EMS | Present |
| Vice Chair | Jason Giles | College Station Fire Department | Present |
| Secretary | Ashley Johse | CHI St. Joseph Health – CS | Present |
| Treasurer | Patti Parks | Baylor Scott & White-Brenham | Present |
| Injury Prevention | Brandi Mendoza | Baylor Scott & White – CS | Present |
| Stroke | Amy Plotts | CHI St Joseph Regional | Present |
| Education | Adam Gallagher | Robertson County EMS | Present |
| Hospital & Acute Care | Lori Porter | CHI St. Joseph Health - CS | Present |
| Systems QI / Physician’s Advisory | ---- | ---- | ---- |
| DEPC/BVHCC | Bryan Ruemke | Washington County OEM | Present |
| Pre-Hospital | Kevin Deramus | Washington County EMS | Absent |
| Perinatal | Dr. Katie Brading | CHI St. Joseph Health Regional | Present |
| EMC at Large | David Lilly | Grimes County OEM | Present |

Staff Present

| <u>Position</u> | <u>Name</u> | <u>Agency</u> | <u>Absent/ Present</u> |
|---|---------------|------------------------|----------------------------|
| Program Manager / Executive Director | John Heritage | BVCOG – PSP / BVRAC | Present |

- I. **Call to Order** – The meeting was called to order at 10:01 A.M. by Chairperson Rice.
- II. **Introductions** – All members introduced themselves.
- III. **Consider for Approval a Budget Amendment to FY24 Systems Development Budget** – Mr. Heritage directed the Board Members to page 3 of the Board Packet to explain the budget amendment to FY24 Systems Development. The budget amendment included reallocating \$905.24 set aside for stop the bleed kits and EMS wristbands to cover the FTEP course balance of \$6,750.00. Chairperson Rice explained that changes to how the RAC presents its financials in Financial Report section of the monthly board meetings are needed to provide more financial transparency. Furthermore, Chairperson Rice requested the unrestricted fund balance sheet be included in each RAC budget review moving forward. Mrs. Parks brought up earlier discussions between herself and Mr. Heritage explaining that moving forward, she recommended the inclusion of notes within the RAC Budgets to highlight expenses and unpaid balances so that everyone is aware of any unpaid balances. Ms. Parks also suggested that any invoices that individuals had that needed to be paid be sent to Mrs. Hill and Mr. Heritage. Mr. Heritage agreed, saying that he would also include a list of the specific expenses that were allied towards each RAC budget, allowing individuals to see

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Special Meeting –Conference Call
10:00 AM AUGUST 30, 2024
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what costs spent towards each individual fund. Mrs. Parks made a motion to approve the FY24 Systems Development Budget Amendment, Mr. Ruemke seconded; motion carried.

IV. Consider for Approval a Budget Amendment to FY24 EMS RAC Budget – Mr. Heritage directed the Board Members to page 4 of the Board Packet to explain the budget amendment to FY24 EMS RAC. Mr. Heritage explained that the budget amendment would include reallocating \$1,337.98 to the Education budget line item to go towards the FTEP course balance. Mr. Gallagher made a motion to approve the FY24 EMS RAC Budget Amendment, Mr. Giles seconded; motion carried.

V. Consider for Approval Utilizing \$4,159.35 from Unrestricted Funds to Cover \$6,750.00 FTEP Course Balance – Mr. Heritage directed the Board Members to page 5 of the Board Packet to highlight the \$2,250.00 downpayment that was paid towards the FTEP course in May and the \$6,750.00 balance. Mr. Giles made a motion to approve the utilization of \$4,159.35 from Unrestricted Funds to cover the \$6,750.00 FTEP course balance, Mrs. Parks seconded; the motion carried.

