



Brazos Valley Regional Advisory Council Board of Directors Meeting

January 9, 2026

Agenda	1
December 4, 2025 BOD Meeting Minutes	2-5
FY2026 BVRAC Financials	6-11
Agency Dues & Forms Tracker	12
Board of Directors Participation Tracker 2025	13

BVRAC Board of Directors Sign In



AGENDA

Brazos Valley Regional Advisory Council

Board of Directors Meeting

10:00 JANUARY 9, 2026

CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX

- I. Call to Order**
- II. Introductions**
- III. Approval of Board of Director's December 4, 2025 Meeting Minutes**
- IV. Financial Report**
- V. Executive Director Report**
- VI. State RAC Chair / ED Meeting Update**
- VII. Discussion and/or Action Items**
 - A. Consider an appointment to the SETRAC Blood Products Committee Meeting
 - B. Consider for approval an expenditure of approximately \$3,000.00 to purchase EMS wristbands
 - C. Discussion of RAC Symposium
 - D. Discussion of Pulsara
- VIII. Committee Updates**
 - A. Disaster/Emergency Preparedness Committee (Bryan Ruemke)
 - B. Education (Adam Gallagher)
 - C. Pre-Hospital (Kevin Deramus)
 - D. Trauma / Special Populations (Erin Gaas/Courtney Saunders)
 - E. Stroke / Cardiac (Amy Plotts)
 - F. System QI/Physician's Advisory (Dr. Nicholas Nunnally/Amber Heredia)
 - G. Injury Prevention (Riley Fisher/Christina Nickson)
 - H. Perinatal (Dr. Katie Brading)
- IX. Open Forum**
- X. Important Dates**
 - A. Board of Directors and General Assembly Meetings Thursday, February 5, 2026

If you want to participate virtually, please use link below:

Join Zoom Meeting <https://us02web.zoom.us/j/85106695385?pwd=3UsopuYaqo0AoLlhjs8kU6VcUprmJ5.1>
Meeting ID: 851 0669 5385
Passcode: 103521

One tap mobile

+13462487799,,85106695385# US (Houston)
+16027530140,,85106695385# US (Phoenix)

Dial by your location

• +1 346 248 7799 US (Houston)

Meeting ID: 851 0669 5385

Find your local number: <https://us02web.zoom.us/u/kbaM25TACM>

The adoption of the FY2026 Amendment 3/EI Funds Budget will have no direct impact on property taxes.

Minutes
 Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
 900 December 4, 2025
 Brazos Valley Council of Governments Building
 3991 E. 29th Street, Bryan, Texas 77802

Members Present

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Chair	Patti Parks	Baylor Scott & White Brenham	Present
Vice Chair	Kristen Christian	St. Joseph Health - Regional	Present
Secretary	Ashley Johse	St. Joseph Health – CS	Present
Treasurer	Billy Rice	St. Joseph EMS	Absent
Injury Prevention	Riley Fisher	St. Joseph Health Regional	Present
Injury Prevention	Christina Nickerson	St. Joseph Health - Madison	Present
Stroke / Cardiac	Amy Plotts	St Joseph Regional	Present
Education	Adam Gallagher	Robertson County EMS	Present
Trauma / Special Populations	Erin Gaas	St. Joseph Health - Burleson	Present
Trauma / Special Populations	Courtney Saunders	St. Joseph Health – CS	Present
Systems QI / Physician's Advisory	Dr. Nicholas Nunnally	St. Joseph Health Regional	Absent
Systems QI / Physician's Advisory	Amber Heredia	Baylor Scott & White - CS	Present
DEPC/BVHCC Chair	Bryan Ruemke	Washington County OEM	Absent
Pre-Hospital	Kevin Deramus	Washington County EMS	Present
Perinatal	Dr. Katie Brading	St. Joseph Health Regional	Present
EMC at Large	-----	-----	-----

Guests Present

<u>Name</u>	<u>Agency</u>
Dr. Aaron Buzzard	St. Joseph EMS
Herman Iles	CATRAC
Brandi Mendoza	Baylor Scott & White - CS
Noah Miles	St. Joseph EMS

Staff Present

<u>Position</u>	<u>Name</u>	<u>Agency</u>	<u>Absent/ Present</u>
BVRAC Executive Director	John Heritage	BVCOG	Present
Public Safety Planner	Rebecca Hill	BVCOG	Present

