



Brazos Valley Regional Advisory Council Board of Directors Meeting

February 5, 2026

Agenda	1
January 9, 2026 BOD Meeting Minutes	2-5
FY2026 BVRAC Financials	6-11
Agency Dues & Forms Tracker	12
Board of Directors Participation Tracker 2026	13

BVRAC Board of Directors Sign In



AGENDA

**Brazos Valley Regional Advisory Council
Board of Directors Meeting
9:00 FEBRUARY 5, 2026
CENTER FOR REGIONAL SERVICES BUILDING
3991 E. 29TH ST. BRYAN TX**

- I. Call to Order**
- II. Introductions**
- III. Approval of Board of Director's January 9, 2025 Meeting Minutes**
- IV. Financial Report**
- V. Executive Director Report**
- VI. State RAC Chair / ED Meeting Update**
- VII. Discussion and/or Action Items**
 - A. Consider for approval an expenditure of \$2,300 to fund the February Cardiac Health Outreach Campaign
 - B. Consider for approval an expenditure of \$3,500 to fund the Pedestrian Safety Outreach Campaign
 - C. Consider for Approval revisions to Article IV – RAC Membership, Article V – Board of Directors, Article IX – Committees, and Article XIII Amendments of the BVRAC Bylaws
 - D. Discussion of RAC Symposium
 - E. Discussion of Pulsara
- VIII. Committee Updates**
 - A. Disaster/Emergency Preparedness Committee
 - B. Education (Adam Gallagher)
 - C. Pre-Hospital (Kevin Deramus)
 - D. Trauma / Special Populations (Erin Gaas/Courtney Saunders)
 - E. Stroke / Cardiac (Amy Plotts)
 - F. System QI/Physician's Advisory (Dr. Nicholas Nunnally/Amber Heredia)
 - G. Injury Prevention (Riley Fisher/Christina Nickson)
 - H. Perinatal (Dr. Katie Brading)
- IX. Open Forum**
- X. Important Dates**
 - A. Board of Directors Meeting Friday, March 13, 2026

If you want to participate virtually, please use link below:

Join Zoom Meeting

<https://us02web.zoom.us/j/85498178709?pwd=3dbtk1ZpwWjCoKy1UPNz0c7ueaNcv.1>

Meeting ID: 854 9817 8709 Passcode: 415333

One tap mobile

+13462487799,,85498178709# US (Houston)

Join instructions

<https://us02web.zoom.us/meetings/85498178709/invitations?signature=wW8H9rSryZmxQiAI7t8EojH7rNRTxe1umCbrmMWsMXM>

Minutes
 Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
 1000 January 9, 2026
 Brazos Valley Council of Governments Building
 3991 E. 29th Street, Bryan, Texas 77802

Members Present

<u>Position</u>	<u>Board Member</u>	<u>Agency</u>	<u>Absent/ Present</u>
Chair	Patti Parks	Baylor Scott & White Brenham	Present
Vice Chair	Kristen Christian	St. Joseph Health - Regional	Present
Secretary	Ashley Johse	St. Joseph Health – CS	Present
Treasurer	Billy Rice	St. Joseph EMS	Present
Injury Prevention	Riley Fisher	St. Joseph Health Regional	Present
Injury Prevention	Christina Nickerson	St. Joseph Health - Madison	Present
Stroke / Cardiac	Amy Plotts	St Joseph Regional	Absent
Education	Adam Gallagher	Robertson County EMS	Present
Trauma / Special Populations	Erin Gaas	St. Joseph Health - Burleson	Present
Trauma / Special Populations	Courtney Saunders	St. Joseph Health – CS	Present
Systems QI / Physician's Advisory	Dr. Nicholas Nunnally	St. Joseph Health Regional	Absent
Systems QI / Physician's Advisory	Amber Heredia	Baylor Scott & White - CS	Absent
DEPC/BVHCC Chair	Bryan Ruemke	Washington County OEM	Absent
Pre-Hospital	Kevin Deramus	Washington County EMS	Present
Perinatal	Dr. Katie Brading	St. Joseph Health Regional	Absent
EMC at Large	-----	-----	-----