VI. Open Forum – Mrs. Parks informed the Board that Mrs. Porter had reportedly raised over \$10,000.00 through sponsorships and vendor payments for the RAC Symposium. Mr. Heritage asked the Board on whether facilities within a hospital system should have to submit individual needs assessments in order to receive RAC funding. After referencing the State Trauma Rules, Mr. Rice stated that CapRock should be 2 facilities even though they share the same tax ID and EIN. This is because each individual facility is given a trauma level designation, whether or not they are located together. Discussions yielded that If the CapRock ER in College Station wanted to receive RAC funding, CapRock’s College Station facility should have its own representation in the RAC and follow the formalized process of becoming a RAC member. Mr. Heritage added that Mrs. Hill and himself are making updated to the RAC bylaws, and that if anyone has suggestions for changes, to send them to himself and Rebecca.

VII. Important Dates

A. Board of Directors and General Assembly Meeting September 13, 2024

VIII. Adjourn – Meeting adjourned at 10:23 am.

BVRAC Budget 01SEP23 to 31AUG24

9/11/2024

Brazos Valley Regional Advisory Council

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|-----------------------|--------------|----------------------|----------------------|---------------------|---------------|
| RAC Systems Dev | RAC Sys Dev | \$ 49,484.76 | \$ 48,877.47 | \$ 607.29 | 1% |
| EMS RAC | EMS RAC | \$ 36,566.00 | \$ 36,358.39 | \$ 207.61 | 1% |
| EMS RAC (Amendment 1) | EMS RAC | \$ 150,000.00 | \$ 150,000.00 | \$ - | 0% |
| EMS County | EMS County | \$ 86,652.00 | \$ 86,652.00 | \$ - | 0% |
| EMS County-SB 8 | EMS County | \$ 373,687.11 | \$ 347,031.14 | \$ 26,655.97 | 7% |
| Unrestricted | Unrestricted | \$ 36,631.72 | \$ 26,115.57 | \$ 10,516.15 | 29% |
| Total Expenses | | \$ 733,021.59 | \$ 695,034.57 | \$ 37,987.02 | 5.18% |

BVRAC RAC System Development Budget 01SEP23 to 31AUG24

9/11/2024

Brazos Valley Regional Advisory Council (RAC Sys Dev \$50,390.00)

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|-----------------------|-------------|---------------------|---------------------|------------------|---------------|
| Management | RAC Sys Dev | \$ 49,484.76 | \$ 48,877.47 | \$ 607.29 | |
| Injury Prevention | RAC Sys Dev | \$ - | \$ - | \$ - | |
| Acute Care/Hosp. Mgt. | RAC Sys Dev | \$ - | \$ - | \$ - | |
| Stroke/Cardiac | RAC Sys Dev | \$ - | \$ - | \$ - | |
| Perinatal | RAC Sys Dev | \$ - | \$ - | \$ - | |
| FTEP Course | RAC Sys Dev | \$ 905.24 | \$ 905.24 | \$ - | |
| Total Expenses | | \$ 50,390.00 | \$ 49,782.71 | \$ 607.29 | 1.21% |

NOTES: \$229.63 spent from Management to help cover Reception/Phone/Third party system admin/Indirect charges billed to EMS County
 \$905.24 reallocated from Injury Prevention \$904.24 to help cover FTEP Course Balance
 Remaining \$607.29 will cover HR/IT/Accounting/Indirect charges for August

BVRAC EMS RAC Budget 01SEP23 to 31AUG24

9/11/2024

Brazos Valley Regional Advisory Council (EMS RAC \$36,566.00)

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|-----------------------|----------|---------------------|---------------------|------------------|---------------|
| Management | EMS RAC | \$ 4,616.30 | \$ 4,408.69 | \$ 207.61 | 4% |
| Education | EMS RAC | \$ 16,655.56 | \$ 16,655.56 | \$ - | 0% |
| Injury Prevention | EMS RAC | \$ 7,550.00 | \$ 7,550.00 | \$ - | 0% |
| Acute Care/Hosp. Mgt. | EMS RAC | \$ 2,473.68 | \$ 2,473.68 | \$ - | 0% |
| Stroke/Cardiac | EMS RAC | \$ 999.45 | \$ 999.45 | \$ - | 0% |
| Perinatal | EMS RAC | \$ 2,322.86 | \$ 2,322.86 | \$ - | 0% |
| GETAC/TETAF | EMS RAC | \$ 1,851.44 | \$ 1,851.44 | \$ - | 0% |
| Staff Travel | EMS RAC | \$ 96.71 | \$ 96.71 | \$ - | 0% |
| Total Expenses | | \$ 36,566.00 | \$ 36,358.39 | \$ 207.61 | 0.57% |