- I. **Call to Order** – The meeting was called to order at 9:01 A.M. by Chairperson Parks.
- II. **Introductions** – All members introduced themselves.
- III. **Approval of November 14, 2025 Meeting Minutes** - Members present reviewed the November 14, 2025 meeting minutes. Ms. Johse made a motion to approve the November 14, 2025 minutes. Mr. Gallagher seconded; motion carried.
- IV. **Financial Report** – Mr. Heritage directed the board member's attention to page 8 of the meeting packet for the financial report. BVRAC is approaching the end of the first quarter of this contract year. Updates include:

Minutes

Brazos Valley Regional Advisory Council

Board of Directors Meeting – In Person & Web Conference Call

900 December 4, 2025

Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

- EMS RAC has 88% remaining in the budget. Ideally, the total would be closer to 75%. The current budget does not include all management expenses from last month, which should bring the remaining amount closer to 75%.
- RAC Systems Development budget reflects several travel reimbursements for the recent GETAC meeting. These reimbursements are in progress, so they are not recorded in the spend column. A 50% deposit was also made for the FTEP course. The remaining balance will be paid once the course is completed. Committee chairs were asked to bring 2-3 proposals on how to spend their allocation to the December Board meeting.
- There is an agenda item to approve the allocations for the Amendment 3 funds. St. Joseph Grimes has been added to the budget.
- No funds have been expended from EMS County. Please gather any eligible expenses and send them in for reimbursement.
- The unrestricted budget sheet has a section to record all revenue to this part of the RAC budget as requested by Mr. Rice. The only new expense is a \$500 sponsorship to Texas Association of Air Medical Services. The current balance in the unrestricted budget is \$66,193.04.

Ms. Johse made a motion to approve the financial report as presented. Mr. Gallagher seconded; motion carried.

V. Executive Directors Report: - Last month the board approved partnering with SETRAC under the Prehospital Whole Blood Program. The signed and executed MOU was displayed on the screen.

VI. State RAC Chair / ED Meeting Update – Chairperson Parks and Mr. Heritage attended the RAC Chairs Meeting. One of the discussion points during the meeting was the way radiology films are sent to receiving facilities and the programs used to do so. Trials are being done to make sure information can be sent between different programs. They are still discussing transfers and data that will need to be collected as a region especially regarding delays and other issues.

Other topics discussed include:

- RAC N was recognized as having the highest percent for EMS responses the Pediatric Readiness Assessment.
- If you create an incident in Pulsara please be sure it is closed.
- The data from the severe trauma transfers was displayed and discussed as well as the wristband use data. Mr. Gallagher pointed out that their agency was not recording the wristband info into the correct field / field that the state is looking at. Board members agreed that the usage percentage is much higher in the region than what is reflected on the presentation/report.

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
900 December 4, 2025
Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

VII. Discussion and/or Action Items –

A. Consider for Approval the FY2026 Amendment 3/EI Funds Budget – The only change was the addition of St. Joseph Grimes which changed the allocated amount for the other hospitals. Mr. Gallagher made a motion to approve the FY2025 Amendment 3/EI Funds budget. Ms. Johse seconded; motion carried.

B. Discussion of RAC Symposium – The input gathered from the symposium participants on the evaluations included:

- Want more MCI events
- Liked the venue and the vendor room
- Thought it was a little EMS heavy
- Enjoyed the skills station
- More pediatrics and burns

Several potential speakers were suggested by board members including the Pulse shooting presenter and a snake bite doctor. Fridays are better for TEEEX, but it is not necessarily better for participants. Board members also suggested making the room smaller next year and starting a little later.

C. Discussion of Pulsara – No updates. Remember to take your incidents off. Mr. Gallagher asked about images being uploaded in Pulsara. It is possible to do a single image or two but not the full radiology imaging. The AI assist on Pulsara will be coming out soon.

VIII. Committee Significant Items

- A. Pre-Hospital** (Dr. Christian for Kevin Deramus) – No meeting last month
- B. Stroke / Cardiac** (Brooke Moore for Amy Plotts) – Continuing to review and determine how to collect LVO and VAN positive data
- C. Perinatal** (Chairperson Parks for Dr. Brading) – They are hosting the NRP class in January. Need to see about ordering new books for EMS agencies.
- D. Disaster / Emergency Preparedness** (Herman Iles) – With the severe weather, a lot of EMTF is deployed. Nominations for chair and co-chair will be accepted at today's meeting. Mr. Ruemke had to step down as the chair. The responsibilities are low for the positions so it would be a good beginner place for someone in your agency that you want to get involved in the RAC. MERCI planning is continuing. There will be a controller meeting on January 12th, and the evaluators will meet later. Easterwood Airport plans to continue participation in the exercise.
- E. Injury Prevention** (Riley Fisher/Christina Nickerson) – Ms. Fisher attended the State Stop the Bleed Chair Meeting and BVRAC was recognized as having the highest number of participants taught in the state.

