



**Brazos Valley Regional Advisory Council  
Board of Directors Meeting  
July 11, 2025**

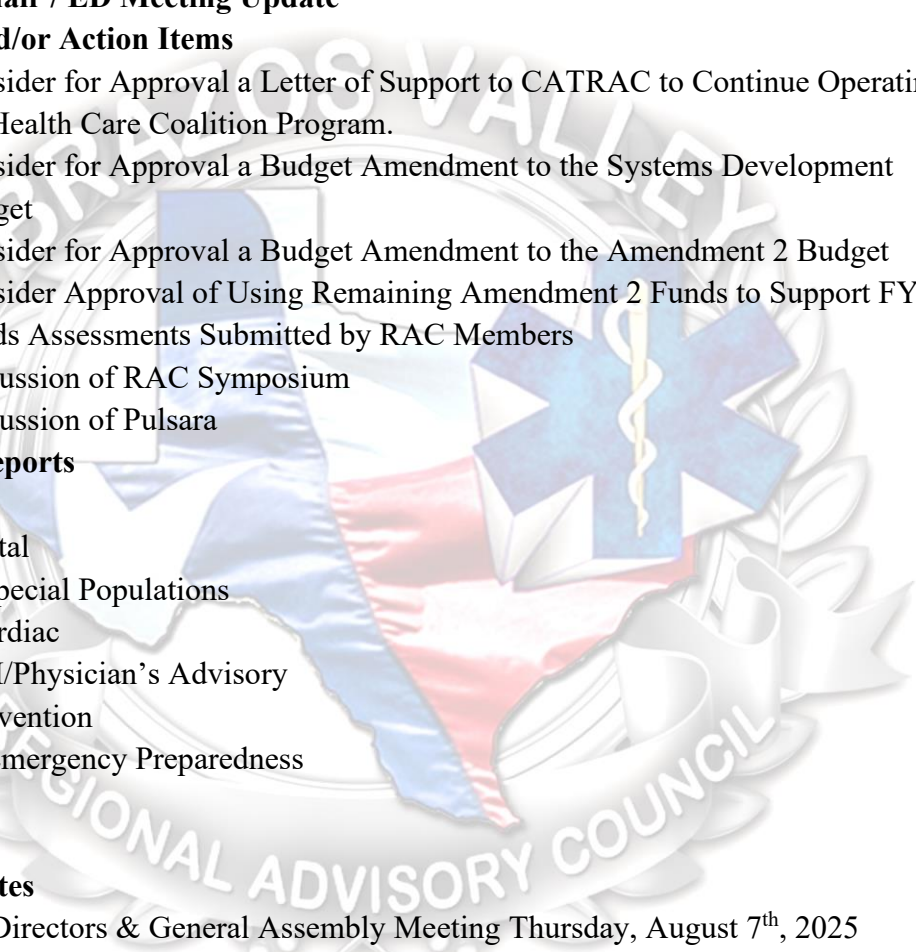
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**BVRAC Board of Directors Sign In**



# AGENDA

**Brazos Valley Regional Advisory Council  
Board of Directors Meeting  
10:00 JULY 11, 2025  
CENTER FOR REGIONAL SERVICES BUILDING  
3991 E. 29<sup>TH</sup> ST. BRYAN TX**

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- I. Call to Order**
- II. Introductions**
- III. Approval of Board of Director's June 12, 2025 Meeting Minutes**
- IV. Financial Report**
- V. Executive Director Report**
- VI. State RAC Chair / ED Meeting Update**
- VII. Discussion and/or Action Items**
- A. Consider for Approval a Letter of Support to CATRAC to Continue Operating the Health Care Coalition Program.
  - B. Consider for Approval a Budget Amendment to the Systems Development Budget
  - C. Consider for Approval a Budget Amendment to the Amendment 2 Budget
  - D. Consider Approval of Using Remaining Amendment 2 Funds to Support FY2025 Needs Assessments Submitted by RAC Members
  - E. Discussion of RAC Symposium
  - F. Discussion of Pulsara
- VIII. Committee Reports**
- A. Education
  - B. Pre-Hospital
  - C. Trauma/Special Populations
  - D. Stroke/Cardiac
  - E. System QI/Physician's Advisory
  - F. Injury Prevention
  - G. Disaster/Emergency Preparedness
  - H. Perinatal
- IX. Open Forum**
- X. Important Dates**
- A. Board of Directors & General Assembly Meeting Thursday, August 7<sup>th</sup>, 2025
  - B. BVRAC Acute Care Symposium, Friday, October 10<sup>th</sup>, 2025

To participate virtually:

Join Zoom Meeting

<https://us02web.zoom.us/j/85106695385?pwd=3UsopuYaqo0AoLlhjs8kU6VcUprmJ5.1>

Meeting ID: 851 0669 5385 Passcode: 103521

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One tap mobile

# **AGENDA**

## **Brazos Valley Regional Advisory Council**

### **Board of Directors Meeting**

10:00 JULY 11, 2025

CENTER FOR REGIONAL SERVICES BUILDING

3991 E. 29<sup>TH</sup> ST. BRYAN TX

+13462487799,,85106695385# US (Houston)

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Dial by your location

• +1 346 248 7799 US (Houston)



**Minutes**  
 Brazos Valley Regional Advisory Council  
**Board of Directors Meeting – In Person & Web Conference Call**  
 900 April 10, 2025  
 Brazos Valley Council of Governments Building  
 3991 E. 29th Street, Bryan, Texas 77802