NOTES: \$1,337.98 reallocated to Education to help cover FTEP Course Balance

Remaining \$207.61 in Management will cover BVRAC Accounting/IT/HR/Mail/Reception fees for August

BVRAC RAC EMS COUNTY 01SEP23 to 31AUG24

9/11/2024

Brazos Valley Regional Advisory Council (\$86,652.00)

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|----------------------------|------------|---------------------|---------------------|----------------|---------------|
| Bryan Fire Dept EMS | EMS County | \$ 4,084.00 | \$ 4,084.00 | \$ - | 0% |
| CSFD EMS | EMS County | \$ 4,084.00 | \$ 4,084.00 | \$ - | 0% |
| CHI ST Joseph EMS Brazos | EMS County | \$ 4,084.00 | \$ 4,084.00 | \$ - | 0% |
| CHI ST Joseph EMS Burleson | EMS County | \$ 10,382.00 | \$ 10,382.00 | \$ - | 0% |
| CHI ST Joseph EMS Grimes | EMS County | \$ 12,693.00 | \$ 12,693.00 | \$ - | 0% |
| CHI ST Joseph EMS Leon | EMS County | \$ 5,389.00 | \$ 5,389.00 | \$ - | 0% |
| CHI ST Joseph EMS Madison | EMS County | \$ 7,367.00 | \$ 7,367.00 | \$ - | 0% |
| Hilltop Lake VFD EMS | EMS County | \$ 5,389.00 | \$ 5,389.00 | \$ - | 0% |
| Jewett EMS | EMS County | \$ 5,389.00 | \$ 5,389.00 | \$ - | 0% |
| RCEMS | EMS County | \$ 13,215.00 | \$ 13,215.00 | \$ - | 0% |
| TAMU EMS | EMS County | \$ 4,084.00 | \$ 4,084.00 | \$ - | 0% |
| WCEMS | EMS County | \$ 10,492.00 | \$ 10,492.00 | \$ - | 0% |
| Total Expenses | | \$ 86,652.00 | \$ 86,652.00 | \$ - | 0.00% |

BVRAC EMS RAC - Amendment 1 Funds 01SEP23 to 31AUG24

9/11/2024

Brazos Valley Regional Advisory Council (EMS RAC Amendment 1 \$150,000)

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|---------------------------|-------------|----------------------|----------------------|----------------|---------------|
| Education / Training | Amendment 1 | \$ 13,688.53 | \$ 13,688.53 | | |
| Bryan Fire Dept EMS | Amendment 1 | \$ - | \$ - | | |
| CHI St Joseph EMS | Amendment 1 | \$ 38,070.00 | \$ 38,070.00 | | |
| College Station FD EMS | Amendment 1 | \$ 3,750.54 | \$ 3,750.54 | | |
| Hilltop Lakes VFD EMS | Amendment 1 | \$ 5,285.97 | \$ 5,285.97 | | |
| Jewett EMS | Amendment 1 | \$ - | \$ - | | |
| Robertson County EMS | Amendment 1 | \$ 12,963.04 | \$ 12,963.04 | | |
| Texas A&M University EMS | Amendment 1 | \$ 3,686.95 | \$ 3,686.95 | | |
| Washington County EMS | Amendment 1 | \$ 25,246.30 | \$ 25,246.30 | | |
| Baylor Scott & Whitew Bre | Amendment 1 | \$ 6,250.00 | \$ 6,250.00 | | |
| Baylor Scott & White CS | Amendment 1 | \$ 3,338.00 | \$ 3,338.00 | | |
| CapRock | Amendment 1 | \$ 6,250.00 | \$ 6,250.00 | | |
| CHI St Josephe CS | Amendment 1 | \$ 5,643.04 | \$ 5,643.04 | | |
| CHI St. Joseph Regional | Amendment 1 | \$ 18,740.19 | \$ 18,740.19 | | |
| Brazos County ESD 2 | Amendment 1 | \$ 7,087.44 | \$ 7,087.44 | | |
| Total Expenses | | \$ 150,000.00 | \$ 150,000.00 | \$ - | 0.00% |

NOTES: \$117.77 reallocated to Education to help cover FTEP Course balance.