Guests Present

<u>Name</u>	<u>Agency</u>
Herman Iles	CATRAC
Brandi Mendoza	Baylor Scott & White - CS
Noah Miles	St. Joseph EMS

Staff Present

<u>Position</u>	<u>Name</u>	<u>Agency</u>	<u>Absent/ Present</u>
BVRAC Executive Director	John Heritage	BVCOG	Present
Public Safety Planner	Rebecca Hill	BVCOG	Present

- I. Call to Order** – The meeting was called to order at 10:00 A.M. by Chairperson Parks.
- II. Introductions** – All members introduced themselves.
- III. Approval of December 4, 2025 Meeting Minutes** - Members present reviewed the December 4, 2025 meeting minutes. Ms. Johse made a motion to approve the December 4, 2025 minutes. Ms. Fisher seconded; motion carried.
- IV. Financial Report** – Mr. Heritage directed the board member's attention to page 6 of the meeting packet for the financial report. Updates include:
 - EMS RAC has 81% remaining in the budget. Ideally, the total would be closer to 75%. There is an agenda item later in the meeting to utilize funds to replenish the wristband stockpile. This will get this budget closer to 75%.

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
1000 January 9, 2026
Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

- RAC Systems Development budget is at 77% remaining. Several travel reimbursements were made out of this budget for the TETAF and RAC Summit Meeting. The Stroke and Injury Prevention Committees are working with Impact Marketing group to develop two projects. The other half of FTEP will also be paid by the next meeting.
- The Amendment 3 budget was approved at the last General Assembly Meeting. Bryan Fire and Jewett EMS submitted requests for reimbursement with this fund. There is also a payment going out to College Station Fire.
- Two payments went out from the EMS County budget to Bryan Fire and Jewett EMS this month. Please gather any eligible expenses and send them in for reimbursement.
- The unrestricted budget has not had any new expenses. The current balance in the unrestricted budget is \$76,807.12.

Ms. Fisher made a motion to approve the financial report as presented. Ms. Johse seconded; motion carried.

V. Executive Directors Report: - Updates include:

- A. An email was sent out to all Trauma Program Managers in the region earlier this week. One of the discussion items at the TETAF meeting was delayed trauma transfers. TETAF put together a survey to rank the top 18 reasons for severe trauma patients with delays longer than two hours. The survey is due by January 31st. BVRAC will do it's own internal data collection as well.
- B. It is time to update plans. There is a google document for the Stroke Systems Plan and one will be created for the Trauma Systems Plan.
- C. Wristbands were discussed at the RAC Summit. The state pulls every run sheet to look at compliance with wristband usage. This includes moving someone back to the nursing home and other times when the wristband is usually not used. This is why BVRAC's numbers are so low.
- D. The next RAC Self-Assessment will include every committee.

VI. Discussion and/or Action Items –

A. Consider an appointment to the SETRAC Blood Products Committee Meeting –
BVRAC has opted to participate in SETRAC's Blood Products Committee. All participating EMS agencies are encouraged to attend as well as medical directors. BVRAC gets one voting member seat. There are two other RACs besides SETRAC and BVRAC that will have a voting member. Board members suggested that Mr. Gallagher be the voting member. Dr. Holcumb has offered to work with Mr. Gallagher as well. Ms. Fisher made a motion to accept Adam Gallagher as the voting member on the SETRAC Blood Products Committee. Dr. Christian seconded; motion carried.

B. Consider for approval an expenditure of approximately \$3,000 to purchase EMS wristbands – Mr. Gallagher asked if the upgraded wristbands with the triage section

Minutes
Brazos Valley Regional Advisory Council
Board of Directors Meeting – In Person & Web Conference Call
1000 January 9, 2026
Brazos Valley Council of Governments Building
3991 E. 29th Street, Bryan, Texas 77802

could be ordered in addition to the regular ones. The upgraded ones can be kept on the supervisor vehicles. Mr. Heritage will purchase some of the upgraded ones with the regular ones. Dr. Christian made a motion to approve the expenditure of \$3,000 to purchase EMS wristbands. Ms. Sunders seconded, motion carried.