**0Members Present**

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Chair	Patti Parks	Baylor Scott & White Brenham	Present
Vice Chair	Jason Giles	College Station Fire Department	Present
Secretary	Ashley Johse	St. Joseph Health – CS	Present
Treasurer	Brandi Mendoza	Baylor Scott & White - CS	Present
Injury Prevention Co-Chair	Riley Fisher	St. Joseph Health Regional	Present
Injury Prevention Co-Chair	Christina Nickerson	St. Joseph Health - Madison	Absent
Stroke / Cardiac Co-Chair	Amy Plotts	St Joseph Regional	Present
Stroke / Cardiac Co-Chair	Shelby Reed	Baylor Scott & White CS	Present
Education Chair	Adam Gallagher	Robertson County EMS	Present
Trauma / Special Populations Chair	Erin Gaas	St. Joseph Health - Burleson	Present
Trauma / Special Populations Vice Chair	Courtney Saunders	St. Joseph Health - CS	Present
Systems QI / Physician's Advisory Chair	Dr. Nicholas Nunnally	St. Joseph Health Regional	Absent
Systems QI / Physician's Advisory Chair	Dr. Brian Beer	Baylor Scott & White CS	Absent
Systems QI / Physician's Advisory	Amber Heredia	St. Joseph Health Regional	Present
DEPC/BVHCC Chair	Bryan Ruemke	Washington County OEM	Present
DEPC/BVHCC Vice Chair	Dr. Kristen Christian	St. Joseph Health Regional	Present
Pre-Hospital Chair	Kevin Deramus	Washington County EMS	Present
Perinatal Chair	Dr. Katie Brading	St. Joseph Health Regional	Absent
EMC at Large	-----	-----	----
Immediate Past Chair	Billy Rice	St. Joseph Health EMS	Absent

**Guests Present**

<u>Name</u>	<u>Agency</u>
Dr. Aaron Buzzard	St. Joseph
Herman Iles	CATRAC
Noah Miles	St Joseph EMS

**Staff Present**

<u>Position</u>	<u>Name</u>	<u>Agency</u>	<u>Absent/ Present</u>
BVRAC Executive Director	John Heritage	BVCOG	Present
Public Safety Planner	Rebecca Hill	BVCOG	Present

- I. **Call to Order** – The meeting was called to order at 9:00 A.M. by Chairperson Parks.
- II. **Introductions** – All members introduced themselves.

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**III. Approval of April 10, 2025 Meeting Minutes** – Members present reviewed the April 10, 2025 meeting minutes. Mr. Giles made a motion to approve the April 10, 2025 minutes. Mr. Gallagher seconded; motion carried.

**IV. Financial Report** – Mr. Heritage directed the board members' attention to page 9 of the packet for the financial report. There is 55% remaining in the RAC Systems Development budget. Budget amendments for this budget are up for the board's consideration later in this agenda. The expenses that have gone out include two campaign efforts and lifemeter stickers for Injury Prevention. Education has \$15,317.58 allocated for some events that are not going to happen this fiscal year. The request is to reallocate those funds to other committees to ensure the funds are spent by the end of the contract. The budget sheet on page 10 shows over \$17,000.00 of the EMS RAC budget remaining. The plan is to rollover \$10,000 of these funds to next year which would allow the management earmark of \$10,000 in Amendment funds to be allocated to EMS agencies and Hospitals next year.

A lot of progress has been made in the Amendment 2 budget. Most of the EMS agencies have spent all or most of their allocation and several hospitals have reached out regarding their funds as well. A special meeting may need to be called to reallocate these funds if it can't be decided at the next Board meeting.

All EMS County funds have been requested. Several payments are in process in the BVCOG finance department.

There have not been any recent expenses taken out of the unrestricted budget. If anyone would like to see the current balance in that budget, please reach out to Mr. Heritage.

Mr. Ruemke made a motion to approve the financial report as presented. Ms. Heredia seconded; motion carried.

**V. Executive Directors Report** – An email was sent out to the board and general assembly regarding extension of the Amendment 2 deadline to request funds to 6/30/2025. This was done to allow agencies more time to get purchases made since there was a large amount of funds remaining in the budget. An email was also sent requesting any items for a needs assessment. This assessment will be reviewed after 6/30 to see what items may be purchased using the remaining Amendment 2 funds.

Five of the eight students in our region that owe money due to not completing requirements for Senate Bill 8 funds have repaid their scholarships. One of the remaining students is expected to send their repayment this week. The other two will not be sending in any funds. All funds have to be sent in to the state by July 1<sup>st</sup>.

There are a good number of hospitals and EMS agencies that get paper checks for reimbursements. The hope is to get agencies set up on direct deposit. The form will be sent

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out and can be sent out. The reimbursement time will be dramatically reduced for all agencies. This will also lower the costs. Dr. Christian asked about individuals coming in to pick up checks. Mr. Heritage shared that the financial department feels that it is a liability and cannot assume who is coming in to pick up the check. Mr. Heritage will ask them. Mr. Ruemke suggested an authorized list or something like that.

- VI. State RAC Chair / ED Meeting Update** – The legislation for \$10 million for the Whole Blood Initiative passed. All counties will need to participate. There is a meeting in San Antonio on June 24<sup>th</sup>. Mr. Deramus and Mr. Gallagher plan to attend. If someone else would like to go, please let them know. The purpose of the meeting is to decide how these funds are distributed. At the end of two years, we have to be able to show how these funds were used to get whole blood set up.

Pediatric readiness and facilities not meeting the less than two-hour transfer window were two other key topics. This has been taken to the Trauma/Special Populations committee. Mr. Heritage shared that the state is expected to ask RACs how we are helping to get these windows shorter. This will probably be part of the RAC Assessment in coming years.

**VII. Discussion and/or Action Items -**

**A. Consider for Approval an Amendment to the RAC Systems Development Budget-**

The following changes were proposed:

1. Reallocate \$316 from Staff Travel to the new Whole Blood Summit line item. This would reimburse Mr. Gallagher for his travel to Whole Blood Summit.
2. Reallocate \$62.76 from Stop the Bleed Kit line item to GETAC and Whole Blood Summit.
3. Reallocate \$611 from Trauma line item to Injury Prevention to pay for the outreach/education campaign and a fall prevention campaign.
4. Reallocate \$1,792.90 from Education line item to Injury Prevention Committee to supplement fall prevention campaign.

These funds have to be used by the end of August. Mr. Gallagher made a motion to approve the amendment to the RAC Systems Development Budget. Ms. Gaas seconded; motion carried.

- B. Consider for Approval an Amendment to the Amendment 2 Budget** – The proposal is to move the \$77.43 remaining in the Wristbands line item to College Station Fire Department's allocation to allow them to fully fund an equipment purchase they are wanting to make. They are purchasing EMS Transport Straps. Ms. Gaas made a motion to approve reallocating the funds to the College Station Fire Department. Ms. Plotts seconded; motion carried.

- C. Consider for Approval Authorizing the Executive Director to Expend up to \$9,999.00 from both the RAC Systems Development and Amendment 2 Budget to Close out Funds** – According to the RAC Bylaws, the Executive Director can only make purchases

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up to \$1,000 without board approval. This allows Mr. Heritage to get the budgets expended without having to call a special board meeting. This is only for these next few months. The needs assessment will be used, and funds will go towards projects that benefit agencies/facilities and the region. Mr. Ruemke made a motion authorizing the Executive Director to expend up to \$9,999.000 in RAC Systems Development and Amendment 2 funds to close out the funds. Mr. Gallagher seconded; motion carried.

**D. Consider for Approval of the RAC Self-Assessment & Scoring Criteria** – The RAC Self-Assessment was sent out to all RAC members. This is something that is difficult but has to be submitted to the state. Mr. Heritage reviewed the RAC plans, committee meetings, community participation and other areas. There is a document with the supporting evidence for each score. This must be done every two years. Next time it will include perinatal and stroke. Ms. Gaas made a motion to approve the RAC Self-Assessment & Scoring. Ms. Heredia seconded; motion carried.

**E. Consider for Approval of the FY 2026 BVRAC Budgets – System Development, EMS RAC, EMS County, and Unrestricted Budgets Only** – Mr. Heritage pointed out that the Amendment budget is not included in this approval because needs assessments have not been requested and participation requirements have not been verified.

1. RAC System Development – Please note that only 35% of this budget can be used in management related expenses including staff travel. The GETAC and TETAF line item was also increased. The funding amounts increased for each committee. Chairperson Parks noted that there may need to be more travel funds for the Whole Blood Initiative.
2. EMS RAC – Historically, this budget is used 100% for management expenses. A budget line item has been added for wristbands. These funds were allocated in the amendment budget last year. This will free up additional funds in the amendment budget.
3. EMS County – The RAC received slightly less funding than the current fiscal year. The state decides how the funds are divided between counties and which EMS providers are eligible. The funding shifted a little between counties as well from last year.
4. Unrestricted – No changes from last year. The same amount is set aside for each line item.

Mr. Gallagher made a motion to accept the FY2026 Budget as presented. Ms. Gaas seconded; motion carried.

**F. Discussion of Nominations for BVRAC Secretary and Vice Chair** – In odd years, nominations are accepted for BVRAC Secretary and Vice Chair. Please submit any nominations to Mr. Heritage and Ms. Hill before the end of July. The vote will take place during the August General Assembly Meeting. Please note that all nominees must be currently serving on the BVRAC Board of Directors.

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- G. Discussion of WHALE Project** – AgriLife has a huge car seat event on a Saturday in October. Mr. Fisher plans to partner with them to hand out WHALE stickers at the event. Mr. Iles asked if there was any tracking or follow up in regard to the stickers, for example EMS reporting if they see/use one of the stickers in a car accident or other event. Basically, doing some form of data collection to be able to show the project is helping. Ms. Fisher said she would look into doing that. Dr. Christian reported that ENA is looking at outcomes and how to measure the outcomes. She will bring back any input from the group.
- H. Discussion of RAC Symposium** – Dr. Kristian has not heard back from the Houston partners regarding the nurse CEs. She offered to help Chairperson Parks with any legwork or other areas that are needed for Baylor Scott and White. The speakers are lined up for the Symposium. There will be a longer lunch to allow everyone to practice some skills and visit vendors. Ms. Porter asked for help regarding vendors and sponsors for the symposium. Also need help with door prizes.
- I. Discussion of Pulsara** – There was some feedback from the Trauma Committee regarding wrong names, wrong date of birth and not being activated when it should have been for a trauma. There may need to be some more education regarding trauma activations. Ms. Gaas shared that they are also missing some messages due to notifications not flashing.

**VIII. Committee Reports –**

- A. Education – No update. Several people tried to get the FCCS course scheduled and/or get some information, but it fell through.
- B. Pre-Hospital – The EMS MIST Timeout Report was revised after the last committee meeting. The request came from the physicians who do not have time to be in each room for the timeout. The high acuity patients require a physician in the room while the lower acuity just require a nurse. The committee also discussed mass casualty incidents and how to define that. There will be some information sent out, but this has to be a local decision since each area is different and has different capabilities. Still looking for a lead hospital for Whole Blood. Please reach out if your facility is able/interested.
- C. Trauma / Special Populations – Looking at trauma transfers out, especially severe trauma. Will start looking at June charts and trying to determine where the delays are. Will also bring in QI/Ms. Heredia.
- D. Stroke/Cardiac – The committee met a couple of days ago. Updates include:
- a. The Langford presentation went great, and they are asking for more education in the future. The RAC may want to look at having something out there quarterly.
  - b. Looking at dates for the Stroke Coordinators to get together to look at VAN Tracking and PI Project around Door to Needle Times.
  - c. There was a lot discussed at GETAC regarding pediatric stroke. This needs to be defined by each physician lead. There was a lot of discussion on Get with the Guidelines. Our critical access hospitals are set up and will start putting in data in July. The RAC may want to look into Super User Accounts to be able to access the data.



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Other RACs have one set up. There is a Lone Star Consortium that wants to partner with GETAC with one of their first studies being education for EMS on stroke and VAN scores. The hope is to improve the scores. Dr. Buzzard reported that he talked with Dr. White regarding RACE and they both agreed to stick with VAN. He will add some information and literature to his presentation at the symposium.

- d. The Cardiac GETAC committee spent an hour discussing the Texas CARES initiative (Cardiac Arrest Registry to advance Survival) and the participation and cost. There is one RAC that pays for the subscription for the agencies. There was some discussion on Cardiac Center Designations.
- e. Great data came back from the Stroke Campaign. The group may want to look at doing other topics.

E. Injury Prevention – We are doing the Fall Prevention Campaign again.

**IX. Open Forum – None**

**X. Important Dates**

A. Board of Directors Meeting – Friday, July 11, 2025

**XI. Adjourn – Meeting adjourned at 10:04 am.**

**BVRAC Budget 01SEP24 to 31AUG25**

7/8/2025

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ 23,011.84	\$ 26,942.14	53%
EMS RAC	EMS RAC	\$ 39,938.00	\$ 22,988.54	\$ 16,949.46	42%
EMS RAC (Amendment 2)	EMS RAC	\$ 150,000.00	\$ 56,204.36	\$ 93,795.64	63%
EMS County	EMS County	\$ 88,804.00	\$ 88,804.00	\$ -	0%
Unrestricted	Unrestricted	\$ 30,827.00	\$ 14,687.03	\$ 16,139.97	52%
Total Expenses		\$ 359,959.00	\$ 205,695.77	\$ 153,827.21	42.73%

**BVRAC Systems Development Budget 01SEP24 to 31AUG25**

7/8/2025

Brazos Valley Regional Advisory Council (SYS DEV \$50,390.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	EMS RAC	\$ 17,636.50	\$ 14,303.10	\$ 3,333.40	19%
Education	EMS RAC	\$ 13,524.68	\$ -	\$ 13,524.68	100%
Injury Prevention	EMS RAC	\$ 9,354.15	\$ 1,854.15	\$ 7,500.00	80%
Trauma/Special Pop.	EMS RAC	\$ -	\$ -	\$ -	
Stroke/Cardiac	EMS RAC	\$ 2,800.00	\$ 2,800.00	\$ -	0%
Perinatal	EMS RAC	\$ 2,000.00	\$ -	\$ 2,000.00	100%
GETAC/TETAF	EMS RAC	\$ 1,701.41	\$ 1,117.35	\$ 584.06	34%
Staff Travel	EMS RAC	\$ -	\$ -	\$ -	
Whole Blood Summit	ESM RAC	\$ 436.02			
STB Kits	RMS RAC	\$ 2,937.24	\$ 2,937.24	\$ -	0%
Total Expenses		\$ 50,390.00	\$ 23,011.84	\$ 26,942.14	53.47%

**Notes:** Purchase of 68 STB kits - \$2,937.24 (**PAID**)Travel Reimbursement for attending RAC Summit - \$605.34 (**PAID**)Travel Reimbursement for attending RAC Summit - \$512.01 (**PAID**)Stroke/Cardiac Awareness Campaign - \$2,800.00 (**PAID**)Injury Prevention Life-Meter Purchase - \$1,004.15 (**PAID**)Injury Prevention Water Safety, Snake Bites, and Pneumonia Awareness Campaign - \$850.00 (**PAID**)

**BVRAC EMS/RAC Budget 01SEP24 to 31AUG25**

7/8/2025

Brazos Valley Regional Advisory Council (EMS/RAC \$39,938.00)

Expense	Category	Budget		Spent		Remaining (\$)		Remaining (%)
Management	RAC Sys Dev	\$	39,773.00	\$	22,823.54	\$	16,949.46	43%
Injury Prevention	RAC Sys Dev	\$	-	\$	-	\$	-	
Trauma/Special Pop.	RAC Sys Dev	\$	-	\$	-	\$	-	
Stroke/Cardiac	RAC Sys Dev	\$	-	\$	-	\$	-	
Perinatal	RAC Sys Dev	\$	-	\$	-	\$	-	
Other	RAC Sys Dev	\$	165.00	\$	165.00	\$	-	0%
Total Expenses		\$	39,938.00	\$	22,988.54	\$	16,949.46	42.44%

**Notes:**\$165.00 - BVRAC Annual Report Printing Services **(PAID)**

## BVRAC EMS RAC - Amendment 2 Funds Budget 01SEP24 to 31AUG25

Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	Amendment 2	\$ 10,000.00	\$ 7,391.67	\$ 2,608.33	26%
Education/Training	Amendment 2	\$ 7,000.00	\$ -	\$ 7,000.00	100%
Wristbands	Amendment 2	\$ 2,722.57	\$ 2,722.57	\$ -	0%
Bryan Fire Dept EMS	Amendment 2	\$ 4,075.00	\$ 4,075.00	\$ -	0%
St Joseph EMS	Amendment 2	\$ 40,460.00	\$ -	\$ 40,460.00	100%
College Station FD EMS	Amendment 2	\$ 4,152.43	\$ 4,144.13	\$ 8.30	0%
Hilltop Lakes VFD EMS	Amendment 2	\$ 4,930.00	\$ 4,918.09	\$ 11.91	0%
Jewett EMS	Amendment 2	\$ 4,930.00	\$ 4,623.90	\$ 306.10	6%
Robertson County EMS	Amendment 2	\$ 13,425.00	\$ 13,425.00	\$ -	0%
Texas A&M University EMS	Amendment 2	\$ 4,074.00	\$ 4,074.00	\$ -	0%
Washington County EMS	Amendment 2	\$ 10,830.00	\$ 10,830.00	\$ -	0%
Baylor Scott & White Brenham	Amendment 2	\$ 5,772.00	\$ -	\$ 5,772.00	100%
Baylor Scott & White College Station	Amendment 2	\$ 11,542.00	\$ -	\$ 11,542.00	100%
St. Joseph Madisonville	Amendment 2	\$ 5,771.00	\$ -	\$ 5,771.00	100%
St Joseph College Station	Amendment 2	\$ 5,772.00	\$ -	\$ 5,772.00	100%
St. Joseph Regional	Amendment 2	\$ 11,542.00	\$ -	\$ 11,542.00	100%
Brazos County ESD 2	Amendment 2	\$ 3,002.00	\$ -	\$ 3,002.00	100%
Total Expenses		\$ 150,000.00	\$ 56,204.36	\$ 93,795.64	62.53%

**Notes:** Purchase of 54 boxes of wristbands - \$2,722.57 (**PAID**)

Robco EMS Amendment 2 Reimbursement - \$9,000.00 (**PAID**)

College Station Fire Department FTEP Course Registration - \$615.90 (**PAID**)

Washington County EMS Amendment 2 Reimbursement - \$10,830.00 (**PAID**)

College Station Fire Department Amendment 2 Reimbursement - \$1,085.80 (**PAID**)

Robco EMS Amendment 2 Reimbursement - \$3,322.87 (**PAID**)

TAMU EMS Amendment 2 Reimbursement - \$1,522.74 (**PAID**)

TAMU EMS Amendment 2 Reimbursement - \$2,551.26 (**PAID**)

Hilltop lakes Amendment 2 Reimbursement - \$2,679.71 (**PAID**)

Jewett EMS Amendment 2 Reimbursement - \$1,755.90 (**PAID**)

Jewett EMS Amendment 2 Reimbursement - \$2,868.00 (**PAID**)

Robco EMS Amendment 2 Reimbursement - \$1,102.13 (**PAID**)

Hilltop lakes Amendment 2 Reimbursement - \$2,238.38 (**PAID**)

Bryan Fire Department Amendment 2 Reimbursement - \$4,075.00 (**PAID**)

St. Joseph Madisonville Reimbursement - \$3,025.00 (**In Process**)

College Station Fire Department Amendment 2 Purchase - \$2,442.43 (**In Process**)

Brazos Valley Regional Advisory Council (\$88,804.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Bryan Fire Dept EMS	EMS County	\$ 4,617.00	\$ 4,617.00	\$ -	0%
CSFD EMS	EMS County	\$ 4,616.00	\$ 4,616.00	\$ -	0%
ST Joseph EMS Brazos	EMS County	\$ 4,616.00	\$ 4,616.00	\$ -	0%
ST Joseph EMS Burleson	EMS County	\$ 10,179.00	\$ 10,179.00	\$ -	0%
ST Joseph EMS Grimes	EMS County	\$ 12,298.00	\$ 12,298.00	\$ -	0%
ST Joseph EMS Leon	EMS County	\$ 5,444.00	\$ 5,444.00	\$ -	0%
ST Joseph EMS Madison	EMS County	\$ 7,222.00	\$ 7,222.00	\$ -	0%
Hilltop Lake VFD EMS	EMS County	\$ 5,444.00	\$ 5,444.00	\$ -	0%
Jewett EMS	EMS County	\$ 5,444.00	\$ 5,444.00	\$ -	0%
RCEMS	EMS County	\$ 13,617.00	\$ 13,617.00	\$ -	0%
TAMU EMS	EMS County	\$ 4,616.00	\$ 4,616.00	\$ -	0%
WCEMS	EMS County	\$ 10,691.00	\$ 10,691.00	\$ -	0%
Total Expenses		\$ 88,804.00	\$ 88,804.00	\$ -	0.00%

**Notes:** College Station Fire Department - Reimbursement Request for \$4,616 (**PAID**)Hilltop Lakes VFD EMS - Reimbursement Request for \$5,444 (**PAID**)Robertson County EMS - Reimbursement Request for \$13,617 (**PAID**)St. Joseph EMS - Reimbursement Request for \$39,759.00 (**PAID**)Bryan Fire Department - Reimbursement Request for \$4,671 (**PAID**)Jewett EMS - Reimbursement Request for \$5,444 (**PAID**)TAMU EMS - Reimbursement Request for \$4,616 (**PAID**)WCEMS EMS - Reimbursement Request for \$9,446.90 (**PAID**)WCEMS EMS - Reimbursement Request for \$1,224.10 (**PAID**)

**BVRAC Unrestricted Budget**

7/8/2025

**Brazos Valley Regional Advisory Council**

<b>Expense</b>	<b>Category</b>	<b>Budget</b>	<b>Spent</b>	<b>Remaining (\$)</b>	<b>Remaining (%)</b>
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ -	\$ 10,000.00	100%
Taxes	Unrestricted	\$ 3,328.00	\$ 1,250.00	\$ 2,078.00	62%
TETAF Dues	Unrestricted	\$ 2,000.00	\$ 2,000.00	\$ -	0%
TAAMS Sponsorship	Unrestricted	\$ 500.00	\$ 500.00	\$ -	0%
RAC Symposium	Unrestricted	\$ 11,740.00	\$ 7,678.03	\$ 4,061.97	35%
Catering for December GA Meeting	Unrestricted	\$ 1,217.00	\$ 1,217.00	\$ -	0%
Insurance	Unrestricted	\$ 2,042.00	\$ 2,042.00	\$ -	0%
Total Expenses		\$ 30,827.00	\$ 14,687.03	\$ 16,139.97	52.36%

**Notes:**

\$1,434.93 - Brazos Center Space Rental **(PAID)**

\$2,484.31 - Catering for Symposium **(PAID)**

\$143.00 - Symposium Banner **(PAID)**

\$142.72 - Sams Club (Symposium Snacks and Drinks) **(PAID)**

\$499.00 - Tote Bags for Symposium **(PAID)**

\$1,860.00 - Symposium T-Shirts **(PAID)**

\$1,200.00 - Symposium Gift Cards **(PAID)**

\$500.00 - Texas Association of Air Medical Services (TAAMS)  
Sponsorship **(PAID)**

\$1,217.00 - Catering for December GA Meeting **(PAID)**

\$2,000 - TETAF Dues **(PAID)**

\$1,250.00 - Tax & Audit fees **(PAID)**

\$2,042.00 - Insurance Policy Renewal **(PAID)**

<Insert Agency Letterhead>

Date: \_\_\_\_\_

To Whom It May Concern:

As the \_\_\_\_\_ (title) \_\_\_\_\_ of \_\_\_\_\_ (agency) \_\_\_\_\_, I recognize that the Capital Area of Texas Regional Advisory Council (CATRAC) has been the selected subcontractor of the Hospital Preparedness Program (HPP), now Healthcare Readiness Program, since the inception of the federal program in 2002 and the Emergency Medical Task Force (EMTF) region 7 lead organization for the past 7 years. This program is administered by the Texas Department of State Health Services (DSHS) and the U.S. Administration for Strategic Preparedness and Response (ASPR) agency.

Please accept this letter as my continued support of CATRAC and their role as the HPP subcontractor and EMTF program coordinator.

\_\_\_\_\_ (signature)

\_\_\_\_\_ (name)

\_\_\_\_\_ (title)

\_\_\_\_\_ (agency)

## Action Item B

### BVRAC Systems Development Budget 01SEP24 to 31AUG25

7/8/2025

Brazos Valley Regional Advisory Council (SYS DEV \$50,390.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	EMS RAC	\$ 17,636.50	\$ 14,303.10	\$ 3,333.40	19%
Education	EMS RAC	\$ 13,524.68	\$ -	\$ 13,524.68	100%
Injury Prevention	EMS RAC	\$ 9,354.15	\$ 1,854.15	\$ 7,500.00	80%
Trauma/Special Pop.	EMS RAC	\$ -	\$ -	\$ -	
Stroke/Cardiac	EMS RAC	\$ 2,800.00	\$ 2,800.00	\$ -	0%
Perinatal	EMS RAC	\$ 2,000.00	\$ -	\$ 2,000.00	100%
GETAC/TETAF	EMS RAC	\$ 1,701.41	\$ 1,117.35	\$ 584.06	34%
Staff Travel	EMS RAC	\$ -	\$ -	\$ -	
Whole Blood Summit	ESM RAC	\$ 436.02			
STB Kits	RMS RAC	\$ 2,937.24	\$ 2,937.24	\$ -	0%
Total Expenses		\$ 50,390.00	\$ 23,011.84	\$ 26,942.14	53.47%

### BVRAC Systems Development Budget 01SEP24 to 31AUG25

7/8/2025

Brazos Valley Regional Advisory Council (SYS DEV \$50,390.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	EMS RAC	\$ 17,636.50	\$ 14,303.10	\$ 3,333.40	19%
Education	EMS RAC	\$ -	\$ -	\$ -	
Injury Prevention	EMS RAC	\$ 9,354.15	\$ 1,854.15	\$ 7,500.00	80%
Trauma/Special Pop.	EMS RAC	\$ -	\$ -	\$ -	
Stroke/Cardiac	EMS RAC	\$ 2,800.00	\$ 2,800.00	\$ -	0%
Perinatal	EMS RAC	\$ 2,000.00	\$ -	\$ 2,000.00	100%
GETAC/TETAF	EMS RAC	\$ 1,117.35	\$ 1,117.35	\$ -	0%
Staff Travel	EMS RAC	\$ -	\$ -	\$ -	
Pediatric Manikins	EMS RAC	\$ 7,523.00		\$ 7,523.00	100%
Whole Blood Summit	EMS RAC	\$ -		\$ -	
Wristbands	EMS RAC	\$ 3,500.00		\$ 3,500.00	100%
STB Kits	RMS RAC	\$ 6,459.00	\$ 2,937.24	\$ 3,521.76	55%
Total Expenses		\$ 50,390.00	\$ 23,011.84	\$ 27,378.16	54.33%



**BVRAC EMS RAC - Amendment 2 Funds Budget 01SEP24 to 31AUG25**  
Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

**Action Item C**

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	Amendment 2	\$ 10,000.00	\$ 7,391.67	\$ 2,608.33	26%
Education/Training	Amendment 2	\$ 7,000.00	\$ -	\$ 7,000.00	100%
Wristbands	Amendment 2	\$ 2,722.57	\$ 2,722.57	\$ -	0%
Bryan Fire Dept EMS	Amendment 2	\$ 4,075.00	\$ 4,075.00	\$ -	0%
St Joseph EMS	Amendment 2	\$ 40,460.00	\$ -	\$ 40,460.00	100%
College Station FD EMS	Amendment 2	\$ 4,152.43	\$ 4,144.13	\$ 8.30	0%
Hilltop Lakes VFD EMS	Amendment 2	\$ 4,930.00	\$ 4,918.09	\$ 11.91	0%
Jewett EMS	Amendment 2	\$ 4,930.00	\$ 4,623.90	\$ 306.10	6%
Robertson County EMS	Amendment 2	\$ 13,425.00	\$ 13,425.00	\$ -	0%
Texas A&M University EMS	Amendment 2	\$ 4,074.00	\$ 4,074.00	\$ -	0%
Washington County EMS	Amendment 2	\$ 10,830.00	\$ 10,830.00	\$ -	0%
Baylor Scott & White Brenham	Amendment 2	\$ 5,772.00	\$ -	\$ 5,772.00	100%
Baylor Scott & White College Station	Amendment 2	\$ 11,542.00	\$ -	\$ 11,542.00	100%
St. Joseph Madisonville	Amendment 2	\$ 5,771.00	\$ -	\$ 5,771.00	100%
St Josphep College Station	Amendment 2	\$ 5,772.00	\$ -	\$ 5,772.00	100%
St. Joseph Regional	Amendment 2	\$ 11,542.00	\$ -	\$ 11,542.00	100%
Brazos County ESD 2	Amendment 2	\$ 3,002.00	\$ -	\$ 3,002.00	100%
Total Expenses		\$ 150,000.00	\$ 56,204.36	\$ 93,795.64	62.53%

**BVRAC EMS RAC - Amendment 2 Funds Budget 01SEP24 to 31AUG25**  
Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	Amendment 2	\$ 10,000.00	\$ 7,391.67	\$ 2,608.33	26%
Education/Training	Amendment 2	\$ 5,772.06	\$ -	\$ 5,772.06	100%
Wristbands	Amendment 2	\$ 2,722.57	\$ 2,722.57	\$ -	0%
GETAC	Amendment 2	\$ 569.27	\$ 569.27	\$ -	0%
Pre-Hospital Whole Blood Deployment Travel	Amendment 2	\$ 222.65	\$ -	\$ 222.65	100%
Whole Blood Summit	Amendment 3	\$ 436.02	\$ -	\$ 436.02	100%
Bryan Fire Dept EMS	Amendment 2	\$ 4,075.00	\$ 4,075.00	\$ -	0%
St Joseph EMS	Amendment 2	\$ 40,460.00	\$ -	\$ 40,460.00	100%
College Station FD EMS	Amendment 2	\$ 4,152.43	\$ 4,144.13	\$ 8.30	0%
Hilltop Lakes VFD EMS	Amendment 2	\$ 4,930.00	\$ 4,917.48	\$ 12.52	0%
Jewett EMS	Amendment 2	\$ 4,930.00	\$ 4,623.90	\$ 306.10	6%
Robertson County EMS	Amendment 2	\$ 13,425.00	\$ 13,425.00	\$ -	0%
Texas A&M University EMS	Amendment 2	\$ 4,074.00	\$ 4,074.00	\$ -	0%
Washington County EMS	Amendment 2	\$ 10,830.00	\$ 10,830.00	\$ -	0%
Baylor Scott & White Brenham	Amendment 2	\$ 5,772.00	\$ -	\$ 5,772.00	100%
Baylor Scott & White College Station	Amendment 2	\$ 11,542.00	\$ -	\$ 11,542.00	100%
St. Joseph Madisonville	Amendment 2	\$ 5,771.00	\$ -	\$ 5,771.00	100%
St Josphep College Station	Amendment 2	\$ 5,772.00	\$ -	\$ 5,772.00	100%
St. Joseph Regional	Amendment 2	\$ 11,542.00	\$ -	\$ 11,542.00	100%
Brazos County ESD 2	Amendment 2	\$ 3,002.00	\$ -	\$ 3,002.00	100%
Total Expenses		\$ 150,000.00	\$ 56,773.02	\$ 93,226.98	62.15%

Agency/Facility Name	Contact Name	Contact Email	Equipment Description	Type of Equipment	Brief Description	Number of Items	Estimated Cost / Item	Vendor(s)
College Station Fire Department	Josh Varner	<a href="mailto:jvarner@cstx.gov">jvarner@cstx.gov</a>	iSimulate REALITI 360 PLUS	Education and Training	Zoll Type monitor with built in scenarios and training aids.	1	\$9,495.00	3B Scientific
SJEMS	Billy Rice	<a href="mailto:william.rice@commonspirit.org">william.rice@commonspirit.org</a>	Zoll Monitor	Cardiac Monitor		1	\$44,053.00	Zoll
			Lucas	CPR device		1	\$16,923.00	Zoll
			Ultrasound	Butterfly		6	\$4,424.00	Butterfly
			Tahoe	PPV Tahoe		1	\$58,000.00	Dealer
			Ballistic equipped Tahoe			5	\$5,000.00	Texas fleet outfitters
Robertson County EMS	Adam Gallagher	<a href="mailto:agallagher@rcems.org">agallagher@rcems.org</a>	Life/form® Cricothyrotomy Simulator	Airway Trainer	Surgical Cric Training Manikin	1	\$999.95	Workday Safety
			Life/form Chest Tube Manikin	Airway Trainer	Chest Tube Manikin	1	\$2,414.00	Universal Medical
Hilltop Lakes EMS	William Flippin	<a href="mailto:hlems@outlook.com">hlems@outlook.com</a>	Transport Ventilator	O-Two E700	Transport Ventilator with CPAP and BiPap functions	1	\$10,000.00	Life Assist
Jewett EMS	Weslie Collins	<a href="mailto:w.collins@jewettems.com">w.collins@jewettems.com</a>	Thomas IV Fluid Warmer	IV Therapy equipment	Keeps IV fluids warm	2	\$689.99	Boundtree Medical
BSW Brenham	Patti Parks	<a href="mailto:Patti.Parks@BSWHealth.org">Patti.Parks@BSWHealth.org</a>	Child manikin	training equipment		1	\$1,710.00	GT Simulators
			Newborn manikin	training equipment		1	\$1,383.00	GT Simulators
			Jr Sim Baby	training equipment	head with airway only	1	Still waiting on quote	GT Simulators
			Full body adult	training equipment		1	\$1,443.95	GT Simulators
			Casualty Sim Kit	training equipment		1	\$1,671.95	GT Simulators
St. Joseph Grimes Hospital	Sarah Wells	<a href="mailto:sarah.wells902@commonspirit.org">sarah.wells902@commonspirit.org</a>	Broselow Cart	Pediatric Code Cart	Pediatric specific- color coded crash cart Reference: Ref: PBL-PC-9 in catalog	1	\$2,340.00	Armstrong
			Small Papoose Board	Pediatric Board for CT/MRI	Papoose board for under 1yr old, helps keep child still while getting scan to ensure adequate imaging. SKU PAP-67000	1	\$466.00	Phillips Safety
			Standard Decontamination Shower System	Decon Shower for Emergency Mgmt	Portable Decontamination Shower. SKU: #HMK1101A	1	\$4,993.66	DQE Equipment
			Pediatric Traction Splint	Pediatric Traction Splint	**Can be something similar and cheaper we just need a portable decon shower. Traction for Pediatrics	1	\$593.00	Boundtree
			UV Bili Phototherapy Blanket	Pediatric	UV Bili Phototherapy Blanket for Newborns with high bilirubin- Jaundice	1- can come as set with disposable covers for blanket ?		multiple- Sunset Healthcare solutions
St Joseph Health Madison	Christina Nickerson	<a href="mailto:christina.nickerson@commonspirit.org">christina.nickerson@commonspirit.org</a>	Temporary Emergency Shelter	Tent shelter	Quick shelter after incident to shelter/ treat	1	\$3,532.00	Grainger/ E-Z Up

Agency/Facility Name	Contact Name	Contact Email	Training Course Need	Intended Audience - Identify All (EMTs, Nurses, Paramedics, Administrators, Public)	Brief Description	Number of Participants	Estimated Cost / Participant	Training Provider
Bryan Fire Department	M. McLemore	<a href="mailto:mmclemore@bryantx.gov">mmclemore@bryantx.gov</a>	EMS-FTEP Basic FTO course	Bryan Fire Paramedic FTO's	National Accredited EMS Field training evaluation program - 3 day course length	12	500/person	NEMSMA
Robertson County EMS	Adam Gallagher	<a href="mailto:agallagher@rcems.org">agallagher@rcems.org</a>	EMS Instructor	EMTs, Paramedics, Public	National Association EMS Educators Instructor Cour	3	\$725	NAEMSE

# BVRAC EMS RAC - Amendment 2 Funds Budget 01SEP24 to 31AUG25

Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	Amendment 2	\$ 10,000.00	\$ 7,391.67	\$ 2,608.33	26%
Needs Assessments	Amendment 2	\$17,660.98		\$ 17,660.98	100%
Education/Training	Amendment 2	\$ -	\$ -	\$ -	
Wristbands	Amendment 2	\$ 2,722.57	\$ 2,722.57	\$ -	0%
GETAC	Amendment 2	\$569.27	\$ 569.27	\$ -	0%
Pre-Hospital Whole Blood Deployment Travel	Amendment 2	\$222.65	\$ 222.65	\$ -	0%
Whole Blood Summit	Amendment 3	\$436.02	\$ 436.02	\$ -	0%
Bryan Fire Dept EMS	Amendment 2	\$ 4,075.00	\$ 4,075.00	\$ -	0%
St Joseph EMS	Amendment 2	\$ 40,460.00	\$ 40,460.00	\$ -	0%
College Station FD EMS	Amendment 2	\$ 4,144.13	\$ 4,144.13	\$ -	0%
Hilltop Lakes VFD EMS	Amendment 2	\$ 4,917.48	\$ 4,917.48	\$ -	0%
Jewett EMS	Amendment 2	\$ 4,623.90	\$ 4,623.90	\$ -	0%
Robertson County EMS	Amendment 2	\$ 13,425.00	\$ 13,425.00	\$ -	0%
Texas A&M University EMS	Amendment 2	\$ 4,074.00	\$ 4,074.00	\$ -	0%
Washington County EMS	Amendment 2	\$ 10,830.00	\$ 10,830.00	\$ -	0%
Baylor Scott & White Brenham	Amendment 2	\$ -	\$ -	\$ -	
Baylor Scott & White College Station	Amendment 2	\$ 11,500.00	\$ 11,500.00	\$ -	0%
St. Joseph Madisonville	Amendment 2	\$ 3,025.00	\$ 3,025.00	\$ -	0%
St Josphep College Station	Amendment 2	\$ 3,543.00	\$ 3,543.00	\$ -	0%
St. Joseph Regional	Amendment 2	\$ 13,771.00	\$ 13,771.00	\$ -	0%
Brazos County ESD 2	Amendment 2	\$ -	\$ -	\$ -	
Total Expenses		\$ 150,000.00	\$ 129,730.69	\$ 20,269.31	13.51%

# Brazos Valley Regional Advisory Council 2025

## Board of Directors Participation

	Board Members	January	February	March	April	May	June	July	August	September	October	November	December	Total Attended
1	Patti Parks Chair	X	X	X	X	X	X							
2	Jason Giles Vice Chair	X	X	?	X	X	X							
3	Ashley Johse Secretary	X	X	?	X	X	X							
4	Brandi Mendoza Treasurer	X	X	X	X	X	X							
1	Bryan Ruemke DEPC	X	X	?	X	X	X							
2	Adam Gallagher Education	?	X	X	?	X	X							
3	Dr. Nicholas Nunnally Systems QI/PA	X	?	?	X	X	?							
4	Riley Fisher Injury Prevention	X	X	X	X	X	X							
5	Christina Nickerson Injury Prevention	X	?	X	X	X	?							
6	Kevin Deramus Pre- Hospital	X	X	X	?	X	X							
7	Lori Porter Hospital/Acute Care	X	X	X	X	X								
8	Erin Gaas Trauma/Special Pop						X							
10	Amy Plotts Stroke	X	X	X	X	?	X							
11	Shelby Reed Stroke	X	?	X	X	?	X							
12	David Lilly EMC at Large	X	X	X										
13	Dr. Katie Brading Perinatal	X	X	?	X	X	?							
14	Billy Rice Immediate Past Chair	X	X	X	X	?	?							
	John Heritage Executive Director	X	X	X	X	X	X							
	Rebecca Hill     Planner	X	X	X	?	X	X							
	X= Attended meeting.	0=Substitution		?=Absent		New Appointments								