BVRAC EMS County - SB 8 Budget 01SEP22 to 31DEC24

9/11/2024

Brazos Valley Regional Advisory Council (EMS County - SB 8 \$373,687.11)

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|--------------------------|------------|----------------------|----------------------|---------------------|---------------|
| Management (Admin) | EMS County | \$ 60,000.00 | \$ 30,495.79 | \$ 29,504.21 | 49% |
| Bryan Fire Dept EMS | EMS County | \$ 37,858.79 | \$ 34,000.00 | \$ 3,858.79 | 10% |
| CHI St Joseph EMS | EMS County | \$ 108,167.97 | \$ 117,903.50 | \$ (9,735.53) | -9% |
| College Station FD EMS | EMS County | \$ 43,267.19 | \$ 57,702.46 | \$ (14,435.27) | -33% |
| Hilltop Lakes VFD EMS | EMS County | \$ 5,408.40 | \$ 3,580.07 | \$ 1,828.33 | 34% |
| Jewett EMS | EMS County | \$ 21,633.59 | \$ 19,312.00 | \$ 2,321.59 | 11% |
| Robertson County EMS | EMS County | \$ 37,858.79 | \$ 37,858.79 | \$ (0.00) | 0% |
| Texas A&M University EMS | EMS County | \$ 16,225.20 | \$ 12,909.50 | \$ 3,315.70 | 20% |
| Washington County EMS | EMS County | \$ 37,858.79 | \$ 25,269.03 | \$ 12,589.76 | 33% |
| Med Trans | EMS County | \$ 5,408.40 | \$ 8,000.00 | \$ (2,591.60) | -48% |
| Reallocation | EMS County | \$ 741.47 | \$ 741.47 | \$ - | 0% |
| Total Expenses | | \$ 374,428.58 | \$ 347,772.61 | \$ 26,655.97 | 7.12% |

NOTES: Jewett EMS - Cheyenne Reeves - Final Paramedic Tuition Payment - \$4,930.50
 \$741.47 reallocated from SB8 Budget to cover reception/phone/third party admin/indirect charge made to EMS County Budget.

BVRAC Unrestricted Budget

9/11/2024

Brazos Valley Regional Advisory Council

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|-----------------------|--------------|---------------------|---------------------|---------------------|---------------|
| BVRAC Radios | Unrestricted | \$ 10,000.00 | \$ 7,083.20 | \$ 2,916.80 | 29% |
| Taxes | Unrestricted | \$ 3,328.00 | \$ - | \$ 3,328.00 | 100% |
| TETAF Dues | Unrestricted | \$ 2,000.00 | \$ 2,000.00 | \$ - | 0% |
| Stroke/Acute Care | Unrestricted | \$ 12,000.00 | \$ 8,749.94 | \$ 3,250.06 | 27% |
| Insurance | Unrestricted | \$ 2,042.00 | \$ 2,042.00 | \$ - | 0% |
| Training & Meeting | Unrestricted | \$ 750.00 | \$ 285.46 | \$ 464.54 | 62% |
| FTEP Course | Unrestricted | \$4,389.01 | \$ 4,389.01 | \$ - | 0% |
| TETAF Sponsorship | Unrestricted | \$ 2,056.75 | \$ 1,500.00 | \$ 556.75 | 27% |
| RAC T-Shirts | Unrestricted | \$65.96 | \$ - | \$ 65.96 | 100% |
| Total Expenses | | \$ 36,631.72 | \$ 26,049.61 | \$ 10,582.11 | 28.89% |