Minutes

Brazos Valley Regional Advisory Council

Board of Directors Meeting – In Person & Web Conference Call

900 December 4, 2025

Brazos Valley Council of Governments Building

3991 E. 29th Street, Bryan, Texas 77802

- F. **Trauma / Special Populations** (Erin Gass/Courtney Saunders) – Still working on a spreadsheet to collect the data. The group is looking at doing one spreadsheet with tabs at the bottom to avoid having so many different spreadsheets. The committee will discuss how to handle data collection for all transfers out of the region at the next meeting.
- G. **Education** (Adam Gallagher) – Mr. Gallagher asked for the number of people that have signed up for the FTEP course to determine if registrations can be opened to other agencies.
- H. **System QI / Physician's Advisory** (Dr. Nicholas Nunnally/Amber Heredia) –No updates.

IX. Open Forum. – No updates.

X. Important Dates

A. Board of Directors & General Assembly Meeting Friday, January 9th, 2026

XI. Adjourn – Meeting adjourned at 9:59 am.

BVRAC Budget 01SEP25 to 31AUG26

1/2/2026

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ 11,457.78	\$ 38,932.22	77%
EMS RAC	EMS RAC	\$ 48,375.00	\$ 8,983.02	\$ 39,391.98	81%
EMS RAC (Amendment 3)	EMS RAC	\$ 150,000.00	\$ 10,244.88	\$ 139,755.12	93%
EMS County	EMS County	\$ 87,675.00	\$ 10,032.00	\$ 77,643.00	89%
Unrestricted	Unrestricted	\$ 28,191.87	\$ 17,862.36	\$ 10,329.51	37%
Total Expenses		\$ 364,631.87	\$ 58,580.04	\$ 306,051.83	83.93%

BVRAC EMS/RAC Budget 01SEP25 to 31AUG26

1/2/2026

Brazos Valley Regional Advisory Council (EMS/RAC \$48,375.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	RAC Sys Dev	\$ 45,375.00	\$ 8,983.02	\$ 36,391.98	80%
EMS Wristbands	RAC Sys Dev	\$ 3,000.00		\$ 3,000.00	100%
Education	RAC Sys Dev	\$ -	\$ -	\$ -	-
Injury Prevention	RAC Sys Dev	\$ -	\$ -	\$ -	-
Trauma/Special Pop.	RAC Sys Dev	\$ -	\$ -	\$ -	-
Stroke/Cardiac	RAC Sys Dev	\$ -	\$ -	\$ -	-
Perinatal	RAC Sys Dev	\$ -	\$ -	\$ -	-
Other	RAC Sys Dev	\$ -	\$ -	\$ -	-
Total Expenses		\$ 48,375.00	\$ 8,983.02	\$ 39,391.98	81.43%

Brazos Valley Regional Advisory Council (SYS DEV \$50,390.00)

Expense	Category	Budget	Spent	Remaining (\$)		Remaining (%)
Management	EMS RAC	\$ 15,136.50	\$ 4,646.38	\$ 10,490.12		69%
Education	EMS RAC	\$ 10,000.50	\$ 5,638.26	\$ 4,362.24		44%
Injury Prevention	EMS RAC	\$ 9,000.00	\$ -	\$ 9,000.00		100%
Trauma/Special Pop.	EMS RAC	\$ 4,600.00	\$ -	\$ 4,600.00		100%
Stroke/Cardiac	EMS RAC	\$ 4,600.00	\$ -	\$ 4,600.00		100%
Perinatal	EMS RAC	\$ 4,553.00	\$ -	\$ 4,553.00		100%
GETAC/TETAF	EMS RAC	\$ 2,000.00	\$ 673.14	\$ 1,326.86		66%
Staff Travel	EMS RAC	\$ 500.00	\$ 500.00	\$ -		0%
Total Expenses		\$ 50,390.00	\$ 11,457.78	\$ 38,932.22		77.26%

Notes:Whole Blood Academy Travel Reimbursement (Education Funds) - \$1,138.26 (**PAID**)FTEP Course 50% Deposit (Education Funds) - \$4,500.00 (**PAID**)GETAC Travel Reimbursement - \$315.24 (**PAID**)TETAF Travel Reimbursement - \$857.90 (**PAID**)

