



**Brazos Valley Regional Advisory Council
General Assembly Meeting
October 2, 2025**

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General Assembly Meeting Sign In



AGENDA

Brazos Valley Regional Advisory Council

General Assembly

1:00 OCTOBER 2, 2025

In Person and Virtual

- I. Call to Order**
- II. Introductions**
- III. Presentation:** Kat Ruiz and Jasmine Castaneda de Morales with CATRAC
- IV. Approval of General Assembly's August 7, 2025 Meeting Minutes**
- V. Financial Report**
- VI. Executive Director Report**
- VII. Discussion and/or Action Items**
 - A. Consider for approval and vote on nominations for BVRAC Treasurer
 - B. Discussion of RAC Symposium
- VIII. Committee Updates**
 - A. Disaster/Emergency Preparedness Committee (Bryan Ruemke)
 - B. Education (Adam Gallagher)
 - C. Pre-Hospital (Kevin Deramus)
 - D. Trauma / Special Populations (Erin Gaas/Courtney Saunders)
 - E. Stroke / Cardiac (Amy Plotts)
 - F. System QI/Physician's Advisory (Dr. Nicholas Nunnally/Amber Heredia)
 - G. Injury Prevention (Riley Fisher/Christina Nickson)
 - H. Perinatal (Dr. Katie Brading)
- IX. Open Forum**
- X. Important Dates**
 - A. General Assembly Meeting December 4, 2025
- XI. Adjourn**

Join Zoom Meeting

<https://us02web.zoom.us/j/81961004059?pwd=LExM1np8B8jerIU1DGR22Md4fo4A4n.1>

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Find your local number: <https://us02web.zoom.us/u/kd3fVE2cGa>

Minutes
Brazos Valley Regional Advisory Council
General Assembly Meeting – In Person and Zoom Call
AUGUST 7, 2025 1:00 P.M.
CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX 77802

Members Present (Attendance Taken by Agency)

<u>Agency/Organization</u>	<u>Absent or Present</u>
HOSPITALS	
Baylor Scott & White – Brenham	Present
Baylor Scott & White – College Station	Present
St. Joseph Health – Burleson	Present
St. Joseph – College Station	Present
St. Joseph Health – Grimes	Present
St. Joseph Health – Madison	Present
St. Joseph Health – Regional	Present
Encompass Health	Present
The Physicians Centre	Present
Promises Brazos Valley	Absent
SignatureCare	Absent
EMS AGENCIES	
Bryan Fire Department	Present
St. Joseph EMS	Present
College Station Fire Department	Present
Hilltop Lakes VFD	Present
Jewett EMS	Present
Prudence EMS	Absent
Robertson County EMS	Present
St. Joseph Air Med 12	Present
Texas A&M University EMS	Present
Washington County EMS	Present
FRO's/COLLEGES/OTHER INSTITUTIONS	
Blinn College	Absent
Brazos County Health District	Present
TEEX EMS Program	Absent
Washington County OEM	Present
Emergency Management / EMCs	
Dione Bumpous, Grimes County Emergency Management	Present
Herman Iles, CATRAC	Present
Jason Ware, Brazos County Emergency Management	Present
GUESTS	
Dr. Matthew Bludorn, St. Joseph College Station	Present
Dr Aaron Buzzard,	Present
Brian Gallier, HCA	Present
Dr. Mystan Gurkin, Baylor Scott & White – Brenham	Present
Lauren McGrath, EMC City of College Station	Present
Dr. Timothy Neff, St. Joseph Grimes	Present

Minutes
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OFFICERS/BOARD MEMBERS/STAFF	
John Heritage	Present
Rebecca Hill	Present