- C. Discussion of RAC Symposium** – Ms. Montgomery at TEEX sent some potential dates for the RAC Symposium. The group needs to find out when the calendars go out for the school districts. The options are a Wednesday, Thursday or Friday. The group agreed to stay away from Fridays. The hope is to get Save the Dates out early.
- D. Discussion of Pulsara** – There are some false activations for STEMI patients. It is not necessarily activations in the field. If you have a patient with chest pain, what drop down are you using? General should be selected but there seem to be some selecting STEMI. This will be added to the Prehospital meeting as a reminder.

VII. Committee Significant Items

- A. Disaster / Emergency Preparedness** (Herman Iles) – The MERCI drill is coming up in April. The next MERCI workgroup is January 23rd. Other regions are preparing for the World Cup as well. The next Communications Drill is January 29th. This will also be the six-month drill. This drill may be done at night. The nominations for Chair and Co-Chair are still active. There are no nominations yet. There are some proposed changes to EMResource coming up. There are different views for each of the regions and the end goal is for all the views to be the same.
- B. Pre-Hospital** (Kevin Deramus) – A meeting will be scheduled soon. The House Bill 2000 applications went to the County Judge. The judge has to build the user account. Close date is 1/31/2026.
- C. Trauma / Special Populations** (Erin Gass/Courtney Saunders) – Mrs. Hill will take the data and decode it and send the compiled data to Ms. Gaas and Ms. Saunders to deal with the different software applications used. A meeting will be scheduled next week with the Trauma Program Managers. Chairperson Parks shared that the delay in transfers is going to be a big part of things moving forward and would like to do a case review.
- D. Stroke / Cardiac** (Amy Plotts) – The committee is reviewing the BVRAC Stroke Plan. Please send in any suggestions. PediStroke needs to be addressed regarding where they are sent.
- E. System QI / Physician's Advisory** (Dr. Nicholas Nunnally/Amber Heredia) – No updates.
- F. Injury Prevention** (Riley Fisher/Christina Nickerson) – During the December meeting it was brought up that we should do something with pedestrian safety with a focus on scooter safety. The plan is to do a digital campaign with Impact Marketing in February. The Traffic Safety Coalition has also been contacted regarding doing something on campus as well. The total number of stop the bleed participants is 1,459 individuals.
- G. Perinatal** (Dr. Brading) – The NRP class at the end of January. The books are being ordered. Mr. Gallagher noted the price increase.

Minutes

Brazos Valley Regional Advisory Council

Board of Directors Meeting – In Person & Web Conference Call

1000 January 9, 2026

Brazos Valley Council of Governments Building

3991 E. 29th Street, Bryan, Texas 77802

H. Education (Adam Gallagher) – Twenty people are registered for the FTEP course. There are three participants from outside the region. The course is January 26-28 here at BVCOG.

VIII. Open Forum. – CATRAC has scholarship opportunities for Hospital Focused Cybersecurity Training. If anyone is interested, please reach out to Mr. Iles.

IX. Important Dates

A. Board of Directors & General Assembly Meeting Friday, January 9th, 2026

X. Adjourn – Meeting adjourned at 10:52 am.

BVRAC Budget 01SEP25 to 31AUG26

2/2/2026

Brazos Valley Regional Advisory Council

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
RAC Systems Dev	RAC Sys Dev	\$ 50,390.00	\$ 13,224.67	\$ 37,165.33	74%
EMS RAC	EMS RAC	\$ 48,375.00	\$ 12,767.59	\$ 35,607.41	74%
EMS RAC (Amendment 3)	EMS RAC	\$ 150,000.00	\$ 15,075.86	\$ 134,924.14	90%
EMS County	EMS County	\$ 87,675.00	\$ 10,032.00	\$ 77,643.00	89%
Unrestricted	Unrestricted	\$ 28,191.87	\$ 17,862.36	\$ 10,329.51	37%
Total Expenses		\$ 364,631.87	\$ 68,962.48	\$ 295,669.39	81.09%