NOTES: \$4,389.01 spent on FTEP Course Balance

\$65.96 spent on RAC T-Shirts

FY2025 Proposed BVRAC Budget

BVRAC Budget 01SEP24 to 31AUG25

9/11/2024

Brazos Valley Regional Advisory Council

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|-----------------------|--------------|----------------------|-------------|----------------------|----------------|
| RAC Systems Dev | RAC Sys Dev | \$ 50,390.00 | \$ - | \$ 50,390.00 | 100% |
| EMS RAC | EMS RAC | \$ 39,938.00 | \$ - | \$ 39,938.00 | 100% |
| EMS RAC (Amendment 2) | EMS RAC | \$ 150,000.00 | \$ - | \$ 150,000.00 | 100% |
| EMS County | EMS County | \$ 88,804.00 | \$ - | \$ 88,804.00 | 100% |
| Unrestricted | Unrestricted | \$ 23,370.00 | \$ - | \$ 23,370.00 | 100% |
| Total Expenses | | \$ 352,502.00 | \$ - | \$ 352,502.00 | 100.00% |

BVRAC Systems Development Budget 01SEP23 to 31AUG24

9/11/2024

Brazos Valley Regional Advisory Council (SYS DEV \$50,390.00)

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|-----------------------|----------|---------------------|-------------|---------------------|----------------|
| Management | EMS RAC | \$ 17,636.50 | | \$ 17,636.50 | 100% |
| Education | EMS RAC | \$ 15,317.58 | | \$ 15,317.58 | 100% |
| Injury Prevention | EMS RAC | \$ 10,029.00 | \$ - | \$ 10,029.00 | 100% |
| Acute Care/Hosp. Mgt. | EMS RAC | \$ 2,411.18 | | \$ 2,411.18 | 100% |
| Stroke/Cardiac | EMS RAC | \$ 1,000.00 | \$ - | \$ 1,000.00 | 100% |
| Perinatal | EMS RAC | \$ 2,000.00 | | \$ 2,000.00 | 100% |
| GETAC/TETAF | EMS RAC | \$ 1,679.74 | | \$ 1,679.74 | 100% |
| Staff Travel | EMS RAC | \$ 316.00 | | \$ 316.00 | 100% |
| Total Expenses | | \$ 50,390.00 | \$ - | \$ 50,390.00 | 100.00% |

Notes:

BVRAC EMS/RAC Budget 01SEP23 to 31AUG24

9/11/2024

Brazos Valley Regional Advisory Council (EMS/RAC \$39,938.00)

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|-----------------------|-------------|---------------------|-------------|---------------------|----------------|
| Management | RAC Sys Dev | \$ 39,938.00 | | \$ 39,938.00 | 100% |
| Injury Prevention | RAC Sys Dev | \$ - | \$ - | \$ - | |
| Acute Care/Hosp. Mgt. | RAC Sys Dev | \$ - | \$ - | \$ - | |
| Stroke/Cardiac | RAC Sys Dev | \$ - | \$ - | \$ - | |
| Perinatal | RAC Sys Dev | \$ - | \$ - | \$ - | |
| Other | RAC Sys Dev | \$ - | \$ - | \$ - | |
| Total Expenses | | \$ 39,938.00 | \$ - | \$ 39,938.00 | 100.00% |

Notes:

BVRAC RAC EMS COUNTY 01SEP23 to 31AUG24

9/11/2024

Brazos Valley Regional Advisory Council (\$88,804.00)

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|----------------------------|------------|---------------------|-------------|---------------------|----------------|
| Bryan Fire Dept EMS | EMS County | \$ 4,617.00 | | \$ 4,617.00 | 100% |
| CSFD EMS | EMS County | \$ 4,616.00 | | \$ 4,616.00 | 100% |
| CHI ST Joseph EMS Brazos | EMS County | \$ 4,616.00 | | \$ 4,616.00 | 100% |
| CHI ST Joseph EMS Burleson | EMS County | \$ 10,179.00 | | \$ 10,179.00 | 100% |
| CHI ST Joseph EMS Grimes | EMS County | \$ 12,298.00 | | \$ 12,298.00 | 100% |
| CHI ST Joseph EMS Leon | EMS County | \$ 5,444.00 | | \$ 5,444.00 | 100% |
| CHI ST Joseph EMS Madison | EMS County | \$ 7,222.00 | | \$ 7,222.00 | 100% |
| Hilltop Lake VFD EMS | EMS County | \$ 5,444.00 | | \$ 5,444.00 | 100% |
| Jewett EMS | EMS County | \$ 5,444.00 | | \$ 5,444.00 | 100% |
| RCEMS | EMS County | \$ 13,617.00 | | \$ 13,617.00 | 100% |
| TAMU EMS | EMS County | \$ 4,616.00 | | \$ 4,616.00 | 100% |
| WCEMS | EMS County | \$ 10,691.00 | | \$ 10,691.00 | 100% |
| Total Expenses | | \$ 88,804.00 | \$ - | \$ 88,804.00 | 100.00% |