BVRAC EMS RAC - Amendment 3 Funds Budget 01SEP25 to 31AUG26

1/2/2026

Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)	Column1
Management	Amendment 3	\$5,000.00	\$ 693.88	\$ 4,306.12	86%	
Bryan Fire Dept EMS	Amendment 3	\$ 4,623.00	\$ 4,623.00	\$ -	0%	\$548 Increase
St Joseph EMS	Amendment 3	\$ 39,527.00		\$ 39,527.00	100%	\$933 Decrease
College Station FD EMS	Amendment 3	\$ 4,623.00		\$ 4,623.00	100%	\$471 Increase
Hilltop Lakes VFD EMS	Amendment 3	\$ 5,409.00		\$ 5,409.00	100%	\$479 Increase
Jewett EMS	Amendment 3	\$ 5,409.00	\$ 4,928.00	\$ 481.00	9%	\$479 Increase
Robertson County EMS	Amendment 3	\$ 12,938.00		\$ 12,938.00	100%	\$487 Decrease
Texas A&M University EMS	Amendment 3	\$ 4,623.00		\$ 4,623.00	100%	\$549 Increase
Washington County EMS	Amendment 3	\$ 10,523.00		\$ 10,523.00	100%	\$307 Decrease
Baylor Scott & White Brenham	Amendment 3	\$ 6,369.00		\$ 6,369.00	100%	\$997 Increase
Baylor Scott & White College Station	Amendment 3	\$ 12,739.00	\$ -	\$ 12,739.00	100%	\$1,197 Increase
St. Joseph Madisonville	Amendment 3	\$ 6,369.00	\$ -	\$ 6,369.00	100%	\$997 Increase
St. Joseph Grimes	Amendment 3	\$ 6,370.00		\$ 6,370.00	100%	*NEW
St. Joseph Burleson	Amendment 3	\$ 6,370.00		\$ 6,370.00	100%	*NEW
St Joseph College Station	Amendment 3	\$ 6,370.00	\$ -	\$ 6,370.00	100%	\$998 Increase
St. Joseph Regional	Amendment 3	\$ 12,738.00	\$ -	\$ 12,738.00	100%	\$1,197 Increase
Total Expenses		\$ 150,000.00	\$ 10,244.88	\$ 139,755.12	93.17%	

Notes:

Jewett EMS Reimbursement - \$2464.00 (PAID)

Bryan Fire Department Reimbursement - \$4,623.00 (PAID)

Jewett EMS Reimbursement - \$2464.00 (PAID)

College Station Fire Department Reimbursement - \$4,623.00 (In Process)

Brazos Valley Regional Advisory Council (\$87,675.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Bryan Fire Dept EMS	EMS County	\$ 4,623.00	\$ 4,623.00	\$ -	0%
CSFD EMS	EMS County	\$ 4,623.00	\$ -	\$ 4,623.00	100%
ST Joseph EMS Brazos	EMS County	\$ 4,623.00	\$ -	\$ 4,623.00	100%
ST Joseph EMS Burleson	EMS County	\$ 10,107.00	\$ -	\$ 10,107.00	100%
ST Joseph EMS Grimes	EMS County	\$ 12,234.00	\$ -	\$ 12,234.00	100%
ST Joseph EMS Leon	EMS County	\$ 5,409.00	\$ -	\$ 5,409.00	100%
ST Joseph EMS Madison	EMS County	\$ 7,154.00	\$ -	\$ 7,154.00	100%
Hilltop Lake VFD EMS	EMS County	\$ 5,409.00	\$ -	\$ 5,409.00	100%
Jewett EMS	EMS County	\$ 5,409.00	\$ 5,409.00	\$ -	0%
RCEMS	EMS County	\$ 12,938.00	\$ -	\$ 12,938.00	100%
TAMU EMS	EMS County	\$ 4,623.00	\$ -	\$ 4,623.00	100%
WCEMS	EMS County	\$ 10,523.00	\$ -	\$ 10,523.00	100%
Total Expenses		\$ 87,675.00	\$ 10,032.00	\$ 77,643.00	88.56%

Notes:Bryan Fire Department Reimbursement - \$4,623.00 (**In Process**)Jewett EMS Reimbursement - \$5,409.00 (**In Process**)