BVRAC EMS/RAC Budget 01SEP25 to 31AUG26

2/2/2026

Brazos Valley Regional Advisory Council (EMS/RAC \$48,375.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	RAC Sys Dev	\$ 45,375.00	\$ 12,767.59	\$ 32,607.41	72%
EMS Wristbands	RAC Sys Dev	\$ 3,000.00		\$ 3,000.00	100%
Education	RAC Sys Dev	\$ -	\$ -	\$ -	-
Injury Prevention	RAC Sys Dev	\$ -	\$ -	\$ -	-
Trauma/Special Pop.	RAC Sys Dev	\$ -	\$ -	\$ -	-
Stroke/Cardiac	RAC Sys Dev	\$ -	\$ -	\$ -	-
Perinatal	RAC Sys Dev	\$ -	\$ -	\$ -	-
Other	RAC Sys Dev	\$ -	\$ -	\$ -	-
Total Expenses		\$ 48,375.00	\$ 12,767.59	\$ 35,607.41	73.61%

BVRAC Systems Development Budget 01SEP25 to 31AUG26

2/2/2026

Brazos Valley Regional Advisory Council (SYS DEV \$50,390.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Management	EMS RAC	\$ 15,136.50	\$ 6,413.27	\$ 8,723.23	58%
Education	EMS RAC	\$ 10,000.50	\$ 5,638.26	\$ 4,362.24	44%
Injury Prevention	EMS RAC	\$ 9,000.00	\$ -	\$ 9,000.00	100%
Trauma/Special Pop.	EMS RAC	\$ 4,600.00	\$ -	\$ 4,600.00	100%
Stroke/Cardiac	EMS RAC	\$ 4,600.00	\$ -	\$ 4,600.00	100%
Perinatal	EMS RAC	\$ 4,553.00	\$ -	\$ 4,553.00	100%
GETAC/TETAF	EMS RAC	\$ 2,000.00	\$ 673.14	\$ 1,326.86	66%
Staff Travel	EMS RAC	\$ 500.00	\$ 500.00	\$ -	0%
Total Expenses		\$ 50,390.00	\$ 13,224.67	\$ 37,165.33	73.76%

Notes:Whole Blood Academy Travel Reimbursement (Education Funds) - \$1,138.26 (**PAID**)FTEP Course 50% Deposit (Education Funds) - \$4,500.00 (**PAID**)GETAC Travel Reimbursement - \$315.24 (**PAID**)TETAF Travel Reimbursement - \$857.90 (**PAID**)Neonatal Resuscitation Textbooks - \$1,015.74 (**IN PROGRESS**)Cardiac Awareness Campaign - \$2,300.00 (**Awaiting Approval**)Pedestrian Safety Awareness Campaign - \$3,500.00 (**Awaiting Approval**)FTEP Course 50% Deposit (Education Funds) - \$4,500.00 (**In PROGRESS**)

BVRAC EMS RAC - Amendment 3 Funds Budget 01SEP25 to 31AUG26

2/2/2026

Brazos Valley Regional Advisory Council (EMS RAC Amendment 2 \$150,000)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)	Column1
Management	Amendment 3	\$5,000.00	\$ 901.86	\$ 4,098.14	82%	
Bryan Fire Dept EMS	Amendment 3	\$ 4,623.00	\$ 4,623.00	\$ -	0%	\$548 Increase
St Joseph EMS	Amendment 3	\$ 39,527.00		\$ 39,527.00	100%	\$933 Decrease
College Station FD EMS	Amendment 3	\$ 4,623.00	\$ 4,623.00	\$ -	0%	\$471 Increase
Hilltop Lakes VFD EMS	Amendment 3	\$ 5,409.00		\$ 5,409.00	100%	\$479 Increase
Jewett EMS	Amendment 3	\$ 5,409.00	\$ 4,928.00	\$ 481.00	9%	\$479 Increase
Robertson County EMS	Amendment 3	\$ 12,938.00		\$ 12,938.00	100%	\$487 Decrease
Texas A&M University EMS	Amendment 3	\$ 4,623.00		\$ 4,623.00	100%	\$549 Increase
Washington County EMS	Amendment 3	\$ 10,523.00		\$ 10,523.00	100%	\$307 Decrease
Baylor Scott & White Brenham	Amendment 3	\$ 6,369.00		\$ 6,369.00	100%	\$997 Increase
Baylor Scott & White College Station	Amendment 3	\$ 12,739.00	\$ -	\$ 12,739.00	100%	\$1,197 Increase
St. Joseph Madisonville	Amendment 3	\$ 6,369.00	\$ -	\$ 6,369.00	100%	\$997 Increase
St. Joseph Grimes	Amendment 3	\$ 6,370.00		\$ 6,370.00	100%	*NEW
St. Joseph Burleson	Amendment 3	\$ 6,370.00		\$ 6,370.00	100%	*NEW
St Joseph College Station	Amendment 3	\$ 6,370.00	\$ -	\$ 6,370.00	100%	\$998 Increase
St. Joseph Regional	Amendment 3	\$ 12,738.00	\$ -	\$ 12,738.00	100%	\$1,197 Increase
Total Expenses		\$ 150,000.00	\$ 15,075.86	\$ 134,924.14	89.95%	