- I. **Call to Order:** The meeting was called to order at 1:00 P.M. by Chairperson Parks.
- II. **Introductions:** General Assembly conducted self-introductions
- III. **Approval of General Assembly’s June 12, 2025 Meeting Minutes:** Members present reviewed the minutes sent out in the packet and displayed at the meeting. Mr. Gallagher motioned to approve the minutes. Mr. Deramus seconded; motion carried.
- IV. There will not be an election for Secretary today. The bylaws were misread and the position is not up for election this year. Nominations for Treasurer will be accepted starting at the end of this meeting and members will vote at the next meeting. Today, members will vote on BVRAC Vice Chair. Three nominations were submitted. Ms. Christian and Mr. Gallagher both accepted their nominations. Mr. Rice declined the nomination. Members present voted online. Only one vote will be accepted from each member agency.
- V. **Presentation:** Katy Villereal-BSW and Stephanie Wilson-St. Joseph – Hypertension in Pregnancy – Definition, risk factors and risks for hypertension in pregnancy were covered as well as a case study.
- VI. **Results of Voting** – Chairperson Parks announced that the votes were counted and Ms. Christian is the new BVRAC Vice Chair by a vote of 11 to 9.
- VII. **Financial Report:** Mr. Heritage directed the members’ attention to page 8 of the packet for the start of the financial report. Updates include:
- The Systems Development budget includes allocations to RAC Committees to go out and do education, outreach and training to benefit these different systems of care. There is 44% remaining in the RAC Systems Development budget. Funds have been allocated to expend all funds by the end of the contract on August 31st. The Perinatal Committee is doing an education and outreach collaboration with Impact Group. The Injury Prevention Committee is doing another Fall Prevention Campaign with KBTX. Wristbands have been ordered. An additional Stop the Bleed Training kit will be ordered to house here at BVCOG that will be available for training in the region.
 - EMS RAC funds are used for salaries and other operating expenses here at BVCOG to support BVRAC activities and deliverables. There is just over 36% remaining in the EMS RAC budget. There is an agenda item later in this meeting to rollover \$10,000 of these funds to next year which would allow the management allocation of \$10,000 in Amendment funds to be added to the EMS agencies and Hospital allocations next year. After moving the \$10,000, the \$4,000 remaining will be fully utilized by the contract end date.

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- Amendment 2 covers allocation to eligible hospitals and EMS agencies. There is just over 50% showing as remaining in this budget but several agencies have reached out and have requests in process that will utilize their allocation. The additional \$10,000 in the Hilltop Lakes' allocation and \$1,379 in Jewett EMS' allocation were approved by the board at an earlier board meeting to utilize remaining funds. The anticipated final budget was displayed.
- EMS County funds are available to eligible EMS agencies in the region. All funds have been expended in the EMS County budget.
- There have not been any expenses taken out of the Unrestricted Budget. There is \$70,545.68 available in the unrestricted budget.

Ms. Heredia made a motion to accept the financial report. Mr. Gallagher seconded; motion carried.

VIII. Executive Director's Report – Mr. Heritage has been working with Chairperson Parks, Mr. Deramus and Mr. Gallagher on the Statewide Whole Blood Initiative. Mr. Gallagher was appointed to the state task force for this initiative and is meeting weekly to discuss how this program will be implemented. Surveys have been sent out to hospitals and EMS agencies by email. If anyone wants to participate, surveys must be completed and sent back by Thursday of next week. If a survey is not completed, that agency/facility will not be eligible to receive funding over the next two years. The state is determining how to distribute funding for this program. These patients will be tracked using the wristbands and facilities/agencies will be able to build reports from this.

Mr. Rice shared that everyone should be very proud of where we as a region are on wristband utilization and Pulsara. The region is ahead of many regions and even the state on many aspects of these programs by being proactive rather than reactive. Mr. Rice and Mr. Miles met with the RAC in Tyler regarding Pulsara and wristband use in BVRAC.

IX. Discussion and/or Action Items

A. Consider for approval and vote on nominations for BVRAC Vice Chair –

Members voted and results were announced earlier in the meeting.

B. Consider for approval and vote on nominations for BVRAC Secretary – Action item not needed. Nominations for BVRAC Treasurer will be accepted for vote at the next meeting.