BVRAC Unrestricted Budget

1/2/2026

Brazos Valley Regional Advisory Council

Revenue

Revenue Source	Category	Budget
Member Dues	Unrestricted	\$ 9,400.00
BVRAC Symposium	Unrestricted	\$ 3,900.00
Total Expenses		\$ 13,300.00

Expenses

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ 7,414.08	\$ 2,585.92	26%
Taxes	Unrestricted	\$ 3,328.00	\$ 1,500.00	\$ 1,828.00	55%
TETAF Dues	Unrestricted	\$ 2,000.00	\$ -	\$ 2,000.00	100%
RAC Symposium	Unrestricted	\$ 10,000.00	\$ 8,126.41	\$ 1,873.59	19%
Insurance	Unrestricted	\$ 2,042.00	\$ -	\$ 2,042.00	100%
Website	Unrestricted	\$ 321.87	\$ 321.87	\$ -	0%
Sponsorships	Unrestricted	\$ 500.00	\$ 500.00	\$ -	0%
Total Expenses		\$ 28,191.87	\$ 17,862.36	\$ 10,329.51	36.64%

Notes:\$1,500.00 - Payment to CPA Firm for Tax Return Preparation & Submission (**PAID**)\$275.89 - BVRAC Website Hosting Renewal (**PAID**)\$7,414.08 - BVWACS Radios (**PAID**)RAC Symposium - \$8,126.41 (**PAID**)\$45.98 - BVRAC Website Domain Renewal (**PAID**)\$500 - Texas Association of Air Medical Services Sponsorship (**PAID**)

Brazos Valley Council of Governments
Balance Sheet - CD-BALANCE SHEET
As of 12/31/2025

	Beginning Year Balance	YTD Change	Current Year
Assets			
Cash			
	0.00	76,807.12	76,807.12
Total Cash	0.00	76,807.12	76,807.12
Assets			
Accounts Receivable-Customers	1300	0.00	0.00
Accounts Receivable-Other	1321	0.00	0.00
Prepaid Expense	1591	0.00	650.00
Total Assets		0.00	650.00
Total Assets		0.00	650.00
Liabilities			
Accounts Payable-Vendors	2113	0.00	8,662.63
Accounts Payable-Other	2115	0.00	151.45
Total Liabilities		0.00	8,814.08
Fund Balance			
Beg. Fund			
Fund Balance	3211	0.00	0.00
Total Beg. Fund		0.00	0.00
Change in Fund Balance			
Residual Equity Transfer OUT	3999	0.00	0.00
Fund Transfer Revenue	4784	0.00	3.62
Contrib to other Funds	5792	0.00	(333.56)
Other		0.00	68,972.98
Total Change in Fund Balance		0.00	68,643.04
Total Fund Balance		0.00	68,643.04
Total Liability & Fund Balance		0.00	68,643.04
		77,457.12	77,457.12

AGENCY MEMBERSHIP DUES AND FORMS 2025

<i>Entity</i>	<i>Date Paid</i>	<i>Amount</i>	<i>Date Rep Form Received</i>
<i>Hospitals</i>			
Baylor Scott & White Brenham	10/29/2025	\$500.00	Received
Baylor Scott & White College Station			
St. Joseph Health Burleson Hospital	12/4/2025	\$500.00	Received
St. Joseph Health College Station	9/8/2025	\$500.00	Received
St. Joseph Health Grimes Hospital			Received
St. Joseph Health Madison Hospital	9/9/2025	\$500.00	Received
St Joseph Health Regional Hospital	11/17/2025	\$500.00	
Encompass Health	10/6/2025	\$500.00	Received
The Physicians Centre			Received
Promises Brazos Valley			
SignatureCare			
<i>EMS Agencies</i>			
Bryan Fire Deparment	10/6/2025	\$400.00	
City Ambulance			Received
College Station Fire Department	9/16/2025	\$450.00	
Hilltop Lakes VFD	10/2/2025	\$50.00	Received
Jewett EMS	10/15/2025	\$150.00	Received
Prudence EMS			
Robertson County EMS	9/9/2025	\$350.00	Received
St. Joseph Air Med 12	11/3/2025	\$100.00	
St. Joseph EMS			
Texas A&M University EMS	10/6/2025	\$150.00	Received
Washington County EMS			Received
<i>FRO's/ Other Institutions</i>			
Brazos County Health District			
Washington County OEM	11/14/2025	\$50.00	Received
<i>Colleges</i>			
Blinn College EMS Program			

Brazos Valley Regional Advisory Council 2025

Board of Directors Participation