Notes:

Jewett EMS Reimbursement - \$2464.00 (**PAID**)

Bryan Fire Department Reimbursement - \$4,623.00 (**PAID**)

Jewett EMS Reimbursement - \$2464.00 (**PAID**)

College Station Fire Department Reimbursement - \$4,623.00 (**PAID**)

Brazos Valley Regional Advisory Council (\$87,675.00)

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
Bryan Fire Dept EMS	EMS County	\$ 4,623.00	\$ 4,623.00	\$ -	0%
CSFD EMS	EMS County	\$ 4,623.00	\$ -	\$ 4,623.00	100%
ST Joseph EMS Brazos	EMS County	\$ 4,623.00	\$ -	\$ 4,623.00	100%
ST Joseph EMS Burleson	EMS County	\$ 10,107.00	\$ -	\$ 10,107.00	100%
ST Joseph EMS Grimes	EMS County	\$ 12,234.00	\$ -	\$ 12,234.00	100%
ST Joseph EMS Leon	EMS County	\$ 5,409.00	\$ -	\$ 5,409.00	100%
ST Joseph EMS Madison	EMS County	\$ 7,154.00	\$ -	\$ 7,154.00	100%
Hilltop Lake VFD EMS	EMS County	\$ 5,409.00	\$ -	\$ 5,409.00	100%
Jewett EMS	EMS County	\$ 5,409.00	\$ 5,409.00	\$ -	0%
RCEMS	EMS County	\$ 12,938.00	\$ -	\$ 12,938.00	100%
TAMU EMS	EMS County	\$ 4,623.00	\$ -	\$ 4,623.00	100%
WCEMS	EMS County	\$ 10,523.00	\$ -	\$ 10,523.00	100%
Total Expenses		\$ 87,675.00	\$ 10,032.00	\$ 77,643.00	88.56%

Notes:Bryan Fire Department Reimbursement - \$4,623.00 (**In Process**)Jewett EMS Reimbursement - \$5,409.00 (**In Process**)Robertson County EMS Reimbursement - \$12,938 (**In Process**)

BVRAC Unrestricted Budget

2/2/2026

Brazos Valley Regional Advisory Council

Revenue

Revenue Source	Category	Budget
Member Dues	Unrestricted	\$ 9,400.00
BVRAC Symposium	Unrestricted	\$ 3,900.00
Total Expenses		\$ 13,300.00

Expenses

Expense	Category	Budget	Spent	Remaining (\$)	Remaining (%)
BVRAC Radios	Unrestricted	\$ 10,000.00	\$ 7,414.08	\$ 2,585.92	26%
Taxes	Unrestricted	\$ 3,328.00	\$ 1,500.00	\$ 1,828.00	55%
TETAF Dues	Unrestricted	\$ 2,000.00	\$ -	\$ 2,000.00	100%
RAC Symposium	Unrestricted	\$ 10,000.00	\$ 8,126.41	\$ 1,873.59	19%
Insurance	Unrestricted	\$ 2,042.00	\$ -	\$ 2,042.00	100%
Website	Unrestricted	\$ 321.87	\$ 321.87	\$ -	0%
Sponsorships	Unrestricted	\$ 500.00	\$ 500.00	\$ -	0%
Total Expenses		\$ 28,191.87	\$ 17,862.36	\$ 10,329.51	36.64%