Notes:

BVRAC EMS RAC - Amendment 2 Funds Budget 01SEP24 to 31AUG25

9/11/2024

Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|--------------------------------------|-------------|----------------------|-------------|----------------------|----------------|
| Management | Amendment 2 | \$ 10,000.00 | | \$ 10,000.00 | 100% |
| Education / Training | Amendment 2 | \$ 13,900.00 | | \$ 13,900.00 | 100% |
| Bryan Fire Dept EMS | Amendment 2 | \$ 3,927.27 | \$ - | \$ 3,927.27 | 100% |
| CHI St Joseph EMS | Amendment 2 | \$ 39,375.19 | | \$ 39,375.19 | 100% |
| College Station FD EMS | Amendment 2 | \$ 3,927.27 | | \$ 3,927.27 | 100% |
| Hilltop Lakes VFD EMS | Amendment 2 | \$ 5,287.71 | | \$ 5,287.71 | 100% |
| Jewett EMS | Amendment 2 | \$ 5,287.71 | \$ - | \$ 5,287.71 | 100% |
| Robertson County EMS | Amendment 2 | \$ 12,976.47 | | \$ 12,976.47 | 100% |
| Texas A&M University EMS | Amendment 2 | \$ 3,927.27 | | \$ 3,927.27 | 100% |
| Washington County EMS | Amendment 2 | \$ 10,291.11 | | \$ 10,291.11 | 100% |
| Baylor Scott & White Brenham | Amendment 2 | \$ 4,950.00 | | \$ 4,950.00 | 100% |
| Baylor Scott & White College Station | Amendment 2 | \$ 9,900.00 | | \$ 9,900.00 | 100% |
| CapRock | Amendment 2 | \$ 4,950.00 | | \$ 4,950.00 | 100% |
| CHI St. Joseph Madisonville | Amendment 2 | 4,950.00 | \$ - | \$ 4,950.00 | 100% |
| CHI St Joseph College Station | Amendment 2 | \$ 4,950.00 | | \$ 4,950.00 | 100% |
| CHI St. Joseph Regional | Amendment 2 | \$ 9,900.00 | | \$ 9,900.00 | 100% |
| Brazos County ESD 2 | Amendment 2 | 1,500.00 | | \$ 1,500.00 | 100% |
| Total Expenses | | \$ 150,000.00 | \$ - | \$ 150,000.00 | 100.00% |

Notes:

Proposal 1 - Amendment 2 Funds Budget 01SEP24 to 31AUG25

9/11/2024

Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|--------------------------------------|-------------|---------------|-------|----------------|---------------|
| Management | Amendment 2 | \$ 10,000.00 | | \$ 10,000.00 | 100% |
| Bryan Fire Dept EMS | Amendment 2 | \$ 4,780.00 | \$ - | \$ 4,780.00 | 100% |
| CHI St Joseph EMS | Amendment 2 | \$ 41,170.00 | | \$ 41,170.00 | 100% |
| College Station FD EMS | Amendment 2 | \$ 4,780.00 | | \$ 4,780.00 | 100% |
| Hilltop Lakes VFD EMS | Amendment 2 | \$ 5,635.00 | | \$ 5,635.00 | 100% |
| Jewett EMS | Amendment 2 | \$ 5,635.00 | \$ - | \$ 5,635.00 | 100% |
| Robertson County EMS | Amendment 2 | \$ 14,100.00 | | \$ 14,100.00 | 100% |
| Texas A&M University EMS | Amendment 2 | \$ 4,780.00 | | \$ 4,780.00 | 100% |
| Washington County EMS | Amendment 2 | \$ 11,070.00 | | \$ 11,070.00 | 100% |
| Baylor Scott & White Brenham | Amendment 2 | \$ 5,693.00 | | \$ 5,693.00 | 100% |
| Baylor Scott & White College Station | Amendment 2 | \$ 11,385.00 | | \$ 11,385.00 | 100% |
| CapRock | Amendment 2 | \$ 5,693.00 | | \$ 5,693.00 | 100% |
| CHI St. Joseph Madisonville | Amendment 2 | 5,693.00 | \$ - | \$ 5,693.00 | 100% |
| CHI St Jospeph College Station | Amendment 2 | \$ 5,692.00 | | \$ 5,692.00 | 100% |
| CHI St. Joseph Regional | Amendment 2 | \$ 11,385.00 | | \$ 11,385.00 | 100% |
| Brazos County ESD 2 | Amendment 2 | 2,509.00 | | \$ 2,509.00 | 100% |
| Total Expenses | | \$ 150,000.00 | \$ - | \$ 150,000.00 | 100.00% |

| Difference | EMS Allocation | Hospital Allocation | FRO Allocation |
|----------------|----------------|---------------------|--|
| \$ (4,780.00) | \$ 91,950.00 | \$ 45,541.00 | \$2,509.00 |
| \$ (41,170.00) | | | FRO allocation was determined by utilizing the EMS County allocation method. |
| \$ (4,780.00) | | | |
| \$ (5,635.00) | | | |
| \$ (5,635.00) | | | |
| \$ (14,100.00) | | | |
| \$ (4,780.00) | | | |
| \$ (11,070.00) | | | |
| \$ (5,693.00) | | | |
| \$ (11,385.00) | | | |
| \$ (5,693.00) | | | |
| \$ (5,693.00) | | | |
| \$ (5,692.00) | | | |
| \$ (11,385.00) | | | |
| \$ (2,509.00) | | | |

Notes:

Proposal 2 - Amendment 2 Funds Budget 01SEP24 to 31AUG25

9/11/2024

Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|--------------------------------------|-------------|---------------|-------|----------------|---------------|
| Management | Amendment 2 | \$ 13,000.00 | | \$ 13,000.00 | 100% |
| Bryan Fire Dept EMS | Amendment 2 | \$ 4,580.00 | \$ - | \$ 4,580.00 | 100% |
| CHI St Joseph EMS | Amendment 2 | \$ 40,970.00 | | \$ 40,970.00 | 100% |
| College Station FD EMS | Amendment 2 | \$ 4,580.00 | | \$ 4,580.00 | 100% |
| Hilltop Lakes VFD EMS | Amendment 2 | \$ 5,435.00 | | \$ 5,435.00 | 100% |
| Jewett EMS | Amendment 2 | \$ 5,435.00 | \$ - | \$ 5,435.00 | 100% |
| Robertson County EMS | Amendment 2 | \$ 13,900.00 | | \$ 13,900.00 | 100% |
| Texas A&M University EMS | Amendment 2 | \$ 4,580.00 | | \$ 4,580.00 | 100% |
| Washington County EMS | Amendment 2 | \$ 10,870.00 | | \$ 10,870.00 | 100% |
| Baylor Scott & White Brenham | Amendment 2 | \$ 5,493.00 | | \$ 5,493.00 | 100% |
| Baylor Scott & White College Station | Amendment 2 | \$ 11,185.00 | | \$ 11,185.00 | 100% |
| CapRock | Amendment 2 | \$ 5,493.00 | | \$ 5,493.00 | 100% |
| CHI St. Joseph Madisonville | Amendment 2 | 5,493.00 | \$ - | \$ 5,493.00 | 100% |
| CHI St Jospeph College Station | Amendment 2 | \$ 5,492.00 | | \$ 5,492.00 | 100% |
| CHI St. Joseph Regional | Amendment 2 | \$ 11,185.00 | | \$ 11,185.00 | 100% |
| Brazos County ESD 2 | Amendment 2 | 2,309.00 | | \$ 2,309.00 | 100% |
| Total Expenses | | \$ 150,000.00 | \$ - | \$ 150,000.00 | 100.00% |