C. Consider for approval a budget amendment to the FY25 EMS RAC Budget – Mr. Heritage directed members attention to the budget sheet on page 13 for the current and proposed EMS RAC budget. The current budget has \$39,773 in the Management line item. The proposed budget amendment is to rollover \$10,000 to next year's budget. This would change the management line item to \$29,773. These funds being available next year will increase the amount available to hospitals and EMS agencies through the Amendment/EI funds since there will be a reduction in the amount allocated to management expenses. Ms. Guerra made a motion to accept the budget amendment to the FY25 EMS RAC budget. Ms. Mendoza seconded; motion carried.

Minutes
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D. Discussion of RAC Symposium – The proposed agenda was displayed, and Chairperson Parks noted a few changes to the order in presenters. There will be skills stations available from 11:45 – 1:00 to include air way, maternal and pediatrics as well as some others. The symposium will finish at 3:00. The website is available and tickets can be purchased now. The price is \$15 and includes a lunch, t-shirt and swag bag. If you know of anyone that would be interested in donating items towards door prizes. Thank you to Jason who obtained a lot of door prizes, snacks and drinks for free for previous symposiums.

X. Committee Reports

A. Disaster/Emergency Preparedness (Herman Iles / Bryan Ruemke): Topics discussed at the meeting today include:

- Presentation from Texas A&M Agrilife Extension – There are a lot of resources available.
- If you are reporting bed numbers into your own system, BedSync will link up and add to EM Resource. The state will be paying for it through 2028.
- Monthly Communication Drill will be August 28th in the evening from 8:00 – 10:00 pm. It will be a Pulsara and EMResource Drill. The Six Month required drill will be on September 26th and will include Pulsara and EMResource.
- HVA and Risk Assessment was sent out. Please send back asap.
- MERCI exercise is in April 2026. Planning starts in September. If you are interested in participating, contact Mr. Iles.

B. Education (Adam Gallagher): Mr. Gallagher shared that there was a call last week and you could tell which responders had taken NRP. The Perinatal Committee was approached about providing another NRP class.

C. Pre-Hospital (Kevin Deramus): Few updates:

- Quick reminder that the committee meets once a month outside of General Assembly. There are participation requirements for EMS Agencies.
- Senate Bill 1377 got approved and is on the comptroller's desk. Mr. Rice asked if anyone understood it. The general understanding is that the money goes to the county and the only eligible purchase is an ambulance. There are some concerns in the region with this funding.
- Senate Bill 8 funding will be available through the Workforce Education Department. The process will be a little different.
- Pre-Hospital Readiness – please make sure that you have completed this. There is a link on the website.
- The whole blood task force is meeting weekly.

D. Trauma /Special Populations (Courtney Saunders): We are still collecting data for transfer times so hospitals please keep sending data. The new trauma rules start September 1st.

E. Stroke / Cardiac (Chairperson Parks for Amy Plotts/Shelby Reed): No updates

F. System QI/Physician's Advisory (Dr. Nicholas Nunnally / Amber Heredia): Ms. Heredia is collecting the data on the transfers that will be attached with Ms. Saunders' information. There are a few facilities that have not sent in their data. Please send any data that should be reviewed as a region. Chairperson Parks shared that Dr. Chance Sims is interested in participating with the committee.

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- G. **Injury Prevention (Riley Fisher/Christina Nickerson):** Updates include:
- It is stop the bleed season so there are lots of courses going on. The schools are getting teachers and students trained.
 - CartFit Training is on October 17th. Updates will be sent out later this month with registration information. A CarFit event will be held on October 18th.

- H. **Perinatal (Chairperson Parks for Dr. Katie Brading):** Mr. Gallagher suggested having the NRP class in the region. The NRP course is going through some changes and there is a new track for EMS. There will be new books as well. Mr. Gallagher mentioned that he noticed they use a lot of blood and asked members of the committee about using whole blood and they said yes. It may be good to have a representative from their committee on the regional whole blood group.

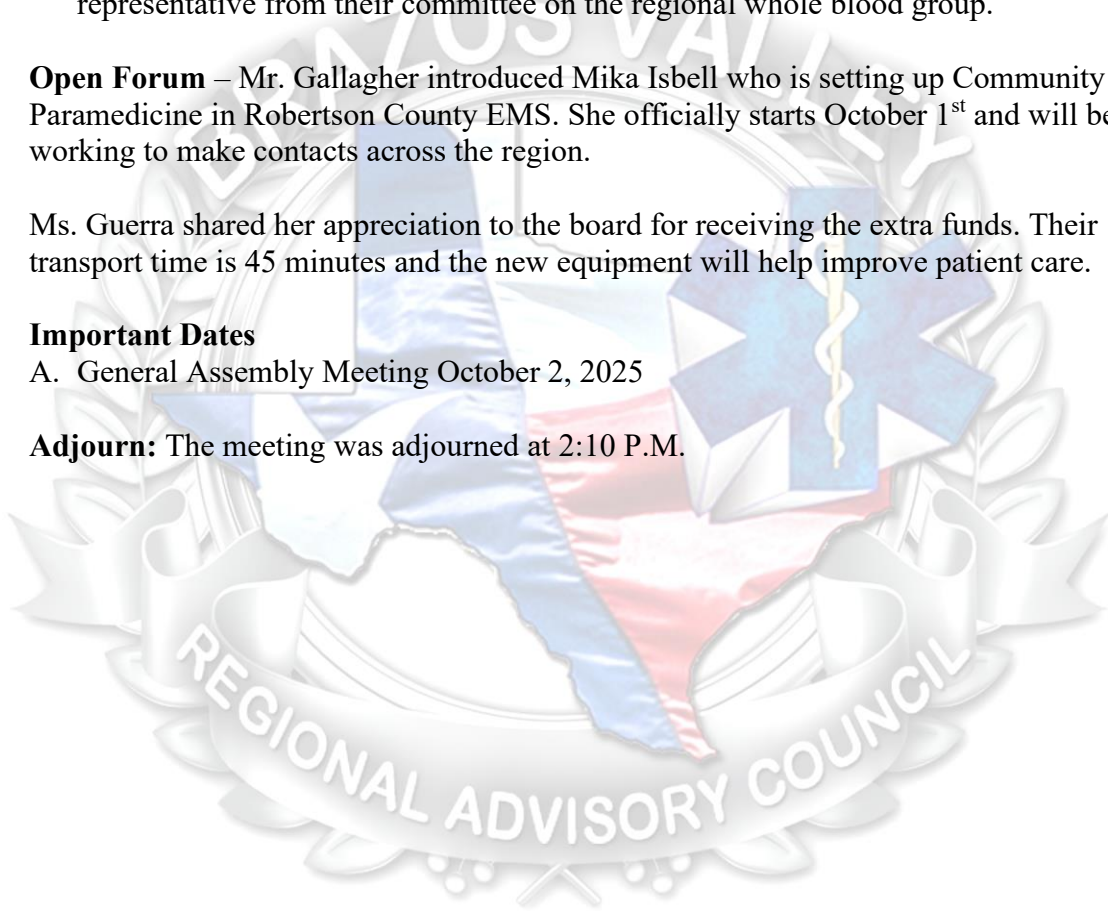
- XI. **Open Forum** – Mr. Gallagher introduced Mika Isbell who is setting up Community Paramedicine in Robertson County EMS. She officially starts October 1st and will be working to make contacts across the region.

Ms. Guerra shared her appreciation to the board for receiving the extra funds. Their transport time is 45 minutes and the new equipment will help improve patient care.

XII. **Important Dates**

- A. General Assembly Meeting October 2, 2025

- XIII. **Adjourn:** The meeting was adjourned at 2:10 P.M.



BVRAC Budget 01SEP25 to 31AUG26

9/30/2025

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ 444.65	\$ 49,945.35	99%
EMS RAC	EMS RAC	\$ 48,375.00	\$ 1,015.51	\$ 47,359.49	98%
EMS RAC (Amendment 3)	EMS RAC	\$ 150,000.00	\$ 317.20	\$ 149,682.80	100%
EMS County	EMS County	\$ 87,675.00	\$ -	\$ 87,675.00	100%
Unrestricted	Unrestricted	\$ 27,645.89	\$ 1,500.00	\$ 26,145.89	95%
Total Expenses		\$ 364,085.89	\$ 3,277.36	\$ 360,808.53	99.10%

BVRAC EMS/RAC Budget 01SEP25 to 31AUG26

9/30/2025

Brazos Valley Regional Advisory Council (EMS/RAC \$48,375.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	RAC Sys Dev	\$ 45,375.00	\$ 1,015.51	\$ 44,359.49	98%
EMS Wristbands	RAC Sys Dev	\$ 3,000.00		\$ 3,000.00	100%
Education	RAC Sys Dev	\$ -	\$ -	\$ -	
Injury Prevention	RAC Sys Dev	\$ -	\$ -	\$ -	
Trauma/Special Pop.	RAC Sys Dev	\$ -	\$ -	\$ -	
Stroke/Cardiac	RAC Sys Dev	\$ -	\$ -	\$ -	
Perinatal	RAC Sys Dev	\$ -	\$ -	\$ -	
Other	RAC Sys Dev	\$ -	\$ -	\$ -	
Total Expenses		\$ 48,375.00	\$ 1,015.51	\$ 47,359.49	97.90%

BVRAC Systems Development Budget 01SEP25 to 31AUG26

9/30/2025

Brazos Valley Regional Advisory Council (SYS DEV \$50,390.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	EMS RAC	\$ 15,136.50	\$ 444.65	\$ 14,691.85	97%
Education	EMS RAC	\$ 10,000.50	\$ -	\$ 10,000.50	100%
Injury Prevention	EMS RAC	\$ 9,000.00	\$ -	\$ 9,000.00	100%
Trauma/Special Pop.	EMS RAC	\$ 4,600.00	\$ -	\$ 4,600.00	100%
Stroke/Cardiac	EMS RAC	\$ 4,600.00	\$ -	\$ 4,600.00	100%
Perinatal	EMS RAC	\$ 4,553.00	\$ -	\$ 4,553.00	100%
GETAC/TETAF	EMS RAC	\$ 2,000.00	\$ -	\$ 2,000.00	100%
Staff Travel	EMS RAC	\$ 500.00		\$ 500.00	100%
Total Expenses		\$ 50,390.00	\$ 444.65	\$ 49,945.35	99.12%

BVRAC EMS RAC - Amendment 3 Funds Budget 01SEP25 to 31AUG26

Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	Amendment 2	\$5,000.00	\$ 317.20	\$ 4,682.80	94%
Education/Training	Amendment 2	\$ 7,000.00		\$ 7,000.00	100%
Bryan Fire Dept EMS	Amendment 2	\$ 4,623.00		\$ 4,623.00	100%
St Joseph EMS	Amendment 2	\$ 39,527.00		\$ 39,527.00	100%
College Station FD EMS	Amendment 2	\$ 4,623.00		\$ 4,623.00	100%
Hilltop Lakes VFD EMS	Amendment 2	\$ 5,409.00		\$ 5,409.00	100%
Jewett EMS	Amendment 2	\$ 5,409.00		\$ 5,409.00	100%
Robertson County EMS	Amendment 2	\$ 12,938.00		\$ 12,938.00	100%
Texas A&M University EMS	Amendment 2	\$ 4,623.00		\$ 4,623.00	100%
Washington County EMS	Amendment 2	\$ 10,523.00		\$ 10,523.00	100%
Baylor Scott & White Brenham	Amendment 2	\$ 7,189.00		\$ 7,189.00	100%
Baylor Scott & White College Station	Amendment 2	\$ 14,378.00	\$ -	\$ 14,378.00	100%
St. Joseph Madisonville	Amendment 2	\$ 7,190.00	\$ -	\$ 7,190.00	100%
St Josephe College Station	Amendment 2	\$ 7,190.00	\$ -	\$ 7,190.00	100%
St. Joseph Regional	Amendment 2	\$ 14,378.00	\$ -	\$ 14,378.00	100%
Total Expenses		\$ 150,000.00	\$ 317.20	\$ 149,682.80	99.79%

BVRAC RAC EMS COUNTY 01SEP25 to 31AUG26

9/30/2025

Brazos Valley Regional Advisory Council (\$87,675.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Bryan Fire Dept EMS	EMS County	\$ 4,623.00	\$ -	\$ 4,623.00	100%
CSFD EMS	EMS County	\$ 4,623.00	\$ -	\$ 4,623.00	100%
ST Joseph EMS Brazos	EMS County	\$ 4,623.00	\$ -	\$ 4,623.00	100%
ST Joseph EMS Burleson	EMS County	\$ 10,107.00	\$ -	\$ 10,107.00	100%
ST Joseph EMS Grimes	EMS County	\$ 12,234.00	\$ -	\$ 12,234.00	100%
ST Joseph EMS Leon	EMS County	\$ 5,409.00	\$ -	\$ 5,409.00	100%
ST Joseph EMS Madison	EMS County	\$ 7,154.00	\$ -	\$ 7,154.00	100%
Hilltop Lake VFD EMS	EMS County	\$ 5,409.00	\$ -	\$ 5,409.00	100%
Jewett EMS	EMS County	\$ 5,409.00	\$ -	\$ 5,409.00	100%
RCEMS	EMS County	\$ 12,938.00	\$ -	\$ 12,938.00	100%
TAMU EMS	EMS County	\$ 4,623.00	\$ -	\$ 4,623.00	100%
WCEMS	EMS County	\$ 10,523.00	\$ -	\$ 10,523.00	100%
Total Expenses		\$ 87,675.00	\$ -	\$ 87,675.00	100.00%

BVRAC Unrestricted Budget

9/30/2025

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ -	\$ 10,000.00	100%
Taxes	Unrestricted	\$ 3,328.00	\$ 1,500.00	\$ 1,828.00	55%
TETAF Dues	Unrestricted	\$ 2,000.00	\$ -	\$ 2,000.00	100%
RAC Symposium	Unrestricted	\$ 10,000.00	\$ -	\$ 10,000.00	100%
Insurance	Unrestricted	\$ 2,042.00	\$ -	\$ 2,042.00	100%
Website	Unrestricted	\$ 275.89		\$ 275.89	100%
Total Expenses		\$ 27,645.89	\$ 1,500.00	\$ 26,145.89	94.57%

Notes:

\$1,500.00 - Payment to CPA Firm for Tax Return Preparation & Submission **(PAID)**

\$275.89 - BVRAC Website Hosting Renewal **(IN PROCESS)**

\$7,414.08 - BVWACS Radios **(IN PROCESS)**

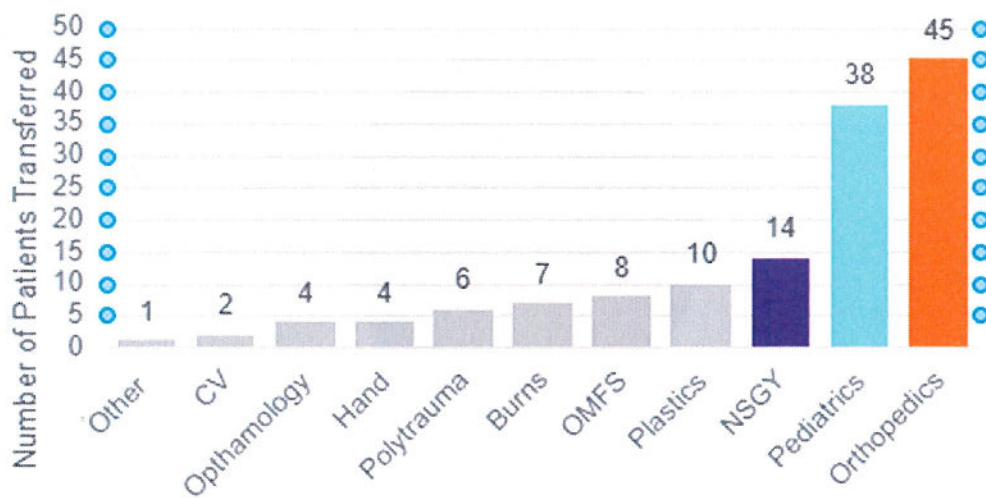
RAC Symposium - \$2,025.00 **(IN PROCESS)**

Transfers Out of TSA "N"

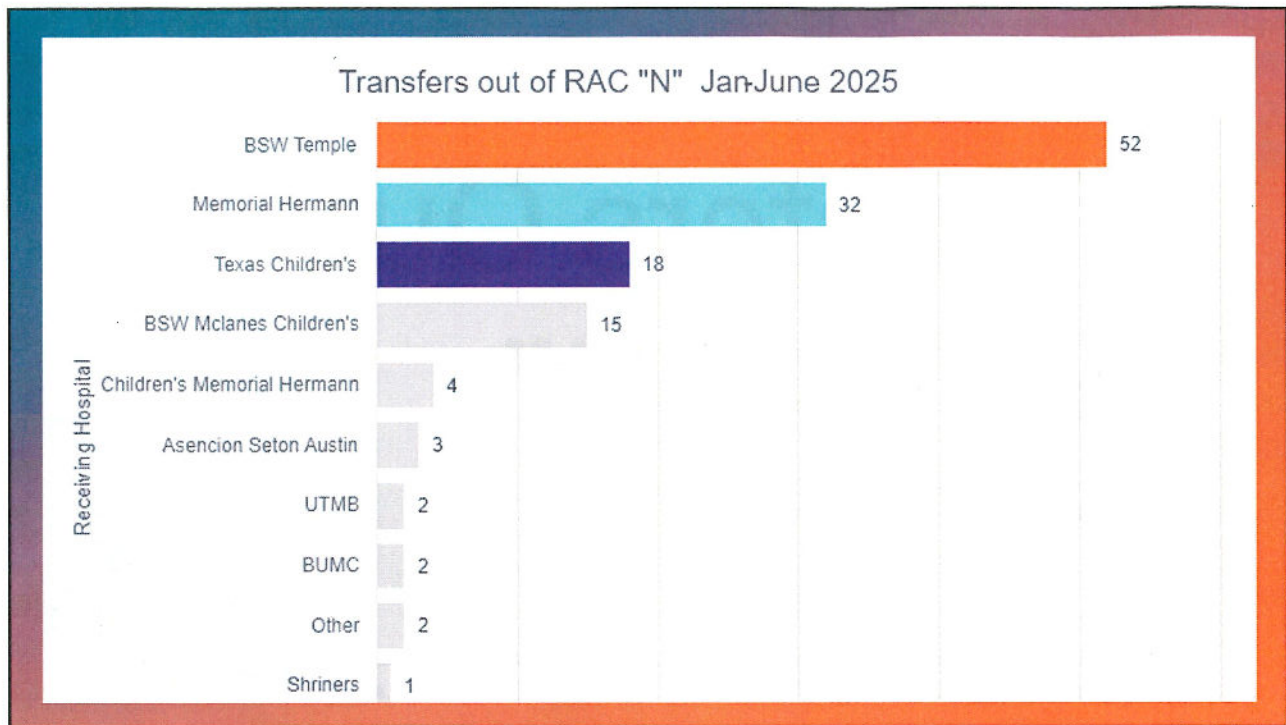
January 2025 – June 2025

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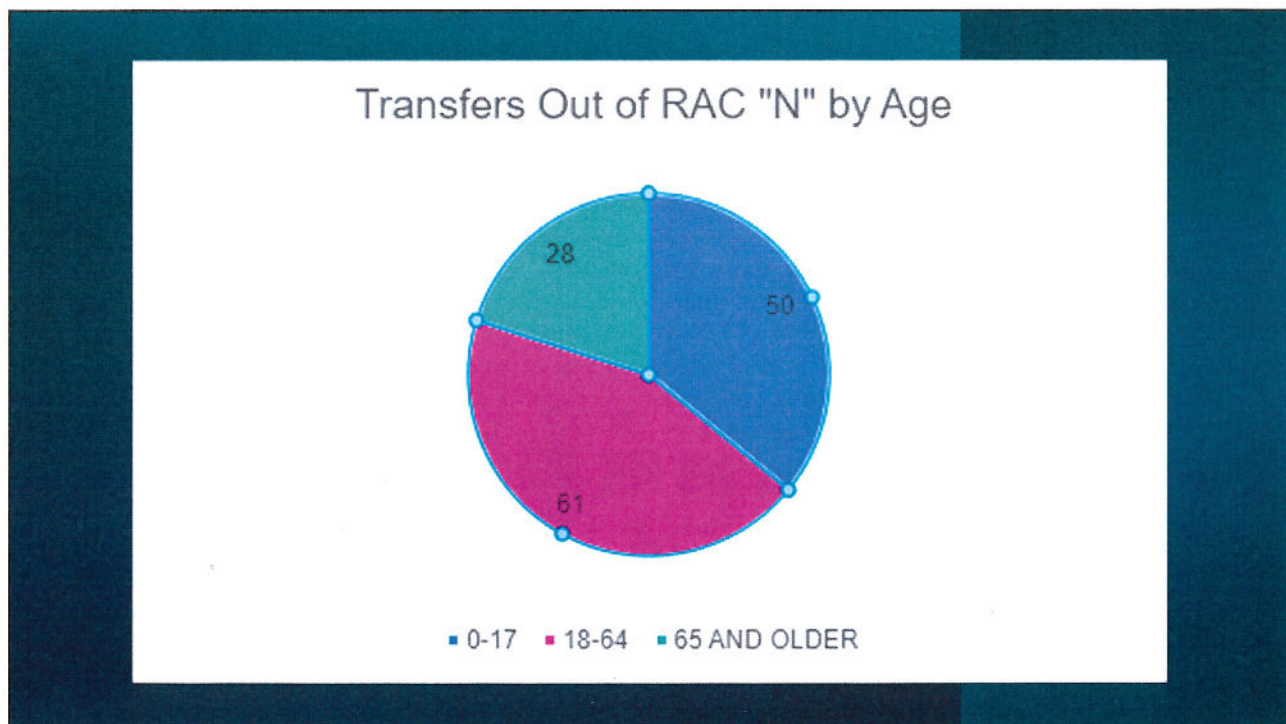
Reason for Transfer



2



3



4

**Brazos Valley Regional Advisory Council
2025 Member Agency Participation**

	February	April	June	August	October	December	Attendance 2024
Hospitals							
Baylor Scott & White Brenham	X	X	X	X			
Baylor Scott & White College Station	X	X	X	X			
St. Joseph Burleson	X	X	?	X			
St. Joseph College Station	X	X	X	X			
St. Joseph Grimes	X	X	?	X			
St. Joseph Madison	X	?	X	X			
St. Joseph Regional Bryan	X	X	X	X			
Encompass Health	X	X	?	X			
The Physicians Centre	X	X	X	X			
Promises Brazos Valley	?	?	?	?			
Signature Care	?	?	?	?			
EMS Agencies							
Bryan Fire Department	X	X	X	X			
College Station Fire Department	X	X	X	X			
Hilltop Lakes VFD	X	X	X	X			
Jewett	X	X	X	X			
Prudence EMS	X	X	X	?			
Robertson County EMS	X	?	X	X			
St. Joseph AirMed 12	X	X	?	X			
St. Joseph EMS	X	X	X	X			
Texas A&M University EMS	X	X	?	X			
Washington County EMS	X	?	X	X			
FRO's/Other Institutions							
**Brazos County Health Department	X	X	X	X			
Washington County OEM	X	X	X	X			
Colleges							
**Blinn College	?	X	?	?			
**TEEX EMS Program	?	?	?	?			

X = Attended Meeting.

? = Absent

**** = Non Voting Agencies**