Notes:\$1,500.00 - Payment to CPA Firm for Tax Return Preparation & Submission (**PAID**)\$275.89 - BVRAC Website Hosting Renewal (**PAID**)\$7,414.08 - BVWACS Radios (**PAID**)RAC Symposium - \$8,126.41 (**PAID**)\$45.98 - BVRAC Website Domain Renewal (**PAID**)\$500.00 - Texas Association of Air Medical Services Sponsorship (**PAID**)\$2,200.00 - TETAF Dues (**In Process**)

Brazos Valley Council of Governments
 Balance Sheet - CD-BALANCE SHEET
 As of 1/31/2026

		Beginning Year Balance	YTD Change	Current Year
Assets				
Cash		0.00	70,593.04	70,593.04
Total Cash		0.00	70,593.04	70,593.04
Assets				
Accounts Receivable-Customers	1300	0.00	0.00	0.00
Accounts Receivable-Other	1321	0.00	0.00	0.00
Prepaid Expense	1591	0.00	650.00	650.00
Total Assets		0.00	650.00	650.00
Total Assets		0.00	71,243.04	71,243.04
Liabilities				
Accounts Payable-Vendors	2113	0.00	1,248.55	1,248.55
Accounts Payable-Other	2115	0.00	151.45	151.45
Total Liabilities		0.00	1,400.00	1,400.00
Fund Balance				
Beg. Fund				
Fund Balance	3211	0.00	0.00	0.00
Total Beg. Fund		0.00	0.00	0.00
Change in Fund Balance				
Residual Equity Transfer OUT	3999	0.00	0.00	0.00
Fund Transfer Revenue	4784	0.00	3.62	3.62
Contrib to other Funds	5792	0.00	(333.56)	(333.56)
Other		0.00	70,172.98	70,172.98
Total Change in Fund Balance		0.00	69,843.04	69,843.04
Total Fund Balance		0.00	69,843.04	69,843.04
Total Liability & Fund Balance		0.00	71,243.04	71,243.04

AGENCY MEMBERSHIP DUES AND FORMS 2026

<i>Entity</i>	<i>Date Paid</i>	<i>Amount</i>		<i>Date Rep Form Received</i>
<i>Hospitals</i>				
Baylor Scott & White Brenham	10/29/2025	\$500.00		Received
Baylor Scott & White College Station	11/26/2025	\$500.00		
St. Joseph Health Burleson Hospital	12/4/2025	\$500.00		Received
St. Joseph Health College Station	9/8/2025	\$500.00		Received
St. Joseph Health Grimes Hospital	11/19/2025	\$500.00		Received
St. Joseph Health Madison Hospital	9/9/2025	\$500.00		Received
St Joseph Health Regional Hospital	11/17/2025	\$500.00		
Encompass Health	10/6/2025	\$500.00		Received
The Physicians Centre	12/10/2025	\$500.00		Received
Promises Brazos Valley				
SignatureCare				
<i>EMS Agencies</i>				
Bryan Fire Deparment	10/6/2025	\$400.00		
City Ambulance	11/17/2025	\$200.00		Received
College Station Fire Department	9/16/2025	\$450.00		
Hilltop Lakes VFD	10/2/2025	\$50.00		Received
Jewett EMS	10/15/2025	\$150.00		Received
Prudence EMS				
Robertson County EMS	9/9/2025	\$350.00		Received
St. Joseph Air Med 12	11/3/2025	\$100.00		
St. Joseph EMS	1/12/2026	\$1,000.00		
Texas A&M University EMS	10/6/2025	\$150.00		Received
Washington County EMS				Received
<i>FRO's/ Other Institutions</i>				
Brazos County Health District				
Washington County OEM	11/14/2025	\$50.00		Received
<i>Colleges</i>				
Blinn College EMS Program				

Brazos Valley Regional Advisory Council 2026

Board of Directors Participation