| Difference | EMS Allocation | Hospital Allocation | FRO Allocation |
|----------------|----------------|---------------------|--|
| \$ (4,580.00) | \$ 90,350.00 | \$ 44,341.00 | \$2,309.00 |
| \$ (40,970.00) | | | FRO allocation was determined by utilizing the EMS County allocation method. |
| \$ (4,580.00) | | | |
| \$ (5,435.00) | | | |
| \$ (5,435.00) | | | |
| \$ (13,900.00) | | | |
| \$ (4,580.00) | | | |
| \$ (10,870.00) | | | |
| \$ (5,493.00) | | | |
| \$ (11,185.00) | | | |
| \$ (5,493.00) | | | |
| \$ (5,493.00) | | | |
| \$ (5,492.00) | | | |
| \$ (11,185.00) | | | |
| \$ (2,309.00) | | | |

Notes:

BVRAC Unrestricted Budget

9/11/2024

Brazos Valley Regional Advisory Council

| Expense | Category | Budget | Spent | Remaining (\$) | Remaining (%) |
|----------------|--------------|--------------|-------|----------------|---------------|
| BVRAC Radios | Unrestricted | \$ 10,000.00 | | \$ 10,000.00 | 100% |
| Taxes | Unrestricted | \$ 3,328.00 | \$ - | \$ 3,328.00 | 100% |
| TETAF Dues | Unrestricted | \$ 2,000.00 | | \$ 2,000.00 | 100% |
| RAC Symposium | Unrestricted | \$ 6,000.00 | | \$ 6,000.00 | 100% |
| Insurance | Unrestricted | \$ 2,042.00 | | \$ 2,042.00 | 100% |
| Total Expenses | | \$ 23,370.00 | \$ - | \$ 23,370.00 | 100.00% |

Notes:

Brazos Valley Regional Advisory Council 2024

Board of Directors Participation

| | Board Members | January | February | March | April | May | June | July | August | Aug Special Mtg | September | October | November | December | Total Attended |
|----|-------------------------------------|---------|----------|-------|-------|-----|------|------|--------|-----------------------|-----------|---------|----------|----------|-------------------|
| 1 | Billy Rice Chair | X | X | X | X | X | ? | X | ? | X | | | | | |
| 2 | Jason Giles Vice Chair | X | X | X | X | ? | X | X | X | X | | | | | |
| 3 | Ashley Johse Secretary | X | ? | X | X | X | X | X | X | X | | | | | |
| 4 | Patti Parks Treasurer | X | X | X | X | X | X | X | X | X | | | | | |
| 1 | Bryan Ruemke DEPC | X | X | X | X | X | X | X | ? | X | | | | | |
| 2 | Adam Gallagher Education | X | X | X | X | X | X | X | X | X | | | | | |
| 3 | Systems QI/PA | | | | | | | | | | | | | | |
| 4 | Brandi Mendoza Injury Prevention | X | ? | X | X | X | X | X | X | X | | | | | |
| 5 | Kevin Deramus Pre- Hospital | ? | ? | X | X | X | X | ? | X | ? | | | | | |
| 6 | Lori Porter Hospital/Acute Care | X | ? | X | X | X | X | X | X | X | | | | | |
| 8 | Amy Plotts Stroke | X | ? | X | X | X | X | X | X | X | | | | | |
| 9 | David Lilly EMC at Large | ? | ? | ? | X | ? | X | ? | ? | X | | | | | |
| 10 | Dr. Katie Brading Perinatal | X | X | X | X | X | ? | X | X | X | | | | | |
| | John Heritage Executive Director | X | ? | X | X | X | X | X | X | X | | | | | |
| | Rebecca Hill Planner | X | X | X | X | X | X | X | X | ? | | | | | |

X= Attended meeting.

**= Call In

0=Substitution

?=Absent

New